



WOLVERCOTE VILLAGE HALL

**ANNUAL REPORT AND ACCOUNTS
for the year ending 31 October 2020**

WOLVERCOTE VILLAGE HALL

Annual Report for the year ended 31 October 2020

The Wolvercote Village Hall, Godstow Road, Wolvercote Oxford OX2 8AB is registered with the Charity Commission (no. 304392). The charity is constituted by deed, dated 2 September 1932.

The charity is administered by a council of management comprising:

Chair: T Metcalfe

Vice- chair: J Winterbottom

Secretary: J Attoe

Treasurer: C Winterbottom

Other members:

P Bridges G Chapman E Chaston

M Daniel S Flashman J Harper G Jones

A Munro J Powers R Taberner

The object of the management committee is to ensure the village hall is able to provide social, educational, and recreational facilities to the inhabitants of the parish of Wolvercote and surrounding area at affordable prices.

All properly constituted local organisations are entitled to nominate a representative to serve on the council of management. A part-time caretaker is employed - but the committee also depends upon the help of local volunteers to maintain the fabric of the hall and its grounds.

It has been a very difficult year for the management committee with the Covid pandemic, together with an unnecessarily prolonged and vexatious legal case brought against the trustees by a former member of North Oxford Youth Theatre, making considerable inroads into our finances. The legal case has been resolved but the costs to reach a conclusion have been considerable.

Fortunately we received a substantial grant from Oxford City Council which has helped see us through the various lockdowns which resulted in the closure of the hall to hirers for much of 2020. We have also been lucky that the Montessori nursery has been permitted to remain open during the majority of the year, bringing in vital rent.

Now that the so-called 'roadmap' has been announced (a timetable of ending restrictions) we can begin looking at gradually reopening the hall for bookings. Fortunately, many regular hirers are very keen to return as soon as possible, so we look forward to restoring our income to a normal levels as soon as possible.

The smooth running of the hall during this difficult time has been made possible by the considerable efforts of our treasurer Clare Winterbottom, booking secretary, Jenny Attoe, and vice-chair John Winterbottom, together with our caretaker John Williams.

We all look forward to brighter times ahead.

Tim Metcalfe, Chairperson,

March 2021

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
WOLVERCOTE VILLAGE HALL**

I report on the accounts of the charity for the year ended 31 October 2020 which are set out on pages 3 and 4 appended to this report.

Respective responsibilities of Council of Management and Examiner

The council of management are responsible for the preparation of the accounts; they consider that the audit requirement of the Charities Act 2011 (the Act) does not apply. It is my responsibility, without performing an audit, to carry out an examination of the accounts and to report to you.

Basis of Examiner's statement

My report is in respect of an examination carried out under s145 of the Act and in accordance with directions given by the Charity Commissioners under subsection 5(b) of that section. An examination includes a review of the accounting records kept by the council of management and a comparison of the accounts presented with those records which is primarily limited to analytical procedures and to the making of such enquiries of the council of management as was necessary for the purposes of this report. The procedures undertaken do not constitute an audit.

Examiner's statement

Based on my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect, accounting records have not been kept on accordance with s130 of the Act, or that the accounts presented do not accord with those records or comply with the accounting requirements of the Act. No matter has come to my attention to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in blue ink, appearing to read "Andrew Caldwell". The signature is fluid and cursive, with a long horizontal stroke at the end.

A Churchill Stone FCA DChA
Mercer Lewin Ltd
Chartered Accountants
41 Cornmarket Street
Oxford OX1 3HA

12 March 2021

WOLVERCOTE VILLAGE HALL
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 OCTOBER 2020

	2020		2019	
	£	£	£	£
Income receipts				
<u>Hire receipts</u>				
Oxford Montessori Nursery		12,600		18,300
Drama societies		1,057		2,453
War games		793		1,219
Yoga, etc		997		287
Meeples		195		935
Horticultural Society		100		270
WI		175		112
Meetings		255		515
Other casual hire		1,385		3,675
		<u>17,557</u>		<u>27,766</u>
<u>Other income</u>				
Interest received	3		23	
Solar electricity rebate	1,146		988	
Covid Grant	10,000		-	
Insurance claim re wall	3,750		-	
Supporting grants	8,340		5,958	
Donations	130		55	
		<u>23,369</u>		<u>7,024</u>
		40,926		34,790
Direct charitable expenditure				
<u>Annual running costs</u>				
Caretaker	2,275		3,725	
Cleaning	846		1,907	
Heat and light	4,529		3,398	
Gardening	1,531		1,094	
Rubbish and refuse	567		857	
Rates	1,148		1,826	
Insurance	925		-	
Licences	751		793	
Maintenance	1,926		7,335	
Secretarial expenses	1,150		1,200	
Donations	-		-	
Consumables and general expenses	345		992	
		<u>(15,993)</u>		<u>(23,127)</u>
<u>Exceptional costs</u>				
Wall	3,820		-	
Kitchen and cooker	-		14,677	
Screen and speakers	-		2,250	
Legal fees	15,060		8,100	
Fire exit and pathway	-		2,040	
		<u>(18,880)</u>		<u>(27,067)</u>
Surplus/(deficit) for the year		<u>£6,053</u>		<u>£(15,404)</u>
The above expenditure includes the following amounts:				
Amounts paid to members of the council of management for services and expenses unconnected with their membership of the council		<u>£1,996</u>		<u>£3,107</u>
Management and administration of the charity		<u>£180</u>		<u>£180</u>
Fee for independent examination		<u>£180</u>		<u>£180</u>

WOLVERCOTE VILLAGE HALL
STATEMENT OF ASSETS AND LIABILITIES AS AT 31 OCTOBER 2020

	2020 £	2019 £
Accumulated fund		
Balance brought forward at 1 November 2018	(60)	15,344
Surplus/(deficit) for the year	<u>6,053</u>	<u>(15,404)</u>
Balance carried forward at 31 October 2019	<u>£5,993</u>	<u>£(60)</u>
Represented by:		
Bank current account	1,240	(1,810)
Business saver account	4,037	1,035
Business saver account	710	709
Cash in hand	<u>6</u>	<u>6</u>
	<u>£5,993</u>	<u>£(60)</u>

Non-monetary assets

In addition to the above assets the charity also owns the following:

Land and buildings used by the charity - Wolvercote Village Hall

The freehold title to the land is vested in the Official Trustee for Charity Lands in trust for the charity.

Furniture and equipment in the hall (chairs, tables, piano, heating system etc).

These assets are maintained in a suitable condition by the council of management and repairs and replacements are written off through the receipts and payments account.

The total cost of these assets is unknown.

For and on behalf of the council of management

T Metcalfe
Chairman

C Winterbottom
Treasurer

DATE *March 2021*