

PEACE MEMORIAL HALL – HERSTMONCEUX
(RCN305254)
TRUSTEES REPORT
YEAR ENDED 31 DECEMBER 2024

The Trustees present their Annual Report with the Audited Accounts for the year ended 31 December 2024

Background/History

Peace Memorial Hall – Herstmonceux (more commonly known as Herstmonceux Village Hall) operates under a scheme dated 1st October 1948 as varied by a scheme of the Charity Commissioners dated 15th April 1996 and is registered with the Charity Commission under number 305254.

Principal Objects

These remain the same as set out in the Charity Commission records and the Trustees ensure that these objects are adhered to in the running and management of the Hall.

Review 1.1.2024 to 31.12.2024

The Hall is heavily used by Parishioners and residents in the locality of Herstmonceux Parish, the village Pre-school playgroup, Women's Institute, Herstmonceux Amateur Theatrical Society, Under 5's group, meetings of Parish Council, Free Church events, Parish Church events, several dance and fitness groups and used for wedding receptions, funeral teas and parties for young children. The Hall has been maintained and operated by the Management Committee. The Committee have reviewed and ensured that all rules and regulations and operating procedure and certificates have been obtained.

Grants

The Hall received, with thanks, a grant of £500 from Herstmonceux Parish Council towards the cost of a door replacement.

Financial Review

The accounts detail the fact that the Hall actual hall hire income (excluding Grants) has decreased slightly. The hire income was £40939.14. The expenditure was £52450.19 for the year which was higher than usual. The additional cost related to the provision of a new foul drainage system at a cost of £6396.00 and the resurfacing of the Main Hall floor at a cost of £4039.20. The funding for both came from the previous grants received.

The Hall is heavily used and of great benefit to the residents in the area.

The Hall bankers are HSBC Bank plc.

Dated and signed:



C J Thompson -Chair

11th October 2025

Table 1

		2023	2024	
herstmonceux village hall				
cash balances				
at 31ST DECEMBER				
	2024			
		2023	2024	
hsbc bank plc hailsham		39104.21		£29041.19
less uncleared effects		2595.80		£3633.77
balances		36418.81		£25407.42
RECONCILIATION				
		START OF	2024	£ 36,418.41
		END OF	2024	£ <u>25,407.42</u>
		DEFICIT		£ <u>11,010.99</u>
	INCOME-hire fees	2024		£ 40,939.14
	GRANTS	2024		£ <u>500.00</u>
		2024 Total		£ 41,439.14
	EXPENDITURE	2024		£ <u>52,050.13</u>
		DEFICIT		£ <u>11,010.99</u>

Table 1

herstmonceaux village hall	2024				
income	2023	Monthly Comparison	2024	Grants included in the income 2024	Grants included in income 2023
January	3436.00	3436.00	2492.00		
February	4000.00	4000.00	3635.00		
March	3956.00	3956.00	3451.00	500.00	500.00
April	5535.00	5535.00	5223.14		
May	2387.00	2387.00	2401.00		
June	3315.00	3315.00	4043.00		
July	4032.00	4032.00	3834.00		
August	2477.00	2477.00	2270.00		
September	12109.00	12109.00	2463.00		10000.00
October	2571.00	2571.00	3812.00		
November	17822.00	17822.00	4238.00		15137.00
December	8395.00	8395.00	3577.00		2793.00
	70035.00	70035.00	41439.14		28430.00

Table 1

2024 Expenditure	January	February	March	April	May	June	July	August	September	October	November	December Total	
Wages Clean	495.00	498.00	498.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	6174.00	
Rates	34.00			36.21	36.00	36.00	36.00	36.00	36.00	36.00	36.00	368.21	
Permit Licence	233.47		241.98				247.86			247.86	180	1218.03	
Electricity	1897.25			1694.38			2887.45			2138.64		10760.52	
Refunds						54.65	220.61	160.36		196.48	183.71	1760.39	
Water + Sewerage		165.32	21.97	296.42	271.09							56	
Cleaning Materials				263.13			262.70		555.80			0	
Fire Alarm/Security	159.60		310.00									978.33	
Lighting												562.70	
Maintenance												200.76	
PPL/PRS		200.76					750.00				96.00	1448.00	
General Repairs			600.00				1605.52					1805.52	
Insurance												401.62	
Computer	39.60		43.29	43.00								126.89	
Shutters												0	
Plumbing			142.91	529.08								671.99	
Internal Decorating	420.00											400.00	
External Decorating												0	
Party Expenses		15.74	48.94									64.68	
Postages	12.00		7.25	6.60			3.00					31.05	
Misc			18.79	19.09	64.10	54.50	74.01		79.91		10.29	339.69	
Bulk Charges	10.86	8.36	11.09	10.11	11.26	9.89	9.49	8.13	7.49	10.40	6.93	113.59	
Photocopy												0	
expenses/Web site												0	
AIRIS									144.00			144	
Electrical	208.60	268.99										468.49	
Equipment and												100.00	
filing												0	
Drain clearing and				234.00	665.50	401.40		234.00			249.00	8208.90	
repairs and renewal												506.17	
Car Park					506.17							506.17	
Maintenance					200.00		200.00		335.00		286.00	1030.00	
Hoops Cutting and												0	
trimming												0	
Rent	412.50		412.50			412.50				412.50		1650.00	
Wiring			322.53	104.56			120.20			412.50		883.94	
Miscellets	263.07	177.91			16.78					179.69		167.74	
Window Cleaning			85.00							66.00		457.76	
Rubbish Collection	77.64	54.29	68.89	62.86	49.75	100.08	83.45	64.37	48.24	187.22	69.91	923.01	
Wages - Manager	440.00	440.00	440.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	6000.00	
Projector Screen												0	
Furniture												0	
Cooker Cleaning												0	
Main Hall floor											4039.20	4039.2	
Flags/PRIL			300.48								26.00	326.48	
												0	
												0	
MONTHLY TOTALS	4377.98	8035.37	3549.53	4530.62	2000.64	3173.92	7709.28	1621.89	2946.24	4514.19	6332.04	4356.43	53450.13 Annual Totals
													53450.13

Independent Examiner's Report
To the Committee of Herstmonceux Village Hall

This report on the accounts for the year ended 31st December 2024, which are set out on pages 1 to 3, is in respect of an examination carried out in accordance with s.145 of the Charities Act 2011 Act).

Respective responsibilities of the Committee and the examiner:

As members you are responsible for the preparation of the accounts: you consider the audit requirement of the Regulations and section 145 (5)(b) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulations.

Basis of this report:

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145 (5)(b) of the Act. That examination includes a review of the accounting records kept by the committee and the comparison of those accounts with those explanations from you as committee members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given in the accounts.

Independent examiner's statement:

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements.
A). to keep accounting records in accordance with section 130 of the Act and
B). to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met, or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts reached.



Andrew Phillips
Wilson Phillips
Hughenden, West End
Herstmonceux
East Sussex BN27 4NL

Date:

10/10/2025

Approved and adopted by the Committee on the

11th October 2025

Chairman

