

AGM November 2021

Treasurer Report.

Whilst it has been two years since our last proper AGM I have undertaken a review each April in conjunction with our regular accountant in Stalham. So I present both Financial Reports this evening.

For the year ended 31 March 2021, Sutton Village Hall had income of £25553.85 this was significantly higher than the previous year income of £5948.99, this was mainly due to grants received from North Norfolk District Council of £20708.00. We are regarded as a small business and do pay business rates, with some discount. Since we were unable to let the hall out as normal we were entitled to a grant. The expenditure for the Village Hall in year was £11318.12 which was also higher than the previous year of £6180.51, and this was mainly due to repair costs of £5491.55 which included replacement of doors to the front and fire escape and insulation/ blocking in of the top windows. Overall this resulted in an excess of income over expenses in the year of £21172.21. This can be seen at the year end in our various bank accounts.

Since our last AGM we have undergone some major changes :

Changes to the heating of the hall from coin operated. This does mean that the hall rental now covers the heating cost which we feel is more beneficial to the village community. However, and I must stress this, it does not rule out an increase in hall rental from April 2022 and we will need to look carefully at our costs over this winter.

Changes to the Community Account. Due to the fact that an increasing number of tradesmen insist on payment by BACS we have moved from a basic 2 signature on a cheque account to an online bank account. I initiate a payment and then Brenda, as Chair, has to log on to authorise it before payment can be made. It does seem to be effective despite the angst in getting it set up with Barclays bank.

We have also had a building survey carried out and this is already guiding us as to how we spend any money we have.

Issues addressed from this so far:

Decoration and repairs to outside walls, windows and doors.

Timber support to porch

LED replacements

Garden debris around the drive

Decoration internally in main hall.

Issues to be addressed next:

Fridge in kitchen to be replaced.

Fire safety initiatives to be implemented-alarm. Recommended in building survey.

Louvre doors to be replaced with fire safety doors. Recommended in building survey.

Store rooms to be painted?

Committee meeting-November 2021

Treasurer report:

Cash: £110.18

Bank: £16,666.80

COIF-£7391.40

I transferred £5000 as agreed.

SUTTON VILLAGE HALL
YEAR ENDED 31ST MARCH 2021
BANK SUMMARY

<u>Date</u>	<u>Description</u>	<u>Chq No</u>	<u>Receipts</u>	<u>Payments</u>	<u>Balance</u>
	B/F				4,475.77
06/04/2020	Cleaner	101423		136.00	4,339.77
06/04/2020	Anglian Chemicals	101424		247.14	4,092.63
18/04/2020	Wave Water	DD		85.58	4,007.05
22/04/2020	Sutton Preschool-Feb		315.00		4,322.05
22/04/2020	Eon	DD		148.50	4,173.55
05/05/2020	Eon	DD		135.81	4,037.74
05/05/2020	Cleaner	101425		99.00	3,938.74
05/05/2020	Fairhead and Bradford	101426		150.00	3,788.74
04/06/2020	Eon	DD		94.51	3,694.23 rec
05/06/2020	Cleaner	101427		135.00	3,559.23
06/05/2020	NNDC		10,000.00		13,559.23
03/07/2020	Eon	DD		50.41	13,508.82
03/07/2020	NNDC recycle service	101428		120.25	13,388.57
03/07/2020	Sutton Preschool -april		285.00		13,673.57
03/07/2020	Cash to bank		200.00		13,873.57
07/07/2020	Cleaner	101429		126.00	13,747.57
18/07/2020	Wave Water	DD		59.45	13,688.12 rec
03/08/2020	Eon	DD		53.21	13,634.91
03/08/2020	Sutton Preschool -Mar, May,June		1,020.00		14,654.91
13/08/2020	Century Printing	101430		30.56	14,624.35
18/08/2020	Cleaner	101431		172.80	14,451.55 rec
30/08/2020	Sutton Preschool-July		345.00		14,796.55
30/08/2020	Martin Jolly Buildings	101432		466.00	14,330.55
30/08/2020	Anglian Chemicals	101433		200.16	14,130.39
31/08/2020	Josh Judd Gardening	101434		52.00	14,078.39
04/09/2020	Eon	DD		30.90	14,047.49 rec
17/09/2020	Thelma Jolly	101435		600.00	13,447.49
17/09/2020	Cleaner	101436		81.00	13,366.49
02/10/2020	Eon	DD		33.85	13,332.64
11/10/2020	Sutton preschool september		375.00		13,707.64
11/10/2020	Cleaner	101438		144.00	13,563.64
22/10/2020	Wave Water	DD		82.39	13,481.25 rec
05/11/2020	Eon	DD		65.69	13,415.56
05/11/2020	Anglian Chemicals	101439		112.54	13,303.02
05/11/2020	M J Elliott	101440		373.07	12,929.95
26/11/2020	Sutton Preschool October		315.00		13,244.95
01/12/2020	Eon	DD		52.15	13,192.80
06/11/2020	Cleaner forgot to add in Nov	101441		144.00	13,048.80 rec
08/12/2020	Cleaner	101442		135.00	12,913.80
19/11/2020	NNDC recycle service	DD		48.00	12,865.80 rec
27/11/2020	Grant from NNDC		1,334.00		14,199.80

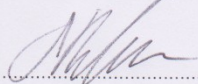
16/12/2020	Sutton Preschool Nov Dec		795.00		14,994.80
02/01/2021	Anglian Chemicals	101443		46.37	14,948.43
05/01/2021	Eon	DD		161.61	14,786.82
21/12/2020	NNDC grant		567.07		15,353.89
08/01/2021	Cleaner	101444		126.00	15,227.89
30/01/2021	North walsham Fire Service	101445		54.00	15,173.89
19/01/2021	Anglian Water	DD		73.92	15,099.97
15/01/2021	NNDC grant		476.43		15,576.40
26/01/2001	NNDC grant		6,001.00		21,577.40
01/02/2021	Eon	DD		154.56	21,422.84
04/02/2021	D.Young-repay for Sheldon Electr	101446		193.15	21,229.69
11/02/2021	Cash to bank		420.00		21,649.69
11/02/2021	Cleaner	101447		135.00	21,514.69
25/02/2021	Sutton Preschool Jan 21		420.00		21,934.69
25/02/2021	Anglian Chemicals	101448		69.55	21,865.14
01/03/2021	Zurich Insurance	101449		1,100.17	20,764.97
05/03/2021	Eon	DD		331.61	20,433.36
10/03/2021	Cleaner	101450		135.00	20,298.36
12/02/2021	NNDC grant		233.50		20,531.86
29/03/2021	Eastern windows and Doors Ltd	101451		4,425.25	16,106.61
31/03/2021	Sutton Preschool Feb		315.00		16,421.61
02/03/2021	NNDC grant		2,096.00		18,517.61
16/07/2020	2020 rates refund		227.84		

25,740.84 11,471.16 71,497.55

SUTTON VILLAGE HALL FINANCIAL REPORT
YEAR ENDED 31 MARCH 2021

	<u>2021</u>	<u>2020</u>
<u>Opening balances</u>		
Bank	4470.77	4769.08
Petty cash	77.30	27.50
COIFF account	2388.41	2371.42
	<hr/> 6936.48	<hr/> 7168.00
<u>Income</u>		
Lettings	4185.00	5025.00
Meters	528.00	887.00
Other donations, craft fair	130.00	20.00
NNDC grants	20708.00	0.00
COIFF account interest	2.85	16.99
	<hr/> 25553.85	<hr/> 5948.99
<u>Expenditure</u>		
Wages	1568.80	1688.28
Insurance	1100.17	1074.07
Anglian Chemicals	675.76	407.62
Other - craft fairs, defib etc.	0.00	58.00
NNDC - recycle	0.00	188.50
NNDC - rates	-227.84	227.84
NNDC - waste bags	120.25	240.00
Anglian Water	301.14	332.51
Light & Heat	1312.81	1234.30
Plumbing and electrical repairs	641.22	63.00
Repairs	5491.25	149.99
Gardener	52.00	180.00
North Walsham Fire Protection	54.00	79.20
Kier - Brown bin	48.00	52.00
Accountancy	150.00	150.00
Stationery & postage	30.56	55.20
	<hr/> 11318.12	<hr/> 6180.51
Excess of expenditure over income	14235.73	-231.52
Total	<hr/> 21172.21	<hr/> 6936.48
<u>Closing balances</u>		
Bank	18740.45	4470.77
Petty cash	40.50	77.30
COIFF account	2391.26	2388.41
Total assets	<hr/> 21172.21	<hr/> 6936.48

Having examined the books and records of Sutton Village Hall,
I confirm that the above account is in accordance with
the books and records produced.


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Date: 12/15/2021

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