LAKENHEATH PLAYING FIELD ASSOCIATION

TRUSTEES' ANNUAL REPORT AND STATEMENT OF FINANCIAL ACCOUNTS

FOR THE FINANCIAL YEAR ENDED 31ST DECEMBER 2025

Registered Charity #304908

Eriswell Road, Lakenheath, Suffolk, IP27 9AF

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Lakenheath Playing Field Association

Charity Information for the Year Ending 31st December 2025

Charity Name & Address
Lakenheath Playing Field Association
Eriswell Road
Lakenheath
Suffolk
IP27 9AF

Charity Number
304908

VAT Number
490 0878 72

Charity Trustees (Management Committee)

George James Plumb	*Chairperson (from Dec 2025) & Treasurer*
Margaret Anne Satterley	*Vice Chairperson (from Dec 2025)*
Monica Margaret Schichtel	*Secretary*
Kevin Robert Watts	*(Chairperson until Dec 2025)*
Tracy Lynn Whitehand	*(Vice Chairperson until Dec 2025)*
Paul Nicholas Bowe	
Emma Jane Quarton-Murfitt	
Marcus Goldson	*(Resigned)*
Brian Rutterford	*(Resigned)*
Nathan Makcrow	*(Removed)*

Custodian Trustees
George James Plumb
Kevin Robert Watts
Tracy Lynn Whitehand

Bank
Lloyds Bank (Newmarket)
48 High Street
Newmarket
Suffolk
CB8 8LF

Trustees' Annual Report for the Year Ending 31st December 2025

The Lakenheath Playing Field Association ("LPFA") is a registered charity (#304908) operating in Lakenheath, Suffolk. The LPFA are responsible for two playing fields, Lakenheath Pavilion, The Lancaster Bar, and other on-site facilities such as a multi-use games arena, skate park, and public toilets. The LPFA operates in accordance with its Trust Deed, agreed with the Charity Commission on 9th October 1967.

Lakenheath Pavilion continued to be hired out for many private bookings and functions throughout 2025. In addition, we organised many of our own events, including our May Day event, Party on the Pitches, Lakenheath Fete, and more – including our very first Car Show, which was a big success. The revenue from both private and our own events act as a key income stream for the charity.

The Lancaster Bar, opened by the charity in November 2024, completed its first full year of trading, and now has now fully embedded itself as a welcoming, community focused drinking establishment in Lakenheath.

The increased amount of income from The Lancaster Bar meant the charity became VAT registered in May 2025. While this comes with its own challenges, so long as The Lancaster Bar remains successful, the additional income will outweigh the challenges being VAT registered brings.

The charity continues to pay off outstanding loan balances, with repayments totalling £11,253 (excluding interest) throughout the financial year. Further information regarding loan balances can be found within the Balance Sheet.

The charity ended the year with a surplus of £17,356 on its Income & Expenditure account, of which £15,844 was re-invested as capital expenditure for the charity, including a new CCTV system, further IT equipment, improvements to the Eriswell Road entrance to the site, air conditioning for The Lancaster Bar, and a telephone system.

The charity would like to thank District Councillor Tracy Whitehand for a locality budget grant towards outdoor lighting for The Lancaster Bar during 2025. The charity received no further government grants during the year.

The charity received a £10,000 advance from its brewery supplier, Greene King, on the condition of signing a five-year purchase agreement with them. This money is due to be invested in further additions to support The Lancaster Bar throughout the following year.

The playing fields were not used by Lakenheath Cricket Club for their 2025 season, who could sadly not get a team together to play. The field continues to be used and maintained by Lakenheath Youth Football Club, and Lakenheath Pavilion remains the home of Lakenheath Little Fishes.

The Management Committee elected a new Chairperson, George Plumb, following Kevin Watts intention not to re-stand for election as Chairperson, and a new Vice Chairperson, Maggie Satterley, in place of Tracy Whitehand. Both remain members of the charity's Management Committee.

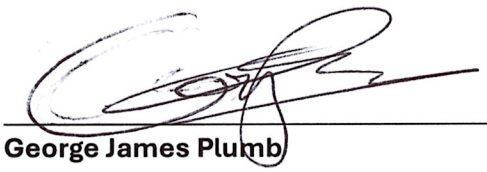
The Management Committee also co-opted Nathan Makcrow, Paul Bowe, Marcus Goldson, and Emma Quarton-Murfitt onto the committee throughout the year, and also accepted resignations from Brian Rutterford and Marcus Goldson from their positions.

In December 2025, the Management Committee sadly relieved one member from their position from the committee.

The LPFA holds monthly Management Committee meetings. These are used to discuss the financial position of the charity, our future plans/projects, and our day to day operations.

Looking forward to 2026, there are many projects the LPFA wish to undertake, including improvement of The Lancaster Bar's toilet facilities, better signage for the building, installation of solar panels, and more.

Signed and approved by the Chairperson of the charity as of the year ending 31st December 2025.



Date 12/10/2026

George James Plumb
Chairperson

Lakenheath Playing Field Association

Independent Examiner's Report

To the Management Committee of the Lakenheath Playing Field Association on the Accounts for the Financial Year Ending 31st December 2025

I report to the trustees on my examination of the accounts of the Lakenheath Playing Field Association for the year ended 31 December 2025.

Responsibilities and Basis of Report
As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

EPreece

Date 21/10/26

Emma Preece
4 Poplar Close
Mildenhall
Suffolk
IP28 7AJ

Lakenheath Playing Field Association

Statement of Financial Activities for the Financial Year Ending 31st December 2025

	2025	2024
Operating Income	**154,197.02**	**92,684.42**
Adhoc Hall Hire Fees	9,619.31	10,015.00
Recurring Hall Hire Fees	15,406.75	13,272.84
Bar Takings	121,770.09	62,685.07
Events & Fundraising	4,050.93	3,351.51
Sports Club Hire Fees	635.83	2,520.00
Lancaster Bar Pool Table	2,712.76	477.00
Charitable Donations	-	283.00
Other Miscellaneous Income	1.35	80.00
Restricted Income		
Income from Government Grants	665.94	5,832.99
Income from Event Sponsorship	1,050.00	1,283.59
Income from Insurance Claims	-	648.11
Rebates		
Electricity VAT Rebate Prior to Current Year	-	5,361.99
VAT Rebate from Registration	2,625.65	-
TOTAL INCOME	**158,539.61**	**105,811.10**
Operating Expenditure	**138,247.12**	**73,930.97**
Bar Stock	53,366.03	24,910.18
Bar Staff Labour	32,936.10	11,573.50
Bar Sundry Purchases	1,426.65	544.92
Business Rates	535.48	166.50
Environment Agency Fees	262.15	129.67
Field Rent	1,079.73	-
Licenses	818.95	77.46
Insurance	1,629.00	1,084.20
Legal Fees	90.00	-
Cleaning Staff Labour	4,877.00	4,175.00
Cleaning Consumables	913.32	1,055.56
Crockery Purchases	-	90.44
Other Staff Costs	3,645.90	-
Stationery	46.73	-
Advertising & Marketing	241.77	90.97
Software & Subscriptions	1,050.19	19.20
Equipment Hire	1,415.00	270.00
Lancaster Bar Pre-Opening Expenses	-	994.28
Cash Losses	145.50	-
Electricity	17,768.99	14,214.59
Water	1,819.02	1,298.88
Refuse Collection	1,145.27	798.93
Broadband & Telephone	518.89	574.23

	2025	2024
Event Expenditure	3,125.37	3,673.43
Repairs, Maintenance, & Contractors	7,401.49	7,098.24
Bank & Merchant Account Fees	1,813.78	913.83
Other Miscellaneous Purchases	174.81	176.96
Expenditure of Restricted Income		
Purchases from Government Grants	665.94	5,832.99
Purchases from Event Sponsorship	1,050.00	1,283.59
Purchases from Insurance Claims	-	648.11
TOTAL EXPENDITURE BEFORE INTEREST & DEPRECIATION	**139,963.06**	**81,695.56**
Interest & Depreciation	**1,220.92**	**372.27**
Loan Interest Charged	94.86	164.81
Fixed Asset Depreciation	1,126.06	207.46
TOTAL EXPENDITURE AFTER INTEREST & DEPRECIATION	**141,183.98**	**82,067.93**
TOTAL SURPLUS / (DEFICIT)	**17,355.63**	**23,743.17**

The below annotations should be considered when understanding this statement:

- *The charity became VAT registered as of 1st May 2025. Therefore, values shown are reflective of net value from this date onwards, and gross value prior.*

The Statement of Financial Activities for the Financial Year Ending 31st December 2025 was approved by the charity's Chairperson on the below date.



Date 12/10/26

George James Plumb
Chairperson

Lakenheath Playing Field Association

Balance Sheet as of 31st December 2025

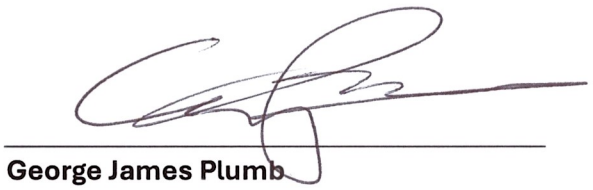
Non-Current Assets	**18,083.81**
Tangible Fixed Assets	18,083.81
Current Assets	**49,151.31**
Lloyds Bank - Charity Account	31,432.75
Payment Services Merchant Accounts	2,292.93
Accounts Receivable	288.00
Cash Float	600.00
Cash Due to be Banked	2,171.80
Prepayments	2,477.60
Bar Stock	9,891.23
TOTAL ASSETS	**67,238.12**
Creditors: Amounts Falling Due Within One Year	**24,078.99**
Accounts Payable	3,066.72
VAT Collected	1,541.43
Accruals	2,655.93
Staffing Costs Owed	2,590.23
Deferred Income	2,674.68
Grants (Non-Government) Available	10,000.00
Hall Hire Deposits	1,550.00
Creditors: Amounts Falling Due After More Than One Year	**10,294.00**
Lloyds Bank (Bounce Back Loan) – Outstanding Balance	2,294.00
Brian Rutterford (Private Loan) – Outstanding Balance	8,000.00
TOTAL LIABILITIES	**34,372.99**
TOTAL ASSETS LESS LIABILITIES	**32,865.13**

The below annotations should be considered when understanding this statement:

- *Only fixed assets purchased as of 1st January 2024 are valued. Fixed assets purchased prior to this date are not valued as they are accounted for as an expense in prior years. All assets are retained for the charities own use. See Accounting Policies for further details.*
- *Land and buildings are held on lease and are not valued.*
- *The charity has no restricted or endowment funds remaining at year end. The £10,000 value under Grants (Non-Government) Available has no restrictions on how it can be spent.*

- *The charity made total loan repayments of £11,253.04, excluding interest, throughout the financial year 2025.*

The Balance Sheet as of 31st December 2025 was approved by the charity's Chairperson on the below date.



Date 12/10/26

George James Plumb
Chairperson

Accounting Policies

Basis of Preparation

The financial statements have been prepared in accordance with the Charities SORP in accordance with the FRS 102 (the Financial Reporting Standard applicable to UK and Republic of Ireland), the charity's governing document, and applicable charity law.

Accounts are prepared using the accrual basis method.

Income Recognition

Income from trading activities (eg, hall hire fees, bar sales, etc) is recognised at the point the charity is legally entitled to the income.

Where applicable, income may be "deferred" with the amount allocated across the reporting periods to which it relates. Examples of deferred income include: hall hire fees where the billing period elapses multiple months or years; hall hire fees where an invoice is issued prior to the date of hire; event ticket sales where tickets are purchased in a separate reporting period prior to the event.

Income from grants is recognised at the point of which the charity is entitled to the income, performance conditions are met, the amount can be reliably measured, and the receipt is probable.

Income from event sponsorship is recognised at the point the charity is legally entitled to the income, based on the date of any invoice being issued.

Income from donations is recognised when the charity has entitlement to the income, the amount can be reliably measured, and receipt is probable.

Expenditure Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure.

Where applicable, expenditure may be held as a prepayment with the amount allocated across the reporting periods to which it relates. Examples of prepayments include: rent; annual servicing/planned maintenance; licenses; local council rates.

Fund Accounting

Unrestricted funds are available for the use at the discretion of the Management Committee in furtherance of the charity's objectives in line with the charity's governing document.

Income of unrestricted funds is denoted under the Operational Income header in the Statement of Financial Activities.

Expense of unrestricted funds is denoted under the Operational Expenditure in the Statement of Financial Activities.

Restricted funds are subject to specific conditions imposed by donors or grant providers.

Income of restricted funds are denoted under the Restricted Income in the Statement of Financial Activities.

Expenditure of restricted funds is denoted under the Expenditure of Restricted Funds in the Statement of Financial Activities.

Tangible Fixed Assets
Items of equipment where costs exceed £200, or capital projects where part of the value is funded by the charity, are subject to capitalisation. Management Committee discretion may also be used in certain circumstances where it may not be appropriate to capitalise a specific purchase over the threshold, or where it is appropriate to capitalise a specific purchase under the threshold.

Depreciation is provided to write off the cost of tangible fixed assets over their estimated useful lives. Depreciation is normally calculated on a "straight line" basis over 3–5 years, although a "reducing balance" method may be used if more appropriate. The Management Committee may apply shorter or longer lifespans, where justified by the nature of the asset.

This policy is in effect for tangible fixed assets from 1st January 2024. All tangible fixed assets purchased prior to this date have been allocated as an expense in prior financial years.

The property in which the charity operates from, the land at Eriswell Road, Lakenheath, Suffolk, IP27 9AF, is held on lease and is therefore not valued as a tangible fixed asset.

Details of the charity's current tangible fixed assets can be found under the Tangible Fixed Assets section.

Bar Stock
A full stocktake of bar stock is conducted, at minimum, twice yearly by competent person, of which one of the full stocktakes is completed at financial year end. Stock is valued at the lower of cost (exclusive of VAT) and net realisable value.

The value of bar stock on hand is reflected as a Current Asset on the Balance Sheet, with only stock consumed included as an expense in the Statement of Financial Activities.

Debtors & Creditors
Debtors are recognised at settlement amount due.

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party, and the amount due to settle the obligation can be measured reliably.

Going Concern
The Management Committee consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Lakenheath Playing Field Association

Tangible Fixed Assets as of 31st December 2025

Asset Type	Cost	Accumulated Depreciation	Net Book Value
Internal Equipment	3,769.38	370.09	3,399.29
IT Equipment	949.74	107.26	842.48
Shipping Containers	1,500.00	299.18	1,200.82
CCTV	2,789.94	79.37	2,710.57
Eriswell Road Entrance Improvement	4,814.44	296.75	4,517.69
External Features & Equipment	771.63	29.09	742.54
Heating, Cooling, & Plant	4,300.00	139.41	4,160.59
Fire Alarm	233.89	5.90	227.99
Telephone System	288.31	6.47	281.84
TANGIBLE FIXED ASSETS TOTAL	**19,417.33**	**1,333.52**	**18,083.81**

Under the charity's accounting policies for tangible fixed assets, only assets purchased on or after 1st January 2024 are included. Assets purchased prior to this date have already been accounted for as an expense in previous years.

The property in which the charity operates from, the land at Eriswell Road, Lakenheath, Suffolk, IP27 9AF, is held on lease and is therefore not valued as a tangible fixed asset.

Lakenheath Playing Field Association

Related Party Transactions for the Financial Year Ending 31st December 2025

Related Party	Relationship	Reason for Transaction	Value
Receipts			
Kevin Watts	Management Committee Member	Sponsorship towards Lakenheath Fete 2025 from ShanRye Surveying & Architectural Services	50.00
West Suffolk Council	District Councillor Tracy Whitehand, Management Committee Member	Grant funding via locality budget towards installation of outdoor lighting for The Lancaster Bar	665.94
Monica Schichtel	Management Committee Member	Hire of The Lancaster Bar for private event	105.00
TOTAL RECEIPTS FROM RELATED PARTY TRANSACTIONS			**715.94**
Payments			
Kevin Watts	Management Committee Member	Reimbursement for expenses relating to Event Expenditure	32.60
George Plumb	Chairperson	Reimbursement for expenses relating to Advertising & Marketing (via Bright Motif)	102.57
Maggie Satterley	Vice Chairperson	Reimbursement for expenses relating to Event Expenditure	27.25
Maggie Satterley	Vice Chairperson	Reimbursement for expenses relating to Event Expenditure	50.00
Tracy Whitehand	Management Committee Member	Payment for cleaning services rendered	900.00
Tracy Whitehand	Management Committee Member	Gross wages relating to bar manager and cleaning employment	25,400.42
Tracy Whitehand	Management Committee Member	Employer pension contributions in addition to the above	435.75
Emma Quarton-Murfitt	Management Committee Member	Gross wages relating to bar employment (May 2025 – November 2025) prior to co-option onto Management Committee	1792.00

Related Party	Relationship	Reason for Transaction	Value
Emma Quarton-Murfitt	Management Committee Member	Gross wages relating to bar employment (December 2025) following co-option onto Management Committee	531.72
George Plumb	Chairperson	Gross wages relating to bar employment (relief), pre-dates election as Chairperson in December 2025	776.13
Monica Schichtel	Management Committee Member	Payment for cleaning services rendered	300.00
Monica Schichtel	Management Committee Member	Gross wages relating to cleaning employment	1,695.00
Brian Rutterford & Partners	Brian Rutterford, Management Committee Member	Repayment of outstanding loan balance	5,500.00
Brian Rutterford & Partners	Brian Rutterford, Management Committee Member	Repayment of outstanding loan balance	3,000.00
TOTAL EXPENDITURE FROM RELATED PARTY TRANSACTIONS			**40,543.44**

Outstanding Balances Owed at Financial Year End			
Tracy Whitehand	Management Committee Member	Gross wages relating to bar manager employment	558.00
TOTAL OUTSTANDING BALANCES OWED AT FINANCIAL YEAR END			**558.00**