



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From : 01-04-2023 To 31-03-2024

Charity name : Bognor Regis Youth & Community Centre

Charity registration number : 305343

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>Bognor Regis Youth Community Centre (BRYCC) is a charitable organisation situated in the Pevensy Ward, one of the most deprived areas of Bognor Regis.</p> <p>Its primary function is to create a safe place for all young people through its twice weekly Youth Drop-In sessions and events.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Youth Workers and Volunteers support young people from all backgrounds and abilities, encouraging and supporting them to learn to cope with life situations, social isolation and mental health wellbeing, as well as giving them hot food and activities such as arts and crafts, music, sports.</p> <p>The centre is hired out to local businesses providing sports and fitness classes, as well as to local groups for mother and baby sessions and women's refuge survivors</p> <p>We also hire out our space to individuals for parties and events</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Following their appointment, all our trustees are introduced to their new role and given our Trust Deed, along with our various policies and procedures, regarding code of conduct, conflict of interest, confidentiality and equal opportunities.</p> <p>Publications are also provided from the Charity Commission including guidance on charities and public benefit</p>

Additional information

	SORP reference	
Policy on grant making	Para 1.38	We do not make Grants
Policy on social investment including program related investment	Para 1.38	We have continued to invest in our various programs for our service users this year with our focus on community welfare. Our community facilities and activities are mostly free and are supported by donations and grant funding. We also discount or waive our centre hire fees for various groups that we wish to support.
Contribution made by volunteers	Para 1.38	Volunteers are an important resource particularly for our Youth Drop In and holiday activities. The contribution made by volunteers consist of 5 volunteer Youth Drop In leaders at 20 hours a week, Project Facilitator 25 hours a week, Assistant Centre Manager 12 hours a week and a Maintenance Person 5-6 hours a week. All our volunteers working on projects involving children or other vulnerable groups are DBS checked Our trustees also give their time for free and are particularly involved in the running of the building.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The residents in Bognor Regis are always welcome to use the facilities and feel safe and warm and not isolated.</p> <p>The cost of living crisis has effected so many member such as families who are out of work, those who battle with addiction, young people who could turn to crime without the continued support they need to have to experience opportunities to thrive, and become strong and have the confidence to succeed. The Youth Drop In project feeds 70 young people per week for free by buying food or accepting donations from UK Harvest once a month and from Family Support Work also.</p> <p>The young people join in and cook not just for themselves but for all the other YP who attend the sessions which makes it a really homely feel. For our school holiday activities, we reach around 1000 kids a year from ages 0 to 12 years old</p> <p>The availability of a welcoming Centre with a kitchen, TV room, chill out zone and area to play games and attend Arts & Crafts sessions for free, means we can reach out further to help the community.</p> <p>BRYCC reach 40 older people a week facilitating sessions providing card making and a group lunch which is made by the attendees. The Project has been successful in reaching those who feel lonely or</p>

		<p>those who have anxiety or has experienced mental health.</p> <p>We average around 35 young people per day at YDI</p> <p>We reach around 38 older people a week, which is rising</p> <p>For our school holiday activities, we reach around 1000 kids a year from ages 0 to 12 years old</p> <p>This year included a spray painting workshop which actually reduced the amount of graffiti in the town</p> <p>We provide a safe space for ex residents of a women's refuge for a course run by the refuge charity weekly</p> <p>Our various classes run at the centre by small local group and businesses such as a mother and baby group and Polish classes have all benefitted the people who have attended them in terms of getting together and meeting other members of the local community</p> <p>Our Yoga and Boxing classes help with fitness and mental health of our users</p>
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Additional information

Achievements against objectives set	Para 1.41	We have also secured a local council grant for the internal refurbishment of our centre, which commenced in March 2024, which should be complete toward the end of the year, improving the environment for our users and providing better kitchen facilities for our Youth Drop In sessions
Performance of fundraising activities against objectives set	Para 1.41	We have had fundraising Table Top Sales four times a year for local residents to donate to have a table to sell things. We have increased our turnover for this year and expect to increase that in the following year

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We are in a good position for 2024-25 with a cash balance of £21,765, with additional grants expected
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our reserves policy is to hold enough funds to meet four months' operating costs, and for our community activities and programmes
Amount of reserves held	Para 1.22	We are holding £20,000 in a savings account
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We need to be mindful of the financial situation of donors, local businesses and councils which may affect our income in the year ahead, so we need to review our running costs and increase our funding applications accordingly.

Additional information

The charity's principal sources of funds (including any fundraising)	Para 1.47	Local Government & Business grants Local business donations Centre Hire fees Donations from individuals
Investment policy and objectives including any social investment policy adopted	Para 1.46	We plan to continue to invest in the refurbishment of our centre in 2024-25 and then in the following year hope to refurbish the centre's exterior
A description of the principal risks facing the charity	Para 1.46	The principle risk to the charity is a lack of funding

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	We have a Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Existing Trustees are responsible for the recruitment of new trustees. We seek to identify local people who bring something to the table, such as experience working with young people, or those with additional needs, charities, ex service users, local businesses who are involved with young people After receiving their application forms potential new trustees are invited to the next trustee meeting to introduce themselves and why they would like to be involved. Their appointment is subject to a vote

Additional information

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We have Trustee application forms to supply two external referees, and to details their skills & experience relevant for the role. We then have a Declaration of Interest form and a Code of Conduct document which also outlines their role. We also provide the Charity Commission guidance on charities and public benefit
The charity's organisational structure and any wider network with which the charity works	Para 1.51	We currently have a Chairman Trustee and 4 other trustees, plus a secretary We employ a Centre Manager and Treasurer We also have an Observer from Bognor Regis Town Council who attends Trustee meetings
Relationship with any related parties	Para 1.51	Two of our trustees are also trustees of the charity which owns our building

Reference and Administrative details

Charity name	Bognor Regis Youth & Community centre
Other name the charity uses	BRYCC
Registered charity number	305343

Charity's principal address	Westloats Lane Bognor Regis PO21 5JZ
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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nic Dunnaway	Chair		
2	Steve Goodheart			
3	Andrew Clark			
4	Wendy Hodder			
5	Kinga Arciszewska			
6	Jacqueline Mitrovic			
7				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Names and addresses of advisers

Type of adviser	Name	Address
Treasurer	Deirdre Horton	19 Highland Avenue, Bognor Regis, PO21 2BJ
Independent Examiner	Timothy Kuchanny	Platinum Accounting, 6-7 Clock Park, Shripney Road, Bognor Regis, PO22 9NH
Bank	Lloyds Bank	Bognor Regis Branch, 33-37 High St, Bognor Regis PO21 1RS

Name of chief executive or names of senior staff members

Kerrie Bridger – Centre Manager


Exemptions from disclosure

Reason for non-disclosure of key personnel details

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Deirdre Horton</i>	 Nic Dunnaway (Jan 29, 2025 05:58 GMT)
Full name(s)	Deirdre Horton	Nic Dunnaway
Position (eg Secretary, Chair, etc)	Treasurer	Trustee Chair

Date 28/01/2025




2023-24 Bognor Regis Youth & Community Centre - Trustee's Annual Report

Final Audit Report

2025-01-29

Created:	2025-01-28
By:	Dee Horton (dee@deecipherltd.com)
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"2023-24 Bognor Regis Youth & Community Centre - Trustee's Annual Report" History

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**Bognor Regis Youth and Community Centre
Balance Sheet
As At 31 March 2024**

	Notes	2024		2023	
		£	£	£	£
CURRENT ASSETS					
Cash at bank and in hand		21,765		33,996	
		21,765		33,996	
Creditors: Amounts Falling Due Within One Year	4	(7,008)		-	
NET CURRENT ASSETS (LIABILITIES)			14,757		33,996
TOTAL ASSETS LESS CURRENT LIABILITIES			14,757		33,996
NET ASSETS					
Income and Expenditure Account			14,757		33,996
MEMBERS' FUNDS			14,757		33,996

**Bognor Regis Youth and Community Centre
Detailed Income and Expenditure Account
For The Year Ended 31 March 2024**

	2024		2023	
	£	£	£	£
TURNOVER				
Sales				
Sales - Venue Hire		626		8,136
Sales - Donations		10,228		2,604
Grants and subsidies received		2,181		24,514
Other trading income		14,550		-
		1,189		-
		<u>28,774</u>		<u>35,254</u>
COST OF SALES				
Purchases	15,277		2,490	
		<u>(15,277)</u>		<u>(2,490)</u>
GROSS SURPLUS		13,497		32,764
Administrative Expenses				
Travel expenses	10		-	
Business Rates	215		440	
Light and heat	4,981		2,009	
Water rates	431		248	
Repairs and maintenance	3,644		215	
Cleaning	33		678	
Security costs	1,164		1,530	
Premises insurance	-		1,588	
Computer and IT repairs and maintenance	66		210	
Insurance	3,313		-	
Printing, postage and stationery	58		-	
Telecommunications and data costs	611		497	
Website costs	216		-	
Management fees	15,300		-	
Bookkeeping fees	1,511		-	
Other office costs	5		-	
Sundry expenses	-		1,516	
Waste Removal	1,178		619	
		<u>(32,736)</u>		<u>(9,550)</u>
OPERATING (DEFICIT)/SURPLUS AND (DEFICIT)/SURPLUS FOR THE FINANCIAL YEAR		<u>(19,239)</u>		<u>23,214</u>

I have checked these accounts and can confirm that they represent the income and expenditure for the 12 months ended 31st March 2024 as stated.

Signature:



Print:

NIC DUNNAMARTY
CHAIR OF TRUSTEES.

Date:

20/01/25

Bognor Regis Youth and Community Centre (Charity Number 305343)

Independent Examiners report to the trustees.

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2024. As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signature



Name: Timothy Kuchanny

Address: 6-7 Clock Park, Shrinpey Road, Bognor Regis, PO22 9NH

Date: 24/01/25