

BRAMFIELD VILLAGE HALL



ANNUAL REPORT

AND

FINANCIAL STATEMENTS

For the year ended 28 February 2025

Prepared on the Accruals Basis

BRAMFIELD VILLAGE HALL
Year ended 28 February 2025

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BRAMFIELD VILLAGE HALL
REPORT OF THE TRUSTEES
For the year ended 28 February 2025

The trustees present their report with the financial statements of the charity for the year ended 28 February 2025. The trustees have adopted the provision of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Village Hall is used for the purpose of physical and mental, recreational, social, moral and intellectual development through recreational and entertainment activities for the benefit of the inhabitants of the Parish of Bramfield and its immediate vicinity, without distinction of political, religious or other options. Bramfield Village Hall, also owns a 1.34 acre site managed as a village green for the benefit of the community

The Village Hall (and green) accommodates a range of clubs, associations and groups in accordance with its charitable purposes:

- Stepping Stones Pre- school
- Circle 67 Drama group
- Karate Club
- Bowls Club
- Bridge Club
- Ballroom Dancing
- Mother and Toddler group
- Bramfield CEP School
- Bramfield and Thorington Parish Council
- East Suffolk County Council

In addition, the hall is available for private hire for parties and other events.

Main activities undertaken for the public benefit in relation to these objects

In planning activities for the year, we kept in mind the Charity's Commission guidance on public benefit at our trustee meetings. The main activities in addition to those provisions listed above include regular community events including:

- Easter Egg hunt
- Village Picnic
- Summer Fete on the green
- Harvest Supper
- Christmas Fair
- A range of fundraising events

We would like to thank all the trustees and local volunteers who have spent many hours supporting the endeavours of the charity. Without their valuable energy, time and expertise we would not have been able to achieve so much.

BRAMFIELD VILLAGE HALL
REPORT OF THE TRUSTEES (continued)
For the year ended 28 February 2025

ACHIEVEMENTS AND PERFORMANCE

During the year ended 2024, upgrades to the fabric of the village hall were made, including improvements to the internal lighting to reduce energy consumption and costs, upgrades to the fire alarm system and new line painting in the car park in April 2024

Gates and fencing were installed on the village green to limit access to the gull and provide a clear delineation of the boundaries. A native hedge was planted alongside the fence. The Village Hall is indebted to Mr. Mark Bond for planting the hedge and to the Woodland Trust for its donation of young plants.

Signage has now been installed on the village green gates advising visitors of its community purpose and ownership.

Main fundraising activities during the year included a second event at Thorington Theatre with Charlie Mackesy, to raise further funds for the village green. The Trustees would formally like to thank Charlie Mackesy for his kind generosity and Thorington Theatre for once again subsidising the event to enable the Village Hall to retain a greater share of receipts.

The Village Hall intends to apply for further grant funding in 2025 to enable it to buy and install play equipment, and a few trees.

FINANCIAL REVIEW

Financial position

The income and expenditure of the charity is set out in the accounts on pages 5 to 9.

Reserves policy

The charity holds reserves:

1. To provide financial stability and sustainability for the organisation.
2. To protect against unforeseen financial challenges, such as sudden loss of funding, unexpected increases in expenses, or emergency situations.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Charity Constitution document 19 January 1954. Registration date 2 March 1965.

Bramfield Village Hall is an unincorporated charity managed on a day-to-day basis by its trustees. All trustees give their time voluntarily and receive no remuneration or other benefits.

Recruitment and appointment of new trustees

Trustees are appointed or reappointed annually at the Annual General meeting. Bramfield and Thorington Parish Council may elect three members. These three members are Ansis Rozkalns, Mark Bond and Fiona Ryder.

BRAMFIELD VILLAGE HALL
REPORT OF THE TRUSTEES (continued)
For the year ended 28 February 2025

During the Year the trustees voted to start the process to transfer the unincorporated charity to a new CIO which was registered on 27 February 2024. The CIO has been formed but is currently dormant, awaiting the registration of the new village green land acquired in December 2023, with the Land Registry. The land was finally registered to the CIO on 27 May 2025, outside the present accounting year.

All trustees are required to sign a Charity Commission Eligibility Declaration.

Additional policies in place:

- Health and Safety Policy
- Safeguarding children and vulnerable adult's policy.
- Equality, Diversity and Inclusion policy statement
- Complaints procedure

Relationship with any related parties

Bramfield CEP school has a licence to a limited use of the village hall car park. Stepping Stones Pre-School has a licence to a separate area within the village hall. Bramfield and Thorington Parish council use the village hall for its meetings.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity number 304710

Charity name	Bramfield Village Hall
Other name the charity uses	Bramfield Village Hall CIO Registered 27 th Feb 2024
Registered charity number(s)	Charity No 304710 CIO 1207218 (currently dormant)
Charity's principal address	Bramfield Village Hall, Bridge Street, Bramfield, Suffolk, IP19 9HZ
Registered for Gift Aid	XN18436

Trustees who manage the charity

Ansis Rozkalns	Chair	
Mark Bond	Deputy Chair	
Fiona Ryder	Treasurer	
Helen Jane Edwards	Secretary	
Geraldine Niven		Resigned 10 July 2024
Benjamin Steel		
Christopher Collins		
Marie Collins		

BRAMFIELD VILLAGE HALL
REPORT OF THE TRUSTEES (continued)
For the year ended 28 February 2025

Name of trustees holding title to property belonging to the charity

Trustee name	Dates if not for whole year
Mark Bond	Dec 12 th 2023 -
Helen Jane Edwards	Dec 12 th 2023

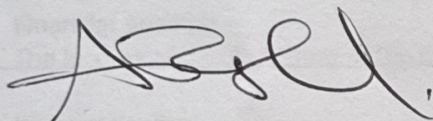
Bank Accounts Held

Bankers for the Charity	HSBC, Natwest, CCLA
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Independent Examiner

P N van Dijk FMAAT
 Van Dijk Accountants Limited
 Georgian House
 34 Thoroughfare
 Halesworth
 Suffolk
 IP19 8AP

Approved by order the board of trustees on 9 December 2025 and signed on its behalf by:



Ansis Rozkalns
 Chairman

BRAMFIELD VILLAGE HALL
Balance Sheet
28 February 2025

	Notes	2025		2024	
		£	£	£	£
FIXED ASSETS	2				
Bridge Meadow / Village Green			45112		45112
Fencing and fixtures			1267		942
Play equipment			420		0
Garden Tractor			4946		0
			<u>51744</u>		<u>46054</u>
CURRENT ASSETS					
Bramfield Village Hall bank account		13493		13114	
Bramfield Village Green bank account		14450		13080	
COIF deposit fund		3502		3334	
Treasurers cash account		220		190	
Debtors		435		0	
			<u>32100</u>		<u>29718</u>
CURRENT LIABILITIES					
Trade creditors		0		2217	
Expense account Fiona Ryder		5		131	
Expense account Aubrey Holmes		18		18	
			<u>23</u>		<u>2366</u>
NET CURRENT ASSETS			32077		27352
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>83821</u>		<u>73406</u>
FUNDS					
Unrestricted fund brought forward			73406		17096
Net income for the year			10415		56310
UNRESTRICTED FUND CARRIED FORWARD			<u>83821</u>		<u>73406</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 11 November 2025 and signed on its behalf by:

Ansis Rozkalns - Chairman

BRAMFIELD VILLAGE HALL
Statement of Financial Activities
For the year ended 28 February 2025

	2025		2024	
	£	£	£	£
INCOME				
Sales		447		582
Donations		2835		42579
Monthly draw receipts		821		470
Fundraising Events		17305		14292
Parish Council Hire		317		663
Stepping Stones Nursery		2510		2338
Circle 67		1105		758
Car Park Hire		528		925
Bridge Club		1990		1245
Bowls Club		1770		1260
Karate Club		684		207
Private Hall Hire		2363		1194
		<u>32675</u>		<u>66513</u>
Other income				
Deposit interest		167		168
Gift aid		0		9078
		<u>32842</u>		<u>75759</u>
EXPENDITURE				
Direct costs				
Cost of sales	64		481	
Monthly draw	542		109	
Materials	0		126	
Hire of equipment	0		2100	
	<u>606</u>		<u>2816</u>	
Administration expenses - Page 7		<u>19971</u>		<u>16606</u>
Depreciation				
Fencing and fixtures	1090		27	
Play equipment	210			
Motor vehicles	550			
	<u>1850</u>		<u>27</u>	
TOTAL EXPENDITURE		<u>22427</u>		<u>19449</u>
NET INCOME		<u>10415</u>		<u>56310</u>

BRAMFIELD VILLAGE HALL
Statement of Financial Activities (continued)
For the year ended 28 February 2025

	2025	2024
	£	£
Administration expenses		
Electricity	2346	1663
Refuse collection	686	569
Electrical repairs	610	20
Building maintenance	1270	5355
Equipment hire	3486	0
Subcontractors	480	0
Landscaping	3517	0
Water rates	519	163
Broadband	334	356
Web hosting	14	50
Stationery	0	24
Licenses and permits	116	155
Miscellaneous	1709	2845
Advertising and promotion	75	146
Legal and professional	0	1050
Accountancy	600	95
Subscriptions	0	97
Bank charges	99	-56
Insurance	2294	2125
Cleaning	1816	1949
	<u>19971</u>	<u>16606</u>

BRAMFIELD VILLAGE HALL
Notes to the Financial Statements
For the year ended 28 February 2025

1. Accounting Policies

1.1 Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

1.2 Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

1.3 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

2. Fixed assets

	Bridge Meadow	Fencing & Fixtures	Play Equipment	Garden Tractor	Total
	£	£	£	£	£
Cost					
As at 1 March 2024	45112	969			46081
Additions		1415	630	5495	7540
As at 28 February 2025	45112	2384	630	5495	53621
Depreciation					
As at 1 March 2024		27			27
Charge for the year		1090	210	550	1850
As at 28 February 2025	0	1117	210	550	1877

BRAMFIELD VILLAGE HALL
Notes to the Financial Statements
(continued)
For the year ended 28 February 2025

Net Book Value

As at 28 February 2025	45112	1267	420	4946	51744
As at 1 March 2024	45112	942	0	0	46054

The freehold property known as Bridge Meadow / The Village Green is shown at cost, it is not considered that its market value has increased since acquisition.

Fencing, fixtures and play equipment are depreciated over their useful life at a rate of 33.3% straight line.

The garden tractor is depreciated over its useful life at a rate of 10% straight line.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

The Village Hall operates an unrestricted fund which can be used in accordance with the charitable objectives at the discretion of the trustees.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRAMFIELD VILLAGE HALL

I report to the trustees on my examination of the accounts for the Bramfield Village Hall (the Trust) for the year ended 28 February 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

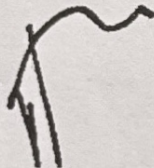
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



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Halesworth
Suffolk
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9 December 2025