

# WEST MONKTON VILLAGE HALL

*Registered Charity No. L2/304670/1*

## ACCOUNTS

### YEAR TO 31ST MARCH 2023

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**WEST MONKTON VILLAGE HALL**  
**ANNUAL REPORT FOR THE YEAR TO 31ST MARCH 2023**

West Monkton Village Hall, Monkton Heathfield, Taunton, Somerset, is a charity registered with the Charity Commissioners (L2/304670/1) and constituted by a scheme dated 4th December 1980.

The charity is administered by a management committee comprising:-

Acting Chairman	Joyce Keyte (Stepped Down December 2022)
Acting Chairman	Mr Raymond Tully (Appointed December 2022)
Vice Chairman	Colin Bentley (Stepped down December 2022)
Secretary	Joyce Keyte (Stepped Down December 2022)
Treasurer	David Bell
Booking Officer (Honorary Position)	Lyn Batt (Stepped Down November 2022)
Booking Officer (Honorary Position)	Ian Pitchfork (Appointed November 2022)
Hall Manager (Honorary Position)	Lyn Batt (Stepped Down November 2022)
	Ian Pitchfork (Appointed November 2022)

All members are as given on page 3

Appointments to the Committee during the year:- Ian Pitchfork

Retirements during the year:- Joyce Keyte, Colin Bentley, Lyn Batt

The Honorary Members are NOT Trustees. Independent Trustees are elected at the Annual General Meeting and can be co-opted during the year at a Management Committee Meeting. The other Trustees are appointed as representatives of the Users of the Hall. Tony Raymond is an Organisation Representative who may occasionally attend Committee Meetings but has declined to become a Trustee so he does not have a vote.

Kim Cooper remains our appointed cleaner and Simon Cooper attends once a week to polish all the floor areas. David Bell our Treasurer, who is self-employed, has kept books and records during the year from which the accounts have been prepared. Honoraria has been paid to the Honorary Members of our Committee, as detailed on page 3, as a token of our appreciation of their continued support during the year.

The Bankers are Lloyds Bank Plc, Taunton.

The object of the Charity is the provision and maintenance of a Village Hall for the use of the inhabitants of the parish of West Monkton with the object of improving the conditions of life for the said inhabitants. The aim of the Committee is to provide first class facilities at an affordable cost. The Charity continues to work for the public good and provide facilities for a diverse range of activities and organisations. Activities include:- Drama, Badminton, Dancing, and fitness classes. Organisations include a WI, Brownies, Photography Group, Model Boat Club, Blood Donations, Weekly Coffee Morning, Hardy Plant Society Model Railways, Art Group and Slimming World.

The financial year ended with the Receipts and Payments Account for the year showing a deficit of £4027 compared to surplus £5217 in the previous year as follows:-

	<u>31.3.2023</u>	<u>31.3.2022</u>
1. Operating Cash Surplus for the Year		
Village Hall Account Page 5	(6198)	4478
Fundraising Page 9	2171	739
	<u>(4027)</u>	<u>5217</u>
2. Exceptional Expenditure during the Year		
Village Hall Page 7		
Cost of major additions (Note 1)	0	0
Cost of major replacements (Note 2)	0	0
New Equipment (Note 3)	1875	5570
	1875	5570
Heathfield Hall, Kitchen and Schofield Room Refurbishment Account (Page 10 )		
Cost of major additions and replacements during the year	<u>0</u>	<u>0</u>
	<u>1875</u>	<u>5570</u>
Net Cash Surplus/(Loss)	(5902)	(353)
Cash Funds at the beginning of the year	<u>57314</u>	<u>57667</u>
Cash Funds at the end of the year	<u>51412</u>	<u>57314</u>
3. Cash Funds represented by the following Bank Balances		
Village Hall Account (Page 6)	50836	57034
Heathfield Hall and Kitchen Refurbishment A/c (Page 8)	<u>576</u>	<u>280</u>
Total Cash Funds at the end of the Year	<u>51412</u>	<u>57314</u>

#### 4. Notes to the Accounts

A deficit of £4027 (2022: £353) was realised in such a difficult year.

The Heathfield Hall and Kitchen Refurbishment Account, now renamed Fundraising Account, continues to improve its funds. The surplus for the year was £2171 (Page 9) with a cash balance of £2451 at the end of the year. The main income came from regular weekly Coffee Mornings . Total funds now raised stands at £93541. A great effort from all involved. Thank you.

**MANAGEMENT COMMITTEE MEMBERS**

Acting Chairman	Mrs Joyce Keyte (Stepped Down December 2022)
Acting Chairman	Mr Raymond Tully (Appointed December 2022)
Vice Chairman	Mr Colin Bentley (Stepped Down December 2022)
Secretary	Mrs Joyce Keyte (Stepped Down December 2022)

**A. Honorary Positions**

Booking Officer	Mrs Lyn Batt (Stepped Down November 2022)
Booking Officer	Ian Pitchfork (Appointed November 2022)
Hall Manager	Mrs Lyn Batt (Stepped Down November 2022)
Hall Manager	Ian Pitchfork (Appointed November 2022)
Security Officer	Mr Martin Ellis

**B. Independent Elected Members**

Mrs Joyce Keyte (Stepped Down December 2022)  
Mr Colin Bentley (Stepped Down December 2022)  
Mr Ian Frearson  
Mr Colin Ayres

**C. Representatives of Organisations in the Village**

West Monkton Evening Badminton	Vacant
West Monkton Evening WI	Mrs Iris Pigott
Monkton Players	Mr Tony Barratt
St. Augustine’s Church	Mr John Roynon
West Monkton Parish Council	Mr Raymond Tully
Phoenix Camera Club	Mr Tony Raymond

**D. Self Employed Member**

Treasurer	Mr David Bell
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**Note:-** Mr Raymond and Mr Ayres may attend committee meetings but both have declined to become a trustee. They do not have a vote.

The Honorary Positions are held by dedicated officers of our committee who are paid a small honoraria each year.

This report was approved by the board on.....

and signed on their behalf by:

.....  
Raymond Tully (Chair)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
OF WEST MONKTON VILLAGE HALL**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2023 which are set out on pages 5 to 11.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;  
or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Mrs M Hutchings  
Apsleys  
Chartered Accountants**

**21 Bampton Street  
Tiverton  
Devon  
EX16 6AA**

**Date:**

**WEST MONKTON VILLAGE HALL****RECEIPTS AND PAYMENTS ACCOUNT YEAR TO 31ST MARCH 2023**

<b>INCOME RECEIPTS</b>	<b>2023</b>	<b>2022</b>
Trading Activities		
Hire of Hall	29028	18750
Retention from deposits	0	0
Grants and donations		
Grants	0	11852
Donations	236	20
<b>TOTAL RECEIPTS</b>	<b>29264</b>	<b>30622</b>
<b>PAYMENTS</b>		
Buildings and Grounds		
Water Rates	429	(781)
Gas	3093	1283
Electricity	2680	1607
Insurance	2150	1893
Repairs, Renewals and Certification (including redecorating)	7441	5816
Car Park Rent	177	177
Cleaning & Refuse	14915	12096
	<u>30885</u>	<u>22091</u>
Administration		
Postage, Stationery, Printing	172	246
Telephone	1360	581
Honoraria	1424	1235
Performing Rights	139	772
Independent examination Fee (See note))	1056	1056
Sundries (Including Licences)	426	163
	<u>4577</u>	<u>4053</u>
<b>TOTAL PAYMENTS</b>	<b>35462</b>	<b>26144</b>
<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>	<b>(6,198)</b>	<b>4478</b>
<b>Add Interest Received</b>		
Lloyds	0	0
<b>Excess of Receipts Over Payments For the Year (Page 6)</b>	<b>(6,198)</b>	<b>4478</b>

**Note:** The fee for preparing and examining these accounts will be approximately £1050 including VAT (2021/22 £1056) and will be paid after 31st March 2023 hence it will appear in next year's Receipts and Payments Account.

**WEST MONKTON VILLAGE HALL  
STATEMENT OF ASSETS AND LIABILITIES AT 31ST MARCH 2023**

	<b>2023</b>	<b>2022</b>
<b>ASSETS</b>		
Major additions (page 7 Note 1)	13296	13296
New Equipment (page 7 Note 3)	<u>15214</u>	<u>14540</u>
	28510	27836
<b>MONETARY ASSETS</b>		
Lloyds Current Account	21203	57084
<b>Lloyds Fixed Term Deposit</b>	<u>30000</u>	<u>0</u>
	51203	57084
<b>Less deposits received</b>		
In advance	<u>(367)</u>	<u>(50)</u>
	50836	57034
	<u>79346</u>	<u>84870</u>
<b>GENERAL RESERVE</b>		
Opening Balance	84870	74822
<b>Add Excess of Receipts over Payments</b> (Page 5)	<u>(6,198)</u>	<u>4478</u>
	78672	79300
<b>Less Equipment written off</b>	(240)	0
<b>Add Payments by Fundraising (page 9)</b>		
Dryton Wiser System	914	0
Fundraising paid to Main Hall bank account	0	0
New Intruder Alarm System	0	2865
Lock Cylinders for New Alarm System	0	306
Additional Key Fobs for New Alarm	0	144
New Dishwasher	<u>0</u>	<u>2255</u>
	914	5570
	<u>79346</u>	<u>84870</u>

**WEST MONKTON VILLAGE HALL  
YEAR TO 31ST MARCH 2023**

**NOTES TO THE ACCOUNTS**

	<b>31.3.2023</b>	<b>31.3.2022</b>
<b>Note 1 Cost of Major Additions</b>		
<u>Previous Years</u>		
Brought forward	13296	13296
<b>This Year</b>	0	0
	<b>13296</b>	<b>13296</b>
<b>Note 2 Cost of Major Replacements</b>	Nil	Nil
<b>Note 3. Cost of New Equipment</b>		
<b>Previous Years Brought forward</b>	14540	8970
<u>This Year</u>		
Drayton Wiser System	914	
New Intruder Alarm System	0	2865
Lock Cylinders for New Alarm System	0	306
Additional Key Fobs for New Alarm	0	144
New Dishwasher	0	2255
<b><u>Wrote off</u></b>		
Website	(50)	0
Floor Steam Cleaner	(190)	0
	<b>15214</b>	<b>14540</b>

**WEST MONKTON VILLAGE HALL  
HEATHFIELD HALL AND KITCHEN REFURBISHMENT ACCOUNT  
STATEMENT OF ASSETS AND LIABILITIES AT 31ST MARCH 2023**

	<b>31st March 2023</b>	<b>31st March 2022</b>
<b>Assets</b>		
Heathfield Hall		
Cost to Date	222786	222786
<b>Less Grants Received</b>		
Taunton Borough Council	70000	70000
West Monkton Parish Council	50000	50000
Other Grants	<u>20466</u>	<u>20466</u>
	<u>140466</u>	<u>140466</u>
	82320	82320
Village Hall Refurbishment		
Cost to Date (Page 11)	<u>151577</u>	<u>150663</u>
<b>Less Grants Received</b>		
Awards for All	10000	10000
West Monkton Parish Council	4000	4000
Garfield Weston	1500	1500
Somerset County Council		
Dishwasher	1500	1500
Bernard Sunley Trust	1000	1000
Taunton Deane Borough Council	<u>92563</u>	<u>92563</u>
	<u>110563</u>	<u>110563</u>
	<u>41014</u>	<u>40100</u>
	123334	122420
<b>Fundraising Surplus</b>		
<b>Cash with Lloyds TSB</b>		
Account No. 3278362 (page 9)	576	280
	<u>123910</u>	<u>122700</u>
<b>Net Assets at 31st March 2023</b>		
<b>Funded as Follows</b>		
<b>Capital Account</b>		
Contribution by Village Hall Funds		
General Reserve		
Brought Forward	31330	31330
Payment for new Sound System	<u>0</u>	<u>0</u>
	31330	31330
<b>Less Repaid to Village Hall Funds</b>		
Payments for Dishwasher Instalation and		
Electricity Supply	961	0
Donation to Main Hall	0	0
Donation for equipment hire	<u>0</u>	<u>0</u>
	30369	31330
Fundraising to 31st March 2023		
See (Page 9)	<u>93541</u>	<u>91370</u>
	<u>123910</u>	<u>122700</u>

**Important Note** - The cost of the Main Village Hall and how it was paid for by village funds, grants, etc has still to be established and added to this account in order to present a full Statement of assets and liabilities position.

**WEST MONKTON VILLAGE HALL  
HEATHFIELD HALL AND KITCHEN  
REFURBISHMENT ACCOUNT**

**FUNDRAISING RECEIPTS AND PAYMENTS ACCOUNT  
YEAR TO 31ST MARCH 2023**

	<b>31st March 2023</b>	<b>31st March 2022</b>
<b>Fundraising Receipts</b>		
Coffee Mornings	1718	739
Quiz	453	0
Miscellaneous	<u>0</u>	<u>0</u>
<b>Net Income from Fundraising Year to 31st March 2023</b>	<b>2171</b>	<b>739</b>
<b>Add Accumulated Fundraising to 1st April 2022</b>	<b>91370</b>	<b>90631</b>
	<u>                    </u>	<u>                    </u>
<b>Accumulated Fundraising to 31st March 2023 (Page 8)</b>	<b>93541</b>	<b>91370</b>
	<u>                    </u>	<u>                    </u>
<b>Reconciliation with Bank Account</b>		
Cash Funds at 1st April 2022	280	5111
<b>Add Fundraising for this year</b>	<b>2171</b>	<b>739</b>
	<u>2451</u>	<u>5850</u>
<b>Less Payments for Main Hall</b>		
Fundraising	0	0
<b>Cost of</b>		
Drayton Wiser System	914	
Instalation of New Dishwasher	390	
Electricity Supply to New Dishwasher	571	
New Intruder Alarm System	0	2865
Lock Cylinders for New Alarm System	0	306
Additional Key Fobs for New Alarm	0	144
New Dishwasher	0	<u>2255</u>
	<u>1875</u>	<u>5570</u>
<b>Cash Funds at 31st March 2023 (Page 8)</b>	<b><u>576</u></b>	<b><u>280</u></b>

**WEST MONKTON VILLAGE HALL  
HEATHFIELD HALL, MAIN HALL KITCHEN AND SCHOFIELD ROOM  
REFURBISHMENT ACCOUNT COST TO DATE  
YEAR TO 31ST MARCH 2023**

**2011/12**

August	Aspen Catering Equipment	5869
	Lynham - Mixer Taps	53
September	Taunton Timber Materials	26
	Gray Electrical - Electrical Work	1090
	Aspen Catering Equipment	5869
	Stewart Plumbing	568
	Lynham - Steel, Silicone, etc	57
	Howden Joinery - Cupboards, etc	1426
October	Aspen Dishwasher Racks	35
	Hicks Paint	13
	Fridge	249
	Aspen Baskets, chopping Boards, Sign	59
	C & P Stainless Steel Fitments	1186

**2012/13**

January	Howdens - Kitchen Shelving	75
March	Aspen - Hot Cupboard and Microwave Oven	1467
November	Heathfield Hall - Tea Boiler, Plumbing, etc	1429

**2013/14**

May	Quantock Interiors - Suspended Ceiling Schofield Room	1559
	J A Bell - Flooring, Schofield Room	2875
October	Heathcoats - Curtain Material - Schofield Room	494
December	Howdens Joinery - Store Cupboards Heathfield Hall	193

**2014/15**

January	Second Chair Trolley	95
		<u>5216</u>
Feb/March	Disabled Toilet	5010
		<u>10226</u>
		29697

**2015/16**

September	Fencing	1261
December to March 2016	Roof covering, flooring and lights to Walkway joining Heathfield Hall and Main Kitchen	4118
		<u>5379</u>
		35076

**2016/17**

October	40 Chairs for Schofield Room	2070
		<u>37146</u>

**2017/18**

	New Chairs for Main Hall	4737
		<u>41883</u>

<b>2018/19</b>	New windows	8626	
	Floor tiles	1562	
	Screen walls and doors	24919	
	Toilet refurbishment	49949	
	Curtains	6308	
	Blinds	1199	
		<u>1199</u>	<u>92563</u>
<b>2019/20</b>			
	Curtains	1296	
	Projector	425	
	Tables (10)	908	
	Trolley	219	
	Mobile Trolley	119	
		<u>119</u>	<u>2967</u>
<b>2020/21</b>			
	New Sound System	7680	
		<u>7680</u>	<u>7680</u>
<b>2021/22</b>			
	New Intruder Alarm System	2865	
	Lock Cylinders for New Alarm System	306	
	Additional Key Fobs for New Alarm	144	
	New Dishwasher	2255	
		<u>2255</u>	<u>5570</u>
<b>2022/23</b>			
	Drayton Wiser System	914	
		<u>914</u>	<u>914</u>
			<u>151577</u>

