

ANNUAL REPORT FOR THE YEAR TO 31st DECEMBER 2021

The Mayford Village Hall, Saunders Lane, Mayford, Woking, Surrey, GU22 0NN is registered with the Charity Commissioners (no. 305075) and constituted by deed of trust.

The Mayford Village Hall is administered by a Management Committee comprising:

President - Mr L J Caffrey

Chairperson - Mr P Atkins

Vice Chairperson - Mrs J Cheeseman

Secretary - Mr A Briggs

Treasurer - Mr A Ashley

Other Members- Mrs J Fisher, Mrs L Hall, Mrs S Moore
Mrs S Punch, Mrs C Rayner, Mr J Myall & Mr P Orrin

The object of the Mayford Village Hall Trustees Committee is to maintain the Village Hall for the communal benefit of the residents of the village and its surrounds. The Management Committee aims to provide first class hall facilities at an affordable cost to voluntary organisations serving the community, private functions and commercial businesses.

2021 started with another lockdown and closure of the village hall to all hirers with the exception of Mayford Preschool who managed to remain Covid free for the majority of the winter and spring terms.

This almost complete lockdown continued until March when the Government Roadmap took effect and group outdoor leisure and sport activities were then allowed to take place at the end of the month.

Mayford Rainbows and Brownies were the first organisation to take advantage of this and held their meetings in the rear garden until safe to return indoors.

Mid-April saw the return of more children's activities such as ballet and dance and then we welcomed back most of our regular adult organisations in May all adhering to MVH special conditions of hire and ACRE guidance.

Weekend party bookings had been taken from 21st June but unfortunately due to the Government Roadmap being extended a further month they all had to be cancelled and monies refunded.

Party bookings resumed in late July and apart from a handful of cancellations due to positive Covid tests normality gradually resumed.

The pandemic and resulting hall closures took its toll on the incoming resources from regular organisations and private parties, but successful applications for several National, Local and Discretionary Restriction Support Grants on offer made up some of the deficit.

When compared to a Covid free 2019 our incoming resources for private and organisation lettings were down approximately 40% and 33% respectively this year.

As can be seen below we did manage to carry out a few improvements during the past twelve months and two new regular hirers were recruited in September.

Unfortunately there are still a couple of regulars who are wary about returning at the moment but could return next year if we remain pandemic free.

Improvements and Additions:

- Main hall floor scrubbed and sealed
- White bollards along front verge repainted.
- Lighting upgraded in middle hall, meeting room and lobby.
- New vacuum cleaner purchased.
- Extra smoke detectors installed in the roof spaces.

Planned improvements for next year:

- Existing timber shingles on main hall roof to be replaced.
- Automated external defibrillator to be purchased and installed.
- Main hall emergency access doors to be serviced and repaired if necessary.

Village hall events during the last year:

- Combined MVH/NW Christmas party held in November.

The trustees wish to extend their thanks to the volunteers who gave their time during what was a very difficult few months up until July and invite all present to partake in the refreshments provided.

Alan J Briggs
HON SECRETARY MVHT

21st April 2022 FOR AND ON BEHALF OF THE MANAGEMENT COMMITTEE

STATEMENT OF FINANCIAL ACTIVITIES

Page 1

FOR THE YEAR ENDED 31st DECEMBER 2021

	2021 £	2020 £
INCOMING RESOURCES		
Private lettings	7,483.02	3,264.72
Organisations/clubs	14,358.93	9,988.66
Deposits waived	-	4,147.30
Donations	-	-
Interest received	10.41	10.05
Kinch fund	500.00	-
Other income	29,090.86	10,917.00
Total incoming resources	<u>51,443.22</u>	<u>28,327.73</u>
RESOURCES EXPENDED		
Letting officer & expenses	4,212.31	5,433.08
Cleaner's wages	5,725.88	6,802.56
Cleaning expenses & window cleaning	954.80	469.05
General repairs	552.40	805.97
Decorating	-	-
Exceptional items	4,464.07	11,095.80
Gas and electricity	2,335.24	1,944.66
Water	98.24	667.87
Insurance	1,946.75	1,926.97
Ground Maintenance	2,475.00	3,396.00
	<u>22,764.69</u>	<u>32,541.96</u>
OTHER RESOURCES EXPENDED		
PRS royalty	-	-
Sundries	1,070.36	913.61
Fire extinguisher maintenance	138.54	138.54
Gas boiler maintenance	144.00	144.00
	<u>1,352.90</u>	<u>1,196.15</u>
TOTAL RESOURCES EXPENDED	<u>24,117.59</u>	<u>33,738.11</u>
Net incoming resources	27,325.63	5,410.38
Total funds brought forward	53,348.36	58,758.74
Total funds carried forward	<u>£ 80,673.99</u>	<u>£ 53,348.36</u>

MAYFORD VILLAGE HALL

BALANCE SHEET AT 31st DECEMBER 2021

	2021 £	2020 £
MONETARY ASSETS		
Lloyds Bank Plc call account	3,221.27	684.09
Lloyds Bank Plc current account	82,034.85	59,024.44
National savings investment account	29.83	29.83
Total assets	<u>85,285.95</u>	<u>59,738.36</u>
Less Liabilities	4,611.96	6,390.00
Balance being general fund	<u>£ 80,673.99</u>	<u>£ 53,348.36</u>

Mr P Atkins (Chair)



Note 1 These accounts have been prepared on a receipts and payments basis. Refunds in respect of Covid 19 have been deducted from the income of private lettings and organisations/clubs.

Note 2 The land and buildings of the Village hall are held in trust and are valued for insurance purposes at £1,250,000.

Note 3	Other income	2021	2020
		£	£
	Mayford Bowls Club	339.00	302.00
	Woking Borough Council	28,751.86	10,000.00
	Grant from Surrey CC	-	615.00
		<u>29,090.86</u>	<u>10,917.00</u>

Note 4	Exceptional items	2021	2020
		£	£
	Refurbishment of car park	-	26,991.60
	Less Grant from Woking Borough Council	-	13,495.80
	Donations	-	2,400.00
	Extra smoke detectors	1,858.27	-
	Difibrillator	1,271.00	-
	New middle hall & hallway lights	1,135.00	-
	Smoke detector location diagram	199.80	-
		<u>4,464.07</u>	<u>11,095.80</u>

Note 5	Sundries	2021	2020
		£	£
	Lloyds TSB Plc charges	15.00	15.00
	Postage & stationery	216.72	101.05
	Catering	61.23	-
	Miscellaneous	129.98	66.99
	Telephones & WIFI	647.43	730.57
		<u>1,070.36</u>	<u>913.61</u>

Note 6		2021	2020
		£	£
	Deposits provision	1,238.70	1,500.00
	Loan from Mayford Bowls Club	-	3,750.00
	Advance from Woking Cinema Club	450.88	1,000.00
	Unpaid bills	140.00	140.00
	Deferred income	2,782.38	-
		<u>4,611.96</u>	<u>6,390.00</u>

Independent examiner's report to the Trustees of Mayford Village Hall

I report on the accounts of the Mayford Village Hall for the year ended 31st December 2021 which are set out on pages 1 and 2.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- * examine the accounts under section 145 of the 2011 Act;
- * to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act; and
- * to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters stated in the report below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

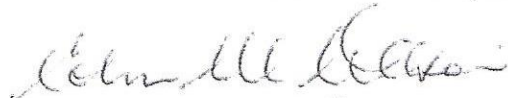
which gives me reasonable cause to believe that, in any material respect, the requirements:

- * to keep accounting records in accordance with section 130 of the 2011 Act; and
- * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met.

I was unable to verify accurately the value of deposits repayable, the income and expenditure in cash and how much was overpaid or underpaid in respect of utility supplies.

Colin M Wilson
Chartered Accountant
Mayford
Woking


10th March 2022