



# Trustees' Annual Report for the period

	Period start date			Period end date		
	1	April	2020	31	March	2021
<b>From</b>				<b>To</b>		

## Section A Reference and administration details

**Charity name** The Conygre Trust

**Other names charity is known by**

**Registered charity number (if any)** 304658

**Charity's principal address** The Conygre Hall

North Road

Timsbury, Bath

**Postcode** BA2 0JQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Buchanan	Chair		Timsbury Theatre Group
2	David Collett	Secretary		Timsbury Parish Council
3	Mathew Bramley	Treasurer		Co-opted
4	Amanda Stonier			Elected at AGM
5	K C Bradley			Co-opted
6	Christine Bateman			Timsbury Parish Council
7	Martin Kendall			Timsbury Cricket Club
8	John Gardner			Timsbury Short Mat Bowls Club
9	Kelvin Hancock			Timsbury Athletic FC
10	Nicola Carroll			Timsbury WI
11	Sheila Matthews			Timsbury Natural History Society
12	Jan Merchant			Elected at AGM
13	Ray Merchant			Timsbury Gardening Club
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Timsbury Parish Council – Custodian Trustee	

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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Unincorporated Trust
Trustee selection methods (eg. appointed by, elected by)	Appointment by Parish Council (2), Election at AGM (2), Nominated by various village organisations (remainder). The Trust Deed also allows for the co-option of up to 3 trustees.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

Provision of a village hall and recreation ground to improve the conditions of life for the inhabitants of the surrounding area.
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Management of the Conygre Hall and Timsbury Recreation Field involves Trustees, employees, contractors and volunteers working to manage, maintain and improve the spaces, facilities and equipment which public bodies, groups and individuals can hire.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

I can confirm that Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

The Conygre Trust does not make grants.

Our Honorary Hall Manager, Jeff Sluggett, sadly died in December 2020. His massive contribution as a volunteer over a number of years has put the hall in a sound financial position. Other volunteers took over some of his duties while the hall was in infrequent use during the periods of lockdown.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The year in question was seriously affected by the Covid pandemic, with a resultant severe drop in hall and recreation field bookings. However, we did take the opportunity to carry out some improvements to the hall such as redecorating the main hall, installing upgraded CCTV and some additional exterior lighting.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Reserves are held to cover potential large repair bills e.g. heating system failure, leaking roof.

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Rental of rooms in the hall, sports pitches and changing rooms. Occasional grants.

Expenditure is intended to improve the facilities and "usability" of the spaces to meet the charity's objects.

## Section F

## Other optional information

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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**



**Full name(s)**

Peter James Buchanan

**Position (eg Secretary, Chair, etc)**

Chair

**Date**

26th January 2022



**Registered charity number**  
**304658**

**The Conygre Trust**

**Accounts**

**31 March 2021**



**The Conygre Trust  
Report and accounts  
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## **The Conygre Trust Charity Information**

### **Chairman**

Peter Buchanan

### **Treasurer**

Mathew Bramley

### **Other Trustees**

Albert Eittle

(resigned)

Kelvin Hancock

Christine Bateman

John Gardner

Janet Merchant

David Collett

Sheila Matthews

Sue Langdon

(resigned)

Raymond Merchant

Mary-Anne Ansell

(resigned)

Nicola Carroll

(appointed 08 March 2021)

### **Independent Examiner**

Mr J L Battle FCCA MAAT

12 Spencer Drive

Midsomer Norton

Radstock

BA3 2DN

### **Charity Number**

304658

### **Operating address**

North Road

Timsbury

Bath

BA2 0JQ

**The Conygre Trust**

**Registered Charity Number:**

**304658**

**Independent examiner's report to the trustees of The Conygre Trust**

I report on the accounts of The Conygre Trust for the year ended 31st March 2021, which are set out on pages 3 to 5.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- a) examine the accounts under section 145 of the 2011 Act;
- b) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- c) to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- a) to keep accounting records in accordance with section 130 of the 2011 Act; and
- b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr J L Battle FCCA MAAT

Concept Accountancy & Business Services Limited

12 Spencer Drive

Midsomer Norton

Radstock

BA3 2DN

12 January 2022

**The Conygre Trust**  
**Receipts and payments accounts**  
**for the year ended 31 March 2021**

**Receipts and payments**

	Note	2021 Unrestricted £	2021 Restricted £	2021 Total £	2020 Unrestricted £
<b>Income from:</b>					
Charitable activities		39,765	3,530	43,295	53,449
Donations and legacies		-	-	-	-
Income from investments		44	-	44	94
<b>Total incoming resources</b>	<b>1</b>	<b><u>39,809</u></b>	<b><u>3,530</u></b>	<b><u>43,339</u></b>	<b><u>53,543</u></b>
<b>Expenditure on:</b>					
Charitable activities		31,338	3,530	34,868	41,321
<b>Total resources expended</b>	<b>2</b>	<b><u>31,338</u></b>	<b><u>3,530</u></b>	<b><u>34,868</u></b>	<b><u>41,321</u></b>
<b>Net incoming resources</b>		<b><u>8,471</u></b>	<b><u>-</u></b>	<b><u>8,471</u></b>	<b><u>12,222</u></b>
<b>Reconciliation of funds:</b>					
<b>Total funds brought forward</b>		<b>93,889</b>	<b>-</b>	<b>93,889</b>	<b>81,667</b>
<b>Total funds carried forward</b>		<b><u>102,360</u></b>	<b><u>-</u></b>	<b><u>102,360</u></b>	<b><u>93,889</u></b>
<b>Statement of assets and liabilities at the end of the period</b>					
<b>Cash funds</b>					
CCLA account				16,610	16,566
Natwest account				<u>85,750</u>	<u>77,323</u>
				<b><u>102,360</u></b>	<b><u>93,889</u></b>

**The Conygre Trust**  
**Notes to the Receipts and Payments accounts**  
**for the year ended 31 March 2021**

	2021	2021	2021	2020
	Unrestricted	Restricted	Unrestricted	Unrestricted
	£	£	£	£
<b>1    <u>Analysis of Incoming resources</u></b>				
<b><i>Charitable Activities</i></b>				
Hall Bookings	7,317	-	7,317	38,429
Cricket Club Lease	2,075	-	2,075	-
Snooker Club Rent	600	-	600	4,573
Water bill contribution from CC	-	-	-	217
Field Reimbursement from PC	7,663	-	7,663	7,073
Timsbury Ath Field and Changing Rooms	424	-	424	2,629
Norton Nomads Field and Changing Room	50	-	50	450
Bootcamp	20	-	20	78
Covid Grant	20,565	-	20,565	-
Furlough	-	3,530	3,530	-
Tennis Court Bookings	996	-	996	-
Paulton Rovers Netball	22	-	22	-
Somerset Morris	30	-	30	-
Expenses refund	3	-	3	-
<b><i>Total Incoming resources from charitable activities</i></b>	<b>39,765</b>	<b>3,530</b>	<b>43,295</b>	<b>53,449</b>
<b><i>Donations and legacies</i></b>				
Donations	-	-	-	-
<b><i>Total Incoming resources from donations and legacies</i></b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><i>Income from Investments</i></b>				
Bank Interest	44	-	44	94
<b><i>Total Incoming resources from Investments</i></b>	<b>44</b>	<b>-</b>	<b>44</b>	<b>94</b>
<b><i>Total Incoming resources</i></b>	<b>39,809</b>	<b>3,530</b>	<b>43,339</b>	<b>53,543</b>

**The Conygre Trust**  
**Notes to the Receipts and Payments accounts**  
**for the year ended 31 March 2021**

**2 Analysis of resources expended**

	<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>
	Unrestricted	Restricted	Unrestricted	Unrestricted
	£	£	£	£
<b><i>Payments relating directly to charitable activities</i></b>				
Electricity	1,398	-	1,398	2,658
Gas	580	-	580	2,744
Phone and internet	338	-	338	367
Wessex Water/Bristol Water	557	-	557	1,276
Main Insurance	2,292	-	2,292	2,161
Cleaning	2,590	3,530	6,120	6,181
Booking Officer	-	-	-	759
Booking Officer Expenses	-	-	-	78
Refuse Collection	1,760	-	1,760	1,760
Cleaning Materials/housekeeping	38	-	38	427
Window Cleaning	150	-	150	200
Fire Extinguisher Service	121	-	121	192
Refunds (inc special deposit)	279	-	279	-
BANES Licence Building Regs	180	-	180	180
PRS Licence	-	-	-	2,089
Advertising	49	-	49	288
Stamps/Stationery/Photocopying	23	-	23	10
Web Hosting	40	-	40	1,549
Contract Work	7,481	-	7,481	8,984
Sports Field Specific Works	500	-	500	-
Trustee expenses exc Jeff Sluggett	183	-	183	95
Expenses Jeff Sluggett as Hall Manager	-	-	-	1,836
Refreshments	-	-	-	103
Play Area Caretaking	818	-	818	781
Self Actioned Repairs	205	-	205	360
Contracted Repairs	2,421	-	2,421	5,345
Total refurbishments	8,328	-	8,328	817
CCTV Data Licence	35	-	35	35
Gifts	-	-	-	46
Tennis Court Registration	60	-	60	-
Supplies	522	-	522	-
Donation	300	-	300	-
Audit fee	90	-	90	-
<b><i>Total payments relating directly to charitable activities</i></b>	<b>31,338</b>	<b>3,530</b>	<b>34,868</b>	<b>41,321</b>

**Registered charity number**  
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**The Conygre Trust**  
**Receipts and payments accounts**  
**for the year ended 31 March 2021**

**Receipts and payments**

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