

WEST MONKTON VILLAGE HALL

Registered Charity No. L2/304670/1

ACCOUNTS

YEAR TO 31ST MARCH 2025

| | |
|------------|---|
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**WEST MONKTON VILLAGE HALL
ANNUAL REPORT FOR THE YEAR TO 31ST MARCH 2025**

West Monkton Village Hall, Monkton Heathfield, Taunton, Somerset, is a charity registered with the Charity Commissioners (L2/304670/1) and constituted by a scheme dated 4th December 1980.

The charity is administered by a management committee comprising:-

| | |
|-------------------------------------|------------------|
| Chairman | Mr Raymond Tully |
| Secretary | Vacant |
| Treasurer | David Bell |
| Booking Officer (Honorary Position) | Ian Pitchfork |
| Hall Manager (Honorary Position) | Ian Pitchfork |

All members are as given on page 3

Appointments to the Committee during the year: None

Retirements during the year: None

The Honorary Members are NOT Trustees. Independent Trustees are elected at the Annual General Meeting and can be co-opted during the year at a Management Committee Meeting. The other Trustees are appointed as representatives of the Users of the Hall. Tony Raymond is an Organisation Representative who may occasionally attend Committee Meetings but has declined to become a Trustee so he does not have a vote.

Our long term cleaners Kim and Simon Cooper stepped down in March 2024 and have been replaced by Jonathan Barton and Lisa Davis who we are very pleased with. David Bell our Treasurer, who is self-employed, has kept books and records during the year from which the accounts have been prepared. Honoraria has been paid to the Honorary Members of our Committee, as detailed on page 3, as a token of our appreciation of their continued support during the year.

The Bankers are Lloyds Bank Plc, Taunton.

The object of the Charity is the provision and maintenance of a Village Hall for the use of the inhabitants of the parish of West Monkton with the object of improving the conditions of life for the said inhabitants. The aim of the Committee is to provide first class facilities at an affordable cost. The Charity continues to work for the public good and provide facilities for a diverse range of activities and organisations. Activities include:- Pilates and fitness classes, Badminton, Drama, Circus Skills and Table Tennis. Organisations include WI, Brownies, Photography Group, Hardy Plant Society, SW Orchids, Model Railway, Art Group, Model Trams, Puppy Training, Brazilian Dance, Over 60's exercise, U3A Bridge Club and Crusaders Friendship Group.

Since the introduction of the new booking system in January 2023 we have seen a steady increase in the number of bookings, not only from new groups but locals as well, so much so that some bookings are made up to 2 years in advance to guarantee a date.

The financial year ended with the Receipts and Payments Account for the year showing a operating cash surplus of £19934 compared to surplus of £8626 in the previous year as follows:-

| | <u>31.3.2025</u> | <u>31.3.2024</u> |
|--|------------------|------------------|
| 1. Operating Cash Surplus for the Year | | |
| Village Hall Account Page 5 | 18586 | 7198 |
| Fundraising Page 9 | 1348 | 1428 |
| | <u>19934</u> | <u>8626</u> |
| 2. Exceptional Expenditure during the Year | | |
| Village Hall Page 7 | | |
| Cost of major additions (Note 1) | 0 | 0 |
| Cost of major replacements (Note 2) | 0 | 0 |
| New Equipment (Note 3) | 1776 | 550 |
| | <u>1776</u> | <u>550</u> |
| Heathfield Hall, Kitchen and Schofield Room Refurbishment Account (Page 10) | | |
| Cost of major additions and replacements during the year | 0 | 0 |
| | <u>1776</u> | <u>550</u> |
| Net Cash Surplus/(Loss) | 18158 | 8076 |
| Cash Funds at the beginning of the year | 59488 | 51412 |
| Cash Funds at the end of the year | <u>77646</u> | <u>59488</u> |
| 3. Cash Funds represented by the following | | |
| Bank Balances | | |
| Village Hall Account (Page 6) | 76620 | 58034 |
| Heathfield Hall and Kitchen Refurbishment A/c (Page 8) | 1026 | 1454 |
| | <u>1026</u> | <u>1454</u> |
| Total Cash Funds at the end of the Year | <u>77646</u> | <u>59488</u> |

4. Notes to the Accounts

A surplus of £18158 (2024: surplus of £8076) was realised in such a year.

The Heathfield Hall and Kitchen Refurbishment Account, now renamed Fundraising Account, continues to improve its funds. The surplus for the year was £1348 (Page 9) with a cash balance of £1026 at the end of the year. The main income came from regular weekly Coffee Mornings . Total funds now raised stands at £96317. A great effort from all involved. Thank you.

MANAGEMENT COMMITTEE MEMBERS

Chairman Mr Raymond Tully
Secretary Vacant

A. Honorary Positions

Booking Officer Ian Pitchfork
Hall Manager Ian Pitchfork
Security Officer Mr Martin Ellis

B. Independent Elected Members

Mr Ian Frearson
Mr Colin Ayres

C. Representatives of Organisations in the Village

West Monkton Evening WI Mrs Iris Pigott
Monkton Players Mr Tony Barratt
St. Augustine’s Church Mr John Roynon
West Monkton Parish Council Mr Raymond Tully

D. Self Employed Member

Treasurer Mr David Bell

Note:- Mr Ayres may attend committee meetings but has declined to become a trustee. He does not have a vote.

The Honorary Positions are held by dedicated officers of our committee who are paid a small honoraria each year.

This report was approved by the board on.....
and signed on their behalf by:

.....
Raymond Tully (Chair)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF WEST MONKTON VILLAGE HALL**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2025 which are set out on pages 5 to 11.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Mrs M Hutchings
Apsleys
Chartered Accountants**

Date:

**21 Bampton Street
Tiverton
Devon
EX16 6AA**

WEST MONKTON VILLAGE HALL**RECEIPTS AND PAYMENTS ACCOUNT YEAR TO 31ST MARCH 2025**

| INCOME RECEIPTS | 2025 | 2024 |
|--|--------------|--------------|
| Trading Activities | | |
| Hire of Hall | 57463 | 41195 |
| Retention from deposits | 0 | 0 |
| Grants and donations | | |
| Grants | 0 | 0 |
| Donations | 100 | 250 |
| TOTAL RECEIPTS | 57563 | 41445 |
| PAYMENTS | | |
| Buildings and Grounds | | |
| Water Rates | 1,026 | 638 |
| Gas | 2799 | 2388 |
| Electricity | 3028 | 3123 |
| Insurance | 2364 | 2279 |
| Repairs, Renewals and Certification (including redecorating) | 14158 | 9680 |
| Car Park Rent | 177 | 177 |
| Cleaning & Refuse | 11784 | 12271 |
| | <u>35336</u> | <u>30556</u> |
| Administration | | |
| Postage, Stationery, Printing | 108 | 69 |
| Telephone | 318 | 909 |
| Honoraria | 1512 | 1424 |
| Performing Rights | 275 | 636 |
| Independent examination Fee (See note) | 1140 | 1116 |
| Sundries (Including Licences) | 1118 | 691 |
| | <u>4471</u> | <u>4845</u> |
| TOTAL PAYMENTS | 39807 | 35401 |
| EXCESS OF RECEIPTS OVER PAYMENTS | 17756 | 6044 |
| Add Interest Received | | |
| Lloyds | 830 | 1154 |
| Excess of Receipts Over Payments For the Year (Page 6) | 18586 | 7198 |

Note: The fee for preparing and examining these accounts will be approximately £1200 including VAT (2023/24 £1140) and will be paid after 31st March 2025 hence it will appear in next year's Receipts and Payments Account.

WEST MONKTON VILLAGE HALL
STATEMENT OF ASSETS AND LIABILITIES AT 31ST MARCH 2025

| | 2025 | 2024 |
|---|---------------|--------------|
| ASSETS | | |
| Major additions (page 7 Note 1) | 13296 | 13296 |
| New Equipment (page 7 Note 3) | <u>16990</u> | <u>15214</u> |
| | 30286 | 28510 |
| MONETARY ASSETS | | |
| Lloyds Current Account | 57020 | 28234 |
| Lloyds Fixed Term Deposit | <u>20000</u> | <u>30000</u> |
| | 77020 | 58234 |
| Less deposits received | | |
| In advance | <u>(400)</u> | <u>(200)</u> |
| | 76620 | 58034 |
| | <u>106906</u> | <u>86544</u> |
| GENERAL RESERVE | | |
| Opening Balance | 86544 | 79346 |
| Add Excess of Receipts over Payments (Page 5) | <u>18586</u> | <u>7198</u> |
| | 105130 | 86544 |
| Less Equipment written off | 0 | 0 |
| Add Payments by Fundraising (page 9) | | |
| Numatic Baby Floor Scrubber | <u>1776</u> | <u>0</u> |
| | 1776 | 0 |
| | <u>106906</u> | <u>86544</u> |

**WEST MONKTON VILLAGE HALL
YEAR TO 31ST MARCH 2025**

NOTES TO THE ACCOUNTS

| | 31.3.2025 | 31.3.2024 |
|--|------------------|------------------|
| Note 1 Cost of Major Additions | | |
| <u>Previous Years</u> | | |
| Brought forward | 13296 | 13296 |
| This Year | 0 | 0 |
| | 13296 | 13296 |
| | | |
| Note 2 Cost of Major Replacements | Nil | Nil |
| | | |
| Note 3. Cost of New Equipment | | |
| Previous Years Brought forward | 15214 | 15214 |
| <u>This Year</u> | | |
| Numatic Baby Floor Scrubber | 1776 | 0 |
| <u>Wrote off</u> | | |
| None | 0 | 0 |
| | 16990 | 15214 |

**WEST MONKTON VILLAGE HALL
HEATHFIELD HALL AND KITCHEN REFURBISHMENT ACCOUNT
STATEMENT OF ASSETS AND LIABILITIES AT 31ST MARCH 2025**

| | 31st March 2025 | 31st March 2024 |
|--|------------------------|------------------------|
| Assets | | |
| Heathfield Hall | | |
| Cost to Date | 222786 | 222786 |
| Less Grants Received | | |
| Taunton Borough Council | 70000 | 70000 |
| West Monkton Parish Council | 50000 | 50000 |
| Other Grants | 20466 | 20466 |
| | <u>140466</u> | <u>140466</u> |
| | 82320 | 82320 |
| Village Hall Refurbishment | | |
| Cost to Date (Page 11) | 152127 | 152127 |
| Less Grants Received | | |
| Awards for All | 10000 | 10000 |
| West Monkton Parish Council | 4000 | 4000 |
| Garfield Weston | 1500 | 1500 |
| Somerset County Council | | |
| Dishwasher | 1500 | 1500 |
| Bernard Sunley Trust | 1000 | 1000 |
| Taunton Deane Borough Council | 92563 | 92563 |
| | <u>110563</u> | <u>110563</u> |
| | 41564 | 41564 |
| | 123884 | 123884 |
| Fundraising Surplus | | |
| Cash with Lloyds TSB | | |
| Account No. 3278362 (page 9) | 1026 | 1454 |
| | <u>124910</u> | <u>125338</u> |
| Net Assets at 31st March 2025 | | |
| Funded as Follows | | |
| Capital Account | | |
| Contribution by Village Hall Funds | | |
| General Reserve | | |
| Brought Forward | 30369 | 30369 |
| Payment for new Sound System | 0 | 0 |
| | <u>30369</u> | <u>30369</u> |
| Less Repaid to Village Hall Funds | | |
| Numatic Baby Floor Scrubber | 1776 | 0 |
| Donation for equipment hire | 0 | 0 |
| | <u>28593</u> | <u>30369</u> |
| Fundraising to 31st March 2025 | | |
| See (Page 9) | 96317 | 93541 |
| | <u>124910</u> | <u>123910</u> |

Important Note - The cost of the Main Village Hall and how it was paid for by village funds, grants, etc has still to be established and added to this account in order to present a full Statement of assets and liabilities position.

**WEST MONKTON VILLAGE HALL
HEATHFIELD HALL AND KITCHEN
REFURBISHMENT ACCOUNT**

**FUNDRAISING RECEIPTS AND PAYMENTS ACCOUNT
YEAR TO 31ST MARCH 2025**

| | 31st March 2025 | 31st March 2024 |
|--|------------------------|------------------------|
| Fundraising Receipts | | |
| Coffee Mornings | 1348 | 1228 |
| Quiz | 0 | 0 |
| Soup and Pudd | <u>0</u> | <u>200</u> |
| Net Income from Fundraising Year to 31st March 2025 | <u>1348</u> | <u>1428</u> |
| | | |
| Add Accumulated Fundraising to 1st April 2024 | <u>94969</u> | <u>93541</u> |
| | | |
| Accumulated Fundraising to 31st March 2025 (Page 8) | <u>96317</u> | <u>94969</u> |
| | | |
| Reconciliation with Bank Account | | |
| Cash Funds at 1st April 2024 | 1454 | 576 |
| Add Fundraising for this year | <u>1348</u> | <u>1428</u> |
| | 2802 | 2004 |
| | | |
| Less Payments for Main Hall Fundraising | | 0 |
| | | |
| Cost of Numatic Baby Floor Scrubber | 1776 | 0 |
| New Projector | <u>0</u> | <u>550</u> |
| | <u>1776</u> | <u>550</u> |
| Cash Funds at 31st March 2025 (Page 8) | <u><u>1026</u></u> | <u><u>1454</u></u> |

**WEST MONKTON VILLAGE HALL
HEATHFIELD HALL, MAIN HALL KITCHEN AND SCHOFIELD ROOM
REFURBISHMENT ACCOUNT COST TO DATE
YEAR TO 31ST MARCH 2025**

2011/12

| | | |
|-----------|--------------------------------------|------|
| August | Aspen Catering Equipment | 5869 |
| | Lynham - Mixer Taps | 53 |
| September | Taunton Timber Materials | 26 |
| | Gray Electrical - Electrical Work | 1090 |
| | Aspen Catering Equipment | 5869 |
| | Stewart Plumbing | 568 |
| | Lynham - Steel, Silicone, etc | 57 |
| | Howden Joinery - Cupboards, etc | 1426 |
| October | Aspen Dishwasher Racks | 35 |
| | Hicks Paint | 13 |
| | Fridge | 249 |
| | Aspen Baskets, chopping Boards, Sign | 59 |
| | C & P Stainless Steel Fitments | 1186 |

2012/13

| | | |
|----------|---|------|
| January | Howdens - Kitchen Shelving | 75 |
| March | Aspen - Hot Cupboard and Microwave Oven | 1467 |
| November | Heathfield Hall - Tea Boiler, Plumbing, etc | 1429 |

2013/14

| | | |
|----------|---|------|
| May | Quantock Interiors - Suspended Ceiling | |
| | Schofield Room | 1559 |
| | J A Bell - Flooring, Schofield Room | 2875 |
| October | Heathcoats - Curtain Material - Schofield Room | 494 |
| December | Howdens Joinery - Store Cupboards Heathfield Hall | 193 |

2014/15

| | | |
|-----------|----------------------|--------------|
| January | Second Chair Trolley | 95 |
| | | <u>5216</u> |
| Feb/March | Disabled Toilet | <u>5010</u> |
| | | <u>10226</u> |
| | | 29697 |

2015/16

| | | |
|---------------------------|--|-------------|
| September | Fencing | 1261 |
| December to March 2016 | Roof covering, flooring and lights to Walkway joining Heathfield Hall and Main Kitchen | <u>4118</u> |
| | | <u>5379</u> |
| | | 35076 |

2016/17

| | | |
|---------|------------------------------|-------------|
| October | 40 Chairs for Schofield Room | <u>2070</u> |
| | | 37146 |

2017/18

| | | |
|--|--------------------------|-------------|
| | New Chairs for Main Hall | <u>4737</u> |
| | | 41883 |

| | | | |
|----------------|-------------------------------------|-------------------|-------------------|
| 2018/19 | New windows | 8626 | |
| | Floor tiles | 1562 | |
| | Screen walls and doors | 24919 | |
| | Toilet refurbishment | 49949 | |
| | Curtains | 6308 | |
| | Blinds | 1199 | |
| | | <u> </u> | <u>92563</u> |
| 2019/20 | | | |
| | Curtains | 1296 | |
| | Projector | 425 | |
| | Tables (10) | 908 | |
| | Trolley | 219 | |
| | Mobile Trolley | 119 | |
| | | <u> </u> | <u>2967</u> |
| 2020/21 | | | |
| | New Sound System | 7680 | |
| | | <u> </u> | <u>7680</u> |
| 2021/22 | | | |
| | New Intruder Alarm System | 2865 | |
| | Lock Cylinders for New Alarm System | 306 | |
| | Additional Key Fobs for New Alarm | 144 | |
| | New Dishwasher | 2255 | |
| | | <u> </u> | <u>5570</u> |
| 2022/23 | | | |
| | Drayton Wiser System | 914 | |
| | | <u> </u> | <u>914</u> |
| 2023/24 | | | |
| | Projector | 550 | |
| | | <u> </u> | <u>550</u> |
| | | | <u> </u> |
| | | | <u>152127</u> |