

# Battle Pre-School/



## Trustees Annual Report for 2022-23

Carolyn Borthwick presented the Annual Report.

Preschool returned in September 2022 to average numbers of children, slightly higher than the previous year, but with a high ratio of two year olds, reducing the numbers possible for each session until the children turned three. This put considerable pressure on the staff and the finances/

It was decided that a new member of staff (with a level 3 qualification) was required, but despite advertising, no-one suitable applied. However, two parent/ex parents asked about the possibility of training to do a level three childcare qualification. Both were eligible for a free funded college place, if employed by the Preschool, but only wanted part time hours. After a formal interview process, it was decided to employ both on part time hours and support their training. Jess and Louise joined the team in January 2023 and have made good progress with their level 3 training.

Child numbers did not grow much during the year, but there were lots of enquiries for a September 2023 start, and with only 8 children leaving, number for September 2023 were looking good.

Small maintenance jobs were completed on the building, some gutter repairs and a repaint of the main room to freshen it up. In the small garden turf was laid to provide an all weather play area and large posts were installed to hold sun shade sails for the summer term, which provided a lovely area for play on a sunny day.

The climbing frame was deemed no longer safe for play and disposed of, and fundraising began in earnest to replace it with some new physical exercise



equipment. Three grants were applied for and were successful, Battle Muffins, British Gypsum, and Battle Town Council and a fourth was waiting for a reply as the preschool year ended. It was hoped that the new equipment could be purchased at half term

The Manager would once again like to express her thanks to all the staff for their continued hard work and support, to Viv for the early morning cleaning and to Alan for keeping the outside areas tidy and the general repairs up to date.

I would also thank Sandie for helping with the day trips, Sandie and Anita for doing some stay and play sessions to support staff, Sandie and Tracy for clearing and cleaning the craft cupboards during the summer holidays, Lisa for constantly stepping in for emergencies as our bank staff member, Tracy for all her hard work on administration and applying for grants etc, and Kathryn for her constant support to me during the year.



Charity Registration No. 305166

**BATTLE PRE-SCHOOL PLAYGROUP  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

# BATTLE PRE-SCHOOL PLAYGROUP

## LEGAL AND ADMINISTRATIVE INFORMATION

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### Trustees

Tracy Dixon  
Kathryn Field  
Lorna Godwin - Crowhurst  
Carolyn Borthwick  
Anita Hickman  
L Turner

(Appointed 21 November  
2022)

S Gerken

(Appointed 21 November  
2022)

### Charity number

305166

### Principal address

Asten Fields  
Battle  
East Sussex  
TN33 0HP

### Independent examiner

Holland Harper LLP  
26 High Street  
Battle  
East Sussex  
TN33 0EA

# BATTLE PRE-SCHOOL PLAYGROUP

## CONTENTS

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|                                   | Page  |
|-----------------------------------|-------|
| Independent examiner's report     | 1     |
| Statement of financial activities | 2     |
| Balance sheet                     | 3     |
| Notes to the accounts             | 4 - 6 |

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# BATTLE PRE-SCHOOL PLAYGROUP

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF BATTLE PRE-SCHOOL PLAYGROUP

---

I report to the trustees on my examination of the financial statements of Battle Pre-School Playgroup (the charity) for the year ended 31 August 2023.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**Holland Harper LLP**

26 High Street  
Battle  
East Sussex  
TN33 0EA

Dated: 23 November 2023

# BATTLE PRE-SCHOOL PLAYGROUP

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2023

|   | Notes | Unrestricted<br>funds<br>2023<br>£ | Unrestricted<br>funds<br>2022<br>£ |
|---|-------|------------------------------------|------------------------------------|
| <b>Income from:</b>                                   |       |                                    |                                    |
| Donations and legacies                                | 1     | 94,876                             | 99,717                             |
| Investments   | 2     | 230                                | 8                                  |
| <b>Total income</b>                                   |       | <u>95,106</u>                      | <u>99,725</u>                      |
| Charitable activities                                 | 3     | 98,339                             | 89,600                             |
| <b>Net income/(expenditure) and movement in funds</b> |       | <u>(3,233)</u>                     | <u>10,125</u>                      |
| <b>Reconciliation of funds:</b>                       |       |                                    |                                    |
| Fund balances at 1 September 2022                     |       | 26,986                             | 16,861                             |
| <b>Fund balances at 31 August 2023</b>                |       | <u>23,753</u>                      | <u>26,986</u>                      |

These accounts have been prepared on a "receipts and payments" basis in accordance with Section 133 of the Charities Act 2011.

# BATTLE PRE-SCHOOL PLAYGROUP

## BALANCE SHEET

AS AT 31 AUGUST 2023

|   | Notes | 2023<br>£ | £             | 2022<br>£ | £             |
|---|-------|-----------|---------------|-----------|---------------|
| <b>Current assets</b>                                 |       |           |               |           |               |
| Cash at bank and in hand                              | 4     | 23,753    |               | 26,986    |               |
| <b>Creditors: amounts falling due within one year</b> |       | <u>-</u>  |               | <u>-</u>  |               |
| Net current assets                                    |       |           | <u>23,753</u> |           | <u>26,986</u> |
| <b>Income funds</b>                                   |       |           |               |           |               |
| Unrestricted funds                                    |       |           | <u>23,753</u> |           | <u>26,986</u> |
|   |       |           | <u>23,753</u> |           | <u>26,986</u> |

The accounts were approved by the Trustees on 23 November 2023

Lorna Godwin - Crowhurst  
Trustee

# BATTLE PRE-SCHOOL PLAYGROUP

## BALANCE SHEET (CONTINUED)

AS AT 31 AUGUST 2023

### 1 Donations and legacies

|                           | 2023          | 2022          |
|---------------------------|---------------|---------------|
|                           | £             | £             |
| Fees including lunches    | 23,319        | 12,248        |
| Donations                 | 361           | 140           |
| Funding and grants        | 68,713        | 86,767        |
| Fundraising and other     | 2,483         | 562           |
|                           | <u>94,876</u> | <u>99,717</u> |
| <b>Funding and grants</b> |               |               |
| Early years funding       | 67,663        | 78,171        |
| Other grants              | 1,050         | 2,270         |
| Covid grants              | -             | 173           |
| Community grant           | -             | 6,153         |
|                           | <u>68,713</u> | <u>86,767</u> |

### 2 Investments

|                     | 2023       | 2022     |
|---------------------|------------|----------|
|                     | £          | £        |
| Interest receivable | <u>230</u> | <u>8</u> |

# BATTLE PRE-SCHOOL PLAYGROUP

## BALANCE SHEET (CONTINUED)

AS AT 31 AUGUST 2023

### 3 Charitable activities

|                                     | 2023<br>£     | 2022<br>£     |
|-------------------------------------|---------------|---------------|
| Staff costs                         | 78,555        | 71,367        |
| Maintenance                         | 11,790        | 7,263         |
| Office costs                        | 5,125         | 5,760         |
| Travel and training                 | 523           | 1,169         |
| Sundries                            | 1,420         | 1,468         |
| Children expenses - equipment       | -             | 1,654         |
| Children expenses - milk and snacks | 109           | 59            |
| Fence project                       | 817           | 860           |
|                                     | <u>98,339</u> | <u>89,600</u> |
|                                     | <u>98,339</u> | <u>89,600</u> |

### 4 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 5 Cash at bank and in hand

|                               | 2023<br>£     | 2022<br>£     |
|-------------------------------|---------------|---------------|
| Playgroup - current account   | 699           | 3,291         |
| Playgroup - deposit account   | 19,329        | 23,099        |
| Fundraising - current account | 3,139         | 503           |
| Fundraising - cash in hand    | 587           | 93            |
|                               | <u>23,754</u> | <u>26,986</u> |

### 6 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

|               | At 1<br>September<br>2022<br>£ | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | At 31 August<br>2023<br>£ |
|---------------|--------------------------------|----------------------------|----------------------------|---------------------------|
| General funds | <u>26,986</u>                  | <u>95,106</u>              | <u>(98,339)</u>            | <u>23,753</u>             |

# BATTLE PRE-SCHOOL PLAYGROUP

## BALANCE SHEET (CONTINUED)

AS AT 31 AUGUST 2023

| <b>6 Unrestricted funds</b> |                                    | <b>(Continued)</b>            |                               |                              |
|-----------------------------|------------------------------------|-------------------------------|-------------------------------|------------------------------|
| <b>Previous year:</b>       | <b>At 1<br/>September<br/>2021</b> | <b>Incoming<br/>resources</b> | <b>Resources<br/>expended</b> | <b>At 31 August<br/>2022</b> |
|                             | <b>£</b>                           | <b>£</b>                      | <b>£</b>                      | <b>£</b>                     |
| General funds               | 16,861                             | 99,725                        | (89,600)                      | 26,986                       |
|                             | <u>16,861</u>                      | <u>99,725</u>                 | <u>(89,600)</u>               | <u>26,986</u>                |

### 7 Property

The property used by the playgroup is held on their behalf by the Official Custodian of the Charity Commission. The land is owned by Battle Town Council. The building had an approximate valuation in 2007 of £70,000.

### 8 Independent examiner's fee

The creditor for the independent examination not accrued at 31 August 2023 is £426.

Charity Registration No. 305166

**BATTLE PRE-SCHOOL PLAYGROUP  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

# BATTLE PRE-SCHOOL PLAYGROUP

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## CONTENTS

---

|                                   | Page  |
|-----------------------------------|-------|
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## BALANCE SHEET (CONTINUED)

AS AT 31 AUGUST 2023

| <b>6 Unrestricted funds</b> |                                    | <b>(Continued)</b>            |                               |                              |
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