

FAKENHAM WENSUM SCOUT GROUP

TRUSTEES ANNUAL REPORT

6TH APRIL 2020 TO 5TH APRIL 2021

Charity Registration Number: 304134

Scout Association Registration Number: 277646

Address: The Scout Hall
Oak Street
Fakenham
Norfolk
NR21 9DY

TRUSTEES:

Chairman	Rachael Lake
Secretary	Ceri Gage
Treasurer	Brian Dear
Member	Debora Brown
Member	Sally Fryett
Member	Kirsty Lack
Member	Katheryn Osborn
Member	Amanda Sands
Member	Kim Walker
Group Scout Leader	Bobbie Stevenson

Governing Document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

Constitution

The Group is a trust established under its rules which are common to all Scouts.

Trustee Selection

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

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Additional Governance

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, and parents' representation.

This Group Executive Committee exists to support the Group Scout and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

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MAJOR ACTIVITIES AND ACHIEVEMENTS IN THE YEAR

Group Scouting Status

There have been no scouting activities during this year due to the government restrictions because of the covid pandemic.

Lease

The new lease is complete and in place.

Financial Review

Reserves and Investment Policy

No policies are in place since the Group has only just gained sufficient funds for there to be any surplus over day-to-day expenses. Given the current circumstances, no planning can be undertaken until scouting restarts.

Major Liabilities

There are no major liabilities. We are currently holding a grant to pay for replacement of windows and doors.

Income

There has been a major income from the grants from the government for those who pay business rates and are unable to operate.

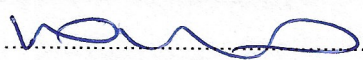

First Focus has continued to operate in a very restricted manner and have continued to make their financial payments.

Statement for the year

Our profit for the year is £22,662.78. This gives us a fund of £40,266.70

The trustees declare that they have approved the trustees' report at The Executive Committee meeting on 9th July 2021 (held by Teams).

Signed on behalf of the charity's trustees

Signatures		
Full name	K. OSBORN	BRIAN DEAR
Position	ACTING CHAIR	TREASURER
Date	18 th July 2021	18 th July 2021

FAKENHAM WENSUM SCOUT GROUP

Statement of Financial Activities Summary for the year ended 5th April 2021

	This Year General Fund £	Last year General fund £
TOTAL INCOMING RESOURCES	44,760.28	20,859.77
TOTAL RESOURCES EXPENDED	22,097.50	11,478.22
NET INCOMING RESOURCES	22,662.78	9,381.55
FUND BALANCES BROUGHT FORWARD	17,603.92	8,222.37
FUND BALANCES CARRIED FORWARD	40,266.70	17,603.92
SPECIFIED LIABILITIES	13,100.00	400.00

BANKERS: HSBC

Contact Name and Address:

Brian Dear
42 Queens Road
Fakenham
Norfolk NR21 8DB

01328851776

dear_brian@hotmail.com

FAKENHAM WENSUM SCOUT GROUP

Statement of Financial Activities for the year ended 5th April 2021

INCOMING RESOURCES	2020-2021 £	2019 - 2020 £
MEMBERSHIP SUBSCRIPTIONS	0.00	4,086.00
Less: Capitation paid to District/County/National		2,090.00
Total	0.00	1,996.00
DONATIONS		
Recovered Gift Aid for 4 years	0.00	2,600.68
Covid business rate grants (Other)	20,708.00	7.00
NNDC grant for windows and doors	13,000.00	
	33,708.00	2,607.68
CAMPS		
Summer 2020	300.00	400.00
(other)		669.70
	300.00	1,069.70
FUND RAISING & EVENTS		
Christmas Tree Festival	54.28	159.58
(other)		578.31
	54.28	737.89
PREMISES		
First Focus rent	9,000.00	12,140.00
First Focus utilities	1,555.00	1,701.00
Eon repayment (Other users)	143.00	60.00
	10,698.00	13,901.00
MISCELLANEOUS		
Trading post - resale of shirts/jumpers		355.50
Section events		115.00
Other [sale of old gear]		77.00
	0.00	547.50
TOTAL INCOMING RESOURCES	44,760.28	20,859.77

Note: Last year's activities in brackets ()

FAKENHAM WENSUM SCOUT GROUP

Statement of Financial Activities for the year ended 5th April 2021

RESOURCES EXPENDED	2020-2021 £	2019 - 2020 £
MEMBERSHIP SUBSCRIPTIONS		
Payment to District/County/National (usually comes from subs income)	2,232.50	
Part payment for young leader	23.75	
	2,256.25	
CAMPS		
Summer camp refunds (other)	600.00	360.00
		644.64
	600.00	1,004.64
FUNDRAISING & EVENTS		
	0.00	201.58
PREMISES		
Rent	888.76	850.00
Ansvar/Hiscox/Unity insurance	1,020.44	1,123.33
Lease completion solicitors (s119)	1,360.00	600.00
General repairs, servicing fire extinguishers and full electrics check, etc.	247.00	375.93
Light & heat [Eon]	2,245.00	3,170.00
Deposit for new windows/doors (Blinds)	3,000.00	603.00
Refurbishment of roof (Clear blocked drain)	9,918.24	120.00
	18,679.44	6,842.26
MISCELLANEOUS		
Norfolk Scouts Trading Post	0.00	794.34
Gear	120.00	763.35
Group admin and equipment for section meetings	384.81	1,176.01
Insurance personal & medical	42.00	
Section events	15.00	659.04
(Other)		37.00
	561.81	3429.74
TOTAL RESOURCES EXPENDED	22,097.50	11,478.22

Note: Last year's activities in brackets ()

FAKENHAM WENSUM SCOUT GROUP

Statement of Financial Activities for the year ended 5th April 2021

	2020-2021 £	2019 - 2020 £
CURRENT ASSETS		
Cash in hand	339.28	922.13
Current bank account	39,927.42	16,681.79
Total	40,266.70	17,603.92
Cheques in hand	0	0
NET CURRENT ASSETS	40,266.70	17,603.92
Liabilities		
Camp refund (2019 Camp deposits)	100.00	400.00
Payment for windows/doors	13,000.00	
Total	13,100.00	400.00

Note: Last year's activities in brackets ()

General Notes:

1. The Eon charges include the usage by First Focus. In 2015-16 First Focus paid £4000 up front as a fund to cover their costs. This year they topped this back up by paying an amount to cover their costs to date.
2. There has been no attempt to separate the income/expenditure of the three sections since most of their expenses are through our Trading Post account and the equipment is shared. This has meant that isolating all group admin is also difficult and has not been attempted.
3. There were no floats outstanding at the year end.
4. There are no other major assets. The building is a liability since we have responsibility for removing it at lease end. There is a certain amount of equipment that could be sold (eg. ladder, go-pak tables, camping fridge) approaching £2,000 when-new price. The scouting equipment has some second hand value, but most would be passed onto other scout groups for free.

The trustees declare that they have approved the accounts at The Executive Committee meeting on 9th July 2021 (held by Teams)

Signature..........

NameKOSBORN.....

PositionACTING CHAIR.....

Date15th JULY 2021.....

Independent Examiner's Report to the Trustees of Fakenham Wensum Scout Group

I report on the accounts of the Group for the year ended **5th April 2021**

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that the independent examination requirements of the Charities Act 2011 apply. It is my responsibility to carry out an independent examination of the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have examined the records and the accounts set out on pages 4 - 7.

Independent Examiners Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: H. Wyma (H. WYMAN)

Address: 60 GWYN CRESCENT

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Date: 22/06/2021