



# Trustees' Annual Report for the period

	Period start date				Period end date		
<b>From</b>	01	01	2024	<b>To</b>	31	12	2024

## Section A Reference and administration details

**Charity name**

Ashford (Middlesex) Community Association

**Other names charity is known by**

**Registered charity number (if any)**

305122

**Charity's principal address**

The Community Centre
Woodthorpe Road
Ashford
<b>Postcode</b> TW15 3NJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Pearson			
2	Paul Bona			
3	Jan Pratt			
4				
5				
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17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Alan Pearson	
Jan Pratt	
Paul Bona	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by membership at AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of the Association are to promote the benefits of the inhabitants of Ashford, Staines, Feltham, and the neighbourhood. To advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants by operating a Community Centre, and to promote such other charitable purposes as may from time to time be determined.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activity of the Association is to operate a Community Centre which has two halls, a meeting room, a bar, and a darts/pool room. The main hall is available for occasions such as weddings, anniversaries, and parties in general. It is also available for regular weekly or monthly bookings for any activity such as keep-fit, line-dancing, playgroups, blood donations, etc. The smaller hall is available for smaller versions of the above, and is suitable for educational purposes. The meeting room is available for meetings and is also suitable for educational purposes. The bar is available, on request, for any of the above activities. The darts/pool room is available for local teams to utilise.

Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The trustees are all unpaid volunteers. There is also a small number of paid staff who maintain the building, the services provided, and administration.

Small grants can be made to local charities, but this is not a significant part of the operation. Practically all income is spent on maintaining the building and services provided.

There are no investments except the bank deposit account.

**Summary of the main achievements of the charity during the year**

This year has not been much different from last year, or indeed previous years. We seem to have found our niche, but are always open to new ideas for using the centre.

During this year we have provided facilities for a diverse range of activities including language classes, soft play for children, slimming, and a variety of dance activities: tap, children, ballroom, Zumba, Pilates and the ever-popular line dancing.

On the more sporting side we have had karate/self defence and, of course darts and pool.

As well as the regular activities above we have also accommodated wedding and birthday parties, wakes, pantomime, and a New Year's Eve celebration.

Away from the public gaze we continue to maintain the building and the services provided within it to a good standard.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

A non-specific deposit account is held for unexpected contingencies.

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Almost all income is derived from hiring out the halls and bar takings.

The only investment policy is that any surplus is used to improve the facilities offered.

## Section F

## Other optional information



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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Alan Pearson	PAUL BONA
<b>Position (eg Secretary, Chair, etc)</b>	TRUSTEE	Trustee

**Date** 30.9.2025

Report of the Trustees and  
Unaudited Financial Statements For The Year Ended 31 December 2024  
for  
ASHFORD (MIDDLESEX) COMMUNITY ASSOC

Hunt Ford & Co  
Osborne House  
143-145 Stanwell Road  
Ashford  
Middlesex  
TW15 3QN

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For The Year Ended 31 December 2024

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Report of the Trustees  
For The Year Ended 31 December 2024

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The trustees present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Treasurer Mr A.Pearson

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

305122

Principal address

The Community Centre  
Woodthorpe Road  
Ashford  
Middlesex  
TW15 3NJ

Trustees

Mr P BONA Chairman  
Mr ALAN PEARSON TREASURER  
JANICE PRATT Secretary

Independent Examiner

Mr Leslie J Ford FCPA  
Hunt Ford & Co  
Osborne House  
143-145 Stanwell Road  
Ashford  
Middlesex  
TW15 3QN

Approved by order of the board of trustees on ..... and signed on its behalf  
by:

.....  
Mr P BONA - Trustee

Independent examiner's report to the trustees of ASHFORD (MIDDLESEX) COMMUNITY ASSOC  
I report to the charity trustees on my examination of the accounts of ASHFORD (MIDDLESEX) COMMUNITY ASSOC (the Trust) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Leslie J Ford            FCPA

Hunt Ford & Co  
Osborne House  
143-145 Stanwell Road  
Ashford  
Middlesex  
TW15 3QN

Date: .....

ASHFORD (MIDDLESEX) COMMUNITY ASSOC

Statement of Financial Activities  
For The Year Ended 31 December 2024

		31/12/24 Unrestricted fund £	31/12/23 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies	2	1,149	233
Other trading activities	3	71,678	72,797
Investment income	4	80	82
Total		<u>72,907</u>	<u>73,112</u>
EXPENDITURE ON			
Other		<u>84,609</u>	<u>74,709</u>
NET INCOME/(EXPENDITURE)		(11,702)	(1,597)
RECONCILIATION OF FUNDS			
Total funds brought forward		50,018	51,615
TOTAL FUNDS CARRIED FORWARD		<u><u>38,316</u></u>	<u><u>50,018</u></u>

The notes form part of these financial statements

ASHFORD (MIDDLESEX) COMMUNITY ASSOC

Balance Sheet  
31 December 2024

	Notes	31/12/24 Unrestricted fund £	31/12/23 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	8	6,146	6,952
<b>CURRENT ASSETS</b>			
Debtors	9	30,142	35,504
Cash at bank and in hand		6,581	10,815
		<u>36,723</u>	<u>46,319</u>
<b>CREDITORS</b>			
Amounts falling due within one year	10	(4,553)	(3,253)
		<u>32,170</u>	<u>43,066</u>
<b>NET CURRENT ASSETS</b>			
		<u>38,316</u>	<u>50,018</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		<u>38,316</u>	<u>50,018</u>
<b>NET ASSETS</b>			
		<u>38,316</u>	<u>50,018</u>
<b>FUNDS</b>			
Unrestricted funds	11	38,316	50,018
		<u>38,316</u>	<u>50,018</u>
<b>TOTAL FUNDS</b>			
		<u>38,316</u>	<u>50,018</u>

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
Mr P BONA - Trustee

.....  
JANICE PRATT - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Long leasehold	- 10% on reducing balance
Improvements to property	- 10% on reducing balance
Plant and machinery	- 20% on reducing balance
Fixtures and fittings	- 20% on reducing balance
Computer equipment	- 20% on reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

## 2. DONATIONS AND LEGACIES

31/12/24	31/12/23
£	£
Subscriptions	
<u>1,149</u>	<u>233</u>

## 3. OTHER TRADING ACTIVITIES

31/12/24	31/12/23
£	£
Letting receipts	
<u>71,678</u>	<u>72,797</u>

## 4. INVESTMENT INCOME

31/12/24	31/12/23
£	£
Deposit account interest	
<u>80</u>	<u>82</u>

## 5. SUPPORT COSTS

	Management	Finance	Totals
	£	£	£
Other resources expended	<u>84,449</u>	<u>160</u>	<u>84,609</u>

## 6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2024 nor for the year ended 31 December 2023.

## 7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund
	£
INCOME AND ENDOWMENTS FROM	
Donations and legacies	233
Other trading activities	72,797
Investment income	82
Total	<u>73,112</u>
EXPENDITURE ON	
Other	74,709

## 7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £
NET INCOME/(EXPENDITURE)	(1,597)
RECONCILIATION OF FUNDS	
Total funds brought forward	51,615
TOTAL FUNDS CARRIED FORWARD	<u>50,018</u>

## 8. TANGIBLE FIXED ASSETS

	Long leasehold £	Improvements to property £	Plant and machinery £
COST			
At 1 January 2024 and 31 December 2024	<u>123,786</u>	<u>21,700</u>	<u>28,835</u>
DEPRECIATION			
At 1 January 2024	117,959	21,700	28,494
Charge for year	-	582	68
At 31 December 2024	<u>117,959</u>	<u>22,282</u>	<u>28,562</u>
NET BOOK VALUE			
At 31 December 2024	<u>5,827</u>	<u>(582)</u>	<u>273</u>
At 31 December 2023	<u>5,827</u>	<u>-</u>	<u>341</u>

## 8. TANGIBLE FIXED ASSETS - continued

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 January 2024 and 31 December 2024	18,916	406	193,643
DEPRECIATION			
At 1 January 2024	18,163	375	186,691
Charge for year	150	6	806
At 31 December 2024	18,313	381	187,497
NET BOOK VALUE			
At 31 December 2024	603	25	6,146
At 31 December 2023	753	31	6,952

## 9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/12/24 £	31/12/23 £
Trade debtors	1,908	738
Other debtors	500	100
ACA Bar Management Ltd	27,246	34,246
VAT	488	420
	<u>30,142</u>	<u>35,504</u>

Other debtors include £30,246 representing the current account balance with ACA Bar Management Ltd. This debtor balance has been formalised by way of an interest bearing loan agreement with regular repayments over five years. ( 2023 £34,246 )

## 10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/12/24	31/12/23
	£	£
Taxation and social security	63	47
Other creditors	4,490	3,206
	<u>4,553</u>	<u>3,253</u>

## 11. MOVEMENT IN FUNDS

	At 1/1/24	Net movement in funds	At 31/12/24
	£	£	£
Unrestricted funds			
General fund	50,018	(11,702)	38,316
	<u>50,018</u>	<u>(11,702)</u>	<u>38,316</u>
TOTAL FUNDS	<u>50,018</u>	<u>(11,702)</u>	<u>38,316</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	72,907	(84,609)	(11,702)
	<u>72,907</u>	<u>(84,609)</u>	<u>(11,702)</u>
TOTAL FUNDS	<u>72,907</u>	<u>(84,609)</u>	<u>(11,702)</u>

Comparatives for movement in funds

	At 1/1/23	Net movement in funds	At 31/12/23
	£	£	£
Unrestricted funds			
General fund	51,615	(1,597)	50,018
	<u>51,615</u>	<u>(1,597)</u>	<u>50,018</u>
TOTAL FUNDS	<u>51,615</u>	<u>(1,597)</u>	<u>50,018</u>

## 11. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	73,112	(74,709)	(1,597)
	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL FUNDS	<u>73,112</u>	<u>(74,709)</u>	<u>(1,597)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/1/23 £	Net movement in funds £	At 31/12/24 £
Unrestricted funds			
General fund	51,615	(13,299)	38,316
	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL FUNDS	<u>51,615</u>	<u>(13,299)</u>	<u>38,316</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	146,019	(159,318)	(13,299)
	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL FUNDS	<u>146,019</u>	<u>(159,318)</u>	<u>(13,299)</u>

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2024.

ASHFORD (MIDDLESEX) COMMUNITY ASSOC

Detailed Statement of Financial Activities  
For The Year Ended 31 December 2024

	31/12/24 £	31/12/23 £
<b>INCOME AND ENDOWMENTS</b>		
Donations and legacies		
Subscriptions	1,149	233
Other trading activities		
Letting receipts	71,678	72,797
Investment income		
Deposit account interest	80	82
Total incoming resources	<u>72,907</u>	<u>73,112</u>
<b>EXPENDITURE</b>		
Support costs		
Management		
Wages	17,935	18,174
Pensions	262	-
Rates and water	1,658	1,775
Insurance	640	2,624
Light and heat	22,027	20,827
Telephone	360	1,011
Advertising	789	-
Sundries	899	2,971
Computer consumables	332	96
Repairs and renewals	10,792	2,638
Cleaning	6,618	7,409
TV rental and licences	10,202	9,603
Staff welfare	-	999
Sundries	3,000	1,500
Subscriptions	50	50
Fines	700	-
Office expense	-	341
Vat unclaimable	4,441	2,760
Gaming licence	-	50
Accountancy	2,208	863
PRS licence	730	1,150
Depreciation of tangible and heritage assets	806	(256)
	<u>84,449</u>	<u>74,585</u>

This page does not form part of the statutory financial statements

ASHFORD (MIDDLESEX) COMMUNITY ASSOC

Detailed Statement of Financial Activities  
For The Year Ended 31 December 2024

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	31/12/24	31/12/23
	£	£
Management		
Finance		
Bank charges	160	124
	<u>          </u>	<u>          </u>
Total resources expended	84,609	74,709
	<u>          </u>	<u>          </u>
Net expenditure	(11,702)	(1,597)
	<u>          </u>	<u>          </u>

This page does not form part of the statutory financial statements

REGISTERED CHARITY NUMBER: 305122

Report of the Trustees and

**Unaudited** Financial Statements For The Year Ended 31 December 2024

For

ASHFORD (MIDDLESEX) COMMUNITY ASSOC

Hunt Ford & Co Osborne House  
143-145 Stanwell Road  
Ashford  
Middlesex  
TW15 3QN