

Independent Examiner's Report

**Report to the trustees/
members of**

Copdock and Washbrook Village Hall

**On accounts for
the year ended**

31st October 2024

**Charity
no**

304731

**Responsibilities
and basis of
report**

I report to the trustees on my examination of the accounts of Copdock and Washbrook Village Hall ("the Trust") for the year ended 31st of October 2023.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

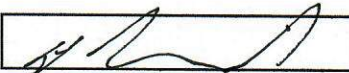
**Independent
examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

19th Feb 2025

Name:

David Lincoln

**Relevant
professional
qualification(s)
or body (if
any):**

Chartered Institute of Public Finance Accountancy

Address:

Barn House Cherry Wood Back Lane Washbrook Ipswich
IP8 3SN

Copdock and Washbrook Village Hall

Financial Statements

31st October 2024

Charity Registration 304731

Balance Sheet as at 31st October 2024

	31/10/24	31/10/23
	£	£
Current Assets - all Unrestricted		
Stocks	2,011	2,011
Cash at Bank and in hand Note 2	<u>65,140</u>	<u>53,400</u>
	<u>67,151</u>	<u>55,411</u>

Financed by:

Unrestricted Accumulated Balance b/f	55,411	46,352
Surplus/Deficit - for period	<u>11,740</u>	<u>9,059</u>
Surplus Carried Forward	<u>67,151</u>	<u>55,411</u>

Note 1 Bar Account

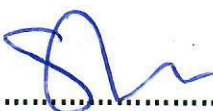
	2024	2023
	£	
Opening Stock	2,011	1,600
Gross Takings	13,606	16,702
Cost of Sales	6,848	7,308
Closing Stock	2,011	2,011
Gross Profit	6,758	9,805

Note 2 Bank and Cash Accounts

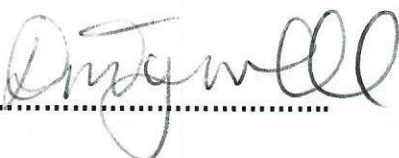
	2,024	2,023
	£	£
Current Account 70226610	18,604	12,569
Current Account 30227013	8,437	4,369
Savings Account	37,899	36,262
Float	200	200
Total	<u>65,140</u>	<u>53,400</u>

Receipts and Payments Account for Year ended 31st October 2024

	2024	2023
	£	£
Receipts		
Hall Hire	45,894	38,045
Bar Net Income (Note 1)	6,758	9,805
Beer Festival	15,096	
Interest	1,637	1,259
Feed in Tariff	1,030	1,228
Grants - Babergh	10,000	
Total Income	80,415	50,337
Payments		
Rates	99	94
Water Rates	268	222
Light, Heat and Power	3,444	3,077
Insurance	855	707
Licences	0	180
Hall Manager	12,777	11,270
Bar Staff	2,984	3,001
Repairs and Renewals	22,368	12,723
Waste Services	2,157	1,935
Cleaning	4,375	3,918
Sundry Expenses	2,893	956
Computer and Equipment Costs	3,375	3,195
Beer Festival	10,246	0
Beer Festival Local Group		
Grants	2,834	0
Total Expenditure	68,675	41,278
Net Surplus	11,740	9,059

Chair 

Date 21.02.2025

Treasurer 

Date 21-02-25



Copdock and Washbrook Village Hall

AGM 2024 Chairperson's Report

As in previous years, I'm pleased to be able to report that the Village Hall continues to be well utilised, well maintained and is on a sound financial footing. As a reminder, the running of the village hall is mainly down to the Hall Manager and Treasurer with a regular input from the bar staff. They all do a fantastic job to keep everything running smoothly and efficiently. There have been a couple of changes/additions this year: Adrian Ward stepped down as Treasurer in the summer and has been replaced in the interim by Debbie Tyrell (who is also the Parish Council rep); and Debbie (2), Alysha, Hayley and Alison have joined Sue as bar staff. I'd like to thank Adrian for his contributions and commitment over the past 4 years and wish him continued success as Chair of the Parish Council.

The Village Hall is booked out much of the week with regular, long- standing bookings and weekends are mainly taken up with parties and fayres. During the year we have seen an increase in the number of corporate and statutory organisations hiring the hall for business meetings and training sessions. Thanks to Ian's forward thinking and purchasing we have good quality resources (projector, screen, sound-system, 2 TV's and flipcharts) to offer these businesses which has made a big difference.

Every year we make repairs and improvements and in 2024 this proved no different with insulation being installed across most of the roofing space. Before this work could be done the loft needed to be cleared and cleaned which was no small task for the hall manager and helpers. This was funded in part by Babergh and Mid Suffolk District Councils following a successful application and from our own profits. The next significant upgrade to the hall is the replacement of the window and stage curtains. We have just received a revised quote having chosen the materials and are working closely with the local curtain company. The County Councillor and District Councillors were approached for assistance in funding from their Locality Budgets, but to date, no reply has been forthcoming. The Parish Council was approached for CIL funding as it was advertising for local organisations to apply for this, but when I enquired, I was advised to apply to the National Lottery 'Awards for All' funding. This takes a minimum of 16 weeks to be processed and then there would be a wait for ordering and fitting the curtains, so we have decided to fund this ourselves. As usual, there were a range of other smaller repairs and replacements necessary to keep the hall and its equipment in good working order and as the Village Hall is in great condition (and whilst we have no major works planned for the next 12 months), we will of course continue with the regular maintenance regime to keep everything in top condition.

The Village Hall held a Beer Festival in June which was organised by Adrian Ward and a group of helpers. It was the first of its kind at the hall and whilst the weather was good, and the event a success, it was a lot of hard work and made little actual profit from the beer sales. Food and takings from the village hall bar bolstered profit to a good sum of which the following village organisations applied for and received funding:

Allotments: £750 extension of watering scheme

Pre-school: £500 electrical equipment

St Peters Church: £500 hedge trimmer

Primary School: £750 new handwriting scheme

Village Hall: £750 curtains and children's party (for impoverished families)

Copdock PTA: £250 white Boards

I hope the village hall continues to be a successful and well utilised asset for the village in the year ahead. I would personally like to thank Ian, Debbie and Sue for their hard work and commitment and over the past year, and hope they manage to get some respite between now and the new year.

I would also like to take this opportunity to thank all the Village Hall users, Committee members and the people of the village for their support during the past twelve months.

Sally Watson

A handwritten signature in black ink, appearing to read 'Sally Watson', with a large loop at the start and a wavy tail.

Chairperson Copdock and Washbrook Village Hall