Windlesham Field of Remembrance

Charity Registration Number: 305138

Trustees Annual Report

31st January 2026

Legal and administrative details

Status

The charity, known as "Windlesham Field of Remembrance" is an unincorporated organisation, regulated by the Charity Commissioners.

Trustees

The following persons were Trustees during the year ended 31st January 2026

Mike Sheard	Chair	re-appointed May 2025
Sabrina Harris	Public member	appointed September 2025
David Hoggins	Public member	re-appointed May 2025
John Medhurst	Public member	
Ronald Starreveld	Windlesham Branch, Royal British Legion	
Alex Light	Bagshot CC	appointed August 2025
Nick Terry	Windlesham United - Youth	resigned June 2025
Vince Kerr	Public member	
Colin Bidwell	Windlesham Club & Theatre	

Principal Address

Windlesham Hub, Windlesham Field of Remembrance, Kennel Lane, Windlesham GU20 6AA

Officers

Catherine Wyatt	Secretary	
Sophie Holt	Fundraising	
Tom Jack	Treasurer	
Robin Lewis	Co-opted Open Spaces Coordinator	
Helen Barclay	Co-opted Hub Coordinator	
Paul Nickson	Co-opted Football Coordinator	
Jem Davis	Co-opted Cricket Coordinator	
Charles Wooldridge		
Scott O'Farrell	Co-opted Woodlands	
Sara Riddick		resigned January 2026
Pat Lewis	Windlesham Parish Council	

Objectives

The provision and maintenance of the pavilion, playing fields, play areas, along with a wooded area and pond, for the benefit and recreation of the inhabitants of the Parish of Windlesham.

Organisation

The Charity is run by the Trustees and officers.
Regular meetings are held, along with an Annual General Meeting to which members of the public are invited to attend.

Reserves

The Trustees recognise that reserves must be created to fund maintenance, for which General and Sinking Fund Reserves have been created. In addition, there is a Pavilion Fund.

Activities and review

The Field has been actively used during the year, and its income is shown on Page 3.
The Officers have identified potential risks facing the charity, and consider there is adequate insurance cover in place, and any risks, not covered by insurance, are reduced to a minimum.
There are reserves of £340,459.43
The Trustees regard £232,809.57 of the Reserves as applicable to the Pavilion.

Grants

The Trustees gratefully acknowledge funds granted from:
Surrey County Council
Football Foundation
Surrey Heath Lottery
Windlesham Parish Council
Co-op
Microsoft
Salesforce
Gartner
Pure Storage

Trustees Annual Report for the year ended 31st January 2026

Trustees Responsibilities

Under the Charities Act 1993, the trustees are required to prepare a statement of account for each financial year which gives a true and fair view of the state of affairs of the charity at the end of the year and of its incoming resources and application of resources in the year. In preparing the statement, the trustees are required to:

Select suitable accounting policies and then apply them consistently;

Make judgments and estimates that are reasonable and prudent;

State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of account;

Prepare the financial statements on the "Going Concern" basis unless it is inappropriate to presume that the charity will continue its operations.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the charity at that time and to enable the trustees to ensure that the financial statements comply with the requirements of the Charities Act 1993 and regulation 3 of the Charities (Accounts and Reports) Regulations 1995. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and other irregularities.

Signed by order of the trustees

Mike Sheard
Chair
DATE

WINDLESHAM FIELD OF REMEMBRANCE
INCOME & EXPENDITURE STATEMENT
Year to 31 January 2026

	2026	2025
	£	£
INCOME		
Football & Cricket Clubs	6,955.96	7,047.96
Field rental	801.50	784.00
Hub income	53,319.75	51,299.03
Parish Council		
- Bin Emptying Contribution	1,000.00	1,209.00
	62,077.21	60,339.99
FUNDRAISING		
Regular giving - inc. Gift Aid	3,648.73	3,675.00
Summer Fete	3,750.00	3,360.35
Friends of the Field & General Donations	14,114.54	19,149.09
Grants	23,090.04	10,806.55
	44,603.31	36,990.99
TOTAL	**106,680.52**	**97,330.98**
EXPENDITURE		
Hub Costs	41,971.83	29,328.50
Electricity & Gas	7,177.06	9,171.83
Water	657.33	690.60
Internet & phone	1,355.46	1,345.58
Legal Fees	5,488.80	
Field Waste Collection	6,596.29	7,764.46
Field Maintenance	20,571.10	25,983.43
Trees and general area	6,500.98	9,310.00
Play area	2,781.12	254.80
Insurance	2,548.34	2,479.90
	95,648.31	86,329.10
INTEREST	3,183.56	3,374.78
NET INCOME BEFORE SINKING FUND	**14,215.77**	**14,376.66**
Sinking Fund	6,000.00	6,000.00
TRANSFER TO RESERVES	**8,215.77**	**8,376.66**

WINDLESHAM FIELD OF REMEMBRANCE
BALANCE SHEET
31 January 2026

2025 £		Cost	Building Fund / Amortisation	2026 £
	FIXED ASSETS			
1.00	Field	2,886.00	2,885.00	1.00
1.00	Admiral Field	12,000.00	11,999.00	1.00
0.00	Pavilion	2,184.00	2,184.00	0.00
315,637.56	New Community Hall costs	634,704.18	378,374.80	256,329.38
1.00	Gym	10,000.00	9,999.00	1.00
1.00	Play Area - modular structure	42,341.00	42,340.00	1.00
315,641.56		704,115.18	447,781.80	256,333.38
	CURRENT ASSETS			
	VAT			629.38
11,836.84	Current Bank Account			10,486.48
73,576.63	CCLA			82,760.19
85,413.47				93,876.05
	CURRENT LIABILITIES			
9,750.00	Creditors			9,750.00
1,590.95	VAT			
11,340.95				9,750.00
74,072.52	**NET WORKING CAPITAL**			84,126.05
389,714.08	**TOTAL ASSETS**			**340,459.43**

FINANCED AS FOLLOWS

		General	Sinking Fund	Pavilion	Total
438,391.61	Reserves brought forward	67,434.09	26,000.00	296,279.99	389,714.08
8,376.66	Surplus/(-deficit) arising in year	8,215.77			8,215.77
6,000.00	Sinking Fund		6,000.00		6,000.00
-63,054.19	Depreciation adjustment			-63,470.42	-63,470.42
389,714.08		75,649.86	32,000.00	232,809.57	**340,459.43**

For and on behalf of the Managing Committee

M Sheard
Chairman

T Jack
Treasurer

DATE

The above Balance Sheet and attached Income and Expenditure Statement agree with the books, records and information given to me.

R Harbord
Independent Examiner

DATE

INDEPENDENT EXAMINERS REPORT

I report on the financial statements of The Field of Remembrance for the year ended 31st January 2026, which are attached.

Respective responsibilities of trustees and examiner.

As the charity's trustees you are responsible for the preparation of the accounts and you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking expalantions from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that in any material respect the requirements to
- keep accounting records in accordance with section 41 of the Act; and
- prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

3 I have raised some minor issues with the Treasurer but these are not material to the overall financial position.

I have not inspected or obtained confirmation to the title deeds or Land Registry entry relating to the land.

R Harbord
Independent Examiner
DATE

1 Accounting policies

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the charity's financial statements.

Basis of accounting

The financial statements have been prepared in accordance with applicable accounting standards and follow recommendations in Statement of Recommended Practice: Accounting by Charities.

Fixed Assets

Fixed assets are shown at cost. Members of the public have contributed to some acquisitions

and such subscriptions are shown against the original cost. Any balance remaining is written off in the year that the asset is first brought into use, to reduce to £1 net value, except for

costs relating to the new Community Hall which is depreciated at the rate of 10% per annum.

Investment income

Investment income is recognised when credited to the charity's account.
All deposits / investments are with the Charities Office Investment Funds.

Charge on assets

The grant from the Football Federation has a charge on the Field with a term of 21 years from 2018.