

Trustees Report for 2023-

St Andrew's Parochial Church Council - registered charity 304349 - report for the year ended 31 December 2023

The hall had a satisfactory year in 2023 with income from room hire, parking and continued rental from the flat hall. As turnover exceeded £50,000, letting rates remained unchanged and weekend adult parties could be refused.

The hard of hearing and PA system was installed in March. Again the hall was grateful for the £5,000 anonymous donation received in the previous year for this overdue and essential service. Utility and administration costs were inevitably higher.

The main disappointment was the non functioning of the heating/hot water wireless Wifi smart control system for both hall and committee. This has now been resolved.

The hall grounds continued to be one of its best features. The vinca bed along St Andrew's Road remained a problem whilst the upper lawn bordered by the JR fence was cleared and re-seeded. More improvement was planned in 2024 including the area between the hall building and the guide hut.

The hall had the benefit of the hall manager (bookings and repairs) and also of Zast Accounting (invoicing and credit control). As always with volunteer run charities, additional trustees and committee members will be welcome.

Peter Shaw Chair,

Old Headington Village Hall management committee



2023 Year End Reports

REVIEW AND APPROVAL OLD HEADINGTON VILLAGE HALL (OHVH)

Zahra Tekin | Zast Accounting | March 2024

The Year End Reports

Zast Accounting took over half way through the accounting year ie June /July 2023.

The Tasks achieved and reflected in the enclosed reports are;

- Credit control and Invoicing systematically
- The creation of Current account for the NI&S account which was external to the accounting system
- The adjustment of the fixed asset and coding appropriately within accounting system

REVIEW AND APPROVAL:

-Year End Reports presented to external reviewer (Mrs. Helen Priestley) and approved by her after the examination of the accounts

-We also asked Mr Peter Shaw to sign of the accounts post review.

Screen shots of Important transaction on Bank stmt.

- The **£5000 Grant was posted to the Grant Receivable Cost Code209**. Please see the Profit and Loss income.
- The Debit balance in Current Asset of BS which is due to introducing the balance of NI&A within Xero accounting system is journalled to existing 'Historical Adjustment' CC840.
- The bank balance on 31/12/2023 is £50,440 and total current balance is now balances with the total of the Lloyds fixed interest rate account of £25, 000, makes the total current asset £76,300

Meeting with Peter S on 29/02/2024

The ambiguity around the built up balance of £12,000 NI&S bank account was discussed with Peter Shaw and it was clarified that;

- The NS&I balance has been a **legacy account** which was accumulative result of saving and interest over years.
- The balance was kept outside Xero accounting system and prior year's reviewer had plugged in the balance in the manual year end balance.
- The NS&I bank account was closed down and the balance was credited to Lloyds current account on current asset CC700 on 2nd March 2023 after crediting the interest element on Interest Income.
- The capital part of the NS&I i.e. £12k was journalled to 'Historical Adjustment account' i.e. CC840 as part of the 2023 YE adjustment to balance the current asset.
- The credit balances on CC840 (the C/F balance of £7.7K and the £12k current year transfer) do not have any perceived creditors associated with them.

Year End 2023 accounts report (copy P&L and Balance sheet enclosed) and the notes are reviewed and signed by:

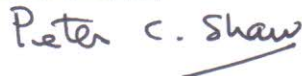
Mrs Helen Preistly

helen@rpsoftware.co.uk

Signature: 

Mr Peter Shaw (CEO)

peter.shaw8@gmail.com

Signature: 

Nov 2023 Transfer after maturity again transferred to Fixed Int bank Acc

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22 Nov 23	BEVAN+ GREGG CAR PARKING RP4652286086367100 201815 30 22NOV23 01:23	FPI	50.00	73,899.59

Maturity of June Fixed int acc.

CLEARING 206521 10 2000 123 15:20

20 Oct 23	TRANSFER WMTT S19278327-510	DEP	25,388.56	70,795.79
20 Oct 23	LINDA HANSON MISS ANN HANSON 00156353632RR IVNTR 090132 30	FPI	50.00	45,407.23

First 6 m fixed int. Rate Account transfer

01 Jun 23	PIROSKA MOLNAR 23/569 cf271c6dfdc6452c99 040605 10 01JUN23 21:50	FPI	56.00	41,886.87
01 Jun 23	TRANSFER - EX T/O WMTT S19283835- 848	PAY	25,000.00	41,830.87
01 Jun 23	HEADINGTON FRIENDS HEADINGTON QUAKERS 000000000271796228 089299 10 01JUN23 10:36	FPI	36.00	66,830.87

National Saving Account Closure transfer to Lloyds Curr Acc;

02 Mar 23	NATIONAL SAVINGS A INVAC 138062481 56155629535199000N 608910 10 02MAR23 15:56	FPI	12,320.21	66,598.12
01 Mar 23	HOOTON C PII ATFS INV 517	FPI	178.00	54,777.91

Cheque deposited Grant? £5000

30 Jan 23	CHEQUE DEPOSIT LOYD 1-5 HIGH STRE	DEP	5,000.00	52,826.05
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Bank Balance on 30th Dec 2022

30 Dec 22	ALEXANDRA MCLEVVY SCD INVOICE 22 466 MODULO00P210EYUVPVU 040075 10 30DEC22 20:14	FPI	32.00	45,560.29
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Bank Balance on 30th Dec 2023

02 Jan 24	V ZETTERSTROM-SHAR INV-0752 600000001266447352 308045 10 30DEC23 13:09	FPI	64.00	50,408.35
29 Dec 23	OPUS ENERGY LTD 1332062	DD	122.42	50,344.35

Treatment of the balance of NI&S Account at the YE2023:

The £12000 of the total balance (ie less interest of £320.12) NI&S Account is adjusted to Cost Code 840 Historical Adjustment as this account has not been included in the YE2022 to the accounting system. The total balance was plugged into BS report manually.

Accounts: 840 - Historical Adjustment | Date range: Last financial year | Columns: 9 columns selected | Grouping/Summarising: Group by Account

Accounts to include: With transactions or non-... | Filter

More Update

Historical Adjustment Transactions Reorder columns

Old Headington Village Hall
For the period 1 January 2023 to 31 December 2023

Date	Source	Description	Reference	Debit	Credit	Running Balance	Gross	VAT
Historical Adjustment								
Opening Balance				-	7,709.14	7,709.14	-	-
2 Mar 2023	Receive Money	NI&S Account Balance - NATIONAL SAVINGS A INVAC 138062481 56155629535199000N 608910 10 02MAR23 15:56	NI&S Account Closure	-	12,000.00	19,709.14	12,000.00	-
Total Historical Adjustment				-	12,000.00	19,709.14	12,000.00	-
Closing Balance				-	19,709.14	19,709.14	-	-
Total				-	12,000.00	(12,000.00)	12,000.00	-

Profit and Loss

Old Headington Village Hall For the year ended 31 December 2023

	2023	2022
Turnover		
201 - Room hire income	23,984.10	24,744.00
202 - Parking income	9,220.14	6,607.17
203 - Flat rental income	14,400.00	14,400.00
209 - Donations received	5,000.00	-
260 - Other Revenue	-	334.07
270 - Interest Income	708.77	-
Total Turnover	53,313.01	46,085.24
Gross Profit	53,313.01	46,085.24
Administrative Costs		
400 - Advertising & Marketing	354.00	120.00
401 - Audit & Accountancy fees	2,501.00	-
408 - Cleaning	4,978.14	3,651.85
409 - Gardening & maintenance	1,622.50	3,230.51
410 - Ground Improvement Projects	2,296.00	-
411 - Service maintenance contracts	1,832.45	342.51
416 - Depreciation Expense	1,433.31	-
418 - Charitable and Political Donations-Expense	143.92	-
425 - Postage, Freight & Courier	2.89	-
428 - Hall Flat expenses	657.00	1,998.17
429 - Miscellaneous Expenses	681.59	87.00
433 - Insurance	1,802.28	1,706.04
441 - Legal Expenses	214.52	-
444 - Water for hall	562.96	665.09
445 - Electricity Light & Power	776.14	430.99
446 - Gas - hall and meeting room	3,223.92	3,047.80
447 - Waste services	80.10	-
461 - Office and Printing	11.50	15.35
463 - IT Software and Consumables	487.41	427.19
470 - Electrical work on hall	935.00	350.00
473 - Repairs & Maintenance	2,143.43	2,162.74
475 - Admin & Finance services (self-employed contractors)	5,090.00	4,701.00
485 - Subscriptions	-	122.10
489 - Telephone & Internet	832.16	860.68
493 - Travel - National	4.95	-
Total Administrative Costs	32,667.17	23,919.02
Operating Profit	20,645.84	22,166.22
Other Income		

Profit and Loss

	2023	2022
250 - Deposits for room hire	16.00	1,000.00
Total Other Income	16.00	1,000.00
Profit on Ordinary Activities Before Taxation	20,661.84	23,166.22
Profit after Taxation	20,661.84	23,166.22

Balance Sheet

Old Headington Village Hall

As at 31 December 2023

	31 DEC 2023	31 DEC 2022
Fixed Assets		
Tangible Assets		
710 - Equipment Hearing Aid - hall, meeting room and kitchen	5,732.31	-
711 - Less Accumulated Depreciation on Office Equipment	(1,433.31)	-
Total Tangible Assets	4,299.00	-
Total Fixed Assets	4,299.00	-
Current Assets		
Cash at bank and in hand		
090 - Old Headington Village Hall	50,440.35	45,560.29
Total Cash at bank and in hand	50,440.35	45,560.29
010 - Fixed Term Deposit Account	25,000.00	-
610 - Accounts Receivable	860.00	2,946.50
Total Current Assets	76,300.35	48,506.79
Creditors: amounts falling due within one year		
800 - Accounts Payable	769.89	1,397.17
840 - Historical Adjustment	19,709.14	7,709.14
855 - Suspense-Unknown Income_BadDebt Loss at Year End	58.00	-
Total Creditors: amounts falling due within one year	20,537.03	9,106.31
Net Current Assets (Liabilities)	55,763.32	39,400.48
Total Assets less Current Liabilities	60,062.32	39,400.48
Net Assets	60,062.32	39,400.48
Capital and Reserves		
960 - Retained Earnings	39,400.48	16,234.26
Current Year Earnings	20,661.84	23,166.22
Total Capital and Reserves	60,062.32	39,400.48



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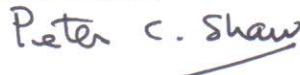
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