



**MINUTES OF THE ANNUAL GENERAL MEETING**  
**HELD ON 21<sup>st</sup> September 2021**  
**Held virtually via ZOOM**

Telephone mobile  
07975694125  
Email  
Marc.pether@icloud.com

**PRESENT:** Capt. Andy Barnwell (AB) - Chairman  
Keli Watts (KW) - President  
Lt. Marc Pether (MP) - Commanding Officer  
Michael Heekin (MH) - Treasurer  
Toby Harrison (TH) - UMT Member  
Mike Cartwright (MC) - UMT Member  
Jane McMahan (JM) - Secretary  
Parents/Guardians

**1. Chairman's Opening Address**

AB welcomed everyone to the meeting and made introductions. AB thanked everyone for their attendance

**2. Apologies for Absence**

Apologies were received from Helen Wakefield-Carr.

**3. Minutes of the last AGM held 17<sup>th</sup> September 2020 were displayed for all to review and adopted.**

Proposed by AB seconded by JM

**4. Matters arising from those minutes**

None

**5. Unit Chairman's report**

The Chairman welcomed all to the meeting in these continuing strange times with Covid 19. Another successful year for the Unit which continues to cope well and adapt to the changing pandemic restrictions.

A big thank you to Lt Chris Jablonski and PO Freddie Jablonski for all their good work maintaining the fleet and even repairing the Unit Lawn Mower and BBQ. Thanks too to Admin Officer Angela Edward and the Unit staff for all their efforts keeping everything running smoothly.

Special thanks to the Treasurer Michael Heekin who has the hardest job and does it with aplomb!  
Although the Chaplain Helen Wakefield-Carr was unable to make the meeting he hopes her recent Sabbatical had gone well. Thanks to Secretary Jane McMahan for doing a sterling job and support with

UMT admin. He thanked the President Keli Watts for always being supporting and working hard behind the scenes for the best interests of the Unit. Toby Harrison was also thanked for all his efforts in the MT project work for the Unit Minibus. He also welcomed Nick Cartwright to the UMT and thanked him for his work in fundraising support and applications noting how lots of charities were struggling to raise funds with normal activities usually bringing in £6K per year being curtailed.

The Chairman acknowledged the CO who had faced difficult challenges this year and wished him, his wife Heather, and the children well. The Unit is looking good, and this is down to the CO guiding his team through. He mentioned the efforts of CPO Bagshaw in spending a lot of time carrying out odd jobs/gardening/maintenance. He also thanks the Parents for joining the meeting and for their continuing support to the Unit.

He advised fund raising challenges were likely to continue for the next 6-9 months and suggested promoting the Unit Lottery and hiring of the Unit to other groups to increase revenue if anyone knows of anyone who might be interested.

**6. P&SA Chairman's Report**

N/A

**7. CO'S REPORT**

The CO thanked AB and confirmed that 2021 had been a challenging year personally with his daughter Libby's Lymphoma diagnosis and considerable amounts of hospital admission and treatment time. The good news is she is currently having all her treatment lines removed and is in remission. She turns 13 at the end of the month and they can finally start to get back to normal life. During this time, he had not been able to as be involved with the Unit as usual but was fully back from this week.

After the last AGM it had been hoped to get back soon to normal activities however then the 2<sup>nd</sup> lockdown occurred. Virtual Training had been exhausted however once restrictions lifted there were plenty of boating opportunities and alternatives to parade nights organised. The staff had been great with the XO, CPO Bagshaw and PO's McMahon and Evans doing a great job of keeping things running well.

2021 was another year the Unit had been awarded a Burgee which now makes 10 years on the bounce which was very pleasing.

There was a continuing recruitment drive for Cadets as lots of the older ones had left. Marine Cadets had been hit hard with only 2 remaining on the books. There had been lots of new interest with new younger cadets joining and there is to be a further opening evening for potentially 12 more cadets in November.

A new member of staff Sapphire Collett had joined as a direct entry officer and has experience of being an Auxiliary Officer on RFA's along with also being a teacher who will be a great asset to the staff team.

The CO thanked the Chairman, Treasurer and all UMT for their continuing support and that hopefully we are now onwards and upwards! The Royal Navy inspection is next year and it's also the 80<sup>th</sup> Anniversary for Kettering Sea Cadets to look forward to.

## **8. Treasurers Report and Adoption of Accounts**

The Chairman introduced the Treasurer MH and again thanked him for his hard work.

### **Sea Cadets Corps Kettering Financial Statement 2020/2021**

- An extraordinary year for the Unit in the continuing Pandemic difficulties.
- We are down approx. £10K on previous year at £33,874 and have been very much reliant on the extra income of £19K received in government Covid support Grants to keep things afloat.
- Cadet contributions are down £6K from £11.4K received last year due to Cadet departures, although whilst still on the books an unable to physically attend most cadets continued to contribute their Subs which was very helpful.
- £26K Cash & Bank
- We are a Charity - 304209
- Accounts prepared on a receipts and payments basis
- Audited
- Submitted to Charities Commission

### **RECEIPTS**

- TOTAL - £33,874.47
- Cadet Contributions - £5,997.80
- Other Donations - £5,362.88
- Fund raising Events - £718.50
- Special Events - £425.99
- Course Fees - £1026.90
- Sale of Assets - £0

### **PAYMENTS**

- TOTAL £38,323.75
- Buildings - £20,135.03
- Boats - £2028.93
- Heat, Light and water £4959.08
- Vehicles - £341.85
- Training Courses - £1,465.25
- Other equipment - £5,026.28
- Insurance - £2,053.40

### **9. Election/Re-election of President/Unit Management Committee (UMC)**

Re-election of Unit President – AB proposed Keli Watt's to continue who confirmed she was very happy to carry on. The additional Although not present AB nominated KW for re-election. JM seconded. All agreed. KW re-elected as President.

AB asked if there was any progression in Rear Admiral Kyte also becoming an additional President. MP confirmed he was happy to join however this needs to be followed up and formalised.

### **Election/Re-election of UMC**

AB confirmed he was happy to continue as Chairman. Existing Trustees also happy to continue. KW nominated and MP seconded. All voted in favour of re-electing the UMC.

### **10. AOB**

KW congratulated all on having a good as possible year it can be under the Pandemic circumstances

JM suggested any interested new members of the Committee whether as Trustees or Parent supported always welcome

SG (parent) thanked the Committee and Unit for all the support and encouragement given to Cadets to continue activities and courses during Covid.

### **Questions:**

None

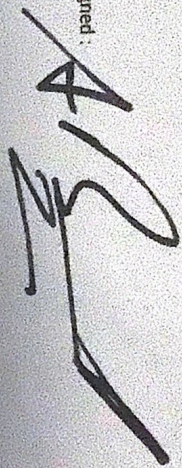
**AB thanked everyone for their attendance.  
Meeting closed 2035**

Cash & Bank

£ 26,357.44

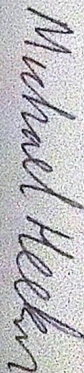
£ 30,806.72

Signed :



Chair : Andy Barnwell

Signed :



Treasurer : Michael Heekin

Date :

21/10/21

<b>Payments</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Training Course Costs	1,465.25	4,164.00
Catering Costs	96.26	408.69
Fund Raising Costs	20.00	20.00
Articles for resale	-	70.43
Competition Costs	-	14.48
Council Tax	520.00	451.80
Heat Light and Water	4,959.08	2,955.50
Telephone	1,166.25	929.90
Printing & Stationery	172.47	461.97
Buildings	20,135.03	813.50
Boats	2,028.93	3,302.77
Vehicles	341.85	590.63
Computers	285.15	520.50
Other Equipment	5,026.28	9,648.85
Fuel Cost	53.80	606.24
Insurance Costs	2,053.40	1,854.10
Bank Charges	-	27.25
<b>Total Payments</b>	<b><u>38,323.75</u></b>	<b><u>26,840.61</u></b>

SEA CADETS CORPS KETTERING

CHARITY NUMBER – 304209

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	2021	2020
	£	£
<b>Receipts</b>		
HQ Travel Expense refunds	-	1,379.76
Other Grants	19,431.00	-
Cadet Contributions	5,997.80	11,355.21
Other Donations	5,362.88	21,702.70
Special Events	425.99	350.40
Fund Raising Events	718.50	4,633.02
Course Fees	1,926.90	4,024.55
Other Receipts	11.40	294.95
<b>Total Receipts</b>	<b><u>33,874.47</u></b>	<b><u>43,740.59</u></b>



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

**Section A Independent Examiner's Report**

Report to the trustees/  
members of

On accounts for the year  
ended

Set out on pages

KETTERING SEA CARPETS

31<sup>ST</sup> MARCH 2011

Charity no  
(if any)

304209

1-3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Responsibilities and  
basis of report

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

Independent  
examiner's statement

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date: 2nd October 2011

Name:

MOHAMED RAFIK OSMAN GARBAFA

Relevant professional  
qualification(s) or body  
(if any):

THE CHALLENGED ACCUSATION OF QUALIFIED ACCOUNTANTS

Address:

6 ADULLEIGH ROAD  
LEWESTER  
LE5 0BN