

PEACE MEMORIAL HALL – HERSTMONCEUX
(RCN305254)
TRUSTEES REPORT
YEAR ENDED 31 DECEMBER 2023

The Trustees present their Annual Report with the Audited Accounts for the year ended 31 December 2023

Background/History

Peace Memorial Hall – Herstmonceux (more commonly known as Herstmonceux Village Hall) operates under a scheme dated 1st October 1948 as varied by a scheme of the Charity Commissioners dated 15th April 1996 and is registered with the Charity Commission under number 305254.

Principal Objects

These remain the same as set out in the Charity Commission records and the Trustees ensure that these objects are adhered to in the running and management of the Hall.

Review 1.1.2023 to 31.12.2023

The Hall is heavily used by Parishioners and residents in the locality of Herstmonceux Parish, the village Pre-school playgroup, Women's Institute, Herstmonceux Amateur Theatrical Society, Under 5's group, meetings of Parish Council, Free Church events, Parish Church events, several dance and fitness groups and used for wedding receptions, funeral teas and parties for young children. The Hall has been maintained and operated by the Management Committee. The Committee have reviewed and ensured that all rules and regulations and operating procedure and certificates have been obtained.

Grants

The Hall Committee and users were extremely grateful to receive Grants totalling £28430.00 in the year. The biggest grant was one from BIFFA that enabled the Hall to replace all the windows and fire doors. This has had a very good improvement in the heat retention, reduction in electricity costs and benefited all the users.

Financial Review

The accounts detail the fact that the Hall actual hall hire income (excluding Grants) has increased from £37186.18 to £41605.00. The expenditure was in 2022 £38079.04 but has now risen to £39952.00. The Hall is very heavily used and benefits the whole community.

The Hall bankers are HSBC Bank plc.

Dated and signed:

19/2/2024

C J Thompson -Chair



Independent Examiner's Report
To the Committee of Herstmonceux Village Hall

This report on the accounts for the year ended 31st December 2023, which are set out on pages 1 to 3, is in respect of an examination carried out in accordance with s.145 of the Charities Act 2011 Act).

Respective responsibilities of the Committee and the examiner:

As members you are responsible for the preparation of the accounts: you consider the audit requirement of the Regulations and section 145 (5)(b) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulations.

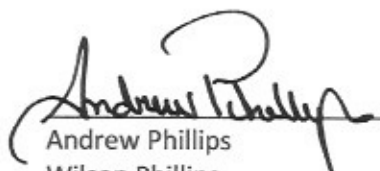
Basis of this report:

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145 (5)(b) of the Act. That examination includes a review of the accounting records kept by the committee and the comparison of those accounts with those explanations from you as committee members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given in the accounts.

Independent examiner's statement:

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements.
A). to keep accounting records in accordance with section 130 of the Act and
B). to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met, or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts reached.



Andrew Phillips
Wilson Phillips
Hughenden, West End
Herstmonceux
East Sussex BN27 4NL

Date: 6/9/2024

Approved and adopted by the Committee on the 19/2/2024

Chairman 

Table 1

herstmonceux village hall	2023		2023	Grants included in the income 2023	Grants included in income 2022
	2022	Monthly Comparison			
income					
January	2941.18	2941.18	3436.00		
February	6053.00	6053.00	4000.00		2667.00
March	2165.00	2165.00	3956.00	500.00	
April	3812.00	3812.00	5535.00		
May	3140.00	3140.00	2387.00		
June	2859.00	2859.00	3315.00		
July	2648.00	2648.00	4032.00		
August	2852.00	2852.00	2477.00		
September	1454.00	1454.00	12109.00	10000.00	
October	2563.00	2563.00	2571.00		
November	3182.00	3182.00	17822.00	15137.00	
December	3517.00	3517.00	8395.00	2793.00	
	37186.18	37186.18	70035.00	28430.00	2667.00
Hire Charge net of Grants			70035.00		
			28430.00		
			41605.00		

Table 1

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Wages Cleaner	458.00	458.00	458.00	458.00	458.00	458.00	498.00	498.00	498.00	498.00	498.00	498.00	6555.00
Rates	64.00	34.00	33.17	34.00	34.00	34.00	34.00	34.00	34.00	34.00	34.00	34.00	369.17
Telephone	215.82	2030.76	215.82	215.82	215.82	1506.66	215.82	215.82	215.72	215.72	180.00	180.00	180
Electricity	14.00	3051.18	3051.18	3051.18	3051.18	1506.66	215.82	215.82	013.43	013.43	450.43	214.00	909.18
Refunds	14.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	602.48
Water + Sewerage	89.34	76.36	114.00	165.00	54.55	249.69	50.69	118.95	147.97	147.97	147.97	194.55	1457.3
Clearing Materials					22.50							350.00	352.50
Fire Alarm/Security		25.50	125.00	541.69	482.00	126.00	135.90	106.00	522.00		266.00	260.44	2332.60
Lighting						30.00							233.44
Maintenance													
PPU/PRS		142.64											142.64
General Repairs		73.45			2052.00						25137.00	2993.00	30235.46
Insurance			267.4			43.20	1751.56						1761.56
Computer	50.00												50.00
Shuttles											273.27		273.27
Plumbing											324.00		324
Internal Decorating													0
External Decorating													0
Petty Expenses	13.64					8.60	8.25	14.25			25.00	47.47	86.31
Postages	4.68				9.99		94.01			150.00		6.00	42.68
Misc													333.78
Bank Charges	9.86	9.40	9.66	9.44	9.09	10.60	12.96	10.48	8.40	10.08	8.12	9.16	117.65
Photocopy expenses/ Web site					678.48								678.48
ARS									144.00				144
Electrical			409.40									750.00	1159.40
Equipment													
Drain cleaning and repairs						732.00						234.00	966
Car Park Maintenance													0
Hedge Cutting and trimming	420.00				150.00	254.00	285.00		250.00		265.00		1584.00
Rent				1.00			412.50	411.50		412.50			1237.50
Wing	85.34	66.32	60.08			171.47	110.21		72.51		64.76	158.40	699.58
Nisabets			82.26										82.26
Window Cleaning		55.00			65.00							65.00	185.00
Rubbish Collection	48.65	42.20	61.34	56.27	45.89	104.63	44.45	72.43	56.37	179.21	50.33	40.25	812.22
Wages - Manager	400.00	400.00	400.00	440.00	440.00	440.00	440.00	440.00	440.00	440.00	440.00	440.00	5150.00
Projector Screen													
Furniture													
Cooler Cleaning					100.00				789.00				789
Grant Fee									35.00				35.00
MONTHLY TOTALS	1659.83	5409.64	1785.30	5613.57	4721.50	4429.17	4093.25	1659.45	2686.53	3134.92	26314.57	6042.27	67982.4
													67982.4