PEACE MEMORIAL HALL – HERSTMONCEUX
(RCN305254)
TRUSTEES REPORT
YEAR ENDED 31 DECEMBER 2025

The Trustees present their Annual Report with the Audited Accounts for the year ended 31 December 2025

Background/History

Peace Memorial Hall – Herstmonceux (more commonly known as Herstmonceux Village Hall) operates under a scheme dated 1st October 1948 as varied by a scheme of the Charity Commissioners dated 15th April 1996 and is registered with the Charity Commission under number 305254.

Principal Objects

These remain the same as set out in the Charity Commission records and the Trustees ensure that these objects are adhered to in the running and management of the Hall.

Review 1.1.2025 to 31.12.2025

The Hall is heavily used by Parishioners and residents in the locality of Herstmonceux Parish, the village Pre-school playgroup has expanded to five days a week and provides an excellent and essential service, Herstmonceux Women's Institute, Herstmonceux Amateur Theatrical Society, Herstmonceux Luncheon Club, Under 5's group, meetings of Parish Council, Free Church events, Parish Church events, several dance and fitness groups, Ray and Sheldon Club, Bingo Club and used for many parties for young children. The Hall has been maintained and operated by the Management Committee. The Committee have reviewed and ensured that all rules and regulations and operating procedure and certificates have been obtained.

Grants

The Hall received, with thanks, a grant of £900.00 from Herstmonceux Parish Council towards the cost of flooring.

Financial Review

The accounts detail the fact that the Hall actual hall hire income (excluding Grants) is very similar to last year. The hire income was £40289.35. The expenditure was considerably less at £40788.50 . This has with the grant resulted in a small surplus of £400.85.
Unfortunately many expenditures have gone up such as Business Rates, insurance and once again the cost of maintaining the sewerage system.

The Hall bankers are HSBC Bank plc.



Dated and signed: 3/10/2026 C J Thompson -Chair

Table 1

herstmonceux
village hall

cash balances

at 31ST DECEMBER **2025**

				2024	2025
hsbc bank plc hailsham				£29041.19	£26264.78
less uncleared effects				*£3633.77*	*£456.51*
balances				£25407.42	**£25808.27**
RECONCILIATION		**START OF**	**2025**	**£ 36,418.41**	£25407.42
		END OF	**2025**	**£ 25,407.42**	£25808.27
		DEFICIT/ SURPLUS		*£ 11,010.99*	**£400.85**
	INCOME-hire fees	**2025**		**£ 40,939.14**	£40289.35
	GRANTS	**2025**		**£ 500.00**	£900.00
		2025 Total		**£ 41,439.14**	£41189.35
	EXPENDITURE	**2025**		*£ 52,050.13*	*£40788.50*
		DEFICIT/ SURPLUS		*£ 11,010.99*	**£400.85**

Table 1

herstmonceux village hall	2025				
income	2024	Monthly Comparison	2025	Grants included in the income 2025	Grants included in income 2024
January	2492.00	2492.00	2711.00		
February	3635.00	3635.00	4266.00	900.00	
March	3451.00	3451.00	3890.00		500.00
April	5223.14	5223.14	4443.00		
May	2401.00	2401.00	2858.00		
June	4043.00	4043.00	2980.00		
July	3834.00	3834.00	3688.00		
August	2270.00	2270.00	3527.00		
September	2463.00	2463.00	1607.00		
October	3812.00	3812.00	3513.00		
November	4238.00	4238.00	3922.00		
December	3577.00	3577.00	3784.35		
	41439.14	41439.14	41189.35		

Table 1

2025 Expenditure														
	January	February	March	April	May	June	July	August	September	October	November	December	Total	
Wages Cleaner	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	6240.00	
Rates	36.00			105.84	108.00	108.00	108.00	108.00	108.00	108.00	108.00	108.00	1005.84	
Premise Licence											180.00		180	
Telephones				258.13			263.27			265.64			787.04	
Electricity		2430.36	978.26	640.10	357.56	343.63	287.09	321.63	208.93	448.57	646.79	800.39	7463.51	
Refunds			219.00	20.00			21.00			15.00		43.00	318.00	
Water + Sewerage			251.72	206.25	212.94			239.71		276.49	239.04	319.10	1745.28	
Cleaning Materials		100.80							11.70			24.52	137.02	
Fire Alarm/Security	169.20					170.77				589.20	456.51		1385.68	
Lighting Maintenance		148.90									323.75		472.65	
PPL/PRS			162.00										162.00	
General Repairs							1200.00				205.50		1405.5	
Insurance							2173.63						2173.63	
Computer	30.00				244.80								274.80	
Shutters													0	
Plumbing													0	
Internal Decorating													0	
External Decorating													0	
Petty Expenses	39.98		91.78	43.95							23.00		198.71	
Postages				6.60			6.96		6.96				20.72	
Misc	100.00	130.45	5.85	23.49							25.00		284.79	
Bank Charges	10.74	9.56	10.43	10.06	9.40	9.11	8.25	10.97	4.65	4.56	3.94	8.49	100.16	
Photocopy expenses/Web site				83.26									83.26	
AIRS								75.00					75	
Electrical Equipment and fitting													0	
Drain cleaning and repairs and renewal	481.20					337.20	1813.20			354.00			2985.60	
Car Park Maintenance				32.99									32.99	
Hedge Cutting and strimming		883.91			200.00		285.00		200.00		250.00		1818.91	
Rent	412.50		412.50			412.50				412.50		412.50	2062.50	
Viking	140.00		258.44	23.08			146.22			110.33	270.92		948.99	
Nisbets													0	
Window Cleaning	65.00		65.00				65.00		65.00				260.00	
Rubbish Collection	92.23	58.32	64.66	70.99	53.57	63.60	90.91	76.38	50.40	168.74	61.02	104.64	997.46	
Wages - Manager	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	6240.00	
Projector Screen													0	
Furniture/Copier		200.00					259.97						459.97	
Cooker Cleaning													0	
Main Hall floor													0	
Fridge/Freezer/ Steamer				364.00					104.49				468.49	
													0	
													0	
MONTHLY TOTALS	2616.85	5002.3	3559.64	2928.97	2226.27	2484.81	7766.5	1873.89	1800.13	3813.03	3853.47	2960.64	40768.5	Annual Totals
													40768.5	

Independent Examiner's Report
To the Committee of Herstmonceux Village Hall

This report on the accounts for the year ended 31st December 2025, which are set out on pages 1 to 3, is in respect of an examination carried out in accordance with s.145 of the Charities Act 2011 Act).

Respective responsibilities of the Committee and the examiner:

As members you are responsible for the preparation of the accounts: you consider the audit requirement of the Regulations and section 145 (5)(b) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulations.

Basis of this report:

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145 (5)(b) of the Act. That examination includes a review of the accounting records kept by the committee and the comparison of those accounts with those explanations from you as committee members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given in the accounts.

Independent examiner's statement:

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements.
A). to keep accounting records in accordance with section 130 of the Act and
B). to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met, or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts reached.

Andrew Phillips
Wilson Phillips
Hughenden, West End
Herstmonceux
East Sussex BN27 4NL

Date: 2/10/2026

Approved and adopted by the Committee on the 3/10/2026

Chairman