

WOLVERCOTE VILLAGE HALL

Annual Report for the year ended 31 October 2022

The Wolvercote Village Hall, Godstow Road, Wolvercote Oxford OX2 8BD is registered with the Charity Commission (no. 304392). The charity is constituted by deed, dated 2 September 1932.

The charity is administered by a council of management comprising:

Chair: T Metcalfe

Vice- chair: J Winterbottom

Secretary: J Attoe

Treasurer: C Winterbottom

Other members:

G Chapman E Chaston M Daniel

J Harper G Jones A Munro

J Powers J Shuter R Taberner

The object of the management committee is to ensure the village hall is able to provide social, educational, and recreational facilities to the inhabitants of the parish of Wolvercote and surrounding area at affordable prices.

All properly constituted local organisations are entitled to nominate a representative to serve on the council of management. There is a part-time caretaker - but the committee also depends upon the help of local volunteers to maintain the fabric of the hall and its grounds.

Reflecting on another year, we need to look back at the difficult time of the Covid pandemic which found your village hall largely unused for long periods.

Thanks to the careful management of our treasurer Clare Winterbottom, and a helpful Covid grant from the city council, the hall came through this period in relatively good financial shape.

We continued to rebuild our reserves during 2022 thanks to regular hirers who returned to the hall once all strict pandemic restrictions were lifted. I would like to thank our hirers for supporting us during the most difficult times our management committee has ever experienced.

Their support has allowed us to continue renewing and repairing aspects of the hall, such as the installation of a loft ladder in the rear meeting room, improving insulation in the loft, and providing improved storage.

As the hall is an old building it often needs essential repairs and maintenance and the past 12 months have been no exception. Exterior lighting has been repaired and replaced and, more recently, we have carried out repairs to our ageing drainage system which was in danger of collapse.

The hall continues to be in high demand from local groups and hirers from outside the village. We often have to disappoint potential users and suggest alternative venues in the village, such as the Wolvercote Young People's Club, the Baptist Church Hall and St Peter's Church Rooms.

We hope that this list of alternatives will be soon joined by the community building at the Mill development. The hall's management committee has been working with the Wolvercote Neighbourhood Forum to secure the building for the community. You will hear more about progress with this project tonight.

As is traditional, I would like to thank our hard-working support team - treasurer, Clare Winterbottom; bookings secretary, Jennifer Attoe; and our caretaker John

Williams - for the considerable efforts they have put in over the past 12 months to ensure the smooth and efficient running of the hall.

John, who recently celebrated his 80th birthday, will be stepping down as caretaker and we are currently in the process of recruiting a replacement.

On behalf of the council of management.

Tim Metcalfe, Chairperson, February 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WOLVERCOTE VILLAGE HALL

I report on the accounts of the charity for the year ended 31 October 2022 which are set out on pages 3 and 4 appended to this report.

Respective responsibilities of Council of Management and Examiner

The council of management are responsible for the preparation of the accounts; they consider that the audit requirement of the Charities Act 2011 (the Act) does not apply. It is my responsibility, without performing an audit, to carry out an examination of the accounts and to report to you.

Basis of Examiners statement

My report is in respect of an examination carried out under s145 of the Act and in accordance with directions given by the Charity Commissioners under subsection 5(b) of that section. An examination includes a review of the accounting records kept by the council of management and a comparison of the accounts presented with those records which is primarily limited to analytical procedures and to the making of such enquiries of the council of management as was necessary for the purposes of this report. The procedures undertaken do not constitute an audit.

Examiner's statement

Based on my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect, accounting records have not been kept on accordance with s130 of the Act, or that the accounts presented do not accord with those records or comply with the accounting requirements of the Act. No matter has come to my attention to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



A Churchill Stone FCA DChA
Mercer Lewin Ltd
Chartered
Accountants
41 Cornmarket Street

Oxford OXI 31-IA

21 February 2023

WOLVERCOTE VILLAGE HALL
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 OCTOBER 2022

	2022		2021	
	£	£	£	£
Income receipts				
<u>Hire receipts</u>				
Oxford Montessori Nursery		21,600		22,200
Drama societies		1,883		418
War games		1,609		656
Karate, Yoga, etc		4,705		3,550
Meeples		720		-
Horticultural Society		70		140
WI		120		120
Meetings		-		-
Other casual hire		3,846		1,120
		<u>34,553</u>		<u>28,204</u>
<u>Other income</u>				
Interest received	4		-	
Solar electricity rebate	154		2,260	
Covid Grant	-		-	
Insurance claim re wall	-		-	
Supporting grants	-		4,031	
Donations	-		525	
		<u>158</u>	<u>6,816</u>	
		34,711	35,020	
Direct charitable expenditure				
<u>Annual running costs</u>				
Caretaker	3,900		3,900	
Cleaning and consumables	754		260	
Heat and light	5,411		4,636	
Gardening	863		1,312	
Rubbish and refuse	797		729	
Rates	266		1,174	
Insurance	-		2,037	
Licences	1,443		60	
Maintenance	6,193		4,186	
Secretarial expenses	1,200		1,200	
Donations	-		-	
Consumables and general expenses	1,157		738	
		<u>(21,984)</u>	<u>(20,232)</u>	
<u>Exceptional costs</u>				
New boiler and heating	5,576		-	
Loft ladder	1,684		-	
Screen and speakers	-		-	
Legal fees	-		9,682	
Fire exit and pathway	-		-	
		<u>(7,260)</u>	<u>(9,682)</u>	
Surplus/(deficit) for the year		<u>£5,467</u>	<u>£5,106</u>	
The above expenditure includes the following amounts:				
Amounts paid to members of the council of management for services and expenses unconnected with their membership of the council		<u>£1,290</u>	<u>£1,290</u>	
Management and administration of the charity		<u>£180</u>	<u>£180</u>	
Fee for independent examination		<u>£180</u>	<u>£180</u>	

WOLVERCOTE VILLAGE HALL
STATEMENT OF ASSETS AND LIABILITIES AS AT 31 OCTOBER 2022

	2022 £	2021 £
Accumulated fund		
Balance brought forward at 1 November 2021	11,099	5,993
Surplus/(deficit) for the year	<u>5,467</u>	<u>5,106</u>
Balance carried forward at 31 October 2022	<u><u>£16,566</u></u>	<u><u>£11,099</u></u>
Represented by:		
Bank current account	6,315	7,852
Business saver account	4,539	2,537
Business saver account	5,712	710
Cash in hand	-	-
	<u><u>£16,566</u></u>	<u><u>£11,099</u></u>

Non-monetary assets

In addition to the above assets the charity also owns the following:

Land and buildings used by the charity - Wolvercote Village Hall
The freehold title to the land is vested in the Official Trustee for Charity Lands in trust for the charity.

Furniture and equipment in the hall (chairs, tables, piano, heating system etc).
These assets are maintained in a suitable condition by the council of management and repairs and replacements are written off through the receipts and payments account.
The total cost of these assets is unknown.

For and on behalf of the council of management

T Metcalfe
Chairman

C Winterbottom
Treasurer

DATE

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