

# WEST MONKTON VILLAGE HALL

*Registered Charity No. L2/304670/1*

## ACCOUNTS

### YEAR TO 31ST MARCH 2024

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**WEST MONKTON VILLAGE HALL  
ANNUAL REPORT FOR THE YEAR TO 31ST MARCH 2024**

West Monkton Village Hall, Monkton Heathfield, Taunton, Somerset, is a charity registered with the Charity Commissioners (L2/304670/1) and constituted by a scheme dated 4th December 1980.

The charity is administered by a management committee comprising:-

Acting Chairman	Mr Raymond Tully
Secretary	Vacant
Treasurer	David Bell
Booking Officer (Honorary Position)	Ian Pitchfork
Hall Manager (Honorary Position)	Ian Pitchfork

All members are as given on page 3

Appointments to the Committee during the year:- Ian Pitchfork

Retirements during the year:- None

The Honorary Members are NOT Trustees. Independent Trustees are elected at the Annual General Meeting and can be co-opted during the year at a Management Committee Meeting. The other Trustees are appointed as representatives of the Users of the Hall. Tony Raymond is an Organisation Representative who may occasionally attend Committee Meetings but has declined to become a Trustee so he does not have a vote.

Kim Cooper remains our appointed cleaner and Simon Cooper attends once a week to polish all the floor areas. David Bell our Treasurer, who is self-employed, has kept books and records during the year from which the accounts have been prepared. Honoraria has been paid to the Honorary Members of our Committee, as detailed on page 3, as a token of our appreciation of their continued support during the year.

The Bankers are Lloyds Bank Plc, Taunton.

The object of the Charity is the provision and maintenance of a Village Hall for the use of the inhabitants of the parish of West Monkton with the object of improving the conditions of life for the said inhabitants. The aim of the Committee is to provide first class facilities at an affordable cost. The Charity continues to work for the public good and provide facilities for a diverse range of activities and organisations. Activities include:- Pilates and fitness classes, Badminton, Drama, Circus Skills and Table Tennis. Organisations include WI, Brownies, Photography Group, Hardy Plant Society, SW Orchids, Model Railway, Art Group, Model Trams.

We had a slow start to the year but with the new booking system in place since January 2023 we have seen an increase in local bookings for birthday parties and baby showers all helping to turn into surplus.

The financial year ended with the Receipts and Payments Account for the year showing a operating cash surplus of £8626 compared to deficit of £4027 in the previous year as follows:-

	<u>31.3.2024</u>	<u>31.3.2023</u>
1. Operating Cash Surplus for the Year		
Village Hall Account Page 5	7198	(6198)
Fundraising Page 9	1428	2171
	<u>8626</u>	<u>(4027)</u>
2. Exceptional Expenditure during the Year		
Village Hall Page 7		
Cost of major additions (Note 1)	0	0
Cost of major replacements (Note 2)	0	0
New Equipment (Note 3)	550	1875
	<u>550</u>	<u>1875</u>
Heathfield Hall, Kitchen and Schofield Room Refurbishment Account (Page 10)		
Cost of major additions and replacements during the year	<u>0</u>	<u>0</u>
	<u>550</u>	<u>1875</u>
Net Cash Surplus/(Loss)	8076	(5902)
Cash Funds at the beginning of the year	<u>51412</u>	<u>57314</u>
Cash Funds at the end of the year	<u>59488</u>	<u>51412</u>
3. Cash Funds represented by the following Bank Balances		
Village Hall Account (Page 6)	58034	50836
Heathfield Hall and Kitchen Refurbishment A/c (Page 8)	<u>1454</u>	<u>576</u>
Total Cash Funds at the end of the Year	<u>59488</u>	<u>51412</u>

#### 4. Notes to the Accounts

A surplus of £8076 (2023: deficit of £5902) was realised in such a year.

The Heathfield Hall and Kitchen Refurbishment Account, now renamed Fundraising Account, continues to improve its funds. The surplus for the year was £1428 (Page 6) with a cash balance of £1454 at the end of the year. The main income came from regular weekly Coffee Mornings . Total funds now raised stands at £94969. A great effort from all involved. Thank you.

**MANAGEMENT COMMITTEE MEMBERS**

Acting Chairman Mr Raymond Tully  
Secretary Vacant

**A. Honorary Positions**

Booking Officer Ian Pitchfork  
Hall Manager Ian Pitchfork  
Security Officer Mr Martin Ellis

**B. Independent Elected Members**

Mr Ian Frearson  
Mr Colin Ayres

**C. Representatives of Organisations in the Village**

West Monkton Evening Badminton Vacant  
West Monkton Evening WI Mrs Iris Pigott  
Monkton Players Mr Tony Barratt  
St. Augustine’s Church Mr John Roynon  
West Monkton Parish Council Mr Raymond Tully  
Phoenix Camera Club Mr Tony Raymond

**D. Self Employed Member**

Treasurer Mr David Bell

**Note:-** Mr Raymond and Mr Ayres may attend committee meetings but both have declined to become a trustee. They do not have a vote.

The Honorary Positions are held by dedicated officers of our committee who are paid a small honoraria each year.

This report was approved by the board on.....  
and signed on their behalf by:

.....  
Raymond Tully (Chair)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
OF WEST MONKTON VILLAGE HALL**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024 which are set out on pages 5 to 11.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;  
or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Mrs M Hutchings  
Apsleys  
Chartered Accountants**

**21 Bampton Street  
Tiverton  
Devon  
EX16 6AA**

**Date:**

**WEST MONKTON VILLAGE HALL****RECEIPTS AND PAYMENTS ACCOUNT YEAR TO 31ST MARCH 2024**

<b>INCOME RECEIPTS</b>	<b>2024</b>	<b>2023</b>
Trading Activities		
Hire of Hall	41195	29028
Retention from deposits	0	0
Grants and donations		
Grants	0	0
Donations	250	236
<b>TOTAL RECEIPTS</b>	<b>41445</b>	<b>29264</b>
<b>PAYMENTS</b>		
Buildings and Grounds		
Water Rates	638	429
Gas	2388	3093
Electricity	3123	2680
Insurance	2279	2150
Repairs, Renewals and Certification (including redecorating)	9680	7441
Car Park Rent	177	177
Cleaning & Refuse	12271	14915
	<u>30556</u>	<u>30885</u>
Administration		
Postage, Stationery, Printing	69	172
Telephone	909	1360
Honoraria	1424	1424
Performing Rights	636	139
Independent examination Fee (See note)	1116	1056
Sundries (Including Licences)	691	426
	<u>4845</u>	<u>4577</u>
<b>TOTAL PAYMENTS</b>	<b>35401</b>	<b>35462</b>
<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>	<b>6044</b>	<b>(6198)</b>
<b>Add Interest Received</b>		
Lloyds	1154	0
<b>Excess of Receipts Over Payments For the Year (Page 6)</b>	<b>7198</b>	<b>(6198)</b>

**Note:** The fee for preparing and examining these accounts will be approximately £1100 including VAT (2022/23 £1050) and will be paid after 31st March 2024 hence it will appear in next year's Receipts and Payments Account.

**WEST MONKTON VILLAGE HALL**  
**STATEMENT OF ASSETS AND LIABILITIES AT 31ST MARCH 2024**

	<b>2024</b>	<b>2023</b>
<b>ASSETS</b>		
Major additions (page 7 Note 1)	13296	13296
New Equipment (page 7 Note 3)	<u>15214</u>	<u>15214</u>
	28510	28510
<b>MONETARY ASSETS</b>		
Lloyds Current Account	28234	21203
<b>Lloyds Fixed Term Deposit</b>	<u>30000</u>	<u>30000</u>
	58234	51203
<b>Less deposits received</b>		
In advance	<u>(200)</u>	<u>(367)</u>
	58034	50836
	<u>86544</u>	<u>79346</u>
<b>GENERAL RESERVE</b>		
Opening Balance	79346	84870
<b>Add Excess of Receipts over Payments</b> (Page 5)	<u>7198</u>	<u>(6198)</u>
	86544	78672
<b>Less Equipment written off</b>	0	(240)
<b>Add Payments by Fundraising (page 9)</b>		
Dryton Wiser System	0	914
Fundraising paid to Main Hall bank account	0	0
New Intruder Alarm System	0	0
Lock Cylinders for New Alarm System	0	0
Additional Key Fobs for New Alarm	0	0
New Dishwasher	<u>0</u>	<u>0</u>
	0	914
	<u>86544</u>	<u>79346</u>

**WEST MONKTON VILLAGE HALL  
YEAR TO 31ST MARCH 2024**

**NOTES TO THE ACCOUNTS**

	<b>31.3.2024</b>	<b>31.3.2023</b>
<b>Note 1 Cost of Major Additions</b>		
<u>Previous Years</u>		
Brought forward	13296	13296
<b>This Year</b>	0	0
	<b>13296</b>	<b>13296</b>
<b>Note 2 Cost of Major Replacements</b>	Nil	Nil
<b>Note 3. Cost of New Equipment</b>		
<b>Previous Years Brought forward</b>	15214	14540
<u>This Year</u>		
Drayton Wiser System	0	914
New Intruder Alarm System	0	0
Lock Cylinders for New Alarm System	0	0
Additional Key Fobs for New Alarm	0	0
New Dishwasher	0	0
<b><u>Wrote off</u></b>		
Website	0	(50)
Floor Steam Cleaner	0	(190)
	<b>15214</b>	<b>15214</b>

**WEST MONKTON VILLAGE HALL  
HEATHFIELD HALL AND KITCHEN REFURBISHMENT ACCOUNT  
STATEMENT OF ASSETS AND LIABILITIES AT 31ST MARCH 2024**

	<b>31st March 2024</b>	<b>31st March 2023</b>
<b>Assets</b>		
Heathfield Hall		
Cost to Date	222786	222786
<b>Less Grants Received</b>		
Taunton Borough Council	70000	70000
West Monkton Parish Council	50000	50000
Other Grants	20466	20466
	<u>140466</u>	<u>140466</u>
	82320	82320
Village Hall Refurbishment		
Cost to Date (Page 11)	<u>152127</u>	<u>151577</u>
<b>Less Grants Received</b>		
Awards for All	10000	10000
West Monkton Parish Council	4000	4000
Garfield Weston	1500	1500
Somerset County Council		
Dishwasher	1500	1500
Bernard Sunley Trust	1000	1000
Taunton Deane Borough Council	92563	92563
	<u>110563</u>	<u>110563</u>
	41564	41014
	123884	123334
<b>Fundraising Surplus</b>		
<b>Cash with Lloyds TSB</b>		
<b>Account No. 3278362 (page 9)</b>	1454	576
	<u>125338</u>	<u>123910</u>
<b>Net Assets at 31st March 2024</b>	<u>125338</u>	<u>123910</u>
<b>Funded as Follows</b>		
<b>Capital Account</b>		
Contribution by Village Hall Funds		
General Reserve		
Brought Forward	30369	31330
Payment for new Sound System	<u>0</u>	<u>0</u>
	30369	31330
<b>Less Repaid to Village Hall Funds</b>		
Payments for Dishwasher Instalation and		
Electricity Supply	0	961
New Projector	0	0
Donation for equipment hire	<u>0</u>	<u>0</u>
	30369	30369
Fundraising to 31st March 2024		
See (Page 9)	<u>94969</u>	<u>93541</u>
	<u>125338</u>	<u>123910</u>

**Important Note** - The cost of the Main Village Hall and how it was paid for by village funds, grants, etc has still to be established and added to this account in order to present a full Statement of assets and liabilities position.

**WEST MONKTON VILLAGE HALL  
HEATHFIELD HALL AND KITCHEN  
REFURBISHMENT ACCOUNT**

**FUNDRAISING RECEIPTS AND PAYMENTS ACCOUNT  
YEAR TO 31ST MARCH 2024**

	<b>31st March 2024</b>	<b>31st March 2023</b>
<b>Fundraising Receipts</b>		
Coffee Mornings	1228	1718
Quiz	0	453
Soup and Pudd	<u>200</u>	<u>0</u>
<b>Net Income from Fundraising Year to 31st March 2024</b>	1428	2171
<b>Add Accumulated Fundraising to 1st April 2023</b>	<u>93541</u>	<u>91370</u>
<b>Accumulated Fundraising to 31st March 2024 (Page 8)</b>	<u>94969</u>	<u>93541</u>
<b>Reconciliation with Bank Account</b>		
Cash Funds at 1st April 2023	576	280
<b>Add Fundraising for this year</b>	<u>1428</u>	<u>2171</u>
	2004	2451
<b>Less Payments for Main Hall</b>		
Fundraising	0	0
<b>Cost of</b>		
Drayton Wiser System	0	914
Instalation of New Dishwasher	0	390
Electricity Supply to New Dishwasher	0	571
New Projector	<u>550</u>	<u>0</u>
	550	1875
<b>Cash Funds at 31st March 2024 (Page 8)</b>	<u><u>1454</u></u>	<u><u>576</u></u>

**WEST MONKTON VILLAGE HALL  
HEATHFIELD HALL, MAIN HALL KITCHEN AND SCHOFIELD ROOM  
REFURBISHMENT ACCOUNT COST TO DATE  
YEAR TO 31ST MARCH 2024**

**2011/12**

August	Aspen Catering Equipment	5869
	Lynham - Mixer Taps	53

September	Taunton Timber Materials	26
	Gray Electrical - Electrical Work	1090
	Aspen Catering Equipment	5869
	Stewart Plumbing	568
	Lynham - Steel, Silicone, etc	57
	Howden Joinery - Cupboards, etc	1426

October	Aspen Dishwasher Racks	35
	Hicks Paint	13
	Fridge	249
	Aspen Baskets, chopping Boards, Sign	59
	C & P Stainless Steel Fitments	1186

**2012/13**

January	Howdens - Kitchen Shelving	75
March	Aspen - Hot Cupboard and Microwave Oven	1467
November	Heathfield Hall - Tea Boiler, Plumbing, etc	1429

**2013/14**

May	Quantock Interiors - Suspended Ceiling	
	Schofield Room	1559
	J A Bell - Flooring, Schofield Room	2875
October	Heathcoats - Curtain Material - Schofield Room	494
December	Howdens Joinery - Store Cupboards Heathfield Hall	193

**2014/15**

January	Second Chair Trolley	95
		<u>5216</u>
Feb/March	Disabled Toilet	5010
		<u>10226</u>
		29697

**2015/16**

September	Fencing	1261
December to March 2016	Roof covering, flooring and lights to Walkway joining Heathfield Hall and Main Kitchen	4118
		<u>5379</u>
		35076

**2016/17**

October	40 Chairs for Schofield Room	2070
		<u>37146</u>

**2017/18**

	New Chairs for Main Hall	4737
		<u>41883</u>

<b>2018/19</b>	New windows	8626	
	Floor tiles	1562	
	Screen walls and doors	24919	
	Toilet refurbishment	49949	
	Curtains	6308	
	Blinds	1199	
		<u>          </u>	<u>92563</u>
<b>2019/20</b>			
	Curtains	1296	
	Projector	425	
	Tables (10)	908	
	Trolley	219	
	Mobile Trolley	119	
		<u>          </u>	<u>2967</u>
<b>2020/21</b>			
	New Sound System	7680	
		<u>          </u>	<u>7680</u>
<b>2021/22</b>			
	New Intruder Alarm System	2865	
	Lock Cylinders for New Alarm System	306	
	Additional Key Fobs for New Alarm	144	
	New Dishwasher	2255	
		<u>          </u>	<u>5570</u>
<b>2022/23</b>			
	Drayton Wiser System	914	
		<u>          </u>	<u>914</u>
<b>2023/24</b>			
	Projector	550	
		<u>          </u>	<u>550</u>
			<u>152127</u>