

Hitcham Village Hall
Financial Statements
Year Ended 30th April 2023
Charity number 304901

March Consulting

(East Anglia) Limited

Report to the trustees

Hitcham Village Hall

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/04/2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

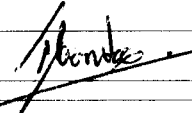
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

29-11-2023

Name:

Ian Coombes – March Consulting (East Anglia) Limited

Relevant professional qualification(s) or body (if any):

F.C.C.A. M.B.A.

Address:

Friday Lane Cottage

Church Lane

Hitcham Suffolk IP7 7NN

Hitcham Village Hall
Trustees' Report for the year ended 30 April 2023
Charity Number - 304901

Principal address

12 Causeway Estate
Hitcham
Ipswich
IP7 7NG

Trustees

The trustees who served during the year under review were:

Melanie Rieger
Jenny Capper
Janice Gant
Rosemary Muntus
Dorothy Hounsell
Robert Whiting
Sharon Scarfe -resigned 14th September 2022
Sarah-Jane Lewis - resigned 14th September 2022
Valerie Sisley
Sarah Hammond
Francis Hammond- appointed 14th September 2022
Lynn Tolchard - appointed 14th September 2022
Laurie Denton -appointed 1st February 2023

Structure, governance and management

Charitable Trust registered in December 1969.

Objectives and activities

Fund raising events throughout the year instigated by the Village Hall Management Committee. e.g. village fete, quiz nights, bingo nights parish events, fund raising events including local produce show, Christmas fair etc.

This report was approved by the Trustees on3rd January 2024 by:

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Jenny Capper
Trustee

Hitcham Village Hall
Balance Sheet
As at 30 April 2023

	Note	2023 £	2022 £
Fixed Assets			
Equipment, fixtures and fittings	2	<u>£1,404</u>	<u>£564</u>
Stock			
Bar Stock		1,130	500
Oil Stock		<u>650</u>	<u>110</u>
		<u>£1,780</u>	<u>£610</u>
Cash funds			
Cash at Bank & Building Society		35,702	29,526
Cash in hand		<u>823</u>	<u>489</u>
		<u>£36,525</u>	<u>£30,015</u>
Debtors and prepayments	3	<u>£1,579</u>	<u>£2,959</u>
Creditors and accruals	4	<u>£377</u>	<u>£2,736</u>
Total net assets		<u>£40,911</u>	<u>£31,412</u>
Total reserves	5	<u>£40,911</u>	<u>£31,412</u>

Approved by the Trustees on 3rd January 2024

Jenny Capper
Jenny Capper
 Treasurer

Melanie Rieger
Melanie Rieger
 Chairwoman

Hitcham Village Hall
Detailed Statement of Financial Activities
for the year ended 30 April 2023

	2023	2022
	£	£
Operating Income		
Bar Income	3,914	2319
Food income	2,205	2148
Club & Private Hall Bookings - Hire	4,983	3112
Honey Bees Hall Hire	8,356	6,396
Organised events receipts	3,184	1718
Bingo	4,268	3605
Raffles	3,084	1754
Donations received	349	468
Windfall club	1,236	1080
Recycling	763	864
Miscellaneous	303	0
Interest receivable	45	19
COVID grant 2022 for Hospitality & Leisure (2021 General COVID grants)	0	2,667
Winter Warmer Grant from Babergh & Mid Suffolk District Council	5,000	0
Total operating income	<u>£37,690</u>	<u>£26,150</u>
Operating Costs		
Independent Examiners Report Fee	250	0
Food costs	1,945	1147
Bar costs	974	1132
Write off of drink and food stocks	0	0
Organised events costs	2,276	887
Windfall club prizes	571	745
Bingo prizes and incidental costs	4,032	3031
Business and Water Rates	-785	1570
Light and heat	2,907	2105
Cleaning wages and materials	2,016	1714
Telephone and fax	329	416
Insurance	1,301	981
Repairs and maintenance	2,243	226
Health & Safety	582	253
Licences	806	531
Refuse Collection	23	265
Donations	0	480
Stationery, printing and postage	949	279
Gifts	100	67
Depreciation	284	228
Sundry expenses	18	20
Total operating costs	<u>£20,822</u>	<u>£16,077</u>
Net Operating surplus for the year	16,868	£10,073
Transfer to Designated Major Works Funds	(16,500)	(10,000)
Net operating income retained for the year	£368	£73
Major Building Works Account		
Building Works Income		
Feoffment Estate Charity contribution towards Roof Repairs	0	6000
Public Donations towards Roof Repairs Fund	0	1130
	<u>0</u>	
Hitcham Parish Council contribution towards Electrical Upgrade	0	1500
Feoffment Estate Charity contribution towards Electrical Upgrade	0	2359
	<u>0</u>	
Total Major Building Works Income	<u>0</u>	<u>10989</u>
Building Works Costs		
Roof Repair Cost	0	35954
Electrical Upgrade Cost	0	3808
Window & French Door Replacements	3,352	
Oil Tank	4,914	
Radiators	703	
Total Major Building Works Costs	<u>8,969</u>	<u>39762</u>
Net Cost of Major Building Works for the year	(£8,969)	(£28,773)

Hitcham Village Hall

Notes to the accounts

as at 30 April 2023

1 Accounting policies

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Income

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Expenditure

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

Tangible fixed assets

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight line basis, as follows:

Equipment	-over 5 years
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Taxation

The charity is not liable to tax on its activities for the year.

Fund accounting

Funds held Charitable Trust registered in December 1969.

- (a) Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- (b) Designated funds – comprise unrestricted funds that have been set aside by the trustees for particular purposes.
- (c) Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

Hitcham Village Hall
Notes to the accounts
as at 30 April 2023

2. Tangible Fixed Assets

	Equipment, fixtures and fittings	
	£	£
	2023	2022
Cost		
B/fwd	1,114	728
Additions	1,124	386
Disposals	0	0
C/fwd	<u>2,238</u>	<u>1,114</u>
Depreciation		
B/fwd	550	322
Charge for the year	284	228
On disposals	0	0
C/fwd	<u>834</u>	<u>550</u>
Net book value		
Brought Forward	<u>£564</u>	<u>£406</u>
Carried Forward	<u>£1,404</u>	<u>£564</u>

3. Debtors

	2023	2022
	£	£
Hire Debtors	288	2053
Prepayments	1,291	906
	<u>£1,579</u>	<u>£2,959</u>

4. Creditors

	2023	2022
	£	£
Creditors	0	732
Hire Deposits & in advance	98	50
Accruals	279	1,954
	<u>£377</u>	<u>£2,736</u>

5. Reserve Funds

	£	£
Unrestricted General Funds Brought Forward	11,412	50,112
Reallocation to Designated Major Works Fund	0	(38,773)
Operating Profit For the Year	16,868	10,073
Transfer to Designated Major Building Works Fund	(16,500)	(10,000)
Unrestricted General Funds Carried Forward	£11,780	£11,412
Designated Major Works Fund Brought Forward	20,000	0
Reallocation from Unrestricted General Fund	0	38,773
Major Building Works Income	0	10,989
Major Building Works Expenditure	(8,969)	(39,762)
Transfer from Unrestricted General Funds during the year	16,500	10,000
Designated Funds Carried Forward	£27,531	£20,000
Restricted Community First Responders Fund Brought Forward	0	0
Donations Received	4,932	0
Equipment purchased	(3,332)	0
Restricted Funds Carried Forward	£1,600	£0
TOTAL RESERVE FUNDS	£40,911	£31,412