

BENHALL AND STERNFIELD EX SERVICEMENS AND VILLAGE CLUB
AGM MINUTES 5th November 2021

Present:- J.Felton/S. Langford/ M.Taylor/M. Halligan/ L. Taylor/G. Brown/J.Lewis/Lucy Moran/Tim Blowers

Apologies:- J.Skrypec

:-Chairman

Absent (family member with Covid) so no report.

:- Treasurer,

The accounts show a profit of £13,018 for the year ended 30th June 2021. We received government grants due to Covid of £18,708. We had a large repair bill in the year and we made a donation to the Football Club of £2,500. Accounts were agreed by J Felton and G Brown.

:- Election of officers

Chairman - J. Skrypec

Vice Chairs: G. Brown, Simon and Sarah (not present)

Treasurer - Lynne Taylor

Secretary - Lucy Moran

Trustees - Mark Taylor/Tim Blowers/ John Lewis/ John O'Connor

All positions were unanimously agreed en-block by the committee.

:- The elected members agreed that Steve would raise the price of all drinks at any point deemed necessary.

:-Club membership to remain at £10 per adult per year.

:- No increase to football club rent (£300) but playgroup rent to be increased by 5% (inflation) (from £100 to £105)

:- It was agreed that the Club would sponsor one player of the football club each season.

Meeting commenced 19:50 and ended 20.00.

BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB

CHARITY NUMBER 304708

STATEMENT OF ACCOUNTS

For the year ended 30 June 2021

BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB

ESTABLISHED BY DEED

CHARITY NUMBER 304708

Registered Address: School Lane
Benhall
Saxmundham
IP17 1HE

Trustees: John O'Connor
4 Festival Close
Benhall

Tim Blowers
4 Blyth Close
Sacmundham

M Taylor
Sunnyside
Main Road
Kelsale

John Lewis
Elthorne
Mill Lane
Benhall

Bankers: Barclays
Main Street
Leiston

Independent Examiners: CRASL
Carlton Park House
Carlton Park Industrial Estate
Saxmundham
Suffolk
IP17 2NL

BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB
CHARITY NUMBER 304708

STATEMENT OF ACCOUNTS

For the year ended 30 June 2021

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BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB

ESTABLISHED BY DEED

CHARITY NUMBER 304708

TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2021

Organisational Structure

The charity trustees are responsible for the overall management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits.

The Trustees together with the members committee meet monthly to ensure the smooth running and financial well being of the charity.

Recruitment and appointment of trustees

The existing trustees are responsible for the recruitment of new trustees from the local community.

Induction and training

Following appointment, new trustees are given copies of the trust deed and relevant publications from the charity commission.

Risk Management

The trustees assess the risks the charity faces and identifies the major risk by area of activity. These are reviewed regularly. The insurance cover is in place and finances are kept under review.

Objectives and activities

The charity's objectives are to promote social interest amongst the villages and to create a social centre for the public benefit.

Our club is an accessible and welcoming venue which provides facilities for local groups i.e. church functions, primary school and playgroup, elders club, women's fellowship, chess club, parish council meetings and private weddings etc. The club has two established adult football teams and four junior football teams. It also hosts the annual village flower show and sports.

Finances

.....
Tim Blowers
Trustee

.....
M Taylor
Trustee

BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB

CHARITY NUMBER 304708

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BENHALL AND STERNFIELD

EX SERVICEMEN'S AND VILLAGE CLUB

I report on the accounts of the charity for the year ended 30 June 2021, which are set out on pages 4 to 8

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (The Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

Your attention is drawn to the fact that the charity has prepared accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE) is in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
- * to keep accounting records in accordance with section 130 of the Act; and

* to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Tony Bailey ACCA
CRASL
Saxmundham

BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 30 June 2021

		2021	2020
	Unrestricted	<u>Total</u>	<u>Total</u>
	<u>Note</u>	£	£
Income and endowments from			
<i>Voluntary Income:</i>			
Donations and legacies	2	19,656	11,683
<i>Activities for generating funds:</i>			
Charitable activities	3	49,287	46,359
Investments		0	0
Total income and endowments		<u><u>68,943</u></u>	<u><u>58,042</u></u>
Expenditure			
<i>Cost of generating voluntary income</i>			
Charitable activities	4	55,925	56,497
Total expenditure		<u><u>55,925</u></u>	<u><u>56,497</u></u>
Net movement in funds		13,018	1,545
Revaluation Reserve		-45	3,063
Balances brought forward		<u>135,973</u>	<u>131,365</u>
		<u><u>148,946</u></u>	<u><u>135,973</u></u>

All of the Charity's activities are classed as continuing.

The Charity has no recognised gains or losses other than those shown above.

The notes on pages 6 to 8 form part of these accounts.

BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB

BALANCE SHEET AS AT 30 June 2021

	Note	£	2021 £	£	2020 £
Fixed Assets					
Property Improvements at cost	5		119,423		119,423
Furniture, fixtures and fittings			4,157		1,787
			<u>123,580</u>		<u>121,210</u>
Current Assets					
Stock		3,093		660	
Debtors and prepayments	6	0		45	
Cash at bank-current		13,699		10,686	
Cash at bank-deposit		10,091		3,090	
Cash in hand		<u>1,260</u>		<u>3,009</u>	
		28,143		17,490	
Liabilities					
Amounts falling due in one year	7	<u>2,777</u>		<u>2,727</u>	
Net current assets			<u>25,366</u>		<u>14,763</u>
Net assets			<u>148,946</u>		<u>135,973</u>
Funds					
Genral Fund			148,946		135,973
			<u>148,946</u>		<u>135,973</u>

Approved by the Board of Trustees on

and signed on its behalf by:

M Jeffries

M Taylor
Trustee

BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB

NOTES TO THE ACCOUNT

For the year ended 30 June 2021

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2015) and the Charities Act 2011. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting accounting policy note. The financial statements have been prepared to give and 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by the Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRSSE) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Preparation of accounts on a going concern basis

The assessment of the trustees is that the charity is a going concern.

Income

All incoming resources are included on the Statement of Financial Activities when the charity has sufficient certainty that receipt of the income is probable and the amount can be measured reliably.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. It has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT. Grants offered subject to conditions which have not been met at the year end date are notes as commitment but not accrued as expenditure.

Voluntary Income

All donated income is included in income on receipt where the donor requires that the sum is to be treated as income in future accounting periods.

BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB

NOTES TO THE ACCOUNT

For the year ended 30 June 2021

Investment Income

Interest received is included when receivable.

Fixed Assets

Depreciation is provided on fixed assets at rates calculated to write off the costs, less estimated residual value, or each asset over its expected useful life as follows:-

Furniture, Fixtures and Fittings - 15% on reducing balance

Stock

Stock is valued at a lower of cost and net realisable value

BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB

NOTES TO THE ACCOUNTS

For the year ended 30 June 2021

	Unrestricted	2021	2020
	£	Total	Total
		£	£
2 Donations and legacies			
Membership subscriptions	847	847	708
Hire of hall	101	101	710
Donations	0	0	265
Grants	<u>18,708</u>	<u>18,708</u>	<u>10,000</u>
	<u><u>19,656</u></u>	<u><u>19,656</u></u>	<u><u>11,683</u></u>
3 Charitable activities			
Bar takings	47,827	47,827	43,216
Snooker and pool takings	54	54	149
Miscellaneous	1,406	1,406	2,994
	<u>49,287</u>	<u>49,287</u>	<u>46,359</u>
4 Charitable activities			
Bar purchases	23,470	23,470	26,223
Wages & employee costs	14,266	14,266	17,906
Insurance	1,304	1,304	1,274
Rates and water	915	915	9
Heat and light	2,062	2,062	4,870
Entertainment	0	0	665
Licences & subscriptions	1,785	1,785	713
Repairs and renewals	6,464	6,464	2,097
Premises expenses	692	692	688
Cleaning	106	106	439
Depreciation	791	791	315
Junior Football	0	0	0
Legal and professional	681	681	836
Telephone	333	333	325
Postage and stationary	10	10	2
Sundry	268	268	135
Bank Charges	278	278	0
Donations	<u>2,500</u>	<u>2,500</u>	<u>0</u>
	<u><u>55,925</u></u>	<u><u>55,925</u></u>	<u><u>56,497</u></u>

BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB

NOTES TO THE ACCOUNTS

For the year ended 30 June 2021

5 Fixed Assets	Property Improvements	Furniture Fixtures and Fittings	Total
	£	£	
Cost			
At 1 July 2020	119,423	15,367	134,790
Additions	0	3,161	3,161
Less: Grants	0	0	0
At 30 June 2021	<u>119,423</u>	<u>18,528</u>	<u>137,951</u>
Depreciation			
At 1 July 2020	0	13,580	13,580
Charge for the year	0	791	791
At 30 June 2021	<u>0</u>	<u>14,371</u>	<u>14,371</u>
Net book Value			
At 30 June 2021	<u>119,423</u>	<u>4,157</u>	<u>123,580</u>
At 30 June 2020	<u>119,423</u>	<u>1,787</u>	<u>121,210</u>
6 Debtors and prepayments			
Debtors			0 45
Prepayments			<u>0 45</u>
7 Liabilities: Amounts falling due within one year			
Accruals and other creditors			<u>2,777 2,727</u>
			<u>2,777 2,727</u>
8 Grants received			
Mains Grants	0		
Suffolk Coastal DC	<u>18,708</u>		
	<u>18,708</u>		

BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB

CHARITY NUMBER 304708

STATEMENT OF ACCOUNTS

For the year ended 30 June 2021

BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB

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BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB
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STATEMENT OF ACCOUNTS

For the year ended 30 June 2021

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Finances

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Tim Blowers
Trustee

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M Taylor
Trustee

BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB

CHARITY NUMBER 304708

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**Tony Bailey ACCA
CRASL
Saxmundham**

BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 30 June 2021

		2021	2020
	Unrestricted	<u>Total</u>	<u>Total</u>
	<u>Note</u>	£	£
Income and endowments from			
<i>Voluntary Income:</i>			
Donations and legacies	2	19,656	11,683
<i>Activities for generating funds:</i>			
Charitable activities	3	49,287	46,359
Investments		0	0
Total income and endowments		<u><u>68,943</u></u>	<u><u>58,042</u></u>
 Expenditure			
<i>Cost of generating voluntary income</i>			
Charitable activities	4	55,925	56,497
Total expenditure		<u><u>55,925</u></u>	<u><u>56,497</u></u>
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		<u><u>148,946</u></u>	<u><u>135,973</u></u>

All of the Charity's activities are classed as continuing.

The Charity has no recognised gains or losses other than those shown above.

The notes on pages 6 to 8 form part of these accounts.

BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB

BALANCE SHEET AS AT 30 June 2021

	Note	£	2021 £	£	2020 £
Fixed Assets					
Property Improvements at cost	5		119,423		119,423
Furniture, fixtures and fittings			4,157		1,787
			<u>123,580</u>		<u>121,210</u>
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Stock		3,093		660	
Debtors and prepayments	6	0		45	
Cash at bank-current		13,699		10,686	
Cash at bank-deposit		10,091		3,090	
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		28,143		17,490	
Liabilities					
Amounts falling due in one year	7	<u>2,777</u>		<u>2,727</u>	
Net current assets			<u>25,366</u>		<u>14,763</u>
Net assets			<u>148,946</u>		<u>135,973</u>
Funds					
Genral Fund			148,946		135,973
			<u>148,946</u>		<u>135,973</u>

Approved by the Board of Trustees on

and signed on its behalf by:

M Jeffries

M Taylor
Trustee

BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB

NOTES TO THE ACCOUNT

For the year ended 30 June 2021

1 ACCOUNTING POLICIES

Basis of preparation

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Voluntary Income

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BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB

NOTES TO THE ACCOUNT

For the year ended 30 June 2021

Investment Income

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Fixed Assets

Depreciation is provided on fixed assets at rates calculated to write off the costs, less estimated residual value, or each asset over its expected useful life as follows:-

Furniture, Fixtures and Fittings - 15% on reducing balance

Stock

Stock is valued at a lower of cost and net realisable value

BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB

NOTES TO THE ACCOUNTS

For the year ended 30 June 2021

	Unrestricted £	2021 Total £	2020 Total £
2 Donations and legacies			
Membership subscriptions	847	847	708
Hire of hall	101	101	710
Donations	0	0	265
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	<u>19,656</u>	<u>19,656</u>	<u>11,683</u>
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Snooker and pool takings	54	54	149
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Junior Football	0	0	0
Legal and professional	681	681	836
Telephone	333	333	325
Postage and stationary	10	10	2
Sundry	268	268	135
Bank Charges	278	278	0
Donations	2,500	2,500	0
	<u>55,925</u>	<u>55,925</u>	<u>56,497</u>

BENHALL AND STERNFIELD EX SERVICEMEN'S AND VILLAGE CLUB

NOTES TO THE ACCOUNTS

For the year ended 30 June 2021

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	£	£	
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Additions	0	3,161	3,161
Less: Grants	0	0	0
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Depreciation			
At 1 July 2020	0	13,580	13,580
Charge for the year	0	791	791
At 30 June 2021	<u>0</u>	<u>14,371</u>	<u>14,371</u>
Net book Value			
At 30 June 2021	<u>119,423</u>	<u>4,157</u>	<u>123,580</u>
At 30 June 2020	<u>119,423</u>	<u>1,787</u>	<u>121,210</u>
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Debtors			0 45
Prepayments			<u>0 45</u>
7 Liabilities: Amounts falling due within one year			
Accruals and other creditors			<u>2,777 2,727</u>
			<u>2,777 2,727</u>
8 Grants received			
Mains Grants	0		
Suffolk Coastal DC	<u>18,708</u>		
	<u>18,708</u>		