

Charity Registration Number: 305138

Trustees Annual Report

31st January 2025

Legal and administrative details

Status The charity, known as "Windlesham Field of Remembrance" is an unincorporated organisation, regulated by the Charity Commissioners.

Trustees The following persons were Trustees during the year ended 31st January 2025

Mike Sheard	Chair, Windlesham Branch, Royal British Legion	re-appointed June 2024
Philip Richardson	Windlesham Club & Theatre	resigned June 2024
David Hoggins	Public member	
John Medhurst	Public member	
Ronald Starreveld	Windlesham Branch, Royal British Legion	
Matt Pettet	Bagshot CC	
Nick Terry	Windlesham United - Youth	
Vince Kerr	Public member	appointed January 2025
Colin Bidwell	Windlesham Club & Theatre	appointed January 2025

Principal Address Windlesham Hub, Windlesham Field of Remembrance, Kennel Lane, Windlesham GU20 6AA

Officers

Sophie Holt	Secretary
Tom Jack	Treasurer
Robin Lewis	Co-opted Open Spaces Coordinator
Helen Barclay	Co-opted Hub Coordinator
Paul Nickson	Co-opted Football Coordinator
Jem Davis	Co-opted Cricket Coordinator
Pat Lewis	Windlesham Parish Council

Objectives The provision and maintenance of the pavilion, playing fields, play areas, along with a wooded area and pond, for the benefit and recreation of the inhabitants of the Parish of Windlesham.

Organisation The Charity is run by the Trustees and officers. Regular meetings are held, along with an Annual General Meeting to which members of the public are invited to attend.

Reserves The Trustees recognise that reserves must be created to fund maintenance, for which General and Sinking Fund Reserves have been created. In addition, there is a Pavilion Fund.

Activities and review

The Field has been actively used during the year, and its income is shown on Page 3.
The Officers have identified potential risks facing the charity, and consider there is adequate insurance cover in place, and any risks, not covered by insurance, are reduced to a minimum.
There are reserves of £389,705.64
The Trustees regard £296,279.99 of the Reserves as applicable to the Pavilion.

Grants

The Trustees gratefully acknowledge funds granted from:
Football Foundation
S H Lottery
Windlesham Parish Council

Trustees Annual Report for the year ended 31st January 2025

Trustees Responsibilities

Under the Charities Act 1993, the trustees are required to prepare a statement of account for each financial year which gives a true and fair view of the state of affairs of the charity at the end of the year and of its incoming resources and application of resources in the year. In preparing the statement, the trustees are required to:

Select suitable accounting policies and then apply them consistently;

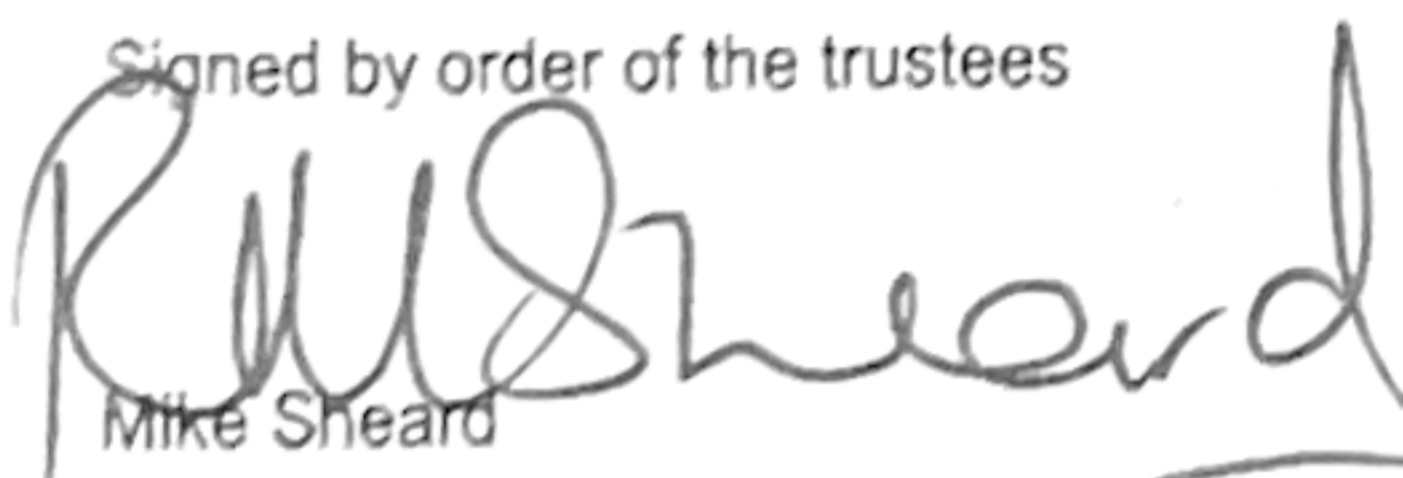
Make judgments and estimates that are reasonable and prudent;

State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of account;

Prepare the financial statements on the "Going Concern" basis unless it is inappropriate to presume that the charity will continue its operations.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the charity at that time and to enable the trustees to ensure that the financial statements comply with the requirements of the Charities Act 1993 and regulation 3 of the Charities (Accounts and Reports) Regulations 1995. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and other irregularities.

Signed by order of the trustees



Mike Sheard

Chair

DATE

20 May 2025

WINDLESHAM FIELD OF REMEMBRANCE
 INCOME & EXPENDITURE STATEMENT
 Year to 31 January 2025

INCOME

Football & Cricket Clubs
 Field rental
 Hub income
 Parish Council
 - Bin Emptying Contribution
 Sundry income

FUNDRAISING

Annual appeal - inc. Gift Aid
 Summer Fete
 Friends of the Field & General Donations
 Grants

TOTAL

EXPENDITURE

Hub Costs
 Electricity & Gas
 Water
 Internet & phone
 Accounting software
 Field Waste Collection
 Field Maintenance
 Trees and general area
 Play area
 Insurance

INTEREST

NET INCOME BEFORE SINKING FUND

Sinking Fund

TRANSFER TO RESERVES

	2025	2024
	£	£
	7,047.96	6,558.96
	784.00	665.50
	51,299.03	49,554.73
	1,209.00	3,500.00
	60,339.99	60,279.19
	3,675.00	2,850.25
	3,360.35	3,200.00
	19,149.09	7,770.87
	10,806.55	10,032.50
	36,990.99	23,853.62
	97,330.98	84,132.81
	29,328.50	26,630.78
	9,171.83	8,495.18
	690.60	807.15
	1,345.58	1,396.95
	7,764.46	6,541.63
	25,983.43	21,661.20
	9,310.00	4,733.00
	254.80	
	2,479.90	2,157.42
	86,329.10	72,423.31
	3,374.78	1,243.39
	14,376.66	12,952.89
	6,000.00	6,000.00
	8,376.66	6,952.89

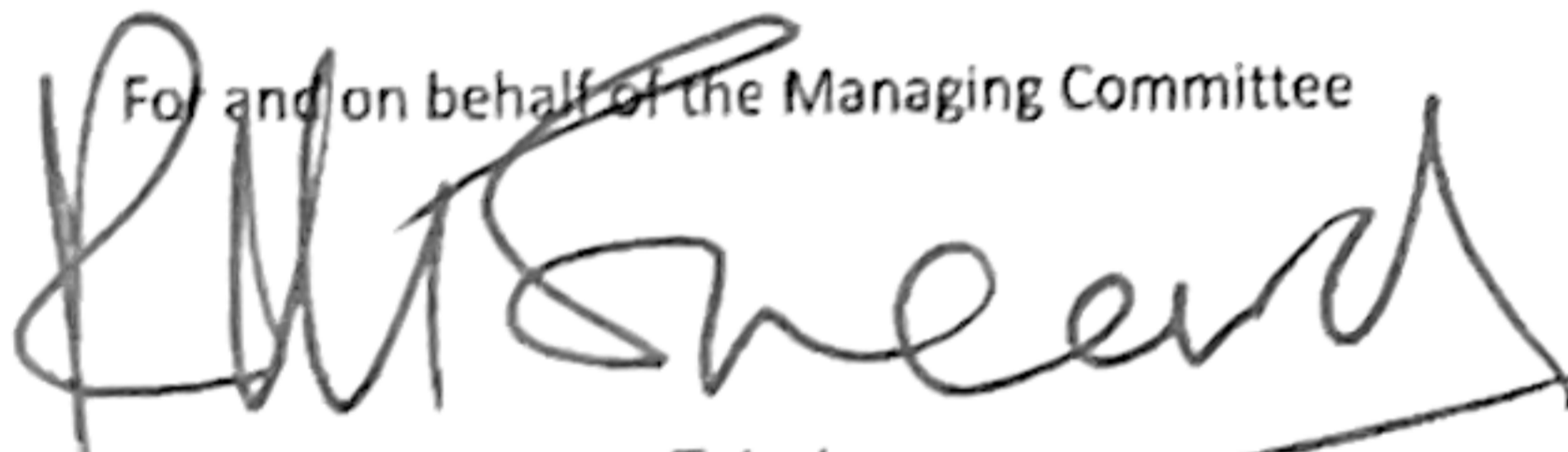
2024 £		2025 £
	FIXED ASSETS	
1.00	Field	1.00
1.00	Admiral Field	1.00
0.00	Pavilion	0.00
378,691.75	New Community Hall costs	315,637.56
1.00	Gym	1.00
1.00	Play Area - modular structure	1.00
378,695.75		315,641.56
	CURRENT ASSETS	
	Gift Aid due	
10,721.07	Current Bank Account	11,836.84
64,701.85	CCLA	73,576.63
75,422.92		85,413.47
	CURRENT LIABILITIES	
14,250.00	Creditors	9,750.00
1,477.06	VAT	1,590.95
15,727.06		11,340.95
59,695.86	NET WORKING CAPITAL	74,072.52
438,391.61	TOTAL ASSETS	389,714.08

Cost	Building Fund / Amortisation	
2,886.00	2,885.00	
12,000.00	11,999.00	
2,184.00	2,184.00	
630,541.94	314,904.38	
10,000.00	9,999.00	
42,341.00	42,340.00	
699,952.94	384,311.38	

FINANCED AS FOLLOWS

	General	Sinking Fund	Pavilion	Total
488,492.92	Reserves brought forward			
6,952.89	Surplus/(-deficit) arising in year			
6,000.00	Sinking Fund			
-63,054.20	Depreciation adjustment			
438,391.61				
	59,057.43	20,000.00	359,334.18	438,391.61
	8,376.66			8,376.66
		6,000.00		6,000.00
			-63,054.19	-63,054.19
	67,434.09	26,000.00	296,279.99	389,714.08

For and on behalf of the Managing Committee


M Sheard
Chairman

T Jack
Treasurer

DATE 20 May 2025

The above Balance Sheet and attached Income and Expenditure Statement agree with the books, records and information given to me.


R Harbord
Independent Examiner

DATE 20 May 2025

INDEPENDENT EXAMINERS REPORT

I report on the financial statements of The Field of Remembrance for the year ended 31st January 2025, which are attached.

Respective responsibilities of trustees and examiner.

As the charity's trustees you are responsible for the preparation of the accounts and you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

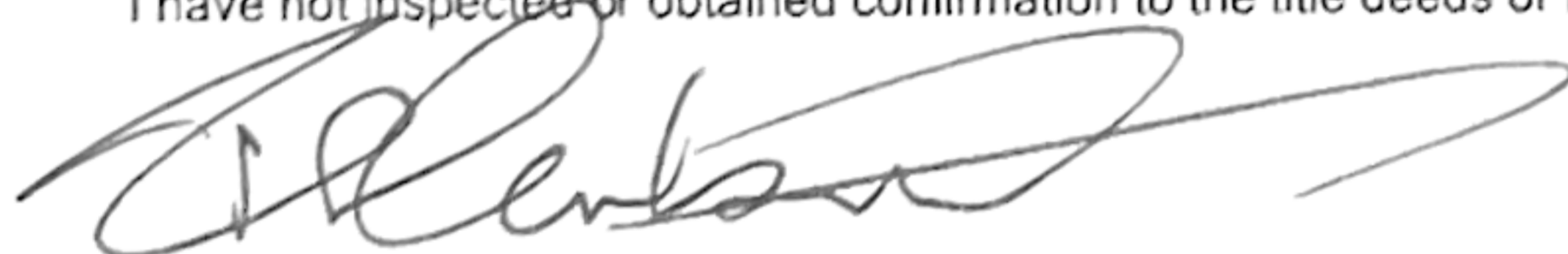
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements to
 - keep accounting records in accordance with section 41 of the Act; and
 - prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
- 3 I have raised some minor issues with the Treasurer but these are not material to the overall financial position.

I have not inspected or obtained confirmation to the title deeds or Land Registry entry relating to the land.



R Harbord
Independent Examiner

DATE

20 May 2025

1 Accounting policies

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the charity's financial statements.

Basis of accounting

The financial statements have been prepared in accordance with applicable accounting standards and follow recommendations in Statement of Recommended Practice: Accounting by Charities.

Fixed Assets

Fixed assets are shown at cost. Members of the public have contributed to some acquisitions and such subscriptions are shown against the original cost. Any balance remaining is written off in the year that the asset is first brought into use, to reduce to £1 net value, except for costs relating to the new Community Hall which is depreciated at the rate of 10% per annum.

Investment income

Investment income is recognised when credited to the charity's account.
All deposits / investments are with the Charities Office Investment Funds.

Charge on assets

The grant from the Football Federation has a charge on the Field with a term of 20 years.