

## **Chairman's Report for the year ended 31<sup>st</sup> December 2022**

**For Annual General Meeting on 8<sup>th</sup> March 2023 in the Hall**

### **Welcome:**

**Welcome to everyone who is attending this AGM.**

### **Committee:**

**In 2022 our Committee/Trustees were:**

<b>David Smith</b>	<b>Chair (from September 2022)</b>
<b>Gail Clarkson</b>	<b>Chair ( to September 2022) /Bookings Secretary</b>
<b>Colin Dixon</b>	<b>Secretary</b>
<b>Jonathan Lynn</b>	<b>Treasurer</b>
<b>Michael Howorth</b>	<b>Projects and Maintenance</b>
<b>Sue Hawkes</b>	<b>Hall Inspector and Notice Boards</b>
<b>Ruth Wilkey</b>	<b>IT and website</b>
<b>Allison Holton</b>	
<b>Julian Lloyd</b>	

**During 2022 we were pleased to welcome Jools to the committee.**

Welcome to the Annual General Meeting of the Eridge Village Hall.

**Summary:** This past year has seen the Hall go through a return to normality after the upheaval of Covid 19.

The Village Hall has once again become a hub of activity in the local community, with a range of services, clubs and activities being provided.

We have also worked hard to maintain and improve the facilities.

I am pleased to report that our financial position is very healthy. We have managed to maintain a balanced budget, and the funds available to us have grown during this year.

I would like to thank all of the staff and volunteers for their hard work and dedication over the past year. Without their commitment, none of this would have been possible. I am confident that the coming year will be just as successful.

**Meetings:** The Committee met formally 7 times during 2022, all in person.

**Covid-19:** During 2022 the hall returned to a more normal operational basis. Bookings returned to normal levels both in terms of regular classes and function bookings. Many of the function bookings that had been postponed due to the lockdown were able to be fulfilled in 2022.

We continued to inspect the Hall regularly and hirers were sent our special Covid Terms and Conditions and asked to adhere to these fully until restrictions relaxed towards the end of the year, but hirers are still requested to be very aware of the situation and clean thoroughly.

**Bookings:** Bookings generally continue to be good both in terms of one off and regular.

A modest price increase was adopted for all booking as from 1<sup>st</sup> June 2022 to reflect increased costs.

You will see from the Financial Report that the Hall is in an excellent position.

**Finance:** The Hall's finances continue to be in a healthy state (see Treasurer's Report).

During 2022, the Hall benefitted from another £2,667 grant from government via Wealden District Council.

**Maintenance:** Thank you to Michael, Sue and Jools for monitoring the Hall throughout the year and carrying out regular inspections.

Drainage - We have had continued issues with drains during the year. This remains on our agenda but is not as urgent as previously.

We have ensured that the hall has been maintained to the highest standards during the year. As well as routine maintenance we have:

- a. replaced the windows with new windows in the main hall and kitchen, this will improve heat retention and reduce ongoing maintenance
- b. Sanded and re-varnished the hall floor
- c. Added security lighting and security devices to the hall
- d. Replaced the fence in the garden area
- e. Planted a new hedge around the perimeter of the garden area
- f. Erected a flag pole.
- g. Installed cctv and solar lighting outside to ensure the security of the hall
- h. Repaired the fire door access exit mechanism
- i. We purchased the necessary equipment to conduct internal PAT testing with Jools attending a course to facilitate the necessary qualification to do so
- j. A thorough risk assessment of all operations was undertaken and updated

We have identified various repairs and improvements which may need to be undertaken over the coming years. A rolling program has been designed to deal with the most pressing items. It is envisaged that these tasks will be funded from the reserves and ongoing income from hall hire.

### **Community Events:**

1. Representatives of the Hall attended a tree planting ceremony on the Eridge Estate in celebration of the Diamond Jubilee with a tree planted on behalf of the hall.

2. The hall was used for the community celebration of the Queens diamond jubilee in June 22
3. The annual Harvest Supper was held in early October.

Both events were organised by Dawn Readman and her team, so many thanks to her and them.

We continue to subscribe to AIRS (Action in Rural Sussex) which has been an invaluable investment. It gives us access to legal advice, policy templates and a raft of other services, as well as being able to communicate directly with other village halls. We are also entitled to two places at the annual Village Halls Conference.

**Future:** We continue to have very healthy bank balance of over £62k at 31<sup>st</sup> December 2022 (see Treasurer's Report), with around £7,800 of that taken for bookings in 2023 which remain buoyant.

I would once again like to thank all of the Trustees for their work during the past year.

All the Trustees are always very hands on and work well both as a team and with their individual responsibilities.

David Smith

March 2023

## ERIDGE VILLAGE HALL 2022

<b>RECURRING INCOME</b>	<b>£</b>
Normal one off bookings	25,455.42
BACS - Rance (Upholstery)	5,120.00
BACS - Dowling (Enjoy Movement)	1,403.00
BACS K Vivyan	329.00
<i>Refunds due to Covid 19</i>	<i>-4,040.00</i>
<b>Total recurring income</b>	<b>28,267.42</b>

<b>EXCEPTIONAL INCOME</b>	
Covid 19 Grant from Wealden	2,667.00
Eridge Fair donation	0.00
WDC Elections	0.00
Flagpole	1,000.00
<b>Total exceptional income</b>	<b>3,667.00</b>

**TOTAL INCOME** **31,934.42**

<b>RECURRING EXPENSES</b>	
Electricity (DD)	919.90
Gas (DD)	601.06
Water ((DD)	405.86
Rates (DD)	128.00
Village Hall Insurance	869.45
Broadband	524.49
Cleaning	3,528.00
VR Sani-Co	171.98
Gardening	563.12
Fire Extinguishers - Chubb	221.86
Service gas heaters/boiler + cert	216.00
Booking Secretary/ Other mileage	447.00
Curtains	200.00
Window cleaning	60.00
Bookers / Amazon / Other supplies	1,030.38
Website maintenance	1,259.00
Hardware	492.97
Action in Rural Sussex	282.00
<b>Total recurring expenses</b>	<b>11,921.07</b>

<b>EXCEPTIONAL EXPENSES</b>	
Flagpole	1,561.20
Repairs	675.00
Doors	444.99
Floor	2,472.00
Hedge	4,092.00
Joinery	4,612.80
Tables	206.40
	<b>14,064.39</b>

**TOTAL EXPENSES** **25,985.46**

**Interest Earned** 15.89

**INCOME LESS EXPENSES** **£5,964.85**

### CASH POSITION 30 Dec 2022

Bank - Current	3,751.41
Bank - Deposit	58,981.81
Less advance payments	<i>-7,814.00</i>
<b>AVAILABLE CASH</b>	<b>£54,919.22</b>

## Independent examiner's report to the trustees of Eridge Village Hall

I report to the trustees on my examination of the accounts of Eridge Village Hall for the year ended 31 December 2022.

### Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the *Charities Act 2011* ('the Act').


I report in respect of my examination of the charities accounts carried out under s. 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the *Charities (Accounts and Reports) Regulations 2008* other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed

Name: Lisa Pattenden

Relevant professional qualification or body: ACCA

Address: Nash Harvey Group LLP, The Granary, Hermitage Court, Heritage Lane, Maidstone, Kent ME16 9NT

Date: 19<sup>th</sup> October 2023