



Trustees' Annual Report for the period

From 01-10-2019 Period start date To 30-09-2020 Period end date

Charity name: Stansfield Village Hall and Playing Fields

Charity registration number: 304939

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The charity maintains the village hall and playing fields in Stansfield, Suffolk and runs events, classes, courses and activities for the benefit of the inhabitants of the village and immediate vicinity.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Stansfield Village Hall acts as a focal point for the 700 residents of Stansfield and surrounding villages, who do not have a village hall. There are a range of activities and events held at the village hall which are organised by the Stansfield Village Hall Management Committee (SVHMC) such as film nights, lectures, community lunches, charity coffee mornings, clubs, social evenings, quizzes, fundraising events, private hire, craft fairs and parish meetings.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This year year started well. We continued to support community events such as the monthly Village Lunch, which provides a cheap monthly dinner, and provides a social event for older residents. We also helped secure a grant for new kitchen equipment for the Village Lunch. The Knit and Natter group also meets regularly. The various annual and fundraising events, the Quiz Night and the Christmas shopping evening, and the event cinema evenings, and vinyl nights have all been very successful and have helped raise funds for the Village Hall.</p> <p>March ended in lockdown which saw the much anticipated Bingo Night and indeed every subsequent event cancelled.</p> <p>April though to July saw the committee wading through reams of Covid-19 regulations wondering what we could do about the Hall to get it open again. We contacted regular hall users to canvas their needs and opinions regarding returning to the Village Hall. With no revenue coming in from regular hall bookings or fundraising events, it came as a great relief to receive the Government's £10,000 Retail, Hospitality and Leisure Grant, although as the treasurer has noted, we have spent approx £4000 of that already on the Halls upkeep between March and October.</p> <p>The VH committee decided on a soft opening policy. In July we welcomed Stansfield Cricket Club back to the playing field and I must thank them for doing such a good job of keeping the playing field looking good.</p> <p>We re-opened the Playground re-opened the 1st of August.</p> <p>Poslingford Parish Council returned to the hall for their September meeting. Tai Chi classes resumed at the start of October. Larger events at the Village Hall however are unlikely for some time to come.</p> <p>With the return of lockdown in November, the coming months will be a challenge.</p> <p>This year we have moved on with the Roof Project, and have had the roof inspected by</p>

		<p>a structural engineer, had plans drawn up and begun the process engaging contractors to strengthen the roof structure and replace the old felt covering with a longer lasting coated metal alternative. This will be a very costly undertaking, and much hard work has gone into trying to track down and apply for grant money.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Village Halls income this year was £27,058 and expenses came to £14,096 The closing balance is £26,439
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held for any emergency works required to the hall, or other unexpected financial outlay.
Amount of reserves held	Para 1.22	£3000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grants, fundraising events and hall hire.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Damage to building or inability to hold community or fund raising events.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees are selected from volunteers from the local community.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Stansfield Village Hall and Playing Field
Other name the charity uses	
Registered charity number	304939
Charity's principal address	The Mill House Plough Hill Stansfield Sudbury CO10 8LT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Derek Brian Adams	Chair		
2	Dorothea Whilems	Secretary		
3	Anya Dunford	Treasurer		
4	Christine Ann Town	Booking secretary		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Derek Brian Adams	
Position (eg Secretary, Chair, etc)	Chair	
Date	25-01-2021	



Receipts and payments accounts

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For the period
from

01/10/2020

To

30/09/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations and grants:					
Hall Renovation				-	9,980
Kitchen Door				-	500
WSC Covid 19 Support Grant	18,709			18,709	10,000
Roof		30,174		30,174	
Restart Grant		1,492		1,492	
Parish Council	768			768	768
100 Club				-	24
Hall Hire	1,013			1,013	3,346
Fundraising Events	2,633			2,633	1,912
Recycling credits	607			607	528
Sub total(Gross income for AR)	23,730	31,666	-	55,396	27,058
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	23,730	31,666	- 0	55,396	27,058
A3 Payments					
Projects:					
Hall Renovation				-	3,234
Kitchen Door	334	500		834	
Community Lunch				-	2,688
Roof		19,510		19,510	960
Restart Grant	6	1,492		1,498	
Utilities		3,177		3,177	4,118
Maintenance, Grounds & Cleaning		879		879	3,264
Cost of events		567		567	642
Sub total	340	26,125	-	26,465	14,906
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total payments	340	26,125	- 0	26,465	14,906
Net of receipts/(payments)	23,390	5,541	-	28,931	12,152
A5 Transfers between funds				-	-
A6 Cash funds last year end	19,308	7,131	-	26,439	14,287
Cash funds this year end	42,698	12,672	-	55,370	26,439

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name: Stansfield Village Hall & Playing Field

On accounts for the year ended

30th September 2021 Charity no (if any): 304939

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

09 / 07 / 2022