

Clare

**WOLVERCOTE VILLAGE HALL****Annual Report for the year ended 31 October 2023**

The Wolvercote Village Hall, Godstow Road, Wolvercote Oxford OX2 8BD is registered with the Charity Commission (no. 304392). The charity is constituted by deed, dated 2 September 1932.

The charity is administered by a council of management comprising:

Chair: T Metcalfe

Vice- chair: J Winterbottom

Secretary: J Attoe

Treasurer: C Winterbottom

Other members:

G Chapman    E Chaston    P Gibbs

G Jones        A Munro

J Powers       R Taberner    J Shuter

The object of the management committee is to ensure the village hall is able to provide social, educational, and recreational facilities to the inhabitants of the parish of Wolvercote and surrounding area at affordable prices.

All properly constituted local organizations are entitled to nominate a representative to serve on the management committee. Reflecting on another year gone by, the village hall continues to be very well used, helping us to recover financially from the lingering impact of Covid.

Thanks to the careful management of our treasurer Clare Winterbottom, the hall continues to be in good financial shape.

There have been quite a few expenses to be covered over the past few months - including repairs to a leaky roof, renovation of the main floor, and refurbishing our front gates which, I think you will agree, look splendid.

As the hall is an old building it often needs essential repairs and maintenance, and this year has been no exception. This year we will need to repair some rendering and do some work on the gutters around the building.

We have recruited a new building manager, Wayne Prescott, who keeps the committee on its toes by reviewing our obligations to hirers and informing on any necessary repairs.

Fortunately for our finances, the hall continues to be in high demand from local groups and hirers from outside the village. We often have to disappoint potential users and suggest alternative venues in the village, such as the Wolvercote Young People's Club, the Baptist Church Hall and St Peter's Church Rooms. These venues have recently been joined by the community building at the Mill.

The hall's management committee worked with the Wolvercote Neighbourhood Forum to secure the building for the community and it has quickly become a useful addition to village life.

As is traditional, I would like to thank our hard-working support team - treasurer, Clare Winterbottom; bookings secretary, Jennifer Attoe; vice-chair John Winterbottom; and our new building manager/caretaker Wayne Prescott - for the considerable efforts they have put in over the past 12 months to ensure the smooth and efficient running of the hall.

On behalf of the council of management.

Tim Metcalfe, Chairperson, February 2024

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
WOLVERCOTE VILLAGE HALL**

I report on the accounts of the charity for the year ended 31 October 2022 which are set out on pages 3 and 4 appended to this report.

**Respective responsibilities of Council of Management and Examiner**

The council of management are responsible for the preparation of the accounts; they consider that the audit requirement of the Charities Act 2011 (the Act) does not apply. It is my responsibility, without performing an audit, to carry out an examination of the accounts and to report to you.

**Basis of Examiner's statement**

My report is in respect of an examination carried out under s145 of the Act and in accordance with directions given by the Charity Commissioners under subsection 5(b) of that section. An examination includes a review of the accounting records kept by the council of management and a comparison of the accounts presented with those records which is primarily limited to analytical procedures and to the making of such enquiries of the council of management as was necessary for the purposes of this report. The procedures undertaken do not constitute an audit.

**Examiner's statement**

Based on my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect, accounting records have not been kept on accordance with s130 of the Act, or that the accounts presented do not accord with those records or comply with the accounting requirements of the Act. No matter has come to my attention to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



A Churchill Stone FCA DChA  
Mercer Lewin Ltd  
Chartered Accountants  
New Barlcay House, 234 Botley Road  
Oxford OX2 0HP

9 February 2024

**WOLVERCOTE VILLAGE HALL**  
**RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 OCTOBER 2023**

	2023		2022	
	£	£	£	£
<b>Income receipts</b>				
<u>Hire receipts</u>				
Oxford Montessori Nursery		21,600		21,600
Drama societies		1,923		1,883
War games		613		1,609
Karate, Yoga, etc		2,455		4,705
Meeples		560		720
Horticultural Society		214		70
WI		420		120
Meetings		190		-
Other casual hire		5,999		3,846
		<u>33,974</u>		<u>34,553</u>
<u>Other income</u>				
Interest received	75		4	
Solar electricity rebate	3,764		154	
Covid Grant	-		-	
Insurance claim re wall	-		-	
Supporting grants	1,250		-	
Donations	-		-	
		<u>5,089</u>		<u>158</u>
		<u>39,063</u>		<u>34,711</u>
<b>Direct charitable expenditure</b>				
<u>Annual running costs</u>				
Caretaker	4,855		3,900	
Cleaning and consumables	2,891		754	
Heat and light	4,770		5,411	
Gardening	4,056		863	
Rubbish and refuse	890		797	
Rates	70		266	
Insurance	1,137		-	
Licences	781		1,443	
Maintenance	9,447		6,193	
Secretarial expenses	1,200		1,200	
Misc	1,202		-	
General expenses	4,330		1,157	
		<u>(35,629)</u>		<u>(21,984)</u>
<u>Exceptional costs</u>				
Flooring	5,634		-	
Drain Repairs	2,700		-	
New Basins	900		-	
New boiler and heating	-		5,576	
Loft ladder	-		1,684	
		<u>(9,234)</u>		<u>(7,260)</u>
Surplus/(deficit) for the year		<u>£(5,799)</u>		<u>£5,467</u>

The above expenditure includes the following amounts:

Amounts paid to members of the council of management for services and expenses unconnected with their membership of the council

<u>£1,200</u>	<u>£1,290</u>
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Management and administration of the charity  
 Fee for independent examination

<u>£180</u>	<u>£180</u>
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**WOLVERCOTE VILLAGE HALL**  
**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 OCTOBER 2023**

	2023 £	2022 £
<b>Accumulated fund</b>		
Balance brought forward at 1 November 2022	16,566	11,099
Surplus/(deficit) for the year	<u>(5,799)</u>	<u>5,467</u>
Balance carried forward at 31 October 2023	<u>£10,767</u>	<u>£16,566</u>
<b>Represented by:</b>		
Bank current account	953	6,315
Business saver account	5,212	4,539
Business saver account	4,514	5,712
Cash in hand	88	-
	<u>£10,767</u>	<u>£16,566</u>

**Non-monetary assets**

In addition to the above assets the charity also owns the following:

Land and buildings used by the charity - Wolvercote Village Hall

The freehold title to the land is vested in the Official Trustee for Charity Lands in trust for the charity.

Furniture and equipment in the hall (chairs, tables, piano, heating system etc).

These assets are maintained in a suitable condition by the council of management and repairs and replacements are written off through the receipts and payments account.

The total cost of these assets is unknown.

For and on behalf of the council of management

T Metcalfe  
Chairman

C Winterbottom  
Treasurer

February 2024

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On behalf of the council of management.

Tim Metcalfe, Chairperson, February 2024

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