

BOXTED AND HARTEST INSTITUTE
Registered Charity No 304864
Annual Report

The Charity address is The Green, Hartest, Bury St Edmunds IP29 4DH. The Charity does not organise any activities these are provided by our users who are responsible for arranging any necessary insurance, the hall is insured for third party risks.

The Charity provides a community hall available mainly for the residents of the villages of Hartest, Boxted and Somerton on the county of Suffolk. Its income comes mainly from the hiring of the hall and income from an invested Endowment Policy (held by the Charity Commission) as shown in our accounts. Expenditure relates to maintaining the building (built in 1888), heat and light, cleaning etc. again as shown in our accounts.

During the year the charity received grants of £28,053.67 from both Suffolk County Council and Babergh District Council for the installation of insulation to the roof and walls, solar panels, professionally fitted secondary glazing and additional radiators. These works were finished in February 2025. Additional grants have been received in our accounting period ending 31 January 2026. These works will make our hall more comfortable for our users and should reduce our electricity and heating oil consumption in future.

Trustees normally come from the villages of Hartest, Boxted and Somerton and are elected each year at our AGM. Trustees are not paid, any out of pocket expenses are reimbursed. A part time cleaner is the only employee. The Trustees are:- Richard Weller-Poley, Chair, Trevor Webb, Booking Secretary, Peter Chapman, Treasurer and Jo Pask, Secretary. In addition the other Trustees are Valery Seal, Norma Cohen, Maureen Rocknean, Ralph Carpenter and Sam Stevens

The only long term contracts are with Octopus Energy for the supply of electricity and with BT for the supply of Broadband. Accounts are prepared annually, where income is below £25,000 the figures are independently verified.

The Charity whilst owning the hall and adjacent land (deeds held by the Charity Commission since 1946) is in the process of registering the hall with the Land Registry and has instructed our solicitors to proceed.

In future we hope to attract more users, we are financially viable and apart from the grant aiding mentioned above do not depend on any financial assistance.

Peter Chapman
Treasurer and a Trustee

BOXTED AND HARTEST INSTITUTE

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SUMMARY OF RECEIPTS & PAYMENTS and Funds FOR THE YEAR ENDED 31 JANUARY 2025

	Y/E 31.01.25	Y/E 31.01.24	
NORMAL ACTIVITIES			
Receipts			
Lettings	7,435.50	7,150.00	
Hire of Equipment	158.00	172.00	
Donations/ Grants	28,053.67	46.03	
Theatre Events & Fund Raising	0.00	0	
Receipts	0.00	0	
Less Expenses	0.00	0.00	
Net Income	0.00	0.00	
Sundry Income	0.00	0.00	
	35,647.17	7,368.03	
Payments			
Cleaning	2,169.00	2,321.00	(152.00)
Repairs/Maintenance	1,931.72	1,111.66	820.06
Exceptional Maintenance & Repairs	1,121.02	4,989.00	(3,867.98)
Solar Panels, Double Glazing & Insulation	41,404.06	0.00	
Electricity	842.94	645.46	197.48
Water	315.70	266.82	48.88
Oil/Gas	1,770.75	1,320.54	450.21
Insurance	923.14	836.80	86.34
Materials	287.68	101.69	185.99
Other	396.00	66.95	329.05
Broadband	632.46	546.87	85.59
Local Rates & Waste Bin Charge	248.28	218.38	29.90
Petty Cash including Postage	0.00	0.00	0.00
Net Surplus/(Deficit) before Interest	52,042.75	12,425.17	39,617.58
Santander Booth A/C	133.82	91.57	42.25
M&G Investment	1,473.88	1,400.18	73.70
TOTAL - Net Surplus/(Deficit)	(14,787.88)	(3,565.39)	(11,222.49)
FUNDS ON HAND			
Opening Balance	£ 39,323.37	£ 42,888.76	(3,565.39)
plus surplus/(deficit)	(14,787.88)	(3,565.39)	(11,222.49)
Closing Balance	24,535.49	39,323.37	(14,787.88)
Unrestricted Funds			
Current Account	7,941.40	23,161.36	(15,219.96)
Billed not yet paid	191.00	1,246.00	(1,055.00)
Cash/Cheques in Hand	11.34	131.94	(120.60)
Restricted Funds	8,143.74	24,539.30	(16,395.56)
Booth Endowment (Santander)	13,771.77	12,164.07	1,607.70
M&G Charfund	2,620.00	2,620.00	0.00
	16,391.77	14,784.07	1,607.70
TOTAL	24,535.51	39,323.37	(14,787.86)

The £2,620 is for 194 units in the M&G Charfund purchased on 15 November 2005 at 1353p per unit. This is an increase of £47.16 from the value at 31 December 2023 - £24,065.51. In addition to the value of the Charfund holding, this fund also pays an annual dividend which in 2024 was £1,473.38 (£1,400.18 in the previous year). This represents about 6.1 % return on the investment.

During the year work continued on repairing and painting the outside of the Institute to be finished in 2025. Also at the end of the year work started on insulation of the roof and side walls, secondary glazing and solar panels with storage batteries. These works have been mainly grant-aided by local authorities. The works will be completed in February 2025. This will make the hall more comfortable for our users and should reduce our electricity and heating oil consumption in future.

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John Parker & Co

Accountants

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24 September 2025

BOXTED & HARTEST INSTTUTE

ANNUAL ACCOUNTS FOR THE YEAR ENDED 31 JANUARY 2025

We have reviewed the records of the Boxted & Hartest Institute and we can confirm that the summary of receipts and payments and the funds, for the year ended 31 January 2025, are accurate and true, as per the records supplied.



JOHN PARKER & CO