

Registered Charity Number: 304409

**GIRLGUIDING NORTHAMPTON
TREFOIL HOUSE
ANNUAL REPORT AND FINANCIAL STATEMENTS
OF THE MANAGEMENT COMMITTEE
FOR THE YEAR ENDED 31 DECEMBER 2022**

GIRLGUIDING NORTHAMPTON

TREFOIL HOUSE

FINANCIAL STATEMENTS OF THE MANAGEMENT COMMITTEE FOR THE YEAR ENDED 31 DECEMBER 2022

Index	Page
Trustees	1
Report of the Management Committee	2
Statement of Financial Activities	3
Balance Sheet	4
Notes to the Accounts	5
Independent Examiner's Report	6

GIRLGUIDING NORTHAMPTON

TREFOIL HOUSE

FINANCIAL STATEMENTS OF THE MANAGEMENT COMMITTEE FOR THE YEAR ENDED 31 DECEMBER 2022

Trustees of Trefoil House, Northampton

Helen Heyward	Chairman
Hayley Palmer	Nene Valley Division Commissioner
Hayley Palmer/ Judy Rainbow	Clare District Commissioner
Hayley Palmer	Duston and Upton District Commissioner
Hayley Palmer/ Judy Rainbow	Far Cotton District
Hayley Palmer/ Judy Rainbow	Hunsbury District Commissioner
Mandy Ludlow	Weston District Commissioner
Sue Hall	Northampton North Division Commissioner Until 30th June 2022
Lynsey McIntosh	Joint - from 1st July 2022
Charlee Welford	Eastfield Park District Commissioner
Lynsey McIntosh	Joint - Until 30th June 2022
Kate Chaplin	Joint - from 1st July 2022
Deborah Lodge	
Kate Chaplin	
Meryl Thomas	Kingsthorpe (Boughton Green and Thornton Park Combined)
Sandy Lewis	Wantage District

GIRLGUIDING NORTHAMPTON

TREFOIL HOUSE

MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

Girlguiding Northampton Trefoil House is in operation under Girlguiding UK Declaration of Trust of 1938. The specific charity number is 304409.

The object of the charity is to provide a Headquarters for the use of Girlguiding Northampton Divisions, ie Northampton North and Northampton Nene Valley. The Headquarters is based at 14 Scirocco Close, Moulton Park, Northampton, NN3 6AP. The property is held in trust by the Guide Association Trust Corporation.

Trefoil House Report for the AGM on Thursday 13th 2023

2022 and not a lot seems to have happened! Life got back to normal and Trefoil House was up and running with units meeting and the shop in full flow.

The committee has during the year and my thanks go to those who hold positions of responsibility, especially Val Tate as shop manager and Rosemary Reid as our treasurer.

New windows were fitted to the front of the building during the summer and it is hoped to replace rear windows and signage during 2023.

The Management Committee, who are the representatives of Girlguiding Northampton, Trefoil House, held office during the period from 1 January 2022 to the date of this report unless otherwise stated:

Daphne Denton	President
Helen Heyward	Chairman
Helen Heyward	Secretary
Rosemary Reid	Treasurer
Val Tate	Depot Manager
Sue Hunting	Booking Secretary
Hayley Palmer	Northampton Nene Valley Commissioner
	Northampton North Commissioner
Sue Hall	Until 30th June 2022
Lynsey McIntosh	Joint - from 1st July 2022
Charlee Welford	
Rachael Reid	Shop Representative
Shaquilla Simpson	Northampton Nene Valley Representative
Vacant	Northampton North Representative

GIRLGUIDING NORTHAMPTON

TREFOIL HOUSE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022

	2022		2021	
	£	£	£	£
Incoming Resources				
Sales		77,439		52,452
Less: Cost of Sales				
Stock at 1 Jan 2022	27,120		27,347	
Purchases	66,802		41,621	
	<u>93,922</u>		<u>68,968</u>	
Less: Stock at 31 Dec 2022	<u>35,217</u>		<u>27,120</u>	
		<u>58,706</u>		<u>41,848</u>
Gross Profit		18,733		10,604
Lettings		440		305
Bank and Building Society Interest		186		2
Miscellaneous Income		-		-
Total Incoming Resources		<u>19,359</u>		<u>10,911</u>
Resources Expended				
Refreshments	20		170	
Travel	113		26	
Security, Repairs and Servicing	7,910		560	
Electricity	833		570	
Cleaning and Toiletries	125		95	
Tel/Postage	823		650	
Printing and Stationery	235		6	
Small Equipment	-		99	
Water	176		128	
Rates	-		61	
Office Village	780		-	
Insurance	1,213		1,902	
Depreciation	640		640	
Accountancy	75		75	
Vouchers	-		2,313	
Sundry	886		297	
Total Resources Expended		<u>13,828</u>		<u>2,966</u>
Other Recognised Gains and Losses		-		-
Net Movement of Funds		5,531		7,945
Balance brought forward 1 January 2021		283,239		275,294
Balance carried forward 31 December 2021		<u>288,770</u>		<u>283,239</u>

TREFOIL HOUSE

BALANCE SHEET FOR THE YEAR ENDED 31 DECEMBER 2022

	2022	2021
	£	£
Fixed Assets		
Tangible Assets		
Trefoil House, Scirrocco Close	177,696	177,696
Property Improvements	23,109	23,749
Furniture and Equipment	<u>0</u>	<u>0</u>
	200,805	201,445
Current Assets		
Stock	35,217	27,120
Debtors	419	-
Cash at NatWest Bank	33,003	35,462
Cash at COIF Deposit Account	19,285	19,098
Cash in Hand	40	50
Paypal	<u>77</u>	<u>139</u>
	88,040	81,869
Liabilities: amounts falling due within a year		
Creditors	0	0
Accruals	<u>75</u>	<u>75</u>
	75	75
Net Current Assets	87,965	81,794
Net Assets	288,770	283,239
Represented by:		
General Funds	288,770	283,239

Approved by the management committee on

and signed on its behalf by

.....


Mrs H Hayward
Chairman

TREFOIL HOUSE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

1 ACCOUNTING POLICIES

General

The Accounts have been prepared in accordance with Accounting and Reporting by Charities; statement of Recommended Practice, the Charities Act 2011 and UK Generally Accepted Practice as it applies.

There have been no changes in accounting policies.

Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful economic life. The depreciation rates used are as follows:

Improvements to property	2% on cost
Furniture and equipment	25% on cost

Stock

Stock has been valued at the lower cost and net realisable value.

2 FIXED ASSETS

Property

Trefoil House, Northampton was purchased for £177 696 in 2007.

Other assets	Furniture and Equipment £	Improvements to Property £	Total £
Cost			
At 1 January 2022	11,096	32,001	43,097
Additions			-
At 31 December 2022	11,096	32,001	43,097
Accumulated Depreciation			
At 1 January 2022	11,096	8,252	19,348
Charge for the Year		640	640
At 31 December 2022	11,096	8,892	19,988
Net Book Value			
At 31 December 2022	-	23,109	23,109
At 31 December 2021	-	23,749	23,749

TREFOIL HOUSE

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF GIRLGUIDING NORTHAMPTON
FOR THE YEAR ENDED 31 DECEMBER 2022**

I report on the accounts of the Trust for the year ended 31 December 2022, which are set out on pages 1 to 7.

Respective responsibilities of Trustees and Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- a) examine the accounts (Under section 144 of the 2011 Act);
- b) follow the procedures laid down in the General Directions given by the Charity Commission (under section 144(5)(b) of the 2011 Act; and
- c) state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In the course of my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:

- a) proper accounting records in accordance with Section 130 of the 2011 Act; and
- b) accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Frances Tebbutt ACA FCCA FMAAT
9 Kealdale Road
Parklands
Northampton
NN3 6BS

Date: 21/2/23