



# Trustees' Annual Report for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
01	Oct	2020	30	Sept	2021
<b>From</b>			<b>To</b>		

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

The Pavilion	
Birds Green	
Bury St Edmunds	
Postcode	IP30 0RT

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Ann Tate	Chair		
2 Sue Theeman	Treasurer		
3 Richard Ellis	Secretary		
4 Rodney Tate	Bookings		
5 Ian Holman	Member	31/10/20 – 14/05/21	
6 Robin Banks	Member		
7 Rob Day	Member		
8 Ann Widdick	Member		
9			
10			
11			
12			
13			

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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Independent Examiner	Graham Reid	Mitchery Farm House, Mitchery Lane, Bury St Edmunds
		IP30 0SS

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <small>(eg trust deed, constitution)</small>	Trust Deed (03 October 2003)
How the charity is constituted <small>(eg trust, association, company)</small>	Trust
Trustee selection methods <small>(eg appointed by, elected by)</small>	Elected at Annual General Meeting

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Council has written policies which are within the public domain on the following topics:

Safeguarding  
Health & Safety  
Equality

The Council meets monthly with the exception of August and *usually* holds an Annual General Meeting in the Autumn (see below under Section D).

An agenda and minutes are available to those attending. Standing items include e.g. Finance and Budget issues.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The Council provides indoor and outdoor recreational facilities including e.g. a Pavilion, playing field and a children's playground for the benefit of those residing in Rattlesden and neighbouring villages.

The main activities centre on maintenance of the Pavilion, playing field and children's playground. The Pavilion is used for a variety of purposes including e.g. Wedding Receptions, Birthday Parties, Yoga Sessions and Church Group Activities etc. The playing field is used by a football team and the playground by local children. During Lockdown restrictions it was also much used for permitted exercise. Each year there is usually a Bonfire Night celebration and often a Music Festival (see below under Section D).

The Trustees have due regard to the guidance issued by the Charity Commission on public benefit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

There was one resignation of Trustees in the 2020/21 year. Ian Holman's resignation was accepted in May 2021.

Members have all rallied around and worked diligently in year to further the objectives of the Council in often difficult circumstances.

The objectives and activities of the Council have not surprisingly been adversely impacted by the Covid 19 Pandemic along with much of the UK Economy and social fabric. Pavilion bookings were much reduced and income streams adversely affected although various grants have helped to bridge the gap.

The playing field and playground have been used for allowable exercise which has helped the community's well-being.

Whilst Bonfire Night celebrations entered the planning stage it soon became apparent that the event could not be held safely and with regret it was abandoned for 2020 at least. It was however successfully reinstated for 2021 and was attended by approximately 750 local people on the 7<sup>th</sup> November 2021. The easing of restrictions came too late to save the annual Music Festival which was not held in the Summer of 2021.

The Council keeps the local community updated on its activities via an insert in the monthly Parish Magazine. We usually hold an AGM annually but in the Autumn of 2020 or 2021 it was not deemed safe to invite members of the public to an open forum in the Pavilion so the 2020 AGM has been deferred until such time as it's safe and permissible to meet in social groups once more. The deferred AGM will now be held on the 1<sup>st</sup> March 2022.

The Council's financial standing remains positive. Whilst income has decreased as the Pavilion cannot be hired out, Raffle ticket sales have held up and our Chair has been successful in sourcing available Government grants to maintain a healthy bank balance and ensure the Pavilion and grounds are properly maintained. Endeavours continue in this respect.

Planning for the possible renovation of the younger children's play area commenced in 2020/21 and work will begin in the Spring of 2022, as full funding has now been secured.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Trustees review the Councils financial performance each month and ensure sufficient funds are in place to meet reasonably anticipated expenditure.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funds are raised via a Lucky Numbers Club, with an annual subscription and monthly prizes plus Government grants during the Covid 19 crisis plus hires of the Pavilion and playing field. The Council explores other areas of funding when the opportunity arises.

## Section F


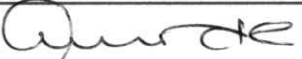
## Other optional information

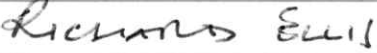
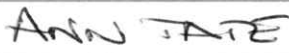
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)  

Full name(s)  

Position (eg Secretary,  
Chair, etc)

Secretary

Chair

Date

3.3.2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>RATTLESDEN COMMUNITY COUNCIL</b>	No (if any) <b>304936</b>
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## Receipts and payments accounts

For the period from	Period start date 01/10/2020	To	Period end date 30/09/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising events	125	-	-	125	3,907
Donations and similar receipts	21,101	1,331	-	22,432	14,042
Bank interest received	1	-	-	1	26
Pavilion and playing field operations	9,590	-	-	9,590	10,149
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>30,817</b>	<b>1,331</b>	<b>-</b>	<b>32,148</b>	<b>28,124</b>
<b>A2 Asset and investment sales</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>30,817</b>	<b>1,331</b>	<b>-</b>	<b>32,148</b>	<b>28,124</b>
<b>A3 Payments</b>					
Fundraising and similar events	-	-	-	-	4,044
Donations and similar receipts	840	-	-	840	930
Buildings upkeep and renovation	-	-	-	-	2,350
Pavilion and playing field operations	10,360	-	-	10,360	13,589
Support costs and miscellaneous	70	-	-	70	118
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>11,270</b>	<b>-</b>	<b>-</b>	<b>11,270</b>	<b>21,031</b>
<b>A4 Asset and investment purchases</b>					
Water softener and litter bin	1,648	-	-	1,648	-
<b>Sub total</b>	<b>1,648</b>	<b>-</b>	<b>-</b>	<b>1,648</b>	<b>-</b>
<b>Total payments</b>	<b>12,918</b>	<b>-</b>	<b>-</b>	<b>12,918</b>	<b>21,031</b>
<b>Net of receipts/(payments)</b>	<b>17,899</b>	<b>1,331</b>	<b>-</b>	<b>19,230</b>	<b>7,093</b>
<b>A5 Transfers between funds</b>	<b>1,331</b>	<b>- 1,331</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>27,181</b>	<b>-</b>	<b>-</b>	<b>27,181</b>	<b>20,088</b>
<b>Cash funds this year end</b>	<b>46,411</b>	<b>-</b>	<b>-</b>	<b>46,411</b>	<b>27,181</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account	41,234	-	-
	Reserve account	5,177	-	-
	<b>Total cash funds</b>	<b>46,411</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Pavilion buildings and fixtures	Unrestricted	451,432	-
	Pavilion furniture and equipment	Unrestricted	20,546	-
	Playground	Unrestricted	51,301	-
	Car park	Unrestricted	2,942	-
	Playing field furniture and equipment	Unrestricted	1,262	-
			-	-
			<b>527,483</b>	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by two trustees on behalf of all the trustees	Signature	Print name	Date of approval	
		Ann Tate (Chair)		
		Sue Theeman (Treasurer)		



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

**RATTLESDEN COMMUNITY COUNCIL**

**On accounts for the year  
ended**

**30 SEPTEMBER 2021**

**Charity no  
(if any)**

**304936**

**Set out on page**

**1**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

**11/3/22**

**Name:**

**GRAHAM CHARLES REID**

**Relevant professional  
qualification(s) or body  
(if any):**

**FELLOW OF THE INSTITUTE OF CHARTERED ACCOUNTANTS  
IN ENGLAND AND WALES**

**Address:**

**MITCHERY FARMHOUSE, RATTLESDEN,  
BURY ST EDMUNDS, SUFFOLK, IP30 0SS**