

The Chobham Village Hall
Station Road, Chobham, Surrey, GU24 8AQ
Registered Charity No. 305003
Trustees' Report for the year ended 31st December 2023

The Governing Document

Chobham Village Hall was founded by a Deed dated 12th April 1888 and is now regulated by a Scheme made by the Charity Commissioners on 1st December 1905 and a later Scheme made under section 18 of the Charities Act 1960 dated 24th June 1965 as amended on 14th May 2007. In an Order dated 11th March 1971 the property is vested in Chobham Parish Council, the Custodian Trustee of the Charity, for all the estate and interest belonging to or held in trust for the Charity.

Objects of the Charity

The Hall is to be used by the inhabitants of the Parish of Chobham, without any form of discrimination, with the object of improving the conditions of life of those living in the parish. The property may also be used by others provided that such use does not substantially interfere with the use by local inhabitants.

Investment Powers

Surplus funds may be invested. The Scheme does not impose any restrictions or give any directions as to where surplus funds may be invested; such funds are or have been placed with recognised banks or building societies.

Trustees

The following served as Trustees throughout the year: Mr. A. P. Allum, elected, Mr. G. J. Parris, elected, Mr. B. J. Leadsom and Mr. I A C. Taylor, elected, Mrs. A. J. Beavis, appointed by Chobham Conservative Association, Mr. R. Mumford, appointed by Chobham Agricultural & Horticultural Society, Mr. L. Brum, appointed by Chobham Parish Council, Mr. R. G. Gillham, appointed by Parochial Church Council of St Lawrence Chobham with St Lawrence Valley End and Mr. D. M. Pearce, appointed by Chobham Cricket Club.

Up to five trustees may be elected at the Annual General Meeting and six may be appointed, one from each of the Organizations nominated in the amended Scheme. Up to five Co-optative Members may be appointed during the year by the Committee, such appointments terminating at the close of the following Annual General Meeting.

Financial Report for the Year

The year resulted in an operating deficit of £11,506 (2022: £4,871 surplus). Income from lettings amounted to £ 24,543 (2022: £21,679) and total expenditure amounted to £36,934 (2022: £18,357). Expenditure included £10,150 on external paintwork and £2,650 on repairs to the car park surface and there have been substantial increases in the cost of gas and electricity. The Trustees appreciatively acknowledge the receipt from The Chobham Carnival Committee of a donation of £400.

In our capacity as Trustees we continue to do our best to maintain to a high level the condition of the building, the main part of which is in excess of 130 years old.

Thanks are due to all those involved in the management and administration of the building for the benefit of the local Community. Occupancy levels have been more than maintained following the reduced levels suffered as a result of the Covid Pandemic.

Public benefit statement

The Trustees are satisfied that they have complied with their duty to have due regard to the guidance on public benefit published by the Charities Commission, in exercising their powers and duties.

Declaration

I declare, in my capacity as Chairman of the Trustees of the Charity administered under the title of "The Chobham Village Hall", that this Report has the approval of the Trustees who have authorised me to sign it on their behalf.

Ian A.C. Taylor
Chairman of the Trustees

12th February 2024.

Chobham Village Hall – Registered Charity No. 305003

Accounts for the year ended 31 December 2023

Chobham Village Hall – Registered Charity No. 305003

Income and Expenditure Account for the year ended 31st December 2023

| | <u>2023</u> | <u>2022</u> |
|-----------------------------------|------------------------|----------------------|
| | <u>£</u> | <u>£</u> |
| <u>Income</u> | | |
| Lettings | 24,543 | 21,679 |
| Bank interest | 485 | 49 |
| Donation: Chobham Carnival Assoc. | 400 | 1,500 |
| Total Income | <u>25,428</u> | <u>23,228</u> |
| <u>Expenditure</u> | | |
| Gas | 5,183 | 3,080 |
| Electricity | 2,630 | 888 |
| Water and waste water | 609 | 573 |
| Refuse collection | 496 | 451 |
| Contract cleaning | 7,546 | 7,352 |
| Insurance | 1,599 | 1,516 |
| Officers' expenses | 2,268 | - |
| Subscription: PRS for Music | 183 | 169 |
| General maintenance and repairs | 3,387 | 1,217 |
| External paintwork | 10,150 | - |
| Car park repairs | 2,650 | - |
| New fire alarm system | - | 2,974 |
| Sundries | 233 | 137 |
| Total Expenditure | <u>36,934</u> | <u>18,357</u> |
| <u>Deficit for Year</u> | <u>(11,506)</u> | <u>4,871</u> |

Balance Sheet as at 31st December 2023

| | | | |
|--------------------------|-----------------------|------------------------|----------------------|
| <u>Net Assets</u> | Bank current account | 31,531 | 43,522 |
| | Bank deposit account | 51,430 | 50,945 |
| | | <u>82,961</u> | <u>94,467</u> |
| Represented by: | | | |
| <u>Reserves</u> | At 1st January 2023 | 94,467 | 89,596 |
| | Deficit for year | <u>(11,506)</u> | 4,871 |
| | At 31st December 2023 | <u>82,961</u> | <u>94,467</u> |

Approved by the Trustees of The Chobham Village Hall and signed on 12th february 2024 by:

Ian A C Taylor

Brian Leadsom

Chobham Village Hall – Registered Charity No. 305003

TRIAL BALANCE

YEAR ENDED 31st DECEMBER 2023

| | Opening Trial Balance | | Bank | Bank |
|--|-----------------------|-----------|-------------|----------|
| | Dr | Cr | Current | Deposit |
| ASSETS | | | | |
| Bank Account - Current | 43,522.31 | | (10,782.13) | - |
| Bank Account - Deposit | 50,944.56 | | - | 485.10 |
| RESERVES | | | | |
| Income and Expenditure Account Surplus/(Deficit) for year | | 94,466.87 | | |
| INCOME | | | | |
| Lettings | | | (25,255.35) | |
| Bank Interest | | | | (485.10) |
| Donation Chobham Carnival | | | | |
| Donations | | | 0.00 | |
| EXPENDITURE | | | | |
| Gas | | | 5,182.90 | |
| Electricity | | | 2,630.17 | |
| Water | | | 608.67 | |
| Refuse Collection | | | 496.08 | |
| Contract Cleaning | | | 6,337.00 | |
| Repairs and Renewals | | | 15,449.10 | |
| Insurance | | | 1,599.77 | |
| Officers's Expenses | | | 2,268.00 | |
| Subscription PRS | | | 182.90 | |
| Maintenance & Repairs | | | 738.01 | |
| Sundries | | | 232.88 | |
| Lettings refunds | | | 312.00 | |
| | 94,466.87 | 94,466.87 | - | - |

| Journals | | I & E Account | | Balance |
|----------|----------|---------------|-----------|-----------|
| Dr | Cr | Dr | Cr | Dr |
| | 1,209.00 | | | 31,531.18 |
| | | | | 51,429.66 |
| 712.00 | | | 24,543.35 | |
| | | | 485.10 | |
| | 400.00 | | 400.00 | |
| | | | - | |
| | | 5,182.90 | | |
| | | 2,630.17 | | |
| | | 608.67 | | |
| | | 496.08 | | |
| 1,209.00 | | 7,546.00 | | |
| | | 15,449.10 | | |
| | | 1,599.77 | | |
| | | 2,268.00 | | |
| | | 182.90 | | |
| | | 738.01 | | |
| | | 232.88 | | |
| | | - | | |
| | | - | | |
| | 312.00 | - | | |
| 1,921.00 | 1,921.00 | - | - | 36,934.48 |
| | | | | 25,428.45 |
| | | | | - |
| | | | | 82,960.84 |

- 11,506.03

≡ Sheet

Cr

94,466.87
- 11,506.03

82,960.84

Chobham Village Hall – Registered Charity No. 305003

**Barclays Bank - Current Account 10256080
Year Ended 31 December 2023**

| Date | | Lettings | Donations | Trfr Deposit |
|---------------|-----------------------------|-----------------|------------------|---------------------|
| | ### Balance brought forward | | | |
| 31st January | Lettings | 2,670.89 | | |
| 28th February | Lettings | 1,730.59 | | |
| 31st March | Lettings | 2,539.00 | | |
| January | Expenses | | | |
| February | Expenses | | | |
| March | Expenses | | | |
| April 30th | Lettings | 2,556.37 | | |
| May 31st | Lettings | 1,370.00 | | |
| June 30th | Lettings | 2,313.00 | | |
| April | Expenses | | | |
| May | Expenses | | | |
| June | Expenses | | | |
| July | Lettings | 2,141.00 | | |
| August | Lettings | 1,688.00 | | |
| July | Expenses | | | |
| August | Expenses | | | |

| | | |
|-----------|----------|----------|
| September | Lettings | 2,433.50 |
| October | Lettings | 1,673.00 |
| November | Lettings | 2,678.00 |
| December | Lettings | 1,462.00 |

| | |
|-----------|----------|
| September | Expenses |
| October | Expenses |
| November | Expenses |
| | Expenses |

| | | | |
|--|-----------|---|---|
| | 25,255.35 | - | - |
|--|-----------|---|---|

| | <u>RECEIVED</u> | <u>PAID</u> | <u>BALANCE</u> | | |
|---------|-----------------|-------------|----------------|--------------|--------|
| Details | Sundries | | | Date | Chq No |
| | 43,522.31 | | 43,522.31 | | |
| | | 70.25 | 43,452.06 | January 6th | OLBP |
| | 2,670.89 | 572.00 | 45,550.95 | | OLBP |
| | 1,730.59 | 37.69 | 47,243.85 | 13th | DD |
| | 2,539.00 | 182.90 | 49,599.95 | 16th | OLBP |
| | | 30.00 | 49,569.95 | 18th | OLBP |
| | | 288.00 | 49,281.95 | | OLBP |
| | | 781.52 | 48,500.43 | 20th | DD |
| | | 134.45 | 48,365.98 | 24th | DD |
| | | 12.00 | 48,353.98 | 25th | DD |
| | | 396.50 | 47,957.48 | 31st | OLBP |
| | | 644.00 | 47,313.48 | February 3rd | OLBP |
| | | 41.11 | 47,272.37 | 13th | DD |
| | | 325.20 | 46,947.17 | 17th | OLBP |
| | | 742.68 | 46,204.49 | 20th | DD |
| | | 114.44 | 46,090.05 | 21st | DD |
| | | 12.00 | 46,078.05 | 27th | DD |
| | | 396.00 | 45,682.05 | March 1st | OLBP |
| | | 40.65 | 45,641.40 | 13th | DD |
| | | 117.90 | 45,523.50 | 16th | DD |
| | | 624.00 | 44,899.50 | | OLBP |
| | | 575.59 | 44,323.91 | 20th | DD |
| | | 30.00 | 44,293.91 | 24th | OLBP |
| | | 12.00 | 44,281.91 | 27th | DD |
| | 2,556.37 | 192.00 | 46,646.28 | April 4th | OLBP |
| | 1,370.00 | 2,650.00 | 45,366.28 | 12th | OLBP |
| | 2,313.00 | 624.00 | 47,055.28 | | OLBP |
| | | 41.08 | 47,014.20 | 17th | DD |
| | | 180.81 | 46,833.39 | | |
| | | 64.00 | 46,769.39 | 21st | OLBP |
| | | 1,000.00 | 45,769.39 | 24th | OLBP |
| | | 546.25 | 45,223.14 | | DD |
| | | 14.07 | 45,209.07 | 25th | DD |
| | | 30.00 | 45,179.07 | May 5th | OLBP |
| | | 624.00 | 44,555.07 | 15th | OLBP |
| | | 223.48 | 44,331.59 | 17th | DD |
| | 2,141.00 | 410.67 | 46,061.92 | 19th | DD |
| | 1,688.00 | 70.00 | 47,679.92 | 23rd | OLBP |
| | | 192.00 | 47,487.92 | | OLBP |
| | | 4,500.00 | 42,987.92 | | OLBP |
| | | 14.07 | 42,973.85 | 25th | DD |
| | | 40.00 | 42,933.85 | 30th | OLBP |

| | | | | |
|----------|----------|-----------|----------------|------------|
| | 4,650.00 | 38,283.85 | June 2nd | OLBP |
| | 192.00 | 38,091.85 | 8th | OLBP |
| 2,433.50 | 26.37 | 40,498.98 | 13th | DD |
| 1,673.00 | 757.40 | 41,414.58 | 14th | OLBP |
| 2,678.00 | 117.23 | 43,975.35 | 20th | DD |
| 1,462.00 | 360.19 | 45,077.16 | 21st | DD |
| | 14.07 | 45,063.09 | 26th | DD |
| | 37.50 | 45,025.59 | | OLBP |
| | 624.00 | 44,401.59 | July 3rd | OLBP |
| | 34.85 | 44,366.74 | 14th | DD |
| | 165.56 | 44,201.18 | 18th | DD |
| | 15.40 | 44,185.78 | 25th | DD |
| | 14.07 | 44,171.71 | | DD |
| | 142.80 | 44,028.91 | 28th | OLBP |
| | 442.49 | 43,586.42 | | OLBP |
| | 30.00 | 43,556.42 | 1st August | OLBP |
| | 31.00 | 43,525.42 | 14th | DD |
| | 200.00 | 43,325.42 | | DC |
| | 336.00 | 42,989.42 | | OLBP |
| | 17.22 | 42,972.20 | 18th | DD |
| | 290.52 | 42,681.68 | 22nd | DD |
| | 14.07 | 42,667.61 | 25th | DD |
| | 741.00 | 41,926.61 | 30th | Ch. 101769 |
| | 34.38 | 41,892.23 | 13th September | DD |
| | 30.00 | 41,862.23 | 19th | OLBP |
| | 22.51 | 41,839.72 | 20th | DD |
| | 255.59 | 41,584.13 | 21st | DD |
| | 126.00 | 41,458.13 | | OLBP |
| | 658.00 | 40,800.13 | | OLBP |
| | 14.07 | 40,786.06 | 25th | DD |
| | 23.69 | 40,762.37 | 5th October | DD |
| | 5.37 | 40,757.00 | 10th | DD |
| | 36.28 | 40,720.72 | 13th | DD |
| | 194.44 | 40,526.28 | 17th | DD |
| | 576.00 | 39,950.28 | 18th | Ch. 101770 |
| | 19.98 | 39,930.30 | 19th | OLBP |
| | 288.00 | 39,642.30 | | OLBP |
| | 1,599.77 | 38,042.53 | | OLBP |
| | 170.13 | 37,872.40 | 20th | DD |
| | 30.00 | 37,842.40 | 23rd | OLBP |
| | 204.00 | 37,638.40 | | OLBP |
| | 14.07 | 37,624.33 | 25th | DD |
| | 34.38 | 37,589.95 | 13th November | DD |
| | 48.00 | 37,541.95 | | OLBP |
| | 416.03 | 37,125.92 | 21st | DD |
| | 1,297.52 | 35,828.40 | | DD |
| | 859.13 | 34,969.27 | 24th | OLBP |
| | 14.07 | 34,955.20 | | DD |

| | | | |
|--------|-----------|--------------|------|
| 384.00 | 34,571.20 | 1st December | OLBP |
| 496.08 | 34,075.12 | 4th | OLBP |
| 250.88 | 33,824.24 | 14th | DD |
| 436.11 | 33,388.13 | | OLBP |
| 333.88 | 33,054.25 | 19th | DD |
| 300.00 | 32,754.25 | 21st | DD |
| 14.07 | 32,740.18 | 27th | DD |
| | 32,740.18 | | |
| | 32,740.18 | | |
| | 32,740.18 | | |
| | 32,740.18 | | |
| | 32,740.18 | | |
| | 32,740.18 | | |
| | 32,740.18 | | |

| | | | |
|---|---|-----------|-----------|
| - | - | 68,777.66 | 36,037.48 |
|---|---|-----------|-----------|

| | | |
|-------|-----------|-----------|
| Check | 25,255.35 | 25,255.35 |
|-------|-----------|-----------|

| | |
|-------------------|-------------|
| Net Movement year | - 10,782.13 |
|-------------------|-------------|

| Payee | Transfer Deposit | Gas | Electricity | Water | Refuse | Cleaning |
|--------------------|------------------|----------|-------------|-------|--------|----------|
| P Bloomfield | | | | | | |
| P Bloomfield | | | | | | 572.00 |
| Everflow | | | | 37.69 | | |
| PplPrs | | | | | | |
| M Wye, Gardener | | | | | | |
| L Moore, Clerk | | | | | | |
| British Gas | | 781.52 * | | | | |
| EON | | | 134.45 | | | |
| 02 Mobile | | | | | | |
| Chubb F & S | | | | | | |
| P Bloomfield | | | | | | 644.00 |
| Everflow | | | | 41.11 | | |
| F N Rice | | | | | | |
| British Gas | | 742.68 | | | | |
| EON | | | 114.44 | | | |
| 02 Mobile | | | | | | |
| L Moore, Clerk | | | | | | |
| Everflow | | | | 40.65 | | |
| EON | | | 117.90 | | | |
| P Bloomfield | | | | | | 624.00 |
| British Gas | | 575.59 | | | | |
| M Wye, Gardener | | | | | | |
| 02 Mobile | | | | | | |
| L Moore, Clerk | | | | | | |
| Abbey Landscapes | | | | | | |
| P Bloomfield | | | | | | 624.00 |
| Everflow | | | | 41.08 | | |
| EON | | 180.81 | | | | |
| Jane Baker: refund | | | | | | |
| Antony Wells | | | | | | |
| British Gas | | 546.25 | | | | |
| 02 Mobile | | | | | | |
| Mark Wye | | | | | | |
| P Bloomfield | | | | | | 624.00 |
| EON | | | 223.48 | | | |
| British Gas | | 410.67 | | | | |
| R Mumford | | | | | | |
| L Moore, Clerk | | | | | | |
| Antony Wells | | | | | | |
| 02 Mobile | | | | | | |
| R Mumford | | | | | | |

| | | | |
|---------------------|----------|--------|--------|
| Antony Wells | | | |
| Laura Moore | | | |
| Everflow | | 26.37 | |
| Pauline Bloomfield | | | 624.00 |
| British Gas | 117.23 | | |
| EON | | 360.19 | |
| O2 Mobile | | | |
| Mark Wye | | | |
| Pauline Bloomfield | | | 624.00 |
| Everflow | | 34.85 | |
| EON | | 165.56 | |
| British Gas | 15.40 | | |
| O2 Mobile | | | |
| F N Rice Electric | | | |
| Pirbright Electric | | | |
| Mark Wye Gardener | | | |
| Everfow | | 31.00 | |
| L L Sin (Refund) | | | |
| Laura Moore | | | |
| British Gas | 17.22 | | |
| EON | | 290.52 | |
| O2 Mobile | | | |
| Pauline Bloomfield | | | 685.00 |
| Everflow | | 34.38 | |
| Marl Wye Gardener | | | |
| British Gas | 22.51 | | |
| EON | | 255.59 | |
| P. Howard Electric. | | | |
| Pauline Bloomfield | | | 658.00 |
| O2 Mobile | | | |
| EON | | 23.69 | |
| British Gas | 5.37 | | |
| Everflow | | 36.28 | |
| EON | | 194.44 | |
| Pirbright Electric | | | |
| C Eggleton Garden | | | |
| Laura Moore | | | |
| Norris & Fisher | | | |
| British Gas | 170.13 | | |
| R Mumford | | | |
| P Howard Electric | | | |
| O2 mobile | | | |
| Everflow | | 34.38 | |
| Chob Bridge Players | | | |
| EON | | 416.03 | |
| British Gas | 1,297.52 | | |
| Pauline Bloomfield | | | 658.00 |
| O2 Mobile | | | |

| | | | | |
|-------------------|--------|--|--------|--------|
| Laura Moore | | | | |
| Surrey Heath | | | | 496.08 |
| Everflow | | | 250.88 | |
| Chubb Fire & Sec. | | | | |
| EON | | | 333.88 | |
| British Gas | 300.00 | | | |
| 02 Mobile | | | | |

| | | | | | |
|---|----------|----------|--------|--------|----------|
| - | 5,182.90 | 2,630.17 | 608.67 | 496.08 | 6,337.00 |
|---|----------|----------|--------|--------|----------|

| Repairs and Renewals | Insurance | Expenses | PRS Sub | General Maintenance | Sundries | Refunds |
|-------------------------|-----------|-----------------------|---------|------------------------|----------------------|--------------------------|
| | | | | | 70.25 | |
| | | | 182.90 | 30.00 | | |
| | | 288.00 | | | | |
| 396.50 * | | | | | 12.00 | |
| 325.20 | | | | | | |
| | | | | | 12.00 * | |
| | | 396.00 | | | | |
| | | | | 30.00 | | |
| | | | | | 12.00 * | |
| 2,650.00 | | 192.00 | | | | |
| | | (repairs to car park) | | | | |
| 1,000.00 | | | | | | 64.00 |
| | | | | | | (exterior paint deposit) |
| | | | | | 14.07 * | |
| | | | | 30.00 | | |
| | | | | 70.00 | | |
| | | | | (Plumbing) | | |
| | | 192.00 | | | | |
| 4,500.00 | | (Exterior paintwork) | | | | |
| | | | | | 14.07 | |
| | | | | 40.00 | *(External handrail) | |

4,650.00 (Exterior paintwork)
192.00

133.40 (Cleaning Mats.)

14.07
37.50

142.80
442.49 *

14.07
30.00

336.00

200.00

14.07 *
56.00 *(Cleaning Mats)
30.00

126.00

14.07 *

576.00 (Electric Test)

19.98

288.00
1,599.77

204.00

30.00

14.07 *

48.00

201.13 (Clean. Mats)
14.07 *

384.00

436.11

14.07 *

| | | | | | | | |
|-----------|----------|----------|--------|--------|--------|--------|---|
| 15,449.10 | 1,599.77 | 2,268.00 | 182.90 | 738.01 | 232.88 | 312.00 | - |
|-----------|----------|----------|--------|--------|--------|--------|---|

Chobham Village Hall – Registered Charity No. 305003

**Barclays Bank Account - Deposit
Year Ended 31 December 2023**

| | Transfer Current | Deposit Interest | Sundries |
|----------|-------------------------|---------------------|----------|
| ### | Balance Brought Forward | | |
| Interest | | | |

###

- - - - -

Check

51,429.66

51,429.66

| | | | | |
|--------|---|---|---|---|
| 485.10 | - | - | - | - |
|--------|---|---|---|---|

- -
Net Movement year 485.10

-

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Independent Examiner's Report to the Trustees of The Chobham Village Hall (Charity no. 305003) on the Accounts for the year ended 31st December 2023.

I report to the Trustees on my Examination of the Accounts of the Charity for the year ended 31st December 2023.

Responsibilities and basis of Report

As the Charity's Trustees you are responsible for the preparation of the Accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my Examination of the Trust's Accounts carried out under section 145 of the Act and in carrying out my Examination, I have followed all the applicable directions given by the Charities Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my Examination. I confirm that no material matters have come to my attention in connection with the Examination which gives me cause to believe that in any material respect:

- the accounting records have not been kept in accordance with section 130 of the Act
- the Accounts do not accord with the accounting records
- the Accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the Accounts give a "true and fair" view which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the Examination to which attention should be drawn in this Report in order to enable a proper understanding of the Accounts to be reached.

Leonard Edward Bentall FCA
Chartered Accountant
Heneage Farm
Windlesham Road
Chobham Surrey
GU24 8QR

26th March 2024