

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023

Form
SCC A3 (R&P)
Jan-20

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2023

Unit Name: Weston-super-Mare	Charity No: 304674
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Fund-name/purpose (if not held for the Unit's general purposes):-	THIS YEAR	LAST YEAR
	£	£

REVENUE RECEIPTS –

	Notes	THIS YEAR	LAST YEAR
		£	£
ANNUAL FUND/DIRECT GRANT - (restricted)		£0.00	£0.00
OTHER GRANTS - (unrestricted)		£150.00	£10,927.00
SCAVA (Sea Cadet Victualling Allowance)	Travel & Catering	£1,864.68	£650.55
CADET CONTRIBUTIONS		£13,448.04	£4,050.26
OTHER DONATIONS / LEGACIES		£5,420.80	£1,756.77
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£13,538.83	£1,500.00

OTHER CHARITABLE ACTIVITIES:

COMPETITION RECEIPTS		£0.00	£0.00
COURSE FEES		£0.00	£12.00
SUNDRY SALES RECEIPTS		£127.00	£290.00
BANK DEPOSIT INTEREST		£86.19	£2.35
PROPERTY RENTS (includes any occasional)		£28,980.00	£30,260.00
OTHER REVENUE RECEIPTS		£0.00	£0.00

TOTAL REVENUE RECEIPTS

A

£63,615.54	£49,448.93
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NON-REVENUE RECEIPTS –

PROCEEDS FROM SALES OF OTHER FIXED ASSETS		£0.00	£1,850.00
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TOTAL NON-REVENUE RECEIPTS

B

£0.00	£1,850.00
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(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)

TOTAL RECEIPTS = A + B

C

£63,615.54	£51,298.93
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Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)	G	£23,052.23	£31,117.18
- NON-REVENUE ITEMS (= B – E from page AC2)	H	-£2,414.92	£1,850.00
- COMBINED (=G+H)		£20,637.31	£32,967.18
CASH/BANK BALANCE FROM LAST YEAR-END		£68,568.34	£35,601.16
CASH/BANK BALANCE AT THIS YEAR-END		£89,205.65	£68,568.34

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Fund-name/purpose (if not held for the Unit's general purposes):-	THIS YEAR	LAST YEAR
	£	£

Notes

REVENUE PAYMENTS –

DIRECT CHARITABLE ACTIVITY COSTS:

FUNDRAISING & SPECIAL EVENTS COSTS	£10,406.25	£2,066.00
COMPETITION COSTS	£0.00	£0.00
FUEL & TRAVEL COSTS	£2,197.16	£304.34
CATERING COSTS	£1,104.07	£110.50
TRAINING DELIVERY COSTS	£821.00	£1,084.52
ARTICLES PURCHASED FOR RESALE	£426.29	£567.74

OVERHEAD COSTS FOR:

RENT / COUNCIL TAX	£0.00	£0.00
HEAT, LIGHT & WATER	£9,090.43	£2,659.79
TELEPHONE & BROADBAND	£1,029.66	£1,535.28
RUNNING COST Inc POSTAGE, PRINTING & OTHER	£301.81	£440.54

MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE	£6,376.48	£3,392.80
BOATS	£0.00	£83.66
VEHICLES	£1,290.09	£970.09
OTHER MISC EQUIPMENT	£793.05	£114.74
INSURANCE COSTS	£4,004.30	£3,003.76
BANK INTEREST & CHARGES	£110.57	£27.89

CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION	£0.00	£0.00
FOR OTHER PROFESSIONAL FEES	£0.00	£0.00
FOR LEGAL ADVICE (for constitution or trustees)	£0.00	£0.00
OTHER REVENUE COSTS	£2,612.15	£1,970.10
TOTAL REVENUE PAYMENTS	D	£40,563.31
		£18,331.75

NON-REVENUE PAYMENTS –

ASSETS	£2,414.92	£0.00
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TOTAL NON-REVENUE	E	£2,414.92	£0.00
TOTAL PAYMENTS (=D+E)	F	£42,978.23	£18,331.75

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

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Unit Name: Weston-super-Mare

Charity No: 304674

In E&W: STATEMENT OF ASSETS & LIABILITIES

Name of Fund	THIS YEAR	LAST YEAR
if restricted	£	£
ASSETS:		
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)	£89,205.65	£68,568.34
BANK DEPOSITS (if any) not included above		
LOANS RECOVERABLE		
OTHER DEBTS (total recoverable – exclude any “accruals”)		
*STOCKS OF ITEMS FOR RESALE (total cost)		
INVESTMENTS (present value of securities &c)		
INVESTMENTS (ditto – belonging to a Restricted Fund, if		
*OTHER FIXED ASSETS:		
- LAND & BUILDINGS		
- BOATS		
- VEHICLES		
- COMPUTERS & OTHER EQUIPMENT		
*For all these items (including any gifts at estimated value when given) state their total <u>present value</u> here if lower than as above	[]	[]
LIABILITIES		
LOANS REPAYABLE		
OTHER CREDITORS (total payable – exclude any “accruals”)		
CONTINGENT LIABILITIES (estimated total amount)		

[Scottish] ACCOUNTS NOTES* (if not within Annual Report)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

Amount of any trustee expenses reimbursed and for how many trustees

Amount and nature of any other trustee-transactions (including with connected persons, stating the together with any amount owing at the year-end (say if

Any further information that ‘may reasonably assist’ a reader’s understanding

Give page no(s).
- or say if none

(or say if none)

(or say if none)

Give page no(s).

[Amounts]	Particulars
[]	
[]	Authority:
[]	For how many:
[]	Nature:
	- or say if none

(*Show details on an extra attached

Signed as authorised by the Unit’s Management Committee - Date:

19th September 2023

.....S.R.Prattlett.....Unit Treasurer

.....C. Harper.....Unit Chairman

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

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Unit Name: Weston-super-Mare	Charity No: 304674
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Unit address (or address for correspondence):-

House name:	Weston-super-Mare Sea Cadets
Street and No:	Sunnyside Road North
Area or Estate:	
Town/City:	Weston-super-Mare
County:	Somerset
Post Code:	BS23 3PZ

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

Mr. C. Harper	Mr. P. Main	Mrs.J. Holder
Mr.J. Lewandowski	Mr. J.Bailey	Mr. Glyn. Kettleborough
Mr. S.R. Pratlett	Mrs. S. Winter	Mr. George. Kettleborough
Mr. R.F. Roberts	Mr. M. Winter	

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Mr. George. Coles		

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not: Scotland]:-

Mr. S.R.Pratlett	Mr. R.F. Roberts	Mr. A. Medland
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Nature and date of the Unit's constitution (governing document): Governed by **Sea Cadet Standard Constitution**

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-
Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-
 To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

The Unit's main activities and achievements in the financial year were:-
 See Chairman's and Commanding Officer Reports.

- Regular and structured activities with a nautical theme.
 - Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
 - Availability of formal educational achievements whilst taking courses to earn badges and promotions
- Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

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Reserves Policy
The charity trustees' policy aims to maintain unrestricted reserves at a level equating to months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to months' on that basis.

[Delete this section if not applicable]
The Unit holds in designated funds representing fixed assets needed for future activities and for future projects to be carried out in as currently planned/expected

[Delete this section unless the Unit has a Restricted Fund in deficit]
A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Committee:

Unit Treasurer

Unit Chairman

Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Weston-super-Mare

On accounts for the
year ended

31st March 2023

Charity no

304674

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
- have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Veronica Hollinshead

Date:

15/09/2023

Name:

Mrs. Veronica Hollinshead

Relevant professional qualification(s) or body (if any):

ILCA Dip (Institute of Legal and Financial Managers)

Address:

26, Mead Vale

Worle, Weston-super-Mare, Somerset,

BS22 8RB



Independent examiner's report on the accounts

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

None to report.

UMT Chair's Report 2023

The year of trying to update and change

This year has seen the changing of the unit facility with the installation of a disabled toilet facility to further enhance the offerings of the unit, we have also seen the loft space cleared out of all marine kit to a new storage in the chacon to allow for better access The staff have also changed with the reduction of a senior staff member, who we wish all the very best in the coming months. The infrastructure is in a good place currently with the building being used by the NHS again, so the finances of the unit are in a healthy position as can be evidenced by the charity submission The boating activity continues to be an outright success, where the team have managed to provide the necessary hours average per cadet, I have not had the time so far to observe this year yet, but I do ask that all parents take a look on a Friday especially if nice and have a drink and watch as its fantastic seeing the effort put in, they cadets also make it look ridiculously easy, which it isn't, but that is wholly a big thankyou to the staff efforts. The boards still need updating with current members in the lobby but that's next on the list after we ask for a further effort by parents and staff, to rid the unit of built up stuff over the years of operation, that we may need some day, however its got a little out of hand and we need to dispose or sell all this equipment, we will ask for a day soon to enable your help to be planned The PSA has been able to do some activity but with some new members and some fresh ideas on schedule, it looks promising for the future We still have some work to do on some members of the UMT with people who can assist in the running of the unit and people who can contribute with raising the necessary funds needed to ensure the future success of the unit This year we have lost an integral member of the unit management in George Coles, his involvement in the unit over the years was huge and he will be sorely missed by all My plan is to continue to build the UMT and PSA with new input listened to and acted upon as we can to further enhance the performance.

Mr. C.Harper

Commanding Officer's Report 2023

We supported the towns Remembrance Parade in November, and look to continue this later in the year. As with most years, the unit started the year with training for the drill and ceremonial competitions. With a lot of hard work and dedication from the cadets, staff and volunteers, the cadets won at District level and put in a proud effort at the area competition. The Pageant of Transport event held over the Easter period was a success. The cadets enjoyed seeing the various vehicles, and enjoyed engaging with potential recruits for the unit. The RMC had their work cut out for them in the Gibraltar Cup. This was the first opportunity the detachment had in this competition and they did a brilliant job. As a unit we continue to support our local town and community. At the beginning of June we were honoured to parade with HM Royal Marines Band (Plymouth) and 40 Commando when they paraded the freedom of the town. We then displayed at the towns annual Armed Forces Day, entertaining the crowds with a club and cutlass routine. We are honoured to have been the Mayor's cadet for 5 years in a row. This year it is one of our Royal Marine cadets. Cadets have been busy not only practising for competitions, but also going away on courses; from hillwalking, mountain biking, and ME to name a few, as well as offshore power and sail. Our junior section continues to grow and after a couple of recruiting events we have a waiting list for this group. The RMC had a successful summer camp this year, with lots of stories coming back. All cadets remarked how they enjoyed the camp. We also had a brilliant week at Weymouth, with over 50 boating qualifications across the cadets. We had good fortune with the weather for the week which helped make it such a positive visit. At the meeting Barry thanked the UMT for the support given for this years Weymouth Camp. Barry also brought up the fact that Cadets who had been booked for training aboard TS Royalist have with only 3 or 4 days notice had their courses cancelled. Some of these will age out and with replacement courses open nationally likely as not they will never have the experience of being aboard TS Royalist in their cadet careers.