

Trustees' Annual Report for the period									
From		Period start date			To			Period end date	
		01	October	2020			30	September	2021

## Section A Reference and administration details

**Charity name** The Horam Village Hall and Recreation Ground Charity

**Other names charity is known by**

**Registered charity number (if any)** 305257

**Charity's principal address**

Horam Village Hall	
A267 Eastbourne Road	
Horam, East Sussex	
<b>Postcode</b>	<b>TN21 0JE</b>

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 John Timb (retired as Trustee February 2021)	Chairman	01/10/20 to 28/02/21	
2 Michael Woodhouse	Vice-Chairman	Chairman from 01/03/21	
3 Phil Williams	Treasurer		
4 Leigh Skeggs	Fundraising/ Secretary		
5 Jonathan Harmer			
6 Stephen Fisher			
7 Lisa Stevens			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Custodian Trustee – Horam Parish Council	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)



## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Original Constitution dated 10 June 1993 – amended by a Resolution passed on 26 November 2019 (& 19 November 2021 – after YE2021)
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by open public election, at the Annual Meeting held in November each year

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Committee of Management, as Trustees, has control of the Charity , its property and funds. The Committee of Management shall comprise a minimum of 3 members, and a maximum of 7 members.

Horam Parish Council fulfils the role of Custodian Trustee, and a representative of the Parish Council joins the Committee of Management at its meetings (minimum of three per year).

These meetings are also open to a representative from each of the principal users of the Charity's facilities, namely:

- |                                |                                  |
|--------------------------------|----------------------------------|
| Horam Bowls Club               | Horam Community Pre-School       |
| Horam Scout Group              | Heathfield & Horam Football Club |
| Horam Tennis Club              | Horam Flower Show                |
| Horam Parish Allotment Society |                                  |

In addition to the extensive area of land open to the public, the village hall is maintained and improved, and exists for public use, funded by a schedule of hire charges – it is available for hire every day of the year

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The Object of the Charity is the provision and maintenance of a village hall and recreation ground for the use of the inhabitants of the Parish of Horam without distinction of political, religious or other options, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Charity exists to maintain the land and building entrusted to it, for the sole benefit of the people of Horam and its surrounding areas.

It comprises a large airy hall, committee room, kitchen, toilet facilities and storage cupboards. It has an extensive range of use, from small committee meetings, a term-time weekday pre-school, through to large meetings and wedding receptions.

The hall has open views over the adjacent land forming the recreation ground which also has an extensive children's playground, and a skate-park – these latter facilities are provided and owned by Horam Parish Council.

The organisations associated to the Charity, through their presence on and use of the recreation ground and buildings, provide a comprehensive opportunity for youth and all ages to use the facilities for education, recreation, and pursuit of health.

As a particular example, the Football Club (accredited by Football England) uses the majority of the available ground in season at weekends, providing football matches/training for under-sixes to under-eighteens, boys and girls, with some 300+ children on the books.

The Village Hall and Recreation Ground is recognised by the whole village (of 2,500+ residents) as being of immense value and worth to the inhabitants.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All of the Committee of Management (Trustees) are volunteers, giving of their time tirelessly to support the work of the charity.

The trustees are constantly striving to improve the facilities, with recent projects including:

- the installation of an efficient heating system in the hall, with solar generation and Tesla battery storage to maximise the efficient use of power (and income to the charity)
- installation of two full-size table tennis tables in the open air close to the hall
- provision of a defibrillator on the external wall of the hall, serving the whole complex
- maintenance sanding and sealing of the hall floors
- Kitchen refurbishment
- Purchase of a new modular staging facility
- plans (currently going through Planning Application processes) for a figure 8 1-kilometre pathway around the perimeter of the recreation ground, with a cycling pump-track

The major part of historic funding for the maintenance of the facilities has come from fees from the hiring of the hall; however, recent years have seen a marked increase in fund-raising through grant applications to fund distributing trusts.

**Summary of the main achievements of the charity during the year**

Whilst activity during the 2020-2021 year was severely impacted by Covid and enforced closure during the second half of the year, the ongoing presence of the pre-school, which was allowed to be open, considerably offset the feared total loss of income.

Covid support grant monies from Wealden District Council were also secured, making up for the total loss of income from sources other than the pre-school. Reduction in operating costs (such as rate relief, heating and lighting) also help alleviate the negative financial consequences of closure to hiring.

With ongoing major project work in the pipeline, plus the key projects achieved in the recent past (such as the playground and skate-park under the Parish Council's auspices) the charity continues to make the facilities a 'treasure' in the eyes of the community.

During the rigours of the Covid lockdowns, the open air facility of the recreation ground was used as a major source of exercise and pleasure for those seeking to maintain their own well-being during the pandemic.

In a normal year (that is, pre-Covid) hire income would be around £15,000 p.a., matched with annual expenditure in maintenance and costs of around the same figure. Grant-funding has then been sought to be able to improve the internal and external facilities.

At the year beginning (1<sup>st</sup> October 2020) the charity's current account held £7,500, with a further £8,100 in a deposit account. By year end, 30<sup>th</sup> September 2021, those equivalent figures were £15,600 and £8,100 respectively. Given that the normal annual running costs are some £15,000, the charity has a current and reserves buffer of some 6+ months of operating costs.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Please see above:  
We seek to maintain a reserve of approximately 6 months of operating costs, with a current and reserve total of around 12 months of operating costs, which is considered a fortunate and prudent scenario.

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We have enclosed our accounts for the period 1<sup>st</sup> October 2020 to 30<sup>th</sup> September 2021, prepared by Watsons of Hailsham.

Other aspects that could be placed in this answer box have all been highlighted in answers above.

## Section F

## Other optional information

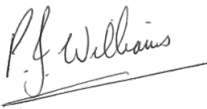
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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Phillip John Williams	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	26 <sup>th</sup> July 2022	

## INTERIM SUMMARY 2020-21

2020/21 - Horam Village Hall Accounts as at: End of Month 12 ( <-- Set month number here - '12' for Year End)  
September 2021

## Main Current Account :

Opening Balance :	£	7,364.12
Income (incl Business Premium trans):	£	61,236.94
Expenditure :	£	54,703.44
Closing Balance :	£	13,897.62

Opening Balance :	£	8,095.83
Interest during year* :	£	0.80
	£	-
Transfers from Bus Premium to Main a/c :	£	-
Closing Balance :	£	8,096.63

INCOME	Actual to Date
<b><u>Hall Hire - Fees:</u></b>	
Hall hire income (excluding deposits)	£ 3,324.75
Pre-School Payments	£ 6,999.76
	<b>£ 10,324.51</b>
<b><u>Grant Income:</u></b>	
Horam Parish Council	£ -
Other Bodies - Total	£ 18,775.04
Covid Support Grants	£ 21,972.00
Other Banked Income	£ 10,165.39
Interest (current a/c)	£ -
Transfers from Business Premium a/c	£ -
	<b>£ 50,912.43</b>
<b>TOTAL (including interest) =</b>	<b>£ 61,236.94</b>

## Grant Income - 01/10/2020 to 30/09/21

£ 250.00	Personal Gift
£ 2,500.00	Bernard Sunley (Table Tennis)
£ 6,300.00	Sports England (Table Tennis)
£ 5,975.04	Co-Op final payment
£ 1,000.00	Trustees of Green
£ 3,000.00	Other

## Scottish Power:

£ 7,234.64	Back payment for Solar Generation	25/01/2021
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EXPENDITURE	Actual to Date
<b><u>Project Costs:</u></b>	
Table-Tennis	£ 10,800.00
Defibrillator	£ 1,600.00
GAP Project	£ 3,673.29
Constitution Revision	£ 280.00
Window replacement	£ 13,412.00
	<b>£ 29,765.29</b>
<b><u>Remuneration:</u></b>	
Secretarial	
Bookings	
Cleaner	
	<b>£ 4,945.60</b>
<b><u>Running Costs:</u></b>	
Council Tax	£ 51.25
Electricity Supply	£ 2,643.00
Water/Sewage	£ 419.03
Telephone/Broadband	£ 549.97
Refuse/Recycling	£ 1,362.62
Insurances	£ 1,658.68
Licences	£ 25.00
	<b>£ 6,709.55</b>
<b><u>Maintenance Costs:</u></b>	
Cleaning Materials	£ 743.42
Grass Mowing	£ 1,002.00
Hedge Cutting	£ 182.40
Laundry	£ -
Window Cleaning	£ 50.00
Routine Maintenance	£ 8,497.99
	<b>£ 10,475.81</b>
Sundry Costs:	£ 2,659.99
Stationery & Postage	£ 147.20
	<b>£ 2,807.19</b>
Transfers to Business Premium a/c	£ -
<b>TOTAL =</b>	<b>£ 54,703.44</b>

**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2021**  
**FOR**  
**HORAM VILLAGE HALL AND RECREATION GROUND**

# HORAM VILLAGE HALL AND RECREATION GROUND

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**HORAM VILLAGE HALL AND RECREATION GROUND**

**GENERAL INFORMATION  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**PROPRIETOR:** P Williams

**ADDRESS:** Eastbourne Road  
Horam  
East Sussex

**ACCOUNTANTS:** Watson Associates  
30 - 34 North Street  
Hailsham  
East Sussex  
BN27 1DW

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**ACCOUNTANTS' REPORT TO**

**HORAM VILLAGE HALL AND RECREATION GROUND**

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements from the accounting records of Horam Village Hall and Recreation Ground and from information and explanations supplied to us.

*Watson Associates*

Watson Associates  
30 - 34 North Street  
Hailsham  
East Sussex  
BN27 1DW

20 Jun 2022

Date: .....

**CLIENT APPROVAL CERTIFICATE**

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

*P Williams*

.....  
~~P Williams~~

Date: 20th June 2022

# HORAM VILLAGE HALL AND RECREATION GROUND

## DETAILED PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30 SEPTEMBER 2021

	2021		2020	
	£	£	£	£
<b>Income</b>				
Regular users	5,566		13,132	
Other users	4,759		1,533	
	<u>          </u>	10,325	<u>          </u>	14,665
<b>Other income</b>				
Sundry receipts	985		-	
Grant Income	18,775		32,392	
Solar Income	5,056		-	
Government grants	21,972		10,000	
Deposit account interest	1		16	
	<u>          </u>	46,789	<u>          </u>	42,408
		<u>          </u>		<u>          </u>
		57,114		57,073
<b>Expenditure</b>				
Rates and water	346		997	
Insurance	1,690		1,414	
Light and heat	2,643		1,376	
Wages	4,946		4,914	
Garden upkeep	1,184		1,067	
Telephone	550		995	
Post and stationery	207		55	
Licences	25		265	
Repairs and renewals	33,130		31,529	
Cleaning	2,156		2,824	
Sundry expenses	528		223	
Accountancy	660		660	
Legal fees	5,606		2,280	
Depreciation of tangible fixed assets				
Fixtures and fittings	4,037		3,934	
	<u>          </u>	57,708	<u>          </u>	52,533
		<u>          </u>		<u>          </u>
<b>NET (LOSS)/PROFIT</b>		<u>          </u>		<u>          </u>
		(594)		4,540
		<u>          </u>		<u>          </u>

# HORAM VILLAGE HALL AND RECREATION GROUND

## BALANCE SHEET 30 SEPTEMBER 2021

	Notes	2021 £	2020 £
<b>FIXED ASSETS</b>			
Tangible assets	1	16,543	18,980
<b>CURRENT ASSETS</b>			
Trade debtors		920	920
Shares in new pavilion		15,000	15,000
Other Debtors		-	4,000
Prepayments		483	515
Barclays bank		13,898	7,364
Bank account no. 3		8,097	8,096
		<u>38,398</u>	<u>35,895</u>
<b>CURRENT LIABILITIES</b>			
Accrued expenses		(1,320)	(660)
		<u>37,078</u>	<u>35,235</u>
<b>NET ASSETS</b>			
		<u>53,621</u>	<u>54,215</u>
<b>FINANCED BY</b>			
<b>FUNDS</b>			
Capital account	2	31,321	31,321
Current account	2	22,300	22,894
		<u>53,621</u>	<u>54,215</u>

**HORAM VILLAGE HALL AND RECREATION GROUND**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**1. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £
<b>COST</b>	
At 1 October 2020	53,124
Additions	1,600
	<u>54,724</u>
At 30 September 2021	<u>54,724</u>
<b>DEPRECIATION</b>	
At 1 October 2020	34,144
Charge for year	4,037
	<u>38,181</u>
At 30 September 2021	<u>38,181</u>
<b>NET BOOK VALUE</b>	
At 30 September 2021	<u>16,543</u>
At 30 September 2020	<u>18,980</u>

**2. CAPITAL ACCOUNT AND CURRENT ACCOUNT**

	2021 £	2020 £
<b>Capital account</b>	<u>31,321</u>	<u>31,321</u>
<b>Current account</b>		
Brought forward	22,894	18,354
Add		
Net profit	<u>-</u>	<u>4,540</u>
	22,894	22,894
Less		
Net loss	<u>(594)</u>	<u>-</u>
	<u>22,300</u>	<u>22,894</u>
	<u>53,621</u>	<u>54,215</u>