

# **ANNUAL REPORT FOR THE YEAR TO 31st DECEMBER 2024**

**The Mayford Village Hall, Saunders Lane, Mayford, Woking, Surrey, GU22 0NN is registered with the Charity Commissioners (no. 305075) and constituted by deed of trust.**

**The Mayford Village Hall is administered by a Management Committee comprising:**

President - Mr L J Caffrey

Chair - Mr P Atkins

Vice Chair - Mrs S Moore

Secretary - Mr A Briggs

Treasurer - Mr A Ashley

Other Members- Mrs Cheeseman, Mrs J Fisher, Mrs L Hall, Mrs S Punch,  
Mrs C Rayner, Mr D Bajnath, Mr J Myall & Mr P Orrin

The object of the Mayford Village Hall Trustees Committee is to maintain the Village Hall for the communal benefit of the residents of the village and its surrounds. The Management Committee aims to provide first-class hall facilities at an affordable cost for voluntary organisations serving the community, private functions and commercial businesses.

As can be seen on the distributed Statement of Financial Activities, the resources from private parties are down approximately 11% compared to last year.

This could be due to a number of reasons, such as the current general cost of living, rising party entertainment costs and the total ban on the use of inflatables at the village hall.

There was a very healthy 20% increase financially with our regular organisations and clubs in 2024.

Some of them booked extra hours this year which contributed to the extra revenue.

Although we lost three regular hirers we did gain three new organisations, giving us a total of 16 regular and 4 occasional hirers using the village hall, most of whom are long-term.

A Mayford Village Trust was set up with 3 new Trustees who will be responsible for the distribution of trust funds to the Mayford Village Hall Fund and Emmanuel Church.

We were awarded a £5,174 grant from Surrey County Council Community which paid for the installation of the emergency exit doors in the main hall.

If other grants become available, applications will be made to improve the facilities at the village hall.

## **Improvements and Additions:**

- Main Hall redecorated.
- Emergency exit doors in main hall replaced.
- Main hall stage stained.
- Large oak tree overhanging rear garden trimmed back.
- Two broken tables replaced.
- Four dozen wine glasses purchased to be used on special occasions.
- Seven fire extinguishers and one fire blanket replaced those out of date.
- All upholstered chairs cleaned.
- 5 year premises electrical inspection carried out in June.

## **Planned improvements and events for next year:**

- Summer party to be arranged.
- Christmas party in November or December planned.
- Redecoration of the ladies, gents and disabled toilets.
- Two additional radiators in the main hall.
- New pathway from main hall rear access to Preschool shed, if Community Projects Fund grant obtained.

## **Village hall events during the last year:**

- A successful summer party was held in August.
- Combined MVH/NW Christmas party in November.

The trustees wish to extend their thanks to the volunteers who helped make the summer party so successful and invite all present to partake in the refreshments provided.

Alan J Briggs  
HON SECRETARY MVHT

2<sup>nd</sup> May 2025 FOR AND ON BEHALF OF THE MANAGEMENT COMMITTEE

## STATEMENT OF FINANCIAL ACTIVITIES

Page 1

FOR THE YEAR ENDED 31st DECEMBER 2024

	2024	2023
	£	£
<b>INCOMING RESOURCES</b>		
Private lettings	12,417.25	13,968.58
Organisations/clubs	27,939.97	23,401.46
Deposits waived	-	-
Donations	15.00	-
Interest received	583.51	51.33
Other income <span style="float: right;">Note 3</span>	7,200.20	6,768.00
<b>Total incoming resources</b>	<u>48,155.93</u>	<u>44,189.37</u>
<b>RESOURCES EXPENDED</b>		
Letting officer salary	8,165.10	7,438.68
Letting officer expenses for stationery and postage	246.42	213.34
Cleaner's salary	9,115.01	8,519.52
Cleaning expenses & window cleaning	1,103.24	1,231.12
General repairs	690.76	1,668.15
Decorating	3,200.00	-
Exceptional items <span style="float: right;">Note 4</span>	5,981.42	12,903.11
Gas and electricity	5,294.16	3,313.24
Water	534.06	776.72
Insurance	2,339.97	2,279.08
Ground Maintenance	4,410.00	5,350.00
	<u>41,080.14</u>	<u>43,692.96</u>
<b>OTHER RESOURCES EXPENDED</b>		
PRS royalty	582.44	355.30
Sundries <span style="float: right;">Note 5</span>	1,812.40	1,471.46
Electrical inspection	307.80	-
Alarm inspection	302.82	-
Fire extinguisher maintenance	567.72	351.48
Gas boiler maintenance	228.00	202.37
	<u>3,801.18</u>	<u>2,380.61</u>
<b>TOTAL RESOURCES EXPENDED</b>	<u>44,881.32</u>	<u>46,073.57</u>
Net incoming resources	3,274.61	1,884.20
Total funds brought forward	49,735.12	51,619.32
Total funds carried forward	<u>£ 53,009.73</u>	<u>£ 49,735.12</u>

## MAYFORD VILLAGE HALL

BALANCE SHEET AT 31st DECEMBER 2024

	2024	2023
	£	£
<b>MONETARY ASSETS</b>		
Lloyds Bank Pic call account	52,676.39	52,092.88
Lloyds Bank Plc current account	4,404.36	2,893.00
National savings investment account	29.83	29.83
<b>Total assets</b>	<u>57,110.58</u>	<u>55,015.71</u>
<b>Less Liabilities</b> <span style="float: right;">Note 6</span>	4,100.85	5,280.59
<b>Balance being general fund</b>	<u>£ 53,009.73</u>	<u>£ 49,735.12</u>

Mr P Atkins (Chair)



28/4/25

**Note 1** These accounts have been prepared on a receipts and payments basis.

**Note 2** The land and buildings of the Village hall are held in trust and are valued for insurance purposes at £1,655,050.

<b>Note 3</b>	<b>Other income</b>	<b>2024</b>	<b>2023</b>
		£	£
	Surrey County Council grant	5,174.00	-
	Mayford Village Trust	800.00	-
	Mayford Bowls Club	450.00	390.00
	Summer party	488.00	-
	Christmas party	288.20	-
	Revive Community	-	5,000.00
	Coronation party	-	544.00
	Quiz	-	834.00
		<u>7,200.20</u>	<u>6,768.00</u>

  

<b>Note 4</b>	<b>Exceptional items</b>	<b>2024</b>	<b>2023</b>
	New rear doors	5,249.65	-
	Lighting repairs	371.77	-
	Ramp	-	9,000.00
	New Fencing	-	2,736.00
	Tree work	360.00	600.00
	Coronation party expenses	-	411.19
	Quiz expenses	-	155.92
		<u>5,981.42</u>	<u>12,903.11</u>

  

<b>Note 5</b>	<b>Sundries</b>	<b>2024</b>	<b>2023</b>
		£	£
	Lloyds TSB Plc charges	15.00	15.00
	Postage & stationery	184.46	411.31
	Catering	42.15	117.85
	Miscellaneous	156.00	232.66
	Telephones & WIFI	660.53	694.64
	Summer party	318.33	-
	Christmas party	435.93	-
		<u>1,812.40</u>	<u>1,471.46</u>

  

<b>Note 6</b>		<b>2024</b>	<b>2023</b>
		£	£
	Deposits provision	1,150.00	1,400.00
	Mayford Village Trust	-	1,623.77
	Uncleared cheques	1,100.00	893.30
	Deferred income	1,850.85	1,363.52
		<u>4,100.85</u>	<u>5,280.59</u>

**Independent examiner's report to the Trustees of Mayford Village Hall**

I report on the accounts of the Mayford Village Hall for the year ended 31st December 2024 which are set out on pages 1 and 2.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- \* examine the accounts under section 145 of the 2011 Act;
- \* to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act; and
- \* to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General directions given by the Charity commission . An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual or disclosures in the accounts ,and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and , consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters stated in the report below.

**Independent examiner's statement**

I have completed my examination . I confirm that no material matters have come to my attention other than those disclosed below in connection with the examination which gives me cause to believe that in any material respect:

- \* that accounting records were not kept in accordance with section 130 of the 2011 Act or
- \* the accounts do not accord with the accounting records

I was unable to verify accurately the value of deposits repayable, the income and expenditure in cash and how much was overpaid or underpaid for utility supplies.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Colin M Wilson  
Chartered Accountant  
Mayford  
Woking

*Colin M Wilson*  
28<sup>th</sup> April 2025

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