

Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
		01	October		2019		30

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

Horam Village Hall	
A267 Eastbourne Road	
Horam, East Sussex	
<b>Postcode</b>	<b>TN21 0JE</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Timbs	Chairman		
2	Michael Woodhouse	Vice-Chairman		
3	Phil Williams	Treasurer		
4	Leigh Skeggs	Fundraising/ Secretary		
5	Jonathan Harmer			
6	Stephen Fisher			
7	Lisa Stevens			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Custodian Trustee – Horam Parish Council	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Original Constitution dated 10 June 1993 – amended by a Resolution passed on 26 November 2019
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by open public election, at the Annual Meeting held in November each year

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Committee of Management, as Trustees, has control of the Charity, its property and funds. The Committee of Management shall comprise a minimum of 3 members, and a maximum of 7 members.

Horam Parish Council fulfils the role of Custodian Trustee, and a representative of the Parish Council joins the Committee of Management at its meetings (minimum of three per year).

These meetings are also open to a representative from each of the principal users of the Charity's facilities, namely:

Horam Bowls Club	Horam Community Pre-School
Horam Scout Group	Heathfield & Horam Football Club
Horam Tennis Club	Horam Flower Show
Horam Parish Allotment Society	

In addition to the extensive area of land open to the public, the village hall is maintained and improved, and exists for public use, funded by a schedule of hire charges – it is available for hire every day of the year

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The Object of the Charity is the provision and maintenance of a village hall and recreation ground for the use of the inhabitants of the Parish of Horam without distinction of political, religious or other options, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Charity exists to maintain the land and building entrusted to it, for the sole benefit of the people of Horam and its surrounding areas.

It comprises a large airy hall, committee room, kitchen, toilet facilities and storage cupboards. It has an extensive range of use, from small committee meetings, a term-time weekday pre-school, through to large meetings and wedding receptions.

The hall has open views over the adjacent land forming the recreation ground which, latterly, also has an extensive new children's playground, and a skate-park – these facilities are provided and owned by Horam Parish Council, and were constructed under planning gain provisions (Section 106 agreements).

The organisations associated to the Charity, through their presence on and use of the recreation ground and buildings, provide a comprehensive opportunity for youth and all ages to use the facilities for education, recreation, and pursuit of health.

As a particular example, the Football Club (accredited by Football England) uses the majority of the available ground in season at weekends, providing football matches/training for under-sixes to under-eighteens, boys and girls, with some 300+ children on the books.

The Village Hall and Recreation Ground is recognised by the whole village (of 2,500+ residents) as being of immense value and worth to the inhabitants.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All of the Committee of Management (Trustees) are volunteers, giving of their time tirelessly to support the work of the charity.

The trustees are constantly striving to improve the facilities, with recent projects including:

- the installation of a new efficient heating system in the hall, with solar generation and Tesla battery storage to maximise the efficient use of power (and income to the charity)
- installation of two full-size table tennis tables in the open air close to the hall
- provision of a defibrillator on the external wall of the hall, serving the whole complex
- maintenance sanding and sealing of the hall floors
- plans (currently going through Planning Application processes) for a figure 8 1-kilometre pathway around the perimeter of the recreation ground, with a cycling pump-track

The major part of historic funding for the maintenance of the facilities has come from fees from the hiring of the hall; however, recent years have seen a marked increase in fund-raising through grant applications to fund distributing trusts.

**Summary of the main achievements of the charity during the year**

Whilst activity during the 2019-2020 year was severely impacted by Covid and enforced closure during the second half of the year, the ongoing presence of the pre-school, which was allowed to be open, considerably offset the feared total loss of income.

Covid support grant monies from Wealden District Council provided the necessary income, making up for the total loss of income from sources other than the pre-school. Reduction in operating costs (such as rate relief, heating and lighting) also help alleviate the negative financial consequences of closure to hiring.

With ongoing major project work in the pipeline, plus the key projects achieved in the recent past (such as the playground and skate-park under the Parish Council's auspices) the charity continues to make the facilities a 'treasure' in the eyes of the community.

During the rigours of the Covid lockdowns, the open air facility of the recreation ground has become a major source of exercise and pleasure for those seeking to maintain their own well-being during the pandemic.

In a normal year (that is, pre-Covid) hire income would be around £15,000 p.a., matched with annual expenditure in maintenance and costs of around the same figure. Grant-funding has then been sought to be able to improve the internal and external facilities.

At the year beginning (1<sup>st</sup> October 2019) the charity's current account held £5,700, with a further £16,100 in a deposit account. By year end, 30<sup>th</sup> September 2020, those equivalent figures were £7,500 and £8,100 respectively. Given that the normal annual running costs are some £15,000, the charity has a current and reserves buffer of some 12 months of operating costs.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Please see above:  
We seek to maintain a reserve of approximately 6 months of operating costs, with a current and reserve total of around 12 months of operating costs, which is considered a fortunate and prudent scenario.

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We have enclosed our accounts for the period 1<sup>st</sup> October 2019 to 30<sup>th</sup> September 2020, prepared by Watsons of Hailsham.

Other aspects that could be placed in this answer box have all been highlighted in answers above.

## Section F

## Other optional information

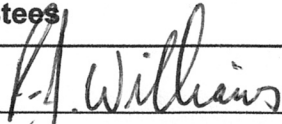
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Phillip John Williams

Position (eg Secretary, Chair, etc)

Treasurer

Date

29<sup>th</sup> July 2021

**Interim Summary**

**INTERIM SUMMARY 2019-20**

2019/20 - Horam Village Hall Accounts as at: End of Month **12** September 2020

**Main Current Account :**

**Opening Balance :** £ 4,944.37  
**Income (Incl Business Premium trans):** £ 70,777.29  
**Expenditure :** £ 68,357.54  
**Closing Balance :** £ 7,364.12

**Other funds held - Business Premium Account :**

**Opening Balance :** £ 16,079.76  
**Interest during year\*:** £ 14.95 \* Interest during year retained in Bus Prem a/c  
**Transfers from Main to Bus Premium :** £ 6,000.00  
**Transfers from Bus Premium to Main a/c :** £ 14,000.00  
**Closing Balance :** £ 8,094.71

INCOME	Actual to Date	Budget to Date	2019/20 Budget	Note:	EXPENDITURE	Actual to Date	Budget to Date	2019/20 Budget	Note:
<b>Hall Hire - Fees:</b>					<b>Project Costs:</b>				
Hall hire income (excluding deposits)	£ 7,246.17	£ 10,200.00	£ 10,200.00		Car-Park	£ 5,000.00	£ 5,000.00	£ 5,000.00	
Pre-School Payments	£ 4,021.29	£ 6,600.00	£ 6,600.00		Table-Tennis	£ -	£ -	£ -	
Representative Groups Fees	£ 5,741.50	£ 5,924.00	£ 5,924.00		OHM Battery Storage etc	£ 26,621.20	£ 25,310.00	£ 25,310.00	
Deposits - Net Difference (Deposit sums less Refunds)	£ (2,624.00)	-	-		Roof Insulation	£ 3,456.00	£ 3,350.00	£ 3,350.00	
	<b>£ 14,384.96</b>	<b>£ 22,724.00</b>	<b>£ 22,724.00</b>		Main Hall Floor	£ 4,380.00	£ -	£ -	
					Constitution Revision	£ 2,520.00	£ 2,500.00	£ 2,500.00	
						<b>£ 41,977.20</b>	<b>£ 36,160.00</b>	<b>£ 36,160.00</b>	
<b>Grant Income:</b>					<b>Remuneration:</b>				
Horam Parish Council	£ 2,200.00	£ -	£ -		Secretarial				
Other Bodies - Total	£ 29,692.33	£ 28,902.00	£ 28,902.00		Bookings				
					Cleaner				
Other Banked Income	£ 10,500.00	£ 5,000.00	£ 5,000.00			<b>£ 4,913.57</b>	<b>£ 5,040.00</b>	<b>£ 5,040.00</b>	
Interest (current a/c)	£ -	£ -	£ -		<b>Running Costs:</b>				
Transfers from Business Premium a/c	£ 14,000.00	£ -	£ -		Council Tax	£ 312.00	£ 792.00	£ 792.00	
	<b>£ 56,392.33</b>	<b>£ 33,902.00</b>	<b>£ 33,902.00</b>		Electricity Supply	£ 1,375.92	£ 876.00	£ 876.00	
					Water/Sewage	£ 685.45	£ 600.00	£ 600.00	
<b>TOTAL (including interest) =</b>	<b>£ 70,777.29</b>	<b>£ 56,626.00</b>	<b>£ 56,626.00</b>		Telephone/Broadband	£ 994.60	£ 420.00	£ 420.00	
					Refuse/Recycling	£ 1,622.25	£ 1,320.00	£ 1,320.00	
					Insurances	£ 1,544.69	£ 1,500.00	£ 1,500.00	
					Licences	£ 265.00	£ 400.00	£ 400.00	
						<b>£ 6,799.91</b>	<b>£ 5,908.00</b>	<b>£ 5,908.00</b>	
<b>Grant Income - Other Bodies:</b>	<b>In bank:</b>				<b>Maintenance Costs:</b>				
£ 500.00 Rank (for hall floor treatment)	11/28/2019				Cleaning Materials	£ 904.21	£ 600.00	£ 600.00	
£ 1,700.00 Chalk Cliff Trust (for hall floor treatme)	02/28/2020				Grass Mowing	£ 804.00	£ 900.00	£ 900.00	
£12,076.00 Veolia Environmental	02/07/2020				Hedge Cutting	£ 262.80	£ 600.00	£ 600.00	
£10,867.00 Veolia Environmental	04/23/2020				Laundry	£ 97.40	£ 240.00	£ 240.00	
£ 1,208.00 Veolia Environmental	09/30/2020				Window Cleaning	£ 200.00	£ 300.00	£ 300.00	
£ 2,200.00 HPC (for floor treatment)	09/16/2020				Routine Maintenance (incl. sump/pipes/pump)	£ 1,825.10	£ 1,900.00	£ 1,900.00	
£ 2,341.33 Co-Op - first payment	04/09/2020					<b>£ 4,093.51</b>	<b>£ 4,540.00</b>	<b>£ 4,540.00</b>	
£ 5,975.04 Co-Op Final payment	11/06/2020	(2020/21)			Sundry Costs:	£ 2,358.72	£ 1,250.00	£ 1,250.00	
£ 2,500.00 Bernard Sunley (Table Tennis)	10/27/2020	(2020/21)			Stationery & Postage	£ 54.63	£ 120.00	£ 120.00	
£ 6,300.00 Sports England (Table Tennis)	10/30/2020	(2020/21)			Accounts Examination	£ 2,160.00	£ 2,000.00	£ 2,000.00	
						<b>£ 4,573.35</b>	<b>£ 3,370.00</b>	<b>£ 3,370.00</b>	
<b>Scottish Power:</b>					Transfers to Business Premium a/c	£ 6,000.00	£ -	£ -	
Back payment for Solar Generation	£5,000.00 say	(2020/21)			<b>TOTAL =</b>	<b>£ 68,357.54</b>	<b>£ 55,018.00</b>	<b>£ 55,018.00</b>	



## 2019/20 BUDGET - INCOME

		Booking Deposits - Net Deposit- Refund	Hall Hire - Regular	Hall Hire - Non-Regular
<b>Grand Total to Date : £ 56,626.00</b>				
<b>Description</b>	<b>Totals :</b>	<b>0</b>	<b>10,200</b>	<b>0</b>
<b>October - Totals</b>	<b>1,400.00</b>	0	850	0
<b>November - Totals</b>	<b>1,900.00</b>	0	850	0
<b>December - Totals</b>	<b>1,400.00</b>	0	850	0
<b>January - Totals</b>	<b>1,400.00</b>	0	850	0
<b>February - Totals</b>	<b>15,176.00</b>	0	850	0
<b>March - Totals</b>	<b>1,400.00</b>	0	850	0
<b>April - Totals</b>	<b>8,700.00</b>	0	850	0
<b>May - Totals</b>	<b>8,471.00</b>	0	850	0
<b>June - Totals</b>	<b>5,226.00</b>	0	850	0
<b>July - Totals</b>	<b>1,650.00</b>	0	850	0
<b>August - Totals</b>	<b>8,503.00</b>	0	850	0
<b>MONTH: September - Totals</b>	<b>1,400.00</b>	0	850	0
<b>October-19</b>	All Income (Not including grants) Grants	<b>1,400.00</b> -	850	0
<b>November-19</b>	All Income (Not including grants)	<b>1,400.00</b>	850	0

	Grants	<b>500.00</b>			
<b>December-19</b>	All Income (Not including grants)	<b>1,400.00</b>	0	850	0
	Grants	-			
<b>January-20</b>	All Income (Not including grants)	<b>1,400.00</b>	0	850	0
	Grants				
<b>February-20</b>	All Income (Not including grants)	<b>1,400.00</b>	0	850	0
	Grants	<b>13,776.00</b>			
<b>March-20</b>	All Income (Not including grants)	<b>1,400.00</b>	0	850	0
	Grants				
<b>April-20</b>	All Income (Not including grants)	<b>1,400.00</b>	0	850	0
	Grants	<b>7,300.00</b>			
<b>May-20</b>	All Income (Not including grants)	<b>3,471.00</b>	0	850	0
	Grants	<b>5,000.00</b>			
<b>June-20</b>	All Income (Not including grants)	<b>3,150.00</b>	0	850	0
	Grants	<b>2,076.00</b>			
<b>July-20</b>	All Income (Not including grants)	<b>1,400.00</b>	0	850	0
	Grants	<b>250.00</b>			
<b>August-20</b>	All Income (Not including grants)	<b>8,503.00</b>	0	850	0
	Grants	-			
<b>September-20</b>	All Income (Not including grants)	<b>1,400.00</b>	0	850	0

Grants

-

**Grant Income:**

11/19	£500	Rank - for floor trea
02/20	£12,076	Veolia - for OHM Str
02/20	£1,700	Chalk Cliff Trust - fc
04/20	£2,300	Co-Op first paymer
04/20	£5,000	Veolia drawdown
05/20	£5,000	Veolia drawdown
06/20	£2,076	Veolia drawdown
07/20	£250	Horam Fun Day

**Fees:**

	<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>
<b>Allotments</b>	(500 paid)	(257* paid)	(300 paid)
<b>Bowls</b>			
<b>Football</b>			
<b>Scouts</b>			
<b>Tennis</b>			
<b>Touring Wayleave</b>			

\* Needs discussion, as do all Allotment fees


<b>Pre-School Payments</b>	<b>Representative Group Fees</b>	<b>Grant - HPC</b>	<b>Grants - Other Bodies</b>	<b>Other Banked Income</b>	<b>Interest (current a/c)</b>
<b>6,600</b>	<b>5,924</b>	<b>0</b>	<b>28,902</b>	<b>5,000</b>	<b>0</b>
550	0	0	0	0	0
550	0	0	500	0	0
550	0	0	0	0	0
550	0	0	0	0	0
550	0	0	13,776	0	0
550	0	0	0	0	0
550	0	0	7,300	0	0
550	2,071	0	5,000	0	0
550	1,750	0	2,076	0	0
550	0	0	250	0	0
550	2,103	0	0	5,000	0
550	0	0	0	0	0
550	0	0	0		0
550	0			0	0

		0	500		
550	0	0	0	0	0
550	0	0	0	0	0
550	0	0	13,776	0	0
550	0	0	0	0	0
550	0	0	7,300	0	0
550	2,071	0	5,000	0	0
550	1,750	0	2,076	0	0
550	0	0	250	0	0
550	2,103	0	0	5000	0
550	0			0	0

		0	0	
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ment
ored Energy
or floor treatment
it

Scottish Power  
Solar Payment

2014/15	2015/16	2016/17	2017/18	2018/19	2019/2020
<i>350</i>	<i>350</i>	<i>350</i>	<i>350</i>	<i>350</i>	<i>350</i>
		<i>340</i>	<i>340</i>	<i>340</i>	<i>340</i>
				<i>1010</i>	<i>1010</i>
					<i>102</i>
					<i>260</i>
				<i>41</i>	<i>41</i>

*£2,071.00*      Paid  
*£1,750.00*      Assumed to be chased and paid by 31/05/20  
*£2,103.00*      Assumed to be chased and paid by 30/06/20  
                     Assumed to be chased and paid by 31/08/20

## 2019/20 BUDGET - EXPENDITURE

		Secretarial Remuneration	Cleaner Remuneration	Cleaning Materials etc
<b>Grand Total to Date : £ 55,018.00</b>				
<b>Description</b>	<b>Totals :</b>	<b>2400</b>	<b>2040</b>	<b>600</b>
<b>October - Totals</b>	<b>1,151</b>	200	170	50
<b>November - Totals</b>	<b>5,491</b>	200	170	50
<b>December - Totals</b>	<b>1,226</b>	200	170	50
<b>January - Totals</b>	<b>5,456</b>	200	170	50
<b>February - Totals</b>	<b>6,698</b>	200	170	50
<b>March - Totals</b>	<b>9,358</b>	200	170	50
<b>April - Totals</b>	<b>11,523</b>	200	170	50
<b>May - Totals</b>	<b>8,073</b>	200	170	50
<b>June - Totals</b>	<b>2,628</b>	200	170	50
<b>July - Totals</b>	<b>993</b>	200	170	50
<b>August - Totals</b>	<b>1,153</b>	200	170	50
<b>MONTH:</b>	<b>September - Totals</b>	200	170	50
<b>October-19</b>	Monthly Expenditure	200	170	50
<b>November-19</b>	Monthly Expenditure	200	170	50

<b>December-19</b>	Monthly Expenditure	<b>1,226</b>	200	170	50
<b>January-20</b>	Monthly Expenditure	<b>4,806</b>	200	170	50
<b>February-20</b>	Monthly Expenditure	<b>6,698</b>	200	170	50
<b>March-20</b>	Monthly Expenditure	<b>9,358</b>	200	170	50
<b>April-20</b>	Monthly Expenditure	<b>11,523</b>	200	170	50
<b>May-20</b>	Monthly Expenditure	<b>8,073</b>	200	170	50
<b>June-20</b>	Monthly Expenditure	<b>2,628</b>	200	170	50
<b>July-20</b>	Monthly Expenditure	<b>993</b>	200	170	50
<b>August-20</b>	Monthly Expenditure	<b>1,153</b>	200	170	50
<b>September-20</b>	Monthly Expenditure	<b>1,268</b>	200	170	50

<b>Council Tax</b>	<b>Electric Supply</b>	<b>Water/Sewage</b>	<b>Telephone / Broadband</b>	<b>Refuse/ Recycling</b>	<b>Grass Mowing</b>	<b>Hedge Cutting</b>
<b>792</b>	<b>876</b>	<b>600</b>	<b>420</b>	<b>1320</b>	<b>900</b>	<b>600</b>
78	73	50	35	85	100	0
78	73	50	35	85	100	0
78	73	50	35	160	0	0
78	73	50	35	85	0	0
0	73	50	35	85	0	0
0	73	50	35	160	100	200
80	73	50	35	85	100	0
80	73	50	35	85	100	0
80	73	50	35	160	100	200
80	73	50	35	85	100	0
80	73	50	35	85	100	0
80	73	50	35	160	100	200
78	73	50	35	85	100	0
78	73	50	35	85	100	0

78	73	50	35	160	0	0
78	73	50	35	85	0	0
0	73	50	35	85	0	0
0	73	50	35	160	100	200
80	73	50	35	85	100	0
80	73	50	35	85	100	0
80	73	50	35	160	100	200
80	73	50	35	85	100	0
80	73	50	35	85	100	0
80	73	50	35	160	100	200

<b>Laundry</b>	<b>Window Cleaning</b>	<b>Routine Maintenance</b>	<b>Bookings: Remuneration</b>	<b>Stationery &amp; Postage etc</b>	<b>Licences</b>	<b>Insurances</b>
<b>240</b>	<b>300</b>	<b>1900</b>	<b>600</b>	<b>120</b>	<b>400</b>	<b>1500</b>
40	25	75	100	20	0	0
0	25	75	0	0	0	0
40	25	75	100	20	100	0
0	25	75	0	0	0	1500
40	25	75	100	20	0	0
0	25	1075	0	0	0	0
40	25	75	100	20	150	0
0	25	75	0	0	150	0
40	25	75	100	20	0	0
0	25	75	0	0	0	0
40	25	75	100	20	0	0
0	25	75	0	0	0	0
40	25	75	100	20	0	0
0	25	75	0	0	0	0
40	25	75	100	20	0	0
0	25	75	0	0	0	0

40	25	75	100	20	100	0
0	25	75	0	0	0	1500
40	25	75	100	20	0	0
0	25	1075	0	0	0	0
40	25	75	100	20	150	0
0	25	75	0	0	150	0
40	25	75	100	20	0	0
0	25	75	0	0	0	0
40	25	75	100	20	0	0
0	25	75	0	0	0	0

<b>Transfers to Business Premium a/c</b>	<b>Sundry expenses</b>	<b>Car-Park</b>	<b>Table-Tennis</b>	<b>Batteries etc</b>	<b>Roof Insulation</b>	<b>Constitution</b>
<b>0</b>	<b>3250</b>	<b>5000</b>	<b>0</b>	<b>25310</b>	<b>3350</b>	<b>2500</b>
0	50	0	0	0	0	0
0	2050	0	0	0	0	2500
0	50	0	0	0	0	0
0	700	0	0	2415	0	0
0	50	0	0	5725	0	0
0	50	5000	0	2170	0	0
0	50	0	0	9300	920	0
0	50	0	0	5700	1230	0
0	50	0	0	0	1200	0
0	50	0	0	0	0	0
0	50	0	0	0	0	0
0	50	0	0	0	0	0
0	700	0	0	0	0	0
0	2050	0	0	0	0	2500

0	50	0	0	0	0	0
0	50	0	0	2415	0	0
0	50	0	0	5725	0	0
0	50	5000	0	2170	0	0
0	50	0	0	9300	920	0
0	50	0	0	5700	1230	0
0	50	0	0	0	1200	0
0	50	0	0	0	0	0
0	50	0	0	0	0	0
0	50	0	0	0	0	0

**Bank Reconciliation as at: 31st October 2019****Balance as per Bank Statement:** £4,284.40

Add Unpresented Banking:	Details	Amount
		<u>£0.00</u>

Less Outstanding Cheques paid:	Chq no.	Amount
	Historic	102258 £182.12
	Historic	102259 £130.63
	Historic	102260 £76.32
	Historic 2017-18	102342 £142.80
	Historic 2017-18	102340 £104.50
		102418 £100.00
		102497 £49.92
		102494 £138.00
		102495 £250.00
		102513 £100.00
		102510 £100.00
		102509 £100.00
		<u>£1,474.29</u>
<b>Balance as per cash book:</b>		<u>£2,810.11</u>

**Bank Reconciliation as at: 30th November 2019****Balance as per Bank Statement:** £2,522.19

Add Unpresented Banking:	Details	Amount
--------------------------	---------	--------

			<u>£0.00</u>
Less Outstanding Cheques paid:	Chq no.	Amount	
	Historic	102258	£182.12
	Historic	102259	£130.63
	Historic	102260	£76.32
	Historic 2017-18	102342	£142.80
	Historic 2017-18	102340	£104.50
		102418	£100.00
		102513	£100.00
		102509	£100.00
		102515	£2,280.00
		102512	£100.00
		102516	£100.00
		102517	£100.00
		102554	£21.50
			<u>£3,537.87</u>
<b>Balance as per cash book:</b>			<u>-£1,015.68</u>

**Bank Reconciliation as at: 31st December 2019**

<b>Balance as per Bank Statement:</b>		£4,706.33
Add Unpresented Banking:	Details	Amount
		<u>£0.00</u>

Less Outstanding Cheques paid:	Chq no.	Amount	
	Historic	102258	£182.12
	Historic	102259	£130.63
	Historic	102260	£76.32
	Historic 2017-18	102342	£142.80
	Historic 2017-18	102340	£104.50
		102418	£100.00
		102513	£100.00
		102516	£100.00
		102519	£160.00
		102521	£157.00
		102535	£100.00
		102539	£100.00
		102540	£100.00
		102554	£21.50
		102555	£32.50
			<u>£1,607.37</u>
<b>Balance as per cash book:</b>			<u><u>£3,098.96</u></u>

### Bank Reconciliation as at: 31st January 2020

<b>Balance as per Bank Statement:</b>			£6,123.42
Add Unpresented Banking:	Details	Amount	
			<u>£0.00</u>
Less Outstanding Cheques paid:	Chq no.	Amount	

Historic	102258	£182.12	
Historic	102259	£130.63	
Historic	102260	£76.32	
Historic 2017-18	102342	£142.80	
Historic 2017-18	102340	£104.50	
	102418	£100.00	
	102513	£100.00	
	102516	£100.00	
	102521	£157.00	
	102527	£35.84	
	102528	£648.00	
	102529	£168.00	
	102530	£2,415.00	
	102524	£100.00	
	102526	200.00	
	102535	£100.00	
	102539	£100.00	
	102540	£100.00	
	102534	£100.00	
	102536	£100.00	
	102537	£100.00	
	102554	£21.50	
	102555	£32.50	
	102547	£100.00	
			<u>£5,414.21</u>
<b>Balance as per cash book:</b>			<u>£709.21</u>

---

**Bank Reconciliation as at: 29th February 2020**

**Balance as per Bank Statement:** £15,042.36

Add Unpresented Banking:	Details	Amount
		<u>£0.00</u>
Less Outstanding Cheques paid:	Chq no.	Amount
	Historic	102258 £182.12
	Historic	102259 £130.63
	Historic	102260 £76.32
	Historic 2017-18	102342 £142.80
	Historic 2017-18	102340 £104.50
		102418 £100.00
		102513 £100.00
		102538 £121.50
		102516 £100.00
		102521 157.00
		102540 £100.00
		102541 £5,721.55
		102535 £100.00
		102543 £100.00
		102551 £50.00
		102550 £148.00
		102554 £21.50
		102555 £32.50
		102547 100.00
		<u>£7,588.42</u>
<b>Balance as per cash book:</b>		<u>£7,453.94</u>

**Bank Reconciliation as at: 31st March 2020**

**Balance as per Bank Statement:** £8,737.55

Add Unpresented Banking:	Details	Amount
		<u>£0.00</u>
Less Outstanding Cheques paid:	Chq no.	Amount
	Historic	102258 £182.12
	Historic	102259 £130.63
	Historic	102260 £76.32
	Historic 2017-18	102342 £142.80
	Historic 2017-18	102340 £104.50
		102418 £100.00
		102513 £100.00
		102516 £100.00
		102521 £157.00
		102551 £50.00
		102550 £148.00
		102554 £21.50
		102555 £32.50
		102552 £5,000.00
		102553 £176.00
		102546 £100.00
		102544 £168.00
		102593 £135.00
		<u>£6,924.37</u>
<b>Balance as per cash book:</b>		<u>£1,813.18</u>

**Bank Reconciliation as at: 30th April 2020**

**Balance as per Bank Statement:** £8,641.88

Add Unpresented Banking:	Details	Amount
		<u>£0.00</u>

Less Outstanding Cheques paid:	Chq no.	Amount
	Historic	102258 £182.12
	Historic	102259 £130.63
	Historic	102260 £76.32
	Historic 2017-18	102342 £142.80
	Historic 2017-18	102340 £104.50
		102418 £100.00
		102513 £100.00
		102516 £100.00
		102554 £21.50
		102521 £157.00
		102551 £50.00
		102546 £100.00
		102567 £144.00
		102568 £25.00
		102593 £135.00
		<u>£1,568.87</u>
<b>Balance as per cash book:</b>		<u>£7,073.01</u>

**Bank Reconciliation as at: 31st May 2020**

**Balance as per Bank Statement:** £9,659.68

Add Unpresented Banking: Details Amount

			<u>£0.00</u>
Less Outstanding Cheques paid:	Chq no.	Amount	
	Historic	102258	£182.12
	Historic	102259	£130.63
	Historic	102260	£76.32
	Historic 2017-18	102342	£142.80
	Historic 2017-18	102340	£104.50
		102418	£100.00
		102513	£100.00
		102516	£100.00
		102554	£21.50
		102521	£157.00
		102572	£150.00
		102574	£47.34
		102593	£135.00
			<u>£1,447.21</u>
<b>Balance as per cash book:</b>			<u>£8,212.47</u>

**Bank Reconciliation as at: 30th June 2020**

**Balance as per Bank Statement:** £7,601.31

Add Unpresented Banking:	Details	Amount	
			<u>£0.00</u>

Less Outstanding Cheques paid:	Chq no.	Amount	
	Historic	102258	£182.12
	Historic	102259	£130.63
	Historic	102260	£76.32
	Historic 2017-18	102342	£142.80
	Historic 2017-18	102340	£104.50
		102418	£100.00
		102513	£100.00
		102516	£100.00
		102521	£157.00
		102593	£135.00
			<u>£1,228.37</u>
<b>Balance as per cash book:</b>			<u>£6,372.94</u>

**Bank Reconciliation as at: 31st July 2020**

**Balance as per Bank Statement:** £8,038.97

Add Unpresented Banking:	Details	Amount	
			<u>£0.00</u>

Less Outstanding Cheques paid:	Chq no.	Amount	
	Historic	102258	£182.12
	Historic	102259	£130.63

Historic	102260	£76.32
Historic 2017-18	102342	£142.80
Historic 2017-18	102340	£104.50
	102418	£100.00
	102513	£100.00
	102516	£100.00
	102521	£157.00
	102593	£135.00

£1,228.37

**Balance as per cash book:**

£6,810.60

**Bank Reconciliation as at: 31st August 2020**

**Balance as per Bank Statement:**

£5,924.91

Add Unpresented Banking:                      Details                      Amount

£0.00

Less Outstanding Cheques paid:                      Chq no.                      Amount

Historic	102258	£182.12
Historic	102259	£130.63
Historic	102260	£76.32
Historic 2017-18	102342	£142.80
Historic 2017-18	102340	£104.50
	102418	£100.00

102513	£100.00
102516	£100.00
102521	£157.00
102593	£135.00
102588	£133.20
102589	£150.00

£1,511.57

**Balance as per cash book:**

£4,413.34

**Bank Reconciliation as at: 30th September 2020**

**Balance as per Bank Statement:**

£8,524.57

Add Unpresented Banking:                      Details                      Amount

£0.00

Less Outstanding Cheques paid:                      Chq no.                      Amount

Historic	102258	£182.12
Historic	102259	£130.63
Historic	102260	£76.32
Historic 2017-18	102342	£142.80
Historic 2017-18	102340	£104.50
	102418	£100.00
	102513	£100.00
	102516	£100.00
	102521	£157.00
	102594	£67.08

**Balance as per cash book:**

£1,160.45

£7,364.12



**Bank Account Summary as at: 31st October 2019**

**Opening Balance:** £ 4,944.37

Add Month's Receipts: £ 1,883.30

Less Month's Expenses £ 4,017.56

**Closing Balance:**

2,810.11

Difference:

£0.00

---

**Bank Account Summary as at: 30th November 2019**

**Opening Balance:** £ 2,810.11

Add Month's Receipts:                   £ 3,185.33

Less Month's Expenses                   £ 7,011.12

**Closing Balance:**                   - 1,015.68                   Difference:                   £0.00

---

**Bank Account Summary as at: 31st December 2019**

**Opening Balance:**                   -£ 1,015.68

Add Month's Receipts:                   £ 5,437.38

Less Month's Expenses                   £ 1,322.74

<b>Closing Balance:</b>	<u>3,098.96</u>	Difference:
		£0.00

---

**Bank Account Summary as at: 31st January 2020**

**Opening Balance:** £ 3,098.96

Add Month's Receipts: £ 2,240.23

Less Month's Expenses £ 4,629.98

**Closing Balance:**

709.21

Difference:

£0.00

---

**Bank Account Summary as at: 29th February 2020**

**Opening Balance:**

£ 709.21

Add Month's Receipts: £ 14,916.94

Less Month's Expenses £ 8,172.21

**Closing Balance:** 7,453.94

Difference:  
£0.00

---

**Bank Account Summary as at: 31st March 2020**

**Opening Balance:** £ 7,453.94

Add Month's Receipts:                   £     896.31

Less Month's Expenses                   £  6,537.07

**Closing Balance:**

          1,813.18

Difference:

£0.00

---

**Bank Account Summary as at: 30th April 2020**

**Opening Balance:**

£  1,813.18

Add Month's Receipts:                   £ 25,444.21

Less Month's Expenses                   £ 20,184.38

**Closing Balance:**                             7,073.01                   Difference:                   £0.00

---

**Bank Account Summary as at: 31st May 2020**

**Opening Balance:**                   £ 7,073.01

Add Month's Receipts:                   £ 11,392.50

Less Month's Expenses                      £ 10,253.04

**Closing Balance:**                                8,212.47          

Difference:  
  £0.00

---

**Bank Account Summary as at: 30th June 2020**

**Opening Balance:**                      £ 8,212.47

Add Month's Receipts:                      £            -

Less Month's Expenses                      £ 1,839.53

**Closing Balance:**

6,372.94

Difference:

£0.00

---

**Bank Account Summary as at: 31st July 2020**

**Opening Balance:** £ 6,372.94

Add Month's Receipts: £ 2,034.09

Less Month's Expenses £ 1,596.43

<b>Closing Balance:</b>	<u>6,810.60</u>	Difference:
		£0.00

---

**Bank Account Summary as at: 31st August 2020**

**Opening Balance:** £ 6,810.60

Add Month's Receipts: £ 3,152.00

Less Month's Expenses £ 5,549.26

<b>Closing Balance:</b>	<u>4,413.34</u>	Difference:
		£0.00

---

**Bank Account Summary as at: 30th September 2020**

**Opening Balance:** £ 4,413.34

Add Month's Receipts: £ 4,408.00

Less Month's Expenses £ 1,457.22

**Closing Balance:**

7,364.12

Difference:

£0.00



## HORAM VILLAGE HALL HIRE/RENTAL INCOME - For Financial Years 2018/19, 2019/20 and 2020/21 *(October to September)*

<i>Version 2</i>	Financial Year 2018 - 2019		Financial Year 2019 - 2020		Estimate for Financial Year 2020 - 2021*	
	Monthly Income	Cumulative Monthly Income	Monthly Income	Cumulative Monthly Income	Monthly Income*	Cumulative Monthly Income*
<b>October :</b>	£1,365	£1,365	£1,485	£1,485	£700	£700
<b>November :</b>	£1,530	£2,895	£2,665	£4,150	£770	£1,470
<b>December :</b>	£2,165	£5,060	£2,205	£6,355	£820	£2,290
<b>January :</b>	£2,075	£7,135	£1,640	£7,995	£510	£2,800
<b>February :</b>	£1,585	£8,720	£580	£8,575	£730	£3,530
<b>March :</b>	£840	£9,560	£1,710	£10,285	£620	£4,150
<b>April :</b>	£1,325	£10,885	£285	£10,570	£990	£5,140
<b>May :</b>	£1,230	£12,115	£30	£10,600	£1,050	£6,190
<b>June :</b>	£1,635	£13,750	£0	£10,600	£980	£7,170
<b>July :</b>	£305	£14,055	£455	£11,055	£910	£8,080
<b>August :</b>	£1,575	£15,630	£210	£11,265	£1,090	£9,170
<b>September :</b>	£1,500	£17,130	£0	£11,265	£150	£9,320
	<b>£17,130</b>		<b>£11,265</b>		<b>£9,320</b>	
		<b>Average Monthly Income in 6month period</b>		<b>Average Monthly Income in 6month period</b>		<b>Average Monthly Income in 6month period</b>
<b>Totals - October to March :</b>	£9,560	£1,593	£10,285	£1,714	£4,150	£692
<b>Totals - April to September :</b>	£7,570	£1,262	£980	£163	£5,170	£862

Covid-affected income shown in red

Income for 12 months - April 2019 to March 2020 = £17,855  
 Income for 12 months - April 2020 to March 2021\* = £5,130

\* 2020-2021 assumes an easing of existing restrictions, no added Covid-19 restrictions, and a return of normal 'users/clubs'.

**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**  
**FOR**  
**HORAM VILLAGE HALL AND RECREATION GROUND**

# **HORAM VILLAGE HALL AND RECREATION GROUND**

## **CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2020**

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<b>Capital Accounts Summary Schedule</b>	5
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**HORAM VILLAGE HALL AND RECREATION GROUND**

**GENERAL INFORMATION  
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**PROPRIETOR:** P Williams

**ADDRESS:** Eastbourne Road  
Horam  
East Sussex

**ACCOUNTANTS:** Watson Associates  
30 - 34 North Street  
Hailsham  
East Sussex  
BN27 1DW

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**ACCOUNTANTS' REPORT TO**

**HORAM VILLAGE HALL AND RECREATION GROUND**

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements from the accounting records of Horam Village Hall and Recreation Ground and from information and explanations supplied to us.

Watson Associates  
30 - 34 North Street  
Hailsham  
East Sussex  
BN27 1DW

Date: .....

**CLIENT APPROVAL CERTIFICATE**

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

.....  
P Williams

Date: .....

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**ACCOUNTANTS' REPORT TO**

**HORAM VILLAGE HALL AND RECREATION GROUND**

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements from the accounting records of Horam Village Hall and Recreation Ground and from information and explanations supplied to us.

Watson Associates  
30 - 34 North Street  
Hailsham  
East Sussex  
BN27 1DW

Date: .....

**CLIENT APPROVAL CERTIFICATE**

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

  
.....  
P Williams

Date: ..... 29th July 2021

**HORAM VILLAGE HALL AND RECREATION GROUND****DETAILED PROFIT AND LOSS ACCOUNT  
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

	2020		2019	
	£	£	£	£
<b>Income</b>				
Regular users	13,132		16,737	
Other users	1,533		2,659	
	<u>          </u>	14,665	<u>          </u>	19,396
<b>Other income</b>				
Sundry receipts	-		5	
Grant Income	32,392		10,000	
Government grants	10,000		-	
Deposit account interest	16		26	
	<u>          </u>	42,408	<u>          </u>	10,031
		<u>          </u>		<u>          </u>
		57,073		29,427
<b>Expenditure</b>				
Rates and water	997		2,228	
Insurance	1,414		1,335	
Light and heat	1,376		2,218	
Wages	4,914		4,086	
Garden upkeep	1,067		224	
Telephone	995		-	
Post and stationery	55		11	
Licences	265		441	
Repairs and renewals	31,529		6,847	
Cleaning	2,824		951	
Sundry expenses	223		885	
Accountancy	660		1,140	
Legal fees	2,280		-	
Depreciation of tangible fixed assets				
Fixtures and fittings	3,934		2,282	
	<u>          </u>	52,533	<u>          </u>	22,648
		<u>          </u>		<u>          </u>
<b>NET PROFIT</b>		4,540		6,779

# HORAM VILLAGE HALL AND RECREATION GROUND

## BALANCE SHEET 30 SEPTEMBER 2020

	2020 £	2019 £
<b>FIXED ASSETS</b>		
Fixtures and fittings	18,980	10,817
	<u>          </u>	<u>          </u>
<b>CURRENT ASSETS</b>		
Trade debtors	920	920
Shares in new pavilion	15,000	15,000
Other Debtors	4,000	4,000
Prepayments	515	385
Barclays bank	7,364	4,633
Bank account no. 3	8,096	16,080
	<u>          </u>	<u>          </u>
	35,895	41,018
	<u>          </u>	<u>          </u>
<b>CURRENT LIABILITIES</b>		
Accrued expenses	(660)	(2,160)
	<u>          </u>	<u>          </u>
	35,235	38,858
	<u>          </u>	<u>          </u>
<b>NET ASSETS</b>	54,215	49,675
	<u>          </u>	<u>          </u>
<b>FINANCED BY</b>		
<b>CAPITAL ACCOUNT</b>	31,321	31,321
	<u>          </u>	<u>          </u>
<b>CURRENT ACCOUNT</b>		
Brought forward	18,354	10,804
Add		
Net profit	4,540	6,779
Capital introduced	-	771
	<u>          </u>	<u>          </u>
	22,894	18,354
	<u>          </u>	<u>          </u>
	54,215	49,675
	<u>          </u>	<u>          </u>

**HORAM VILLAGE HALL AND RECREATION GROUND**

**CAPITAL ACCOUNTS SUMMARY SCHEDULE  
30 SEPTEMBER 2020**

	Capital account £
At 1 October 2019	<u>31,321</u>
At 30 September 2020	<u><u>31,321</u></u>

**HORAM VILLAGE HALL AND RECREATION GROUND**

**TANGIBLE FIXED ASSETS SCHEDULE  
30 SEPTEMBER 2020**

	Fixtures and fittings £
<b>COST</b>	
At 1 October 2019	41,027
Additions	12,097
	<hr/>
At 30 September 2020	53,124
	<hr/>
<b>DEPRECIATION</b>	
At 1 October 2019	30,549
Charge for year	3,595
	<hr/>
At 30 September 2020	34,144
	<hr/>
<b>NET BOOK VALUE</b>	
At 30 September 2020	18,980
	<hr/> <hr/>
At 30 September 2019	10,478
	<hr/> <hr/>