



# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	01	04	2020	<b>To</b>	31	03	2021

## Section A Reference and administration details

**Charity name** Alice Park Trust

**Other names charity is known by** Alice Park

**Registered charity number (if any)** 304650

**Charity's principal address**

Bath and North East Somerset Council  
 Guildhall  
 High Street  
 Bath  
**Postcode** BA1 5AW

### Names of the charity trustees who manage the charity

Bath & North East Somerset Council is the sole corporate trustee. This is administered through the Alice Park Trust sub-committee.

	Alice Park Trust sub-committee members	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cllr Rob Appleyard	Chair		
2	Cllr Paul Myers	Vice Chair		
3	Cllr Joanna Wright			
4	Graham Page		From 01/04/2020 to 16/02/2021	
5	Bill Shaw		From 06/01/2021	
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20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Trust Conveyance & Charity Commission Scheme dated 17 December 1973
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	The Council is the sole corporate Trustee. This is administered by the Alice Park Trust Sub-Committee. Members of the Sub-Committee are appointed by the Charitable Trust Board and Independent Members are appointed following an approved selection process consisting of a public advertisement and formal interview.

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>Terms of Reference for the Sub-Committee is available on the Council's public website.</p>
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## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The key object of the charity is that the Alice Park is to be used as a public park as a memorial to the wife of Herbert Montgomerie MacVicar of Batheaston.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The trustees, in making decisions surrounding the objectives and activities of the charity, have regard to the Charities Commission public benefit guidance when exercising any powers or duties to which the guidance is relevant.

The park was open for public access throughout the year, including use of the tennis courts and tea chalet, and has been suitably maintained. The cottage property was let and the income used in the upkeep of the Park.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

It has been a difficult year due to the Coronavirus pandemic for the Trust and that of the management committee who oversee the day to day running of Alice Park.

The APT Sub-Committee recognise the strong support it receives around finance, legal and governance which has enabled the committee to focus on maintaining the objectives of the park as a strong community asset.

There has been support to existing tenants and the creation of a new lease for the onsite cafe, and a soft approach to the development of a licensing process for commercial park users, although no major events have taken place.

The addition of a new skatepark is finally at completion, together with a collaboration with the All England Lawn Tennis Association to lease and completely refurbish the 6 tennis courts and to offer high quality facilities.

The committee is mindful of the high need to improve the children's play area and this work has started with a supportive survey project undertaken by a local play provider of the B&NES community.

The Park has continued to operate with strong focus on current Covid guidelines with the support of park users, and look forward to a less constrained 2021/22

I think fellow committee members for their invaluable contributions in such a difficult year.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

At present the charity does not operate at a surplus to allow itself to build up reserves. The contribution from Bath & North East Somerset Council meets the in-year operational deficit for the financial year.

Should the trust have reserves in future years then the use of reserves would be managed and approved by the Alice Park Trust Sub-Committee as per its Terms of Reference.

Reserves that are restricted would be held specifically for the required purpose and unrestricted reserves would be held for the general support of the Trust.

**Details of any funds materially in deficit**

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Alice Park was funded through incomes raised through the activities of the charity and from contribution made by Bath & North East Somerset council.


## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Rob Appleyard	
<b>Position (eg Secretary, Chair, etc)</b>	Chair	
<b>Date</b>	27/01/2022	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name Alice Park Trust	No (if any) 304650
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## Receipts and payments accounts

For the period from	Period start date 01/04/2020	To	Period end date 31/03/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Rental Incomes	17,905	-	-	17,905	14,701
Tennis Court Income	46	-	-	46	373
Events Income	1,905	-	-	1,905	220
Investment Income	-	51	-	51	134
Income - deficit subsidised by B&NES	21,402	-	-	21,402	29,192
Community Infrastructure Levy	-	-	-	-	43,200
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>41,258</b>	<b>51</b>	<b>-</b>	<b>41,309</b>	<b>87,820</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>41,258</b>	<b>51</b>	<b>-</b>	<b>41,309</b>	<b>87,820</b>
<b>A3 Payments</b>					
Grounds Maintenance SLA	11,258	51	-	11,309	10,871
Play Equipment SLA	8,574	-	-	8,574	8,406
Tree Management SLA	2,390	-	-	2,390	2,343
Public Convenience Maintenance	16,002	-	-	16,002	15,655
Other Property/Parks Maintenance	2,284	-	-	2,284	2,791
Other - Audit Fees	750	-	-	750	250
Other - Legal Fees	-	-	-	-	704
Pathways Project (partly CIL funded)	-	-	-	-	46,800
	-	-	-	-	-
<b>Sub total</b>	<b>41,258</b>	<b>51</b>	<b>-</b>	<b>41,309</b>	<b>87,820</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>41,258</b>	<b>51</b>	<b>-</b>	<b>41,309</b>	<b>87,820</b>
<b>Net of receipts/(payments)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	Majedie Investments plc ordinary 10p shares	Restricted	-	651
	COIF charities deposit account 951170001C - 32911/05	Restricted	-	897
	COIF charities special range 965060001C - 32911/04	Restricted	-	4,880
	COIF charities special range 115410001C	Restricted	-	11,843
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Land at Alice Park	Unrestricted	54,000	-
	Property - cottage one	Unrestricted	33,000	-
	Tea Chalet & Storage	Unrestricted	4,000	-
	Car Park	Unrestricted	2,500	-
	Toilets - Land & Buildings	Unrestricted	27,000	-
	Tennis Courts	Unrestricted	18,750	-
	Garden Shelter	Unrestricted	14,250	-
	Play Equipment	Unrestricted	17,893	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	

Signed by one or two trustees on behalf of all the trustees

<p style="margin: 0;">Signature</p>	<p style="margin: 0;">Print Name</p> <p style="margin: 0; border: 1px solid black; padding: 2px;">Rob Appleyard</p>	<p style="margin: 0;">Date of approval</p> <p style="margin: 0; border: 1px solid black; padding: 2px;">27/01/2022</p>
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## **The Alice Park Trust 2020/21 Accounts – Independent Examiner’s Report**

### **To confirm, I have:**

- examined the accounts under section 145 of the 2011 Charities Act.
- followed the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act.
- stated whether particular matters have come to my attention.

### **Basis of my examiner’s report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept for Alice Park and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations concerning any such matters.

The objective of the review was to provide reasonable assurance that the financial statements were accurate and free from material misstatement. Reasonable assurance is a high level of assurance, but it does not guarantee detection of a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually, or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of these financial statements.

### **Independent examiner’s statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements have not been met. Those such requirements were as follows:

- to keep accounting records in accordance with section 130 of the 2011 Charities Act, and;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Charities Act.

From my examination of the records, it is my opinion that I can provide reasonable assurance that the Alice Park Trust financial statements are free from material misstatement.

NOTE: During my examination and through my liaison with those responsible for the maintaining the accounts of the Alice Park Trust I concluded the following:

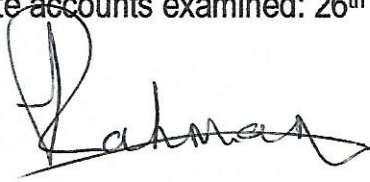
1. Alice Park Trust has a gross income of less than £250,000 and is therefore entitled to prepare the accounts on a "Receipts and Payments" basis. Correspondence with the Charity Commission received in January 2021 provided confirmation for the basis of preparation.
2. Any deficit at year end is funded from the Council's general fund, which is reflected as income in the Trust's accounts.

Independent Examiner: Tariq Rahman (Audit Manager, IT and Finance)

Address of Independent Examiner:

Audit West, Bath & North East Somerset Council, Guildhall, Bath, BA1 5AW

Date accounts examined: 26<sup>th</sup> November 2021

A handwritten signature in black ink, appearing to read 'Tariq Rahman', with a stylized flourish at the end.

Tariq Rahman

Audit Manager, Finance and IT