	Trustees' Annual Report for the period						
	From	Period start date			To	Period end date	
		01	January	2021		31	December

Section A Reference and administration details

Charity name	Spaxton Village Hall and Playing Field
Other names charity is known by	Spaxton Village Hall
Registered charity number (if any)	304633
Charity's principal address	High Street
	Spaxton
	Bridgwater
	Postcode TA5 1BS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Keith Bellinger			Cricket club
2	Kim Bellinger	Bookings Secretary		Elected
3	Sharon Carver			Toddlers Group
4	Colin Foxhall			Co-opted
5	Simon Hughes			Junior Football
6	Doreen Harris	Vice Chair		Elected
7	Nick Ridgen			Village Show
8	Phil Hamm			Elected
9	Alison Jarah	Treasurer		Elected
10	Simon Stretton			Parish Council
11	Jackie Loxton			Co-opted
12	Jan Hodson	Secretary		Elected
13	Anne Milne			Short Mat Bowls
14	Rodney Parish			Senior Football
15	Glyn Richards	Chair		Playing Field Users Group
16	Julie Reynolds			Upholstery Group
17	Sarah Upfield			Community Shop
18	Gill Thomas			Spaxton School
19	Gail Wainwright			WI
20	Simon Haswell			Spaxton Society

	Names of the trustees for the charity, if any, (for example, any custodian trustees)	
	Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B management

Structure, governance and

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed (Conveyance dated 27/06/39, re. transfer of land on which hall was built to the Trustees: conveyance dated 01/03/55 re. transfer of land for playing field, to be managed as specified 27/06/39; Charity Commission Scheme 15/12/75 re. increase of elected trustees from 3 to 6
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	In accordance with Conveyance dated 27/06/39, as modified 15/12/75, up to 6 trustees elected at AGM, plus 1 representative for each village organisation which chooses to nominate a representative and the committee of trustees thus formed may co-opt up to 4 additional persons provided that the total number of trustees does not exceed 26.

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <input type="checkbox"/> policies and procedures adopted for the induction and training of trustees; <input type="checkbox"/> the charity's organisational structure and any wider network with which the charity works; 	<p><u>Induction and training of trustees:</u> Copies of relevant Charity Commission publication - Guidance for Trustees - are provided to each trustee plus information on GDPR and safeguarding.</p> <p><u>Major Risks:</u> Risks vary - they are raised and discussed at formal meetings. Regular maintenance and safety checks of village hall and playing field and equipment are carried out by trustees. Annual checks of fire alarm systems and playground equipment are carried out by professional bodies. Portable electrical appliances are tested annually by a qualified electrician.</p> <p><u>Insurance:</u> The Village Hall is insured by Zurich through</p>
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- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Community First Village Hall Plus Group for building cover of £787,206, contents insurance (£27314), play equipment including outdoor gym cover (£48787), Shed and Ride on Mower (£11286) safety surface cover (£14106) and public liability (£10,000,000)

The Management Committee recognises that it is under a legal obligation to protect the building and its users through adequate and appropriate insurance.

Hiring Agreement: Use of the Village Hall is subject to a Hiring Agreement setting out the conditions of hire and identifying the respective responsibilities of each party to the agreement which must be signed by the user when booking.

Licences: The hall has a Premises Licence (including alcohol) and is registered with the local authority for a lottery licence. The hall also holds PPL and PRS licences for live and recorded music.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To manage and maintain buildings and open play spaces for the community to engage in entertainment, education, training, arts, culture, sport and recreation

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Management and maintenance of facilities and fundraising, mainly in the form of a monthly lottery, to supplement the income from the hiring of the hall. Grant applications are made for any significant improvements. There is normally no fee for the use of the playing field and children's play area. The Village Hall is available for hire by any individual or organisation in accordance with the standard hiring agreement and scale of charges adopted for the year. The Hall and playing field are used by the public in a manner typical of such facilities in rural villages and the hall is in use most days of the week for regular activities including Upholstery Group, Yoga, Pilates, Zumba, Flexicise, Short Mat Bowls, Toddler Group, Bingo, Womens Institute, Spaxton Society, Parish Council meetings and bi-annual Flower Shows. The Hall is available for hire for private functions such as children's parties, wedding receptions, funeral teas, dances and other village social functions and fund-raising fairs. The playing fields are used for cricket and football and there is a children's play area plus outdoor gym.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Grant Making: We do not make grants

Investment Policy and Programme : None as we do not have investment funds

Contribution made by Volunteers: the Trustees are all volunteers who engage in fundraising for the charity, make grant applications where relevant and carry out some repairs and maintenance free of charge to reduce outgoings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Things have gradually improved following the Covid pandemic and we have slowly relaxed the Covid rules as dictated by the government.

There has been a gradual uptake in bookings and the village lottery continues to support the running of the village hall. We applied for the two Covid government grants through Sedgemoor District Council and were awarded a total of £12,000.

We were able to hold our first committee meeting in May 2021 and then our AGM in June followed by a return to bi-monthly meetings. 2022 looks like being a better year and we are already planning our Platinum Jubilee celebrations. We will continue our planned projects to refit our kitchenette in the main hall and extend out carpark to make access easier especially for the disabled.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Treasurer closed down the Virgin Savings Account as the rate of interest was poor. The committee agreed to her opening a Corporate Tracker Account Issue 6 with the Hanley Economics Building Society and all funds in the Virgin account were transferred. It was also agreed to transfer some funds from the Lottery account into the Building Society Account. All other funds are still kept in the Lloyds Cash account and are then transferred to a Hanley Building Society account if they are not needed in the immediate future.

We aim to keep an emergency reserve of £12,000 to meet unexpected contingencies plus we try to set aside 10-15% of income annually for regular maintenance, repair and redecoration.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principle sources of funds: As set out in annual accounts

Expenditure on key objectives: Paid for running costs, improvements and maintaining facilities.

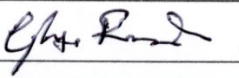
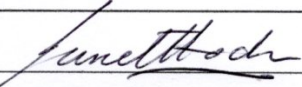
Section F Other optional information

[Empty box for optional information]

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Glyn Kenneth Richards	Janet Hodson
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	12 October 2022	

SPAXTON VILLAGE HALL & PLAYING FIELD COMMITTEE

Registered Charity 304633

Accounts for year ending 31st December 2021

Balances brought forward:

Lloyds Current	13337.08	
Virgin Charity	37580.61	
Lloyds Lottery	7910.37	

	58828.06	45689.15

Income:	2021	2020
Hire of Hall	4816.50	3031.50
Fundraising	108.80	-----
Grants/donation	12306.81	12243.89
Bank Interest	32.28	181.70
Lottery subs	8791.66	8705.16
Feed in Tariff (PV)	3398.44	3530.26
Ground Rent	156.29	156.29
Sundries	-----	-----
	-----	-----
	29612.78	27848.80
	-----	-----
	88438.84	73537.95
	=====	=====

Expenditure:	2021	2020
Cleaning	1043.50	1544.50
Oil	258.69	732.97
Electricity	-236.73	1287.00
Water	1036.13	722.80
Telephone	565.79	546.27
Repairs/Maint'ance	3209.13	2931.99
Improvements	1584.00	303.98
Insurance	1611.82	1563.38
Subs/licences	330.71	368.98
Lottery Prizes	4443.34	4488.31
Sundries	60.96	134.71
	-----	-----
	13907.34	14624.89

Accounts rendered but unpaid:	638.50	85.00
	-----	-----
	14545.84	14709.89

Balances carried forward:

Lloyds Current	11634.31	13337.08
Virgin Charity	-----	37580.61
Hanley Economic BS	50000.00	-----
* Lloyds Lottery	12258.69	7910.37
	-----	-----

	73893.00	58828.06
	-----	-----
	88438.84	73537.95
	=====	=====

* Includes £3040.00 lottery prizes

Reviewed by Rob O'Brien ACMA
23rd March 2022.



SPAXTON VILLAGE HALL & PLAYING FIELD COMMITTEE

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Reviewed by Rob O'Brien ACMA
23rd March 2022.

