

# WICKHAMBROOK MSC year end 31<sup>st</sup>. May 2022

1st.June 2021 - 31st.May 2022

WMSC INCOME & EXPENDITURE

<u>2021</u>	12/12th. compare		general a/c	reserved a/c	<u>2022</u>
<b>Income:</b>					
1416	1416	Bookings	9471.35		
1607	1607	Recyclebins	2711.62		
36316	36316	Grants	28667.00		
338	338	Donations	2051.50		
	0				
	0	Electric tokens	25.00		
39	39	Just Giving	273.48		
0	0	Other/interest	7.71		
0	0	Liottery Member subscriptions.	1675.00 ]		
0	0	Scene Adverts	1104.00 ]		
0	0	Draw Prizes	-500.00 ]		
0	0	Scene production	-266.51 ]		
0	0		]		
39716	39716	Scene & Lottery		} 2012.49	
		General income	43207.66		
		Supporters income		2012.49	
		total income			45220.15
<b>Expenditure:</b>					
545	545	Electricity	816.32		
282	282	Oil	213.91		
251	251	Water	265.98		
721	721	Caretaking	1077.50		
314	314	Refuse Collection	315.28		
90	90	Licensing	495.14		
6549	6549	Repairs/maintenance	3022.01		
740	740	Roof	75620.26		
0	0	Upgrading	538.52		
1458	1458	Insurance	1615.86		
430	430	Other incl.Jubilee etc.	1050.12		
171	171	Plus Net	259.20		
0	0				
11551	11551	total expenditure	85290.10		-85290.10
		profit/loss for year	-42082.44		
		General profit			
		Reserved profit (supporters)		2012.49	-40069.95

Note to accounts

Reserves include £320 residual funds from dormant Cricket club  
Reserved Saver is set aside as one years running costs

**Independent review of accounts:**

An independent review of these accounts has been carried out by Jim (Jeremy ) Field on 23rd. July 2022

The attached signed copy of his report forms part of these accounts



**Independent examiner's report to the trustees of  
Wickhambrook Memorial Social Centre**

I report to the trustees on my examination of the accounts of the (the Trust) for the year ended 31st May 2022

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: ~~Mr~~ Mr Jeremy Stephen Field

Relevant professional qualification or membership of professional bodies (Retired Ex FCCA)

Address: 7 Croft Close,  
Wickhambrook,  
Newmarket, Suffolk, CB8 8YG

Date: 23<sup>rd</sup> July 2022

## **11<sup>th</sup>.Nov.2022 AGM Treasurer's notes**

It's virtually impossible to make any comparison with the previous years accounts, due to Covid.

Although the overall outcome for the year shows a deficit of £40,000

If you adjust for the roof expenditure - £75,000 = £35,000 up, less £29,000 from grants which leaves us with an overall 'operating' surplus of around £6,000

Although hirings are returning to pre-covid levels, we have to expect expenditure to increase significantly due to general economy inflation over the next few years, so hire rates should be given specific attention and kept under regular review to keep up with inflation.

RISKS:- health and safety, checking of equipment for working at height & stage hire of equipment.

Around £2500 seems to be the new annual income from recycling banks.

Our local donations generally come from Fish & Chip van/Pizza car park hire, and occasional hire of table and chairs.

Our cleaner is very good value for her money, very conscientious and professional.

New Smart Screen in the pavilion was a large part of the Upgrading.

£1300 pavilion drains = flooding inside ;; £370 for annual servicing of boiler & fire equipment ;; are the major repair/maintenance costs.

£400 plumber, pavilion showers ;; roof asbestos. Late invoice ;; DS electric trip problem ;; manhole replacement ;; doors for boiler room

All 'in house' repairs, decorating and general maintenance attended to by Ken and Gloria are at material costs ONLY – labour FREE.

The MSC has been saved literally THOUSANDS OF POUNDS.

# Chairman's Report – AGM 11<sup>th</sup> November 2022

## Year ending May 2022

WELCOME: to all attendees and a large thank you especially for the team of Trustees; Sandy Wood; Barbara Merritt; Gloria Harrison; Beverly Harding and Ken Mayes. Without these dedicated and hard-working Trustees, the hall would not have been able to recover quickly from the after-effects of Covid, nor to make a multitude of improvements/renovations.

Special mention to Ken and Gloria who have gone through the building with a fine-toothed comb finding and repairing everything so that the hall is now in its best condition for many years. If it didn't move it was painted, if it did move it was screwed down!

### HIGHLIGHTS OF THE YEAR

It was mid-July that Covid rules and regulations limiting the use of the hall were removed. Thankfully most of the regular hirers were keen to return and the hall started to come alive.

The Trustees had been meeting every month via Zoom and we were therefor all ready for the off once the rules were removed.

The main highlights of the year to report were:

### Reroofing of the hall

For many months The Secretary sought additional funds to enable the roofing work to go ahead without stripping the hall of all its cash reserves. In all £25,000 of grants were secured plus donations from the Carnival Committee and from residents via a "Just Giving" appeal totalling approximately £1,250.

Work commenced in November and was completed by the end of the year. We hope you are all pleased with the outcome.

More can be seen in the Treasurers Report about the remaining reserves but, suffice it to say that, we are still in a healthy position despite this huge expense.

### Maintenance and repairs

- 1) Refreshing the paintwork in the main hall, entrance hall, Dulcie Smith Room and toilet areas.
- 2) Total redecoration of the bar/café area.
- 3) Redecorated the changing rooms, showers and referees' room in the sports pavilion, plus replacing broken showers and lighting.
- 4) Cleaned, repaired, and repainted all exterior woodwork.
- 5) Replaced a broken freezer in the pavilion, thoroughly cleaned the kitchen area, and repainted the seating areas of the pavilion.
- 6) Cleaned all light fittings, renewing bulbs where required.
- 7) Decluttered storage areas.
- 8) resolved flooding issues in the Pavilion
- 9) new door fitted to the Boiler Room
- 10) external painting refreshed and general maintenance caried out

Securing wider use of the hall for (more from the Booking Manager on each of these):

Mother and Baby group  
Children's' parties  
Cultural events

## Recommended the Scene and the Lottery

**Scene** – could not be viable in its present format due:

Reduced numbers of advertisers

Increased printing costs

Lack of distributors meaning we would have to outsource the distribution at a much greater cost

Hence it was decided the only way the Scene could continue was as a digital document. Regrettably, we appreciate that many of the older citizens would find this difficult to access or would be unaware of the document, but the only other option was to stop the Scene altogether.

**Lottery** – much hard work knocking on doors and distributing advertising leaflets was put into recommencing the lottery. Big thanks again mainly to Gloria for this. The number of participants able to recommence dropped significantly. A new direct payment system was created so that participants could pay by direct debit, but less than 50 people have so far committed to this. Prize distribution and collecting the annual subscription are therefore a problem going forward.

## Setting up the Queen's Platinum Jubilee Celebration event

Without the drive, energy, and organisation of the Trustees it is highly unlikely that this event would happen. At the Trustees' suggestion a meeting was called involving the WI, The Parish Council, and the MSC Trustees. A national grant of £1,000 was secured for the event and regular meetings were held between the Trustees and representatives of the Parish Council.

The event itself, being in June 2022 falls into next year's reporting

## CHALLENGES FOR 2022/3.

### SUCCESSION PLANNING

The current Trustees carry a heavy burden, yet the average age is probably approx. mid-70s. IT IS CRITICAL TO FIND THE NEXT GENERATION OF TRUSTEES who can be guided by the current team over the next year or two. A village wide campaign using every feasible resource is required if this problem is to be resolved. We must overcome the apathy or indifference and find people who can ensure the hall can stay in safe hands.

### THE FUTURE OF THE LOTTERY AND THE SCENE

The future of both is in some doubt as the work and time required outweigh the financial rewards to the hall. We would hate to call a halt to them but we need greater resource and commitment to secure their future, especially if face-to-face promotion or distribution is required.

Steve Thwaite,  
Chair of Trustees

Wickhambrook MSC.  
11<sup>th</sup> November 2022