



## Trustees' Annual Report for the period

From 1<sup>st</sup> March 2024 Period start date To 28<sup>th</sup> February 2025 Period end date

Charity name: Old Stratford Parish Charity

Charity registration number: 304230

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The object of the charity is the provision and maintenance of a village Community Centre and Recreation Ground for the use of the inhabitants in the area. For benefit without political, religious or other opinion.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The village Community Centre is mainly used for meetings, classes, family events and other forms of leisure time recreation, with the objective of improving the quality of life for local residents. The Community Centre also hosts a preschool for the benefit of residents in the village and the surrounding area.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees are aware of the relevant guidance provided by the Charity Commission and are kept up to date through regular meetings and mailing</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	<b>N/A</b>

Other		None

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The Community Centre has been utilised for a wide variety of community events, such as village socials, fireworks displays and a Christmas Party for OAP residents, all of which, have proved very successful.</b></p> <p><b>During weekdays it is utilised by the preschool group, mothers and toddlers, slimming club, keep fit and bowls. The evenings are mainly used for sporting activities and meetings.</b></p> <p><b>At weekends the hall is heavily utilised for family events, such as; birthday parties and weddings.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>In terms of sales and occupancy we have largely met our objectives, although we are currently working on plans to increase the capacity of the hall through organisational changes.</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>We are currently run minimal fund raising events, although we have some ideas to introduce activities in the coming years</b>
Investment performance against objectives	Para 1.41	<b>Our investments have performed well in the period</b>
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Our financial result for the period has improved. This has largely been due to our reducing costs for utilities and services. We have reviewed and increased our hire charges to be better relate to our costs and reduced costs going forward through finding alternative suppliers and negotiating new contracts.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Our reserves are fully invested in a COIF account, which provides additional income and gives us the ability to cope with unforeseen repair bills and to improve the infrastructure of the hall for the benefit of our community.</b>
Amount of reserves held	Para 1.22	<b>£242,700</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>Our Charity remains in a healthy position with an improved trading year, thanks to the reserves we have in place, whilst our decisions and plans to increase revenues and reduce costs have helped us to be more operationally stable.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Our funding is mainly provided by hire of our facilities to third parties, backed by income provided from our investments.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>It is our objective to become more self sufficient with our income meeting expenditure, leaving our investment funds to develop and improve our facilities in the future</b>
A description of the principal risks facing the charity	Para 1.46	<b>Our main risk is long term sustainability in the face of rising costs. Our reserves can protect us for a few years, but we have to become more operationally efficient.</b>
Other		<b>N/A</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Trust Deed</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>Trust</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election by Committee</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>N/A</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>N/A</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		<b>N/A</b>

### Reference and Administrative details

Charity name	Old Stratford Parish Charity
Other name the charity uses	N/A
Registered charity number	304230
Charity's principal address	Old Stratford Community Hall Deanshanger Road Old Stratford Milton Keynes MK19 ^NL

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chris Orchard Banks	Chairman		Committee
3	Sheila Shepherd	Trustee		Committee
4	Claire Clayton	Secretary/Trustee		Committee
5	Peter Kirkham	Treasurer		Committee
6	Ray Smith	Trustee		Committee
7	Dawn Higgs	Trustee		Committee
8	Peter Corrigan	Trustee		Committee
9	Tony Pateman	Trustee/H&S Advisor		Committee
10	Heidi Alexander	Silent Trustee		Committee
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
N/A		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

N/A

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

None

## Other optional information


None

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Peter Richard Kirkham	
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Position (eg Secretary,  
Chair, etc)

Treasurer	
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Date

30/05/2025
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**Receipts and payments accounts**

For the period from	01/03/2024	To	28/02/2025
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall Hire	37,915	-	-	37,915	24,367
Function Hire	12,678	-	-	12,678	16,685
Function Deposits	5,400	-	-	5,400	4,650
Parish Council Donations	2,175	-	-	2,175	5,901
Donations	190	-	-	190	1,977
Bar	130	-	-	130	150
Other Income	20	-	-	20	-
Changing Room Hire	-	-	-	-	450
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>58,508</b>	<b>-</b>	<b>-</b>	<b>58,508</b>	<b>54,180</b>
<b>A2 Asset and investment sales, (see table).</b>					
Realised Investment Gains	20,000	-	-	20,000	10,000
	-	-	-	-	-
<b>Sub total</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	<b>10,000</b>
<b>Total receipts</b>	<b>78,508</b>	<b>-</b>	<b>-</b>	<b>78,508</b>	<b>64,180</b>
<b>A3 Payments</b>					
Utilities	29,329	-	-	29,329	29,269
Utilities - Unused advance payments	5,250	-	-	5,250	-
Maintenance	16,615	-	-	16,615	18,601
Salaries & related staff Costs	14,672	-	-	14,672	14,090
Deposit Refunds	4,960	-	-	4,960	5,420
Cleaning	2,061	-	-	2,061	3,022
Professional Fees	1,997	-	-	1,997	-
Insurance	1,562	-	-	1,562	3,872
Telephone	1,052	-	-	1,052	-
Event Expenses	904	-	-	904	-
Subscriptions	901	-	-	901	-
Catering	830	-	-	830	-
Hire Refunds	345	-	-	345	-
Gifts	153	-	-	153	-
Sundries	83	-	-	83	7,547
	-	-	-	-	-
<b>Sub total</b>	<b>80,713</b>	<b>-</b>	<b>-</b>	<b>80,713</b>	<b>81,821</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Private expenditure	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>80,713</b>	<b>-</b>	<b>-</b>	<b>80,713</b>	<b>81,821</b>
<b>Net of receipts/(payments)</b>	<b>- 2,205</b>	<b>-</b>	<b>-</b>	<b>- 2,205</b>	<b>- 17,641</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>12,720</b>	<b>-</b>	<b>-</b>	<b>12,720</b>	<b>30,361</b>
<b>Cash funds this year end</b>	<b>10,515</b>	<b>-</b>	<b>-</b>	<b>10,515</b>	<b>12,720</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Community account *9721	5,390	-	-
	Barclays Savings Account *0898	5,000	-	-
	Petty Cash	125	-	-
	<b>Total cash funds</b>	<b>10,515</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	CCLA COIF Charities Investment Fund Acc	Charities Investment Fund	-	232,546
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Old Stratford Parish Charity

**On accounts for the year  
ended**

29<sup>th</sup> February 2025

**Charity no  
(if any)**

304230

**Set out on pages**

3-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 29/02/2025.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:** *Lindsay Worville*

**Date:** 7<sup>th</sup> March 2025

**Name:** Lindsay Worville, BrackBridge Ltd

**Relevant professional  
qualification(s) or body  
(if any):**

ACMA

**Address:**

24 Bridge Street

Brackley

NN13 7EW

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**