

MILLAND VALLEY MEMORIAL HALL - Registered Charity 305385

Chairman: Mr Mike Delany
Administrator: Mrs Louise Knight
8 Pennels Close, Milland, Liphook, West Sussex
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Minutes of the ANNUAL GENERAL MEETING of MILLAND VALLEY WAR MEMORIAL HALL Wednesday 2nd November 2022

Attendees: Trustees - Mr M Delany (Chairman), Mr A Haslam, Mrs A Parker, Mrs L Grocott,
Administrator - Mrs L Knight
Community - Mr L Grocott, Mr J Collier, Mrs S Marston

1. The Chairman, Mr Mike Delany, welcomed all those present to the meeting.
Apologies: M Pike, T Fairhurst, F Platt, M Truss, C Collins,
2. Minutes of the Annual General Meeting 10 November 2021 - Agreed and signed
3. Report on 2021/22 - Mr Mike Delany, Chairman

Highlights of the year were outlined as:

- ❖ More or less back to normal after Covid-19
- ❖ Further Covid-19 re-opening support from WSCC
- ❖ Covid Support ringfenced for a number of improvement projects
- ❖ New Website
- ❖ Record receipts from Nursery School Quiz
- ❖ Some Groups cutting back hours
- ❖ Handover to New Chair of Trustees
- ❖ Increased role for Administrator

2020/21 Management Committee comprised:

Trustees: - Mike Delany- Chairman, Alison Parker-Deputy Chair, Lorraine Grocott, Trevor Fairhurst, Fiona Platt, Matthew Pike, Maureen Truss (PC representative), Claire Collins, Andy Haslam.

Representatives: - Sarah Marston (Nursery School), Lorraine Grocott, (Yoga), Nick Harling (L&DMRC)

Administrator: - Louise Knight

Trustees Objectives were confirmed as:

- ❖ To maintain a well-presented hall for all of the village.
- ❖ To meet the needs of our regular and ad hoc users.
- ❖ To use donations and fundraising monies for hall improvements.
- ❖ To use hire charges to cover the day to day running of the hall.

❖ To set hire charges that fairly balance the costs between regular and ad hoc users and those within the village and those from outside the village.
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2021/22 Regular users:

Monday: Nursery School Monday Night: Yoga
Tuesday: Nursery School Tuesday Night: Yoga
Wednesday: Nursery School Wednesday Night: Pilates
Thursday: Nursery School Thursday Night: Tap, Milland Cinema (monthly)
Friday: Our Song (am) Friday Night: LDMRC- Model Railway Club
Saturday: Ballet

Events Held at the Hall 21/22:

Milland Gardening Club, Milland Bonfire, Christmas Fair, Yoga Workshops, Craft Fair, Soundbath, Ballet Exams, Queen's Platinum Jubilee, Parish Council Meetings
66 Parties and Meetings.

Behind the Scenes 21/22

- ❖ 95 bookings taken (61 last year)
- ❖ 121 invoices raised (63 last year)
- ❖ 326 payments in an out (260 last year)
- ❖ 36 cheques made out (37 last year)
- ❖ 62 Online Transfers made (44 last year)
- ❖ Accounts balanced with Nat West and Lloyds monthly
- ❖ AGM + 4 committee meetings
- ❖ H&S surveys and regular testing and checking of alarms and emergency lights
- ❖ Routine upkeep, cleaning, and servicing.

Solar Generation 21/22:

Electricity Generated = 4,100 kWh - (previously 3,626).
Total savings: £1,062 (previously £888), Still above annual target of £742 pa. for 20 years.

Outlay: £7620 in May 2015. Some 2 tonnes of Co2 emission avoided again this year.

So far over 15 tonnes of CO2 emissions have been avoided. The hall has saved over £7,000. The panels will soon have paid for themselves. Another 12.5 years to go before the feed in tariff ends. The hall will profit by some £10k- £2k more than originally calculated.

Special Projects and Initiatives 21/22

- ❖ Sanding and repolishing of hall floor
- ❖ Replacement Awning
- ❖ New Website
- ❖ Refurbishment of Childrens and disabled toilets.

4. Financial Statement Highlights 21/22:

- ❖ Hall hire levels not quite back to pre-covid levels but made up by re-opening support from WSCC
- ❖ Expenses increasing even before energy cost rises
- ❖ Increase in fundraising mainly due to Nursery quiz.
- ❖ Over £17k spent on improvement projects
- ❖ Total funds a bit less than expected mainly due to spending more on toilets.
- ❖ Overall the halls finances are still quite healthy and double what they were 10 years ago.

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Total Funds 30 September 2022

- ❖ Hall Account with NatWest - £3,389
- ❖ Social Club Account with Lloyds - £391
- ❖ Savings Account with Virgin Money - £41,534
- ❖ Total Funds - £45,314

Total Funds Annual Comparison

Annual Accounts	Actual 2018/19	Actual 2019/20	Actual 2020/21	Actual 2021/22	Budget 2021/22
	£	£	£	£	£
Total Receipts	25,534	27,362	24,551	28,672	26,708
Total Payments	17,651	19,152	17,330	38,495	33,305
Excess of income over expenditure	7,883	8,210	7,221	-9,823	-6,597
Cash funds at year end:	39,076	47,916	55,137	45,314	48,540

Shows an Excess of Income over Expenditure of £-9,823 (£7,221)

Budget 2022//23 - Total Receipts £27,075
 Total Payments £27,321
 Excess of IOE - £246
 Cash funds at year end- £45,068

Receipts 2021/22: Total of £28,672

- ❖ Hire of Hall- £14,289 Regular Users & Ad Hoc Hire (£8,650 year before)
- ❖ Fundraising- £10,682 (200 Club Easy fundraising, Bonfire Raffle & Soup, Nursery School Quiz Night (£6,880 last year)
- ❖ Grants and Donations- £2,744 from Covid Grant and Donations (£8,172)
- ❖ Other- £957 feed in Tariff, Interest (last year £849).

Payments 2021/22: Total of £38,495

- ❖ Hall Running Costs: £17,872 (Rates & Water, Energy, Insurance, Administrator, Cleaning, Building Maintenance, Trade Waste, Admin and Sundries) (last year £14,530)
- ❖ Special Projects: £17,394 (£NIL)
- ❖ Cost of fundraising: £3,229 for 200 Club Prizes (last year £2,800)

5. Fundraising 2021/22:

- ❖ 200 Club Subs £6,125 - Prizes £3,033 = Funds £3,092
- ❖ Easy fundraising - £121 (£122 last year) (£142 year before)
- ❖ Bonfire Night Raffle and Soup- £969.00 (Not Held last year) (£345 year before)
- ❖ Nursery School Quiz - £3,468 (Not Held last year) (£2,253 year before)
- ❖ Rude Mechanicals Not held (£73+ Hall Hire last year) (£147 year before)
- ❖ Rural Fair - not held since 2019

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An Independent Examination of the 2021/22 accounts had been undertaken by Mrs Anne Alderman. The accounts were approved. (See Attached)

Mrs Anne Alderman reappointed as the Independent Examiner for 2022/23.

6. Future Projects and Initiatives planned for 2022/23:

- ❖ Oil Tank Enclosure- wooden enclosure to match sheds estimate £2,500
- ❖ Replacement of Committee Room Chairs estimate £1000
- ❖ Roof Inspections
- ❖ Accommodating the village archives- still needs to be decided but looks difficult without extension of the hall.

Mr Delany thanked all those who use the hall, the fund raisers, the users, the volunteers, Parish Council, Administrator/Booking Secretary, Trustees, Contractors, Supporters who help maintain the hall.

7. Election of Trustees for 2022/23

The (8) nominations were:

Andy Haslam, Alison Parker, Trevor Fairhurst, Fiona Platt, Maureen Truss, Matthew Pike, Lorraine Grocott, Claire Collins

They were unanimously elected as Trustees for 2022/23.

8. Any Other Business

Thanks, were expressed to the hall committee for all their work behind the scenes to provide the community with a well-managed and attractive facility. Special thanks were extended to Mike Delany for all that he did over the years as Chairman.

9. The First Meeting for Trustees will be held on 7th December 2022.

Chairman: Date:

These Minutes are unconfirmed until signed by the Chairman

Milland Valley Memorial hall						
Registered Charity No. 305385						
Receipts and Payments Account						
01 October 2021 - 30 September 2022						
	Unrestricted Funds	Restrict	Total Funds		Prior Year	
	£	d Funds	£		£	
		£				
Receipts						
Grants and Donations	2,744		2,744		8,172	
Hire of Hall & equipment	14,289		14,289		8,650	
Fundraising	10,682		10,682		6,880	
Feed in Tariff	843		843		667	
Interest income	114		114		182	
Total Receipts	28,672	-	28,672		24,551	
Payments						
Rates and water	513		513		353	
Energy	1,626		1,626		1,858	
Insurance	713		713		902	
Consultant administration	4,240		4,240		3,385	
Cleaning	4,157		4,157		4,185	
Cleaning supplies	675		675		268	
Building maintenance	3,353		3,353		1,467	
Trade waste	794		794		737	
Administration and sundries	1,801		1,801		1,375	
Special projects	17,394		17,394		-	
Cost of fundraising	3,229		3,229		2,800	
Total Payments	38,495	-	38,495		17,330	
Excess of income over expenditure	- 9,823	-	- 9,823		7,221	
Cash funds brought forward at 01 October 2021	55,137		55,137		47,916	
Cash funds carried forward at 30 September 2022	45,314	-	45,314		55,137	

Milland Valley Memorial hall
Registered Charity No. 305385
Receipts and Payments Account
01 October 2021 - 30 September 2022

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Receipts			
Grants and Donations	2,744		2,744
Hire of Hall & equipment	14,289		14,289
Fundraising	10,682		10,682
Feed in Tariff	843		843
Interest income	114		114
Total Receipts	28,672	-	28,672
Payments			
Rates and water	513		513
Energy	1,626		1,626
Insurance	713		713
Consultant administration	4,240		4,240
Cleaning	4,157		4,157
Cleaning supplies	675		675
Building maintenance	3,353		3,353
Trade waste	794		794
Administration and sundries	1,801		1,801
Special projects	17,394		17,394
Cost of fundraising	3,229		3,229
Total Payments	38,495	-	38,495
Excess of income over expenditure	-	9,823	- - 9,823
Cash funds brought forward at 01 October 2021	55,137		55,137
Cash funds carried forward at 30 September 2022	45,314	-	45,314

Prior Year
£

8,172

8,650

6,880

667

182

24,551

353

1,858

902

3,385

4,185

268

1,467

737

1,375

-

2,800

17,330

7,221

47,916

55,137



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Milland Valley War Memorial Hall

No (if any)
305385

Receipts and payments accounts

For the period from	Period start date 10/1/2021	To	Period end date 9/30/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Grants & donations	2,744	-	-	2,744
Fundraising receipts	10,682	-	-	10,682
Hire of facilities	14,289	-	-	14,289
Feed in tariff	843	-	-	843
Interest	114	-	-	114
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	28,672	-	-	28,672
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	28,672	-	-	28,672
A3 Payments				
Fundraising costs	3,229	-	-	3,229
Costs of charitable activities	34,971	-	-	34,971
Governance costs	295	-	-	295
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	38,495	-	-	38,495
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	38,495	-	-	38,495
Net of receipts/(payments)	- 9,823	-	-	- 9,823
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	55,137	-	-	55,137
Cash funds this year end	45,314	-	-	45,314

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Bank - current	3,389	-
	Bank - deposit	41,534	-
	Social fund account	391	-
	Total cash funds	45,314	-
	(agree balances with receipts and payments account(s))	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Categories	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

Categories	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use	The hall freehold is held by Milland Parish Council as custodian trustee		-
			-
	Hall equipment	Unrestricted	-
			-
			-
			-
			-
			-

Categories	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities	Booking deposits	Unrestricted	-
	Accrued expenses	Unrestricted	-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name

CC16a



Last year

to the nearest £

8,172
6,880
8,650
667
182
-
-
-
24,551

-
-

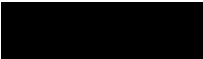
24,551

2,800
14,235
295
-
-
-
-
-
-
17,330

-

17,330

7,221
-
47,916
55,137



Endowment funds

to nearest £

-
-
-
-

OK

Endowment funds

to nearest £

-
-
-
-
-
-

Current value (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

When due (optional)

Date of approval
