

SET - UP PAGE

Please enter the relevant data into the cells shaded
BLUE

UNIT NAME	RECONCILIATION	
173-HASTINGS	Opening Balances	
CHARITY NUMBER	£35,197.44	Bank Account
305247	£61,082.54	Saving Account
YEAR ENDING	£100.04	Petty Cash
2025	£96,380.02	Total Opening Balance at 1st April 2024
	Closing Balances	
	£41,250.36	Bank Account
	£61,942.19	Saving Account
	£0.00	Petty Cash
	£103,192.55	Total Closing Balance at 31st March 2025
	£103,192.55	Closing Balance per A3 Report
	£0.00	

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Form
SCC A3 (R&P)
Mar-25

Unit Name: 173-HASTINGS	Charity No: 305247
--------------------------------	---------------------------

Fund-name/purpose (if not held for the Unit's general purposes):-	Notes	THIS YEAR £	LAST YEAR £
---	-------	----------------	----------------

REVENUE RECEIPTS –

HQ-GRANTS

- CAPITATION	1	£0.00	£0.00
- TRAVEL EXPENSE REFUNDS	2	£0.00	£0.00
- ANNUAL FUND/DIRECT GRANT	3	£0.00	£0.00
- SCAVA (Sea Cadet Victualling Allowance)	4	£0.00	£0.00
OTHER GRANTS	5	£0.00	£0.00
CADET CONTRIBUTIONS	6	£12,785.00	£7,818.00
OTHER DONATIONS	7	£3,478.12	£3,137.04
LEGACIES	8	£0.00	£0.00
MOD - BOAT REPAIR GRANT	9	£0.00	£0.00
FUNDRAISING PROCEEDS (not: Special Events as below)	10	£0.00	£0.00
SPECIAL EVENTS PROCEEDS (as charitable activity only)	11	£0.00	£0.00

OTHER CHARITABLE ACTIVITIES:

COMPETITION RECEIPTS	12	£0.00	£0.00
COURSE FEES	13	£3,439.18	£0.00
SUNDRY SALES RECEIPTS	14	£0.00	£0.00
INVESTMENT INCOME RECEIVED	15	£0.00	£0.00
BANK DEPOSIT INTEREST	16	£984.60	£927.89
PROPERTY RENTS (includes any occasional lettings/hirings)	17	£0.00	£0.00
OTHER REVENUE RECEIPTS	18	£1,563.27	£486.25

TOTAL REVENUE RECEIPTS

A

£22,250.17	£12,369.18
-------------------	-------------------

NON-REVENUE RECEIPTS –

INVESTMENT SALES PROCEEDS	19	£0.00	£0.00
PROCEEDS FROM SALES OF OTHER FIXED ASSETS	20	£0.00	£0.00
LOANS RECEIVED/RECOVERED (include grants per contra*)	21	£0.00	£0.00
TRANSFERS FROM ANY OTHER* FUND OF THE UNIT		PFA ASSOCIATION	£1,284.21
ANY OTHER RECEIPTS		CANTEEN	£2,184.48
ANY OTHER RECEIPTS		TSH ASSOCIATION	£355.00
			£375.00

TOTAL NON-REVENUE RECEIPTS

B

£3,823.69	£392.19
------------------	----------------

(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)

£1.00

(*Note: Loan write-offs are 'receipts' here and 'payments' on page AC2)

TOTAL RECEIPTS = A + B

C

£26,073.86	£12,761.37
-------------------	-------------------

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)	G	£3,235.99	-£6,477.01
- NON-REVENUE ITEMS (= B – E from page AC2)	H	£3,576.54	£75.02
- COMBINED (=G+H)		£6,812.53	-£6,401.99
CASH/BANK BALANCE FROM LAST YEAR-END		£96,380.02	£102,782.01
CASH/BANK BALANCE AT THIS YEAR-END	2025	£103,192.55	£96,380.02

AC1

THE SEA CADETS

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form
SCC A3 (R&P)
Mar-25

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: 173-HASTINGS		Charity No: 305247	
Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):-		THIS YEAR	LAST YEAR
		£	£
Notes			
REVENUE PAYMENTS –			
FUNDRAISING COSTS (not:Special Events as below)	1	£0.00	£0.00
INVESTMENT MANAGEMENT COSTS (if any)	2	£0.00	£0.00
DIRECT CHARITABLE ACTIVITY COSTS:			
SPECIAL EVENTS COSTS	3	£0.00	£0.00
COMPETITION COSTS	4	£0.00	£0.00
TRAVEL COSTS	5	£0.00	£0.00
CATERING COSTS	6	£50.30	£83.96
TRAINING COURSES COSTS	7	£786.98	£1,757.82
GRANTS (including any charitable loans written off)	8	£0.00	£0.00
ARTICLES PURCHASED FOR RESALE	9	£0.00	£0.00
OVERHEAD COSTS FOR:			
RENT / COUNCIL TAX	10	£2,511.87	£2,520.00
HEAT, LIGHT & WATER	11	£4,603.78	£4,622.43
TELEPHONE & BROADBAND	12	£840.21	£644.11
POSTAGE	13	£0.00	£0.00
PRINTING & STATIONARY	14	£0.00	£144.38
MAINTENANCE COSTS FOR:			
BUILDINGS & ESTATE	15	£3,809.69	£1,044.69
BOATS	16	£0.00	£0.00
VEHICLES	17	£1,105.75	£603.55
COMPUTERS	18	£0.00	£79.99
OTHER MISC EQUIPMENT	19	£1,726.59	£3,681.78
FUEL COSTS	20	£405.87	£801.10
INSURANCE COSTS	21	£3,162.06	£2,862.38
BANK INTEREST & CHARGES	22	£11.08	£0.00
CHARITY GOVERNANCE COSTS:			
FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION	23	£0.00	£0.00
FOR ACCOUNTS PREPARATION	24	£0.00	£0.00
FOR LEGAL ADVICE (for constitution or trustees)	25	£0.00	£0.00
OTHER REVENUE COSTS	26	£0.00	£0.00
TOTAL REVENUE PAYMENTS	D	£19,014.18	£18,846.19
NON-REVENUE PAYMENTS –			
FOR INVESTMENTS PURCHASED	27	£0.00	£0.00
FOR OTHER FIXED ASSETS (including any <u>improvements</u>)	28	£0.00	£0.00
LOANS MADE/REPAID	29	£0.00	£0.00
TRANSFERS FROM ANY OTHER* FUND OF THE UNIT	PFA ASSOCIATION	£247.15	£317.17
ANY OTHER PAYMENTS	TSH ASSOCIATION	£0.00	£0.00
TOTAL NON-REVENUE PAYMENTS	E	£247.15	£317.17
TOTAL PAYMENTS (=D+E)	F	£19,261.33	£19,163.36

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form
 SCC A3 (R&P)
 Mar-25

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: 173-HASTINGS	Charity No: 305247
--------------------------------	---------------------------

	Name of Fund <small>if restricted</small>	THIS YEAR £	LAST YEAR £
In E&W: STATEMENT OF ASSETS & LIABILITIES (English/Welsh Units: <u>No</u> valuations/costs or accounts notes required)			
ASSETS:			
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)		£103,192.55	£96,380.02
BANK DEPOSITS (if any) not included above			
LOANS RECOVERABLE			
OTHER DEBTS (total recoverable – exclude any “accruals”)			
*STOCKS OF ITEMS FOR RESALE (total cost)			
INVESTMENTS (present value of securities &c)			
INVESTMENTS (ditto – belonging to a Restricted Fund, if			
*OTHER FIXED ASSETS:			
- LAND & BUILDINGS		£939,420.00	£939,420.00
- BOATS		£44,973.00	£44,973.00
- VEHICLES		£9,069.93	£10,077.70
- COMPUTERS		£2,919.64	£3,244.05
- OTHER EQUIPMENT		£2,099.52	£2,332.80
		[]	[]
*For all these items (including any gifts at estimated value when given) state their total <u>present value</u> here if lower than as above			
LIABILITIES			
LOANS REPAYABLE			
OTHER CREDITORS (total payable – exclude any “accruals”)			
CONTINGENT LIABILITIES (estimated total amount)			

		[Amounts]	Particulars
[Scottish] ACCOUNTS NOTES* (if not within Annual Report)			
For any <u>separate</u> Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use	Give page no(s). - or say if none		
Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project		[]	
Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it	(or say if none)	[]	Authority:
Amount of any trustee expenses reimbursed and for how many trustees	(or say if none)	[]	For how many:
Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) -		[]	Nature:
together with any amount owing at the year-end (say if none)		[]	
Any further information that ‘may reasonably assist’ a reader’s understanding	Give page no(s).		- or say if none

(*Show details on an extra attached (numbered) page if necessary)

.....Unit Treasurer

.....Unit Chairman

Signed as authorised by the Unit’s Management Committee - Date:

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March		Form SCC A3 (R&P) Mar-25															
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November																	
Unit Name: 173-HASTINGS	Charity No: 305247																
Unit address (or address for correspondence):- <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">House name:</td> <td style="border: 1px solid black;">HASTINGS SEA CADETS</td> </tr> <tr> <td>Street and No:</td> <td style="border: 1px solid black;">C/O 66 ST THOMASS ROAD</td> </tr> <tr> <td>Area or Estate</td> <td style="border: 1px solid black;"></td> </tr> <tr> <td>Town/City:</td> <td style="border: 1px solid black;">HASTINGS</td> </tr> <tr> <td>County</td> <td style="border: 1px solid black;">EAST SUSSEX</td> </tr> <tr> <td>Post Code:</td> <td style="border: 1px solid black;">TN34 3LQ</td> </tr> </table>			House name:	HASTINGS SEA CADETS	Street and No:	C/O 66 ST THOMASS ROAD	Area or Estate		Town/City:	HASTINGS	County	EAST SUSSEX	Post Code:	TN34 3LQ			
House name:	HASTINGS SEA CADETS																
Street and No:	C/O 66 ST THOMASS ROAD																
Area or Estate																	
Town/City:	HASTINGS																
County	EAST SUSSEX																
Post Code:	TN34 3LQ																
Unit Management Team members (the 'charity trustees') at date of signing Report:- <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 40%;">MR DAVID FLETCHER</td><td style="width: 30%;"></td><td style="width: 30%;"></td></tr> <tr><td>MRS KIM EVANS</td><td></td><td></td></tr> <tr><td>MRS CLAIRE BRIDGES</td><td></td><td></td></tr> <tr><td>C.P.O. (SCC) MICHELLE DIETT</td><td></td><td></td></tr> <tr><td> </td><td></td><td></td></tr> </table>			MR DAVID FLETCHER			MRS KIM EVANS			MRS CLAIRE BRIDGES			C.P.O. (SCC) MICHELLE DIETT					
MR DAVID FLETCHER																	
MRS KIM EVANS																	
MRS CLAIRE BRIDGES																	
C.P.O. (SCC) MICHELLE DIETT																	
Charity trustees of the Unit at <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 40%;"></td><td style="width: 30%;"></td><td style="width: 30%;"></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> </table>																	
i.e., holding or in possession <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 40%;">MR JOHN CHINN</td><td style="width: 30%;"></td><td style="width: 30%;"></td></tr> </table>			MR JOHN CHINN														
MR JOHN CHINN																	
Nature and date of the Unit's constitution (governing document):- Governed by Sea Cadet Standard Constitution																	
The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-																	
<i>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</i>																	
The Unit's charitable purpose(s) as set out in its constitution is:-																	
To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).																	
The Unit's main activities and achievements in the financial year were:-																	
Public Benefit The UMT continue to give due regard to the public benefit	<ul style="list-style-type: none"> Regular and structured activities with a nautical theme. Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels. Availability of formal educational achievements whilst taking courses to earn badges and promotions 																
Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.																	
AC4																	

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form

SCC A3 (R&P)

Mar-25

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: 173-HASTINGS

Charity No: 305247

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level 24 months
equating to revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income
Year-end reserves £24,000.00 equal to 24 months' on that basis.

[Delete this section if not applicable]

The Unit holds £5,500.00 in designated funds representing fixed assets needed for future activities and
<enter sum> for future projects to be carried out in <Enter No of Months/Yrs> as currently planned/expected

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out
hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set
out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Team:

..... Unit Treasurer

..... Unit Chairman

..... Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.