



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Rougham Playing Field

**On accounts for the year
ended**

31 March 2022

**Charity no
(if any)**

304938

Set out on pages

3 - 7

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

31/01/2023

Name:

Kirk Vaughan

**Relevant professional
qualification(s) or body
(if any):**

The Institute of Chartered Accountants in England & Wales

Address:

Knights Lowe Chartered Accountants

Eldo House

Kempson Way

Suffolk Business Park

Bury St Edmunds

Suffolk

IP32 7AR

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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Ray Balmer's e-mail address is: raybalmer1@gmail.com.

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Simon Eddell's e-mail address is: simon@roughamestate.com.

Signature 3

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Kirk Vaughan's e-mail address is: kirk@knightslowe.co.uk.

Rougham Playing Field

Report of the Trustees for the Year Ended 31 March 2022

OBJECTIVES AND ACTIVITIES

Objectives and public benefit statement

The charity's principal objective is the management of a community sports hall/community centre and playing field facilities.

Public benefit

The leasing of the property for a number of different activities that are run by independent clubs and groups. These include fitness training via circuit training, Pilates and Zumba classes. Other sporting groups include table tennis, badminton, and youth football.

Other regular groups include the WI, the woodturners club, two different youth clubs and the local special needs school. Occasionally the property is leased for children's parties, family parties, use as a polling station and business meetings.

The management committee is also responsible for the maintenance of a playing field and children's play area for use by the parish. Occasionally committee members dedicate their time to help maintain the facilities free of charge for the benefit of the community.

We can confirm that we have at all times endeavoured to act under the guidance of the Charity Commission on behalf of the public.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The main aim of the charity is to oversee the management and maintenance of the Rougham sports hall, community centre and associated playing field to provide facilities for clubs and societies within the local the community. Over the years the charity has undertaken a number of projects and planned maintenance to improve the charities assets and thus the facilities for the benefit of the local community.

The many projects that started on or around the Hall during Covid are now either complete or well on their way to completion.

The car park extension and paved footpath are complete and making a big impact on vehicles using the Hall. The new floodlighting is working well and provides a good experience as users arrive and leave the Hall after dark. The four CCTV cameras are installed and working well. The number of anti-social incidents has dropped since their arrival.

The Football Foundation have provided the first tranche of funding to allow us to start a six-year grass maintenance programme. The grass has been spiked to allow drainage, weed killer has been applied and fertilizer distributed.

Rougham Estates coppiced the hedge at the far end of the field and cleared the ditch to allow drainage. Again, early signs are that this is allowing good drainage, something that has been a problem in January and February for many years.

We have also been given a grant of over £1,000 to buy goals for an additional boys 9 v 9 pitch that we have created. These goals have proved extremely popular with the young people of all ages, and we are trialling leaving the nets up to encourage their use.

A small team has been pulled together to look after and improve the children's play area. A new cradle swing has been installed, paid for by 106 Community money.

A new memorial seat has been installed and will be marked in memory of Ted May, long time parish councillor. It has been cut from an oak tree that was felled locally after being struck by lightning.

Fund raising for the storage extension project is complete following the offer of funding from the Parish Council. The building work is due to start in late December and will continue into 2023.

Rougham Playing Field

Report of the Trustees for the Year Ended 31 March 2022

FINANCIAL REVIEW

Reserves and investment policies

The finances of the Charity are in a strong position. Year-end figures show a very healthy balance. This is mainly due to efforts to raise funds to pay for the storage extension. Now that this project is under way, we would expect to see funds reduce considerably but the committee will still have sufficient funds to run the charity as an ongoing concern for the foreseeable future.

Our policy on how much is prudent to hold as a reserve has been based on a percentage of our normal gross spend yearly. Fifty percent of overall spend has been a target figure.

As trustees, we have always used any surplus funds for the betterment and ongoing maintenance of the Hall and field which has reduced our risk exposure.

Financial review

The total of funds held at the year-end date were £26,147. Of these funds £3,228 are restricted for the purpose of improvements to the facilities at the centre.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The charity is registered with the Charity Commission (no. 304938) and is governed by its constitution adopted 1st June 1967.

The overall management and control of the charity rests with the individual members of the management committee. Committee members are also the trustees of the charity.

Recruitment and appointment of new trustees

With reference to our constitution the committee should be made up of three elected trustees, three represented trustees elected by the Rougham Parish Council and six representative trustees from organisations using the facilities of the charity however for the last financial year the committee we have struggled to fulfil all of our positions although we still maintain a quorum.

Trustees are appointed / unappointed at the AGM, which is held in July.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

304938

Principal address

Almshouse Road
Rougham
Bury St Edmunds
Suffolk
IP30 9JN

Rougham Playing Field

Report of the Trustees
for the Year Ended 31 March 2022

Trustees

Raymond Balmer – Chairman

Simon Eddell – Vice Chairman

David Brinkley – Treasurer

Stuart Hitchcock

Harry Hurst

Peter Langdon

Martin Arnold – Appointed 11 March 2022

Maurice Fearn

Daniel Steed – Appointed 13 March 2022

Independent Examiner

K Vaughan

The Institute of Chartered Accountants in England & Wales

Knights Lowe

Chartered Accountants

Eldo House, Kempson Way

Suffolk Business Park

Bury St Edmunds

Suffolk

IP32 7AR

Approved by order of the board of trustees on 31 January 2023 and signed on its behalf by:

Raymond Balmer – Chairman

Simon Eddell – Vice Chairman

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Kirk Vaughan's e-mail address is: kirk@knightslowe.co.uk.



CHARITY COMMISSION
FOR ENGLAND AND WALES

ROUGHAM PLAYING FIELD

304938

Receipts and payments accounts

CC16a

For the period from	01/04/2021	To	31/03/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees for Charitable Services	7,482	-	-	7,482	-
Interest on Deposit Account	1	-	-	1	-
Donations, Legacies and Grants	11,915	6,894	-	18,809	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	19,398	6,894	-	26,292	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,398	6,894	-	26,292	-
A3 Payments					
Repairs and Maintenance	3,592	-	-	3,592	-
Insurance	1,229	-	-	1,229	-
Light and Heating	572	-	-	572	-
Water and Sewerage	165	-	-	165	-
Administration Expenses	1,351	-	-	1,351	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	6,909	-	-	6,909	-
A4 Asset and investment purchases, (see table)					
Purchase of Fixed Assets	11,912	3,666	-	15,578	-
	-	-	-	-	-
Sub total	11,912	3,666	-	15,578	-
Total payments	18,821	3,666	-	22,487	-
Net of receipts/(payments)	577	3,228	-	3,805	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	22,342	-	-	22,342	-
Cash funds this year end	22,919	3,228	-	26,147	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash Funds	22,919	3,228	-
		-	-	-
		-	-	-
	Total cash funds	22,919	3,228	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Premises Improvements	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	RAY BALMER	30/01/2023
	SIMON EDDELL	30/01/2023

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