

Hitcham Village Hall

Financial Statements

Year Ended 30th April 2025

Charity number 304901

**Report to the trustees**

Hitcham Village Hall

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/04/2025.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

20-01-2026

Name:

Ian Coombes – March Consulting (East Anglia) Limited

Relevant professional qualification(s) or body (if any):

F.C.C.A. M.B.A.

Address:

Friday Lane Cottage

Church Lane

Hitcham Suffolk IP7 7NN

**Hitcham Village Hall**  
**Trustees' Report for the year ended 30 April 2025**  
**Charity Number - 304901**

**Principal address**

12 Causeway Estate  
Hitcham  
Ipswich  
IP7 7NG

**Trustees**

The trustees who served during the year under review were:

Melanie Reiger  
Deborah Martin  
Jenny Capper  
Janice Gant  
Dorothy Hounsell  
Robert Whiting  
Francis Hammond  
Jackie Brearley  
Julian Brearley  
Sue Leverett

Sarah Hammond - stepped down January 2025

**Structure, governance and management**

Charitable Trust registered in December 1969.

**Objectives and activities**

Fund raising events throughout the year instigated by the Village Hall Management Committee. e.g. village fete, quiz nights, bingo nights parish events, fund raising events including local produce show, Christmas fair etc.

This report was approved by the Trustees on 14<sup>th</sup> February 2025 by:

  
.....  
**Jenny Capper**  
**Trustee**

# Hitcham Village Hall

## Notes to the accounts

### as at 30 April 2025

#### 1 Accounting policies

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

##### *Income*

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

##### *Expenditure*

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

##### *Tangible fixed assets*

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight line basis, as follows:

Equipment	-over 5 years
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##### *Taxation*

The charity is not liable to tax on its activities for the year.

##### *Fund accounting*

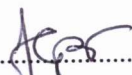
Funds held Charitable Trust registered in December 1969.

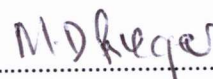
- (a) Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- (b) Designated funds – comprise unrestricted funds that have been set aside by the trustees for particular purposes.
- (c) Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

**Hitcham Village Hall  
Balance Sheet  
As at 30 April 2025**

	Note	2025 £	2024
<b>Fixed Assets</b>			
Equipment, fixtures and fittings	2	<u>693</u>	<u>992</u>
<b>Stock</b>			
Bar Stock		1,125	1,034
Oil Stock		<u>650</u>	<u>650</u>
		<u>1,775</u>	<u>1,684</u>
<b>Cash funds</b>			
Cash at Bank & Building Society		33,415	30,529
Cash in hand		<u>690</u>	<u>352</u>
		<u>34,105</u>	<u>30,881</u>
<b>Debtors and prepayments</b>	3	<u>365</u>	<u>16</u>
<b>Creditors and accruals</b>	4	<u>476</u>	<u>279</u>
<b>Total net assets</b>		<u><b>36,462</b></u>	<u><b>33,294</b></u>
<b>Total reserves</b>	5	<u><b>36,462</b></u>	<u><b>33,294</b></u>

Approved by the Trustees on 14<sup>th</sup> February 2025

  
.....  
Jenny Capper  
Treasurer

  
.....  
Melanie Rieger  
Chair

**Hitcham Village Hall**  
**Notes to the accounts**  
**as at 30 April 2025**

**2. Tangible Fixed Assets**

<b>Equipment, fixtures and fittings</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
B/fwd	2,238	2,238
Additions	0	0
Disposals	0	0
C/fwd	<u>2,238</u>	<u>2,238</u>
<b>Depreciation</b>		
B/fwd	1,246	834
Charge for the year	299	412
On disposals	0	0
C/fwd	<u>1,545</u>	<u>1,246</u>
<b>Net book value</b>		
Brought Forward	<u><b>£992</b></u>	<u><b>£1,404</b></u>
Carried Forward	<u><b>£693</b></u>	<u><b>£992</b></u>

**3. Debtors**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Other Debtors	365	0
Hire Debtors	0	0
Prepayments	0	16
	<u><b>£365</b></u>	<u><b>£16</b></u>

**4. Creditors**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Creditors	0	0
Hire Deposit refundable	0	0
Accruals and deferred income	476	279
	<u><b>£476</b></u>	<u><b>£279</b></u>

**5. Reserve Funds**

	<b>£</b>	<b>£</b>
Unrestricted General Funds Brought Forward	11,196	11,780
Operating Profit For the Year	9,878	-584
Transfer to Designated Major Building Works Fund	0	0.00
Major Building Works Loss For The Year	0	0.00
Unrestricted General Funds Carried Forward	<b>£21,074</b>	<b>£11,196</b>
Designated Major Works Fund Brought Forward	17,303	27,531
Transfer from operating bank account during the year	-6,960	-10,228
Transfer from Unrestricted General Funds during the year	0	0
Designated Funds Carried Forward	<b>£10,343</b>	<b>£17,303</b>
First Responders brought forward	4795	1,600
Donations received(First Responders)	250	3,195
Equipment purchased	0	0
	<b>£5,045</b>	<b>£4,795</b>
<b>TOTAL RESERVE FUNDS</b>	<b>£36,462</b>	<b>£33,294</b>

**Hitcham Village Hall**  
**Detailed Statement of Financial Activities**  
**for the year ended 30 April 2025**

	2025 £	2024 £
<b>Operating Income</b>		
Bar Income	2,724	4,060
Food income	305	185
Club & Private Hall Bookings - Hire	4,677	4,384
Honey Bees Hall Hire	11,114	10,531
Organised events receipts	2,188	3,917
Bingo	5,474	6,822
Raffles	2,142	1,764
Donations received	2,806	1,445
Windfall club	19	1,188
Recycling	705	621
Miscellaneous	0	130
Interest receivable	0	-
Winter warmer	-	-
<b>Total operating income</b>	<b>32,154</b>	<b>35,046</b>
<b>Operating Costs</b>		
Accountancy fees	494	250
Food costs	465	571
Bar costs	1,451	2,558
Organised events costs	983	1,502
Windfall club prizes	475	445
Bingo prizes and incidental costs	4,278	5,087
Rates & Water	545	2,481
Light and heat	2,819	3,702
Cleaning wages and materials	2,150	2,336
Telephone and fax	536	503
Insurance	1,541	1,004
Repairs and maintenance	4,740	13,461
Health & Safety	0	-
Licences	329	270
Refuse Collection	302	255
Stationery, printing and postage	615	792
Gifts	0	-
Depreciation	302	412
Sundry expenses- COVID PPE	0	-
<b>Total operating costs</b>	<b>22,026</b>	<b>35,630</b>
<b>Net Operating surplus for the year</b>	10,128	-584
<b>Transfer to Designated Major Works Funds</b>		
<b>Net operating income retained for the year</b>	<b>10,128</b>	<b>-584</b>
<b>Major Building Works Account</b>		
<b>Building Works Income</b>	-	-
	-	-
	-	-
	-	-
	-	-
<b>Total Major Building Works Income</b>	0	0
<b>Building Works Costs</b>		
Fix rotten timbers	-	900
Light fittings	-	3,127
New white UPVC French Doors	-	6,201
Decorating	6,960	-
<b>Total Major Building Works Costs</b>	<b>6,960</b>	<b>10,228</b>
<b>Net Cost of Major Building Works for the year</b>	<b>-£6,960</b>	<b>-£10,228</b>