



Trustees' Annual Report for the period

From 01.01.2023 **Period start date** **To** 31.12.2023 **Period end date**

Charity name: TASBURGH VILLAGE HALL AND PLAYING FIELD

Charity registration number: 304085

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To be the focal point of Social, Educational and Recreational activity within the village of Tasburgh.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Tasburgh Village Hall is a venue catering for the following internal activities:</p> <ul style="list-style-type: none"> • Scouts and Explorers groups • Keep Fit classes, principally for senior citizens • Martial Arts classes • Pilates, Yoga and exercise fitness groups • Sports and Social Club, open 2 nights and 2 afternoons a week • Carers Group, supporting the elderly and vulnerable • Choir and Band rehearsals and performances • Educational Tutoring for Individual Children. <p>In addition, the Hall is also used as a venue for wedding receptions, parties, local events and for the meetings of organisations such as the Parish Council, Tasburgh Allotment Society etc.</p> <p>Externally, the Playing field is again to Tasburgh United Football club and the fields are maintained for the benefit of the local community and especially local children. There are also tennis courts and a free to use skate-board park and children's play area with a variety of play equipment.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	All the above meet the objectives of the charity, catering for all ages regardless of personal background, faith, history, circumstances or gender.

Commission on public benefit		
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	The charity is supported in a number of activities by volunteers such as organising fund raising events, and staffing of such events.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	This year the committee has made improvements to the CCTV to enhance the security. We have continued to maintain the hall in a good state to support all the activities and make it a desirable place for people to meet. We also held a successful fete and art festival.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash in the bank as at 31/12/2023 is £28,514
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our StepSaver Deposit Account is our reserve currently £10,899. This amount is due to be reviewed in 2025.
Amount of reserves held	Para 1.22	See above
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Regular and casual hirers Fundraising including fete and art festival
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	Loss of regular users and reduction in casual bookings.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed dated July 20 th 1950, plus subsequent amendments. (Copies of which are held by the Charity Commission)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust for the benefit of the Village of Tasburgh
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed or reappointed annually at the Annual General Meeting held in July.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The trustees operate within a code of Standing orders that are regularly reviewed and updated as necessary. The trustees adhere to a number of Policy documents including Child Protection and Safeguarding, Vulnerable Adults, Equality, Diversity & Discrimination, GDPR, Fire Safety, Cleaning, Legionella etc.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Tasburgh Village Hall And Playing Fields
Other name the charity uses	Tasburgh Village Hall Committee
Registered charity number	304085

Charity's principal address	Tasburgh Village Hall Grove Lane Tasburgh, Norwich Postcode NR15 1LR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dave Moore	Chair	01/01/23 to 19/06/2023	
2	Brian Hill		01/01/23 to 19/06/2023	
3	Iain MacLennan		01/01/23 to 19/06/2023	
4	Karen Hazell			
5	Shaun Palmer			
6	Graham Pates	Chair	16/06/2023 to 31/12/2023	
7	Mick Ireson			
8	Lloyd Giacomelli			
9	Martin Bull			
10	Trudi Musgrove		01/01/23 to 19/06/2023	
11				
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19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Barclays	St Stephens Branch Norwich

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	GJP	
Full name(s)	Graham John Pates	
Position (eg Secretary, Chair, etc)	Chair	
Date	6/1/2025.	

INCOME	2021	2022	2023	EXPENDITURE	2021	2022	2023
Regular Users				Regular Expenses			
Playgroup/Pace 2023	3,973.00	3,184.40	1,067.75	Gas	2,400.00	3200.00	1928.87
Social Club	2,983.00	5,779.25	5,947.10	Electric	366.00	442.21	333.70
Scouts	484.00	1,159.50	450.40	Insurance	1,427.02	1370.64	1428.20
Parish Council	250.00	324.00	357.75	Water Rates	177.53	270.34	216.13
Keep Fit	222.40	609.00	599.00	Rates	0.00	408.64	196.71
Marial Arts	188.00	673.60	602.00	Telephone & Broadband	554.52	533.67	609.53
GRS/Skybound Therapies 2023	324.00	24.00	626.00	Licences	592.68	770.11	482.47
TAS	0.00	35.00	0.00				
Carens	135.35	257.75	210.00				
Suzuki	325.00	493.50	134.75				
Dirty Fryer Boiz/Bowls 2023	90.00	50.00	174.00				
CF Social Work	3,822.00	3,895.50	552.00				
Joe Ringer Band	232.00	120.25	374.40				
Yoga	270.00	509.50	591.50				
TUFC	0.00	132.00	461.25				
Total Regular Users	13,298.75	17,246.95	12,147.90				
				Fees	219.00	356.10	643.00
				Hall Maintenance	2,761.67	4584.88	1712.75
				Outside Maintenance	1,539.22	1731.97	1606.81
				Caretaker Materials	405.63	0.00	0.00
Casual	2,672.00	6,168.75	5,895.29	Caretaker Labour	1,917.24	1606.95	107.49
Future Bookings	237.00	671.41	700.27	Cleaning Materials	716.65	878.00	870.04
Total Casual	2,909.00	5,497.34	6,595.56	Cleaner Labour	1,604.66	2695.36	2520.98
				Booking & Secretarial Administrator	5,873.88	8654.75	8584.26
Other Income				Secretary & Treasurer Expenses	0.00	122.37	219.81
Interest	0.22	8.38	102.72	Miscellaneous	955.00	479.01	186.66
Security Deposits	100.00	404.90	500.00	Bank Charges etc	0.00	0.00	0.00
South Norfolk Recycling	250.00	250.00	0.00	Waste	1,233.31	974.65	1418.21
Compensation Barclays	0.00	100.00	500.00				
Pool Table		0.00	0.00	Advertising/Promotional	0.00	77.52	30.00
Total Other Income	350.22	758.38	1,202.72	Stationary	0.00	7.24	26.80
				TVH Donations	0.00	116.53	0.00
				Fund Raising Exps	7.96	181.86	195.18
Total Regular/Casual/Other	16,557.97	23,502.67	19,946.18	Total Regular Expenses	22,756.97	29461.00	23317.58
Fundraising / Exceptional				Other Expenses			
300 Club	1,097.00	1,144.00	1,138.00	Deposit Returns	0.00	500.00	600.00
Fundraising	330.00	0.00	0.00	300 Club	710.00	600.00	650.00
Donations Social Club	10,228.89	926.00	414.00	Capital Assets	0.00	505.76	974.98
Other Donations	699.28	6,470.00	1,131.39	Social Club Donation Items/Spend	709.00	426.00	155.00
Parish Council Maintenance Fees	750.00	780.00	848.00	Refurbishment Costs - Toilets	0.00	11947.80	0.00
SNDC CoVid 19 Payment/ Bowls Grant	4,000.00	0.00	0.00	CCTV Upgrade	0.00	0.00	1837.78
SNDC CoVid 19 Payment	2,477.43	0.00	0.00	Refurbishment Costs - Roof Repair	0.00	0.00	0.00
SNDC CoVid 19 Payment	2,096.00	0.00	0.00	Refurbishment Costs - Thermostats	0.00	0.00	0.00
SNDC CoVid 19 Payment	800.57	0.00	0.00	Refurbishment - Boiler (bat after TSSC contribution)	0.00	0.00	0.00
SNDC CoVid 19 Payment	8,000.00	0.00	0.00	TSSC - Entrance Door & Cellar	7,673.79	0.00	0.00
SNDC Restart Grant/ Coronation Grant	4,993.00	2,667.00	200.00	Outside Furniture - TSSC Contribution	1,664.10	0.00	0.00
Village Fete	0.00	1,028.90	1,140.40	Outside Furniture - Restart Grant	4,993.00	0.00	0.00
Yardsale	1,353.08	0.00	0.00	Profit Share with Other Groups	658.20	220.95	0.00
Quiz Night	599.00	519.30	1,168.56	Petty Cash for Float	0.00	0.00	136.65
Art Show	0.00	1,514.41	1,836.70				
Friends Donations	0.00	0.00	626.00				
Friends Membership	0.00	0.00	442.00				
Total Fundraising / Exceptional	37,474.25	15,049.61	8,945.05	Total Other Expenses	16,408.09	14200.51	4365.41
				Total Regular/Other Expenses	39,165.06	43,661.51	27,682.99
				Exceptional Expenses	0.00	0.00	0.00
				Total Exceptional Expenses	0.00	0.00	0.00
TOTAL INCOME	54,032.22	38,552.28	28,891.23	TOTAL EXPENDITURE	39,165.06	43,661.51	27,682.99
Balance of Income less Expenditure	14,867.16	5,109.23	1,208.24				

Balance @ 31/12/22

Cash	136.65
Current A/C	16,552.05
Current A/C (Dev)	0.00
Stepsaver (Deposit) A/C	10,786.71

Total 27,475.41

Less Uncashed Cheques	239.49
Less Creditors	
Add Outstanding Invoices	
Add Outstanding Bankings	
Less Outstanding Bookings	
Total	239.49

Balance Brought Forward 27,235.92

Balance Brought Forward @ 01/01/2023	27,235.92
Plus Income	28,891.23
Less Expenditure	27,682.99
Less Amount written off	
Balance Carried Forward @ 31/12/23	28,444.16

Balance 31/12/23

Cash	0.00
Current A/C	17,614.73
Current A/C (Dev)	0.00
Stepsaver (Deposit) A/C	10,899.43

Total 28,514.16

Less Uncashed Cheques	70.00
Less Creditors	
Security Deposits	
Add Outstanding Bankings	
Less outstanding bookings	
Total	70.00

Balance Carried Forward 28,444.16





Section A

Independent Examiner's Report

Report to the trustees

TASBURGH VILLAGE HALL & PLAYING FIELDS

On accounts for the year
ended

12/2023

Charity no
(if any)

304085

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

4th Nov 2024

Name:

IAN ANDERSON

Relevant professional qualification(s) or body (if any):

RETIRED BANK MANAGER

Address:

59 CHURCH ROAD
TASBURGH, NORWICH
NR15 1ND

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty disclosure box]