



**AGM**  
**Group Scout Leader Report**  
**22nd Oxford Sea Scouts**  
**15<sup>th</sup> June 2022**  
**8.30pm via Zoom**

**Welcome!**

Thank you for taking the time to join us with the 2022 AGM for the 22<sup>nd</sup> Oxford Sea Scouts.

Apologies for not doing a F2F meeting, but on Zoom. We have only just started to meet with the Exec F2F recently. However, we are finding it increasingly difficult to get everyone in the same room at the same time.

**Thank you!**

Section Leaders/Assistant Leaders/ Sectional Assistants/ Occasional Helpers/Administrator  
Parents and Families  
Executive Committee  
Friends of 22<sup>nd</sup> Oxford Sea Scouts (SAS Scout Active Support)

Local Groups/ District/ County  
Community/OPT (Oxford Preservation Trust)/Isis Canoe Club/Falcons Rowing and Canoe Club/Riverside/Sea Cadets and of course Oxford City Rowing Club.

**Group**

I have personally helped maintain the 22<sup>nd</sup> Oxford Sea Scouts as the Group Scout Leader, however it is a huge learning curve. Despite lower figures for young people, we have more to move on through into the sections. This can only be achieved by having adults in place who are committed and trained. Those who have endured the COVID - 19 years are working tirelessly to accommodate the modern day needs of the young people and adapting to the training where they can.

Our adults are now finding their way now we are back completely back to f2f Scouting. Some of us will move on to different things, while others remain. We need to ask for adult helpers who may develop to new leadership.

However, we are finding out where we need to improve, and sing our praises when things go well. We are now on a new journey as an evolving team. Well done to all and thank you!

**Programme!**

**Catch up, since last AGM 6<sup>th</sup> September 2021, lots of different things have taken place:**

**September 2021:** Back F2F Scouting, back to basics, Night Hikes, Forums, Glass painting, Adventure Challenge.

**October 2021:** Helping our Community, First aid, Halloween, Communicator Badge, Cooking on gas, ½ term.

**November 2021:** Hobbies and interests, fire building, **Remembrance Sunday Parade, helping out with the Parade with SAS**, pioneering and climbing

**December 2021:** Christmas parties and fun, personal challenges, kelly kettles.

**Looking to 2022 and how we getting on**

**January 2022:** restrictions and sections feeling easier about trying things. Chef's badge, fitness, climbing, skills challenge.

**February 2022:** Climbing and Archery in all sections. Winter Olympics, Expedition training, History of Scouting.

**March 2022:** Swedish Night, Personal Challenges, Mother's Day, Easter crafts, Air pollution, Patrol games takeover.

**April 2022:** Easter Holidays. Easter Extravaganza, Water campaign.

**May 2022:** Back on the water hurray, Paddle skills, water safety, mini beasts, Jubilee activities, Bring your adult to Beavers Night..... list goes on.

**Our young people also took part in the following camps:**

Mercury Scouts Camp 11/03/2022, Youlbury.

Explorer Camp March 2022, Youlbury.

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District Sixer and Seconder Camp 19/03/2022 Spires District, 22<sup>nd</sup> Oxford Sea Scouts HQ  
Cub and Scout Spring Camp 11/05/2022, Youlbury.

**Scout Active Support**, or as we know it SAS, or just recently Friends of the 22<sup>nd</sup>. The SAS is evolving from an adopted Fellowship Group, to possibly something new. The wonderful group of adults who are members are deciding how they as a group of people see themselves meeting up, and whether they want to stay as an active Scout Active Support (or something else). As a group of people over the years have offered and still do to the Group in many ways. We look forward to how this evolves in the future.

### Top Awards! County Awards Day!

Bronze, Silver and Golds well done to all. First face to face Awards Day at Youlbury activity Centre, all awards were from the beginning of Lockdown to beginning of 2022.

It was wonderful to see some of our young people claiming their certificates and woggles from the County and District.

### Growth! Census!

#### Census 2022 (with comparisons for 2021 and 2020)

YOUNG PEOPLE	2020	2021	2022	DIFF 2021-2022	PRESENT DAY USING OSM
BEAVERS	32	32	29	-3	32
CUBS	53	42	37	-5	34
SCOUTS	52	50	50	0	41
TOTAL EXPLORERS (SPIRES DISTRICT)	137	124	116	-8	*107

\*In the process of moving young people into the lower sections from the waiting list.

#### Waiting List

Waiting List will be having a designated person working with sections to keep numbers of young people constant with the number of leaders.

We are in the process of lowering the number appearing on the waiting list.

### Leaders/ Assistant/ Leadership

We still have a need for more trained adults, with so called Full Roles. These must have First Aid, safeguarding training, Safety training, Module 1, GDPR, and to have DBS carried out. Most adults are now finding the online training better to do and keep updated.

We have some changes in our main leadership at the 22<sup>nd</sup> Oxford Sea Scouts:

Lorraine Crowther GSL (continues) really feels the need to have added support for the future.

Sarah Greenwills (Williams) DGSL (Goliath SL) Will continue for a while and work alongside.....

Andrew Frawley (CSL Keego) who will be assisting (to become a DGSL dependant on an appointment meeting and approval). There are areas both excel with and will compliment each other, and support the GSL.

Simon Parfitt will officially become the Group Quartermaster.

We also had a wedding this year and celebrated the union of Sarah Williams and Teresa Greening. Who are now known as Sarah and Teresa Greenwills, Hurray!

### Recruitment!

Within the Group there is a need for adults. A recruitment drive is now beginning in all areas of the Group. At the moment work is happening in Neptune Beavers, need a leader, but amazing parents are signing up to the Parent Help rota....

Mercury Scouts still need a Scout leader willing take the section forwards. Well done to the assistant leaders in there at the moment and others who help out.

Cubs need some sectional support too especially Keego pack.

Executive committee need more members and a chairperson too.

Scan the QR code for joining instructions yeahhhhh!

### Executive Committee!

Our amazing small Executive Committee have been gradually sorting out areas that have proved to be very challenging. Lease renewal still in discussion, but lots of historical information gained by retracing our steps. Work carried out by our Chairperson Catherine King. Thank you, Catherine, for all that you do. (Will be sadly stepping down after the AGM, but will carry out a detailed handover.)

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Created the Group website which is being used by all. Thank you for the website's creation by Sarah Greenwills. Look out for the QR codes around the building to speed up access. Thanks to the website we now are growing the waiting list we now need to address. Looking at further additions to the website too in the future.

Kate Browne keeps the admin together for the Executive committee, and where else she can. Many thanks indeed.

Finances are now up to date along with Gift aid collection. This will be the first year we can simply claim one year rather than multiple. Well done to Kate Stilborn who not only deals with the group accounts but most of the sectional accounts too. Thank you.

Paul Crowther keeping the premises in reasonable state, so it can be maintained further in the future. Amazing job and thank you.

These are the non leadership members of the Executive committee, we need a few more members to help lighten the load.

### **Development Plan (Next 5 years.... work in progress.)**

- Aim to follow a clearer route for the future.
- Finances
  - Forecast better for general overheads.
  - How we do our accounting, all using OSM.
  - Plan for group activities
- Recruitment
- Development of the premises and grounds
  - When will grants need to be started to be claimed for?
- Development of adults
- Development of resources for activities as needs change
- Amongst so many wonderful things.

We look forward to more social events so we can celebrate our wonderful Group, and all who are involved in it. Thank you again for all that you do for the young people in the 22<sup>nd</sup> Oxford Sea Scouts.

We are growing and evolving..... come join the adventure and grow too.  
We all gain from Scouting.... in so many ways.

Many thanks from  
Lorraine Crowther  
Group Scout Leader 22<sup>nd</sup> Oxford sea Scouts



# SCAN.....



## Treasurer's Report and Accounts Summary - Financial Year 2021

This report summarises the accounts produced for the Financial Year Jan- Dec 2021 and should be read alongside the accounts summary.

Overall, 22<sup>nd</sup> Sea Scouts strengthened its cash position in the year despite further lock downs due to the pandemic.

The audited accounts are a roll-up of the following 11 Bank Accounts: Group Current, Group Saver, Group Camp, Quartermasters, Fellowship, Beavers, Monday Cubs x 2, Wednesday Cubs, Scouts, Thursday Scouts.

During the year the Quartermasters account was closed due to inactivity and the funds transferred into the Group Current Account.

### Income in 2021

22nd Oxford Sea Scouts	Income for Year Ended 31st December 2021										Section
	Total	Beavers	Mon Cubs	Wed Cubs	Scouts	Thursday Scouts	Group Camp	Group	Thur Cubs Quarter Masters	Fellowship	
Bank Current Account	64,444.19	5,339.41	5452.39	4794.92	4386.31	2989.94	743.84	32342.48	7798.91	595.99	
Bank Deposit Account	5,386.65		353.52					5033.13			
Cash	83.01	12.00	0.00	23.65	0.00	42.15				5.21	
	<b>69,913.85</b>	<b>5,351.41</b>	<b>5,805.91</b>	<b>4,818.57</b>	<b>4,386.31</b>	<b>3,032.09</b>	<b>743.84</b>	<b>37,380.82</b>	<b>7,798.91</b>	<b>595.99</b>	<b>0.00</b>
Subscriptions	16,073.56	3876.00	2280.00	4080.30	2480.26	3357.00					
Membership Capitation	5,952.00							5952.00			
Bank Interest	0.52							0.52			
HQ Hire	1,876.30							1876.30			
Fund Raising Activities	73.80							73.80			
Donations & Grants	0.00										
Section Camp Contributions	0.00										
Activities Camps	75.00	75.00									
Activities & Trips	0.00										
Quartermasters Account	7,798.91							7798.91			
British Gas Refund	1,066.82							1066.82			
Uniform & Badges Sales	14.10		14.10								
Fund Raising	0.00										
Section Contributions	0.00							6120.00			-6120.00
Section Transfers	0.00										
ISIS Club	2,211.00							2211.00			
Sundry	100.00							100			
Inland Revenue Gift Aid	9,666.16							9666.16			
<b>Total Income</b>	<b>44908.17</b>	<b>3951.00</b>	<b>2294.10</b>	<b>4080.30</b>	<b>2480.26</b>	<b>3357.00</b>	<b>0.00</b>	<b>34865.51</b>	<b>0.00</b>	<b>0.00</b>	<b>-6120.00</b>
<b>Total Income &amp; Cash</b>	<b>114,822.02</b>	<b>9302.41</b>	<b>8100.01</b>	<b>8898.87</b>	<b>6866.57</b>	<b>6389.09</b>	<b>743.84</b>	<b>72246.33</b>	<b>7798.91</b>	<b>595.99</b>	<b>-6120.00</b>

Total income in the year from subscriptions, payments for activities and trips, hires, grants, donations, Gift Aid and movements of cash intra group is £44,908.17. Excluding intra group cash movements of £13,750.91, (capitation transfers and quartermasters account ) income was **£31,157.26**

Subscription income decreased from £17,276.82 in 2020 to £16073.56 in 2021 as numbers fell again due to Covid-19.

HQ Hire increased from £520 to £1,876 year on year but was still considerably off the £4,545 achieved in 2019 prior to Covid-19.

Also, of note was a one-off refund from British Gas of £1,066 as we had been on an estimated bill and usage had declined in the pandemic and no meter readings taken for some time. (We have since moved gas and electric onto a smart reader)

## Expenditure in 2021

22nd Oxford Sea Scouts		Expenditure for Year Ended 31st December 2021										
		Total	Beavers	Mon Cubs	Med Cubs	Scouts	Thursday Scouts	Group Camp	Quarter Group	Masters Fellowship	Section Transfers	
Oxford Spires District		5,952.00							5952.00			
Membership Fees		5,952.00	1536.00	912.00	1104.00	912.00	1488.00					
Licenses		0.00										
Rent Rates & Water		167.32							167.32			
Light Heat & Phone		2,742.12							2742.12			
Insurance Buildings		2,916.16							2916.16			
Insurance Licences Boats		531.23							531.23			
Insurance Personal Accident		50.40							50.40			
Maintenance Ground		122.90							122.90			
Maintenance Building		6,038.47							6038.47			
Equipment Costs		549.19			87.91	461.28						
Donations & Grants		0.00										
Activities Camp		0.00										
Activities & Trips		1,513.41	261.35	85.00		43.87	1123.19					
OSM		370.36			15.00				355.36			
Zoom		143.88							143.88			
Stationery & Resources		791.45		28.84	489.66	215.39	57.56					
Cleaning and PPE		129.97							129.97			
Uniform & Badges		1,054.97	223.95	160.08		21.94	335.10		313.90			
Section Transfers		264.00	264.00									
Trust Lease		478.20							478.20			
Group transfer		7,798.91							7798.91			
Section Contributions		0.00	2040.00	1020.00	1020.00	1020.00	1020.00				-6120.00	
Sundry Expenses		775.68	208.54	11.92	0.01		121.34		433.87			
County loan repayment		1,000.00							1000.00			
<b>Total Expenses</b>		<b>39,342.62</b>	<b>4,533.84</b>	<b>2,217.84</b>	<b>2,716.58</b>	<b>2674.48</b>	<b>4145.19</b>	<b>0.00</b>	<b>21375.78</b>	<b>7,798.91</b>	<b>0.00</b>	<b>-6,120.00</b>

Total expenditure in the year was £39,342,62. Excluding intra group transfers (capitation and the group transfer for the quartermasters account of £13,750.91) expenditure was **£25,591.71**.

Capitation costs remained virtually the same cost as last year as cost increases were offset by a reduced census. Light, heat and phone reduced by £1051 year on year as the benefits of new contracts kicked in. Ground and buildings maintenance costs increased year on year by £3,742 due to investments made in improving health and safety and the premises. In 2020 £4,806 was spent on camps, trips and activities. In 2021 this reduced to £1,513 due to ongoing uncertainty over the pandemic. (This compares to a spend of £18k in 2019). There was an encouraging increase in spend on badges to £1054 against £786 the prior year as face-to-face scouting resumed.

### Cash Held at Year End

The total cash held in all the Group accounts at Dec 2021 **£75,479.40**. £51,609.18 is held across three group accounts and the remainder is held across the section accounts.

This compares to a total at year end 2020 of £69,913.85.

### Summary and year ahead

The accounts are in a healthy position as we approach increased inflation, increased costs and a cost-of-living crisis. Exiting the lockdowns puts the group in a far better position to increase funding through hires so that we can continue to invest in the premises and equipment available for the scouts as well as training for the section leaders.

During 2022 the Group will invest in accounting software to improve reporting, budgeting and save time. Work will continue on agreeing how to manage reserves, further improving financial controls and updating bank mandates as well as continuing to manage contracts and costs by taking the time to get good value quotations for planned works.

**Thank you** to all the section treasurers and section leaders for collating all the financial data, scanning receipts, shopping prudently and keeping accurate records. Thanks also to Dave Northover for his support and time as our external auditor.

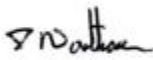
### Independent examiner's statement

I have completed my examination.

I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 22<sup>nd</sup> Oxford Sea Scouts as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: T P NORTHOVER

Relevant professional qualification or membership of professional bodies (if any):

Address: 1 BODLEY ROAD LITTLEMORE OXFORD OX4 3UB

Date: 30-5-22