

## Sea Palling & Waxham Village Hall Committee Annual General Meeting

Wednesday 18<sup>th</sup> August 2021

### Chairman's Report

This has been a very strange year indeed, unlike any previously experienced by any of us. For the vast majority of the year the hall has been closed to all but those involved in maintenance and refurbishment. So unlike other years my report is bound to be shorter than normal for which I am sure you will all be grateful.

In recent weeks though we have seen a light at the end of the tunnel with almost 90% of the population receiving at least one covid vaccination and many of those now being fully protected. Because of this the government have now concluded it is safe and legal for us to re-open our village hall and rebuild our schedules of regular and special events, as well as opening it up again to our regular hirers.

As normal though, we have not been idle through the various lockdowns and restrictions placed upon us and I am both thrilled and delighted to say that our first major project this year was the complete refurbishment of the ladies cloakroom facilities, kindly sponsored by Tesco's Bags for Help programme from which we received significant funding. We have already received glowing compliments on how lovely they look.

Government funding by way of grants paid via our local District Council have kept us financially solvent and in a strong position to re-open and I know that our Treasurer will give more details of that in her own report, so I will not steal her thunder by saying more on that subject.

Through the period of lockdown the hall has been completely re-decorated and is now looking clean and fresh due in no small part to our new Caretaker who sadly cannot be here with us this evening.

When I joined this committee some nine years ago one of the main subjects of discussion was obtaining funding to replace the roof, which even at that time, all those years ago, was leaking in various places. Throughout those times and more recently various repairs have been made and leaks have been patched, sometimes more successfully than others, culminating in a report following the last repair a few years ago that the roof would need replacing within five years. It therefore gives me the greatest pleasure to report that due to various forms of fundraising and a substantial grant from the Norfolk Sustainable Communities Panel we now have a complete new roof, soffits and guttering which hopefully will keep us warm and dry for decades to come.

Personnel wise, we said a goodbye to Marilyn as she and her husband Mick moved to Ludham and we wish them both well in the next chapter of their lives. Also as previously indicated we have a new Caretaker, Jayne, who stepped up to replace Alex following her resignation, and I would like to wish Alex well and thank her for her contribution over the last few years.

The Chairman's report is invariably a look back on the past. Sadly the past year has been plagued with Covid. Now that the light at the end of the tunnel can be clearly seen I firmly believe it is now time to look forward to really making use of this place, this place of fun and friendship. We began that quest last Saturday with an open-air musical event which was very well attended by both residents and holidaymakers alike. Many of our regular hirers have already announced when they will be restarting and over the next few weeks we will certainly begin to see a full and busy programme of events.

I started by saying that this years' report would be shorter than normal, but I cannot finish without thanking each and every one of this committee for the hard work and enthusiasm that you have shown. This village is very fortunate to have such a dedicated team of people and as Chairman I feel I am privileged to be a part of it, so on a personal level, thank you all very much for your support and best wishes for the year to come.

A handwritten signature in black ink, appearing to read 'Clive Preston', written in a cursive style.

Clive Preston

Chairman & Trustee

# Sea Palling & Waxham Village Hall

## Treasurer's Report on the accounts for the year ended 31<sup>st</sup> March 2021

The accounts for the year ended 31/3/21 have been checked and verified by the accountant, Sharon Waller of Saltire Accounts.

The deposited funds with United Trust Bank earned interest of £257 during this financial year and have been extended for further shorter periods to enable access to these funds to help with the cost of the replacement roof currently being work in progress with the builders. The sum of £6,091 was transferred from the bond into the current account for this purpose leaving a balance of £5,000. We were also successful with our application to NNDC for a community grant resulting in £10,000 being awarded towards the cost of the replacement roof.

This current financial year shows a surplus of income over expenditure of £9,122. However, we still have the balance of the roof replacement to settle as the bills come in and we are once again carrying forward Dog Show sponsorship money received from Pack Holidays and East Ruston Cottages of £200.

COVID 19 resulted with the village hall being closed for most of the year with no committee led fund raising events due to the lock down restrictions in place with only a brief spell in the summer where hall hire was permitted under strict COVID rules.

However, we have been awarded government grants throughout the pandemic via NNDC and been able to utilise some of this funding by up-dating the ladies toilet and cloakroom (with the help from a Tesco grant awarded to us in the last financial year) and having the village hall decorated throughout.

Extraordinary expenses this year included PPE supplies



Margaret Preston  
Treasurer

# SALTIRE ACCOUNTS

SHARON WALLER

SMALL BUSINESS ACCOUNTS

Meadowhead  
Shawhead  
Dumfries  
DG2 9SR  
Tel / Fax 01387 730787  
Mob 07979 497580  
saltireaccounts@gmail.com



Mrs. M. Preston  
Avalon  
10 Church Close  
Sea palling  
Norfolk  
NR12 0UR

29 April 2021

## INVOICE

Prepare and carry out an audit on "Palling and Waxham Village Hall" accounts for the financial period ending 31 March 2021.

**Amount now due**

**£50.00**

*Plus postage and packing please and thank you, Sharon.*

Please make cheques payable to S. Waller  
Or BACS to: NatWest Bank  
Account Name: Mrs. Sharon S. Waller  
Sort Code: 60-15-54  
Account Number: 72549696

Date	Pay in Ref	Amount	Receipt Details	Inv Ref	Hall Hire	Grants	Donations	Bingo	Quiz	Elec	Other
01/04/2020	DC	30.00	Yogabreeze		30.00						
02/04/2020	DC	20.00	J Hughes				20.00				
16/04/2020	DC	10000.00	NNDC Covid			10,000.00					
06/05/2020	100694	220.00	SPCBC Jan - March	20/1098	220.00						
20/05/2020	100695	33.85	Collection Box (Farm Shop)				33.85				
11/06/2020	100696	33.19	Easyfundraising				33.19				
13/07/2020	100697	281.60	NNDC rate rebate								281.60
30/07/2020	DC	90.00	Palling Parish Council RA Snowdon	20/1097	90.00						
01/10/2020	DC	10.00	(Linedancing)		10.00						
05/10/2020	DC	60.00	Yogabreeze		60.00						
08/10/2020	DC	402.29	EDF Energy rebate							402.29	
08/10/2020	DC	10.00	RA Snowdon (Linedancing)		10.00						
09/10/2020	100698	65.00	Band Practice	20/1098/9	65.00						
09/10/2020	100699	71.00	Easyfundraising				71.00				
15/10/2020	DC	10.00	RA Snowdon (Linedancing)		10.00						
22/10/2020	DC	10.00	RA Snowdon (Linedancing)		10.00						
29/10/2020	DC	10.00	RA Snowdon (Linedancing)		10.00						
05/11/2020	DC	10.00	RA Snowdon (Linedancing)		10.00						
13/11/2020	DC	60.00	Yogabreeze		60.00						
18/11/2020	100700	131.87	Collection boxes				131.87				
27/11/2020	DC	1334.00	NNDC Covid			1334.00					
21/12/2020	DC	567.07	NNDC Covid			567.07					
24/12/2020	DC	10000.00	NNDC Roof grant			10000.00					
31/12/2020	DC	35.00	Yogabreeze		35.00						
15/01/2021	DC	476.43	NNDC Covid			476.43					
26/01/2021	DC	6001.00	NNDC Covid			6001.00					
12/02/2021	DC	233.50	NNDC Covid			233.50					
01/03/2021	100701	55.75	Band Practice	20/1100	32.50						
			Collection Box				23.25				
02/03/2021	DC	2096.00	NNDC Covid			2096.00					
03/03/2021	DC	6091.07	Tfr from United Trust Bond for Roof								6091.07
12/03/2021	100702	210.00	Sing in Sea Palling		210.00						
		38658.62			862.50	30708.00	313.16			402.29	6372.67

Date	Payee	Chq No	Amount	Fund Raising	Utilities	Rates & Ins	Maint & Repairs	Cleaning & Hygiene	Caretaker Wages	Stat	Stock	Other
30/03/2020	Norris & Fisher Insurance	101591	830.53			830.53						
01/04/2020	AL Allen	SO	135.00						135.00			
01/04/2020	NNDC	101593	281.60			281.60						
14/04/2020	EDF Energy	DD	67.00		67.00							
01/05/2020	AL Allen	SO	135.00						135.00			
14/05/2020	EDF Energy	DD	67.00		67.00							
21/05/2020	The Bathrrom Warehouse	101595	687.60				687.60					
01/06/2020	AL Allen	SO	135.00						135.00			
12/06/2020	Tile Giant Ltd	101596	900.00				900.00					
15/06/2020	EDF Energy	DD	67.00		67.00							
19/06/2020	Mr DJ Wright Decorators	TFR	2510.00				2510.00					
30/06/2020	Tile Giant Ltd	101597	185.04				185.04					
30/06/2020	Mrs S Waller	TFR	76.85									76.85
01/07/2020	AL Allen	SO	135.00						135.00			
14/07/2020	EDF Energy	DD	67.00		67.00							
16/07/2020	Sheldon Electrical	TFR	488.65				488.65					
20/07/2020	Antony Day	TFR	3823.00				3823.00					
10/08/2020	NNDC	DD	330.20					330.20				
10/08/2020	Mr DJ Wright Decorators	TFR	491.00				491.00					
14/08/2020	EDF Energy	DD	67.00		67.00							
24/08/2020	Liberty Washroom Scs	TFR	72.00					72.00				
25/08/2020	MP Expenses as listed	101598	414.72	8.98			251.22	14.07		22.79	39.28	78.38
01/09/2020	L&J Kidman	SO	130.00						130.00			
14/09/2020	EDF Energy	DD	67.00		67.00							
14/09/2020	Caner Research (Funeral)	101582	25.00									25.00
01/10/2020	L&J Kidman	SO	130.00						130.00			
09/10/2020	Expenses JB/JK	101600	96.47					50.00		22.49		23.98
12/10/2020	Able Cleaning	101599	86.78					86.78				
14/10/2020	EDF Energy	DD	67.00		67.00							
02/11/2020	L&J Kidman	SO	130.00						130.00			
16/11/2020	EDF Energy	DD	78.00		78.00							
08/11/2020	Sheldon Electrical	TFR	75.00				75.00					
01/12/2020	L&J Kidman	SO	130.00						130.00			
14/12/2020	EDF Energy	DD	78.00		78.00							
31/12/2020	L&J Kidman	SO	130.00						130.00			
14/01/2021	EDF Energy	DD	78.00		78.00							
14/01/2021	NNDC Premises Licence	101601	70.00	70.00								
01/02/2021	L&J Kidman	SO	130.00						130.00			
15/02/2021	EDF Energy	DD	78.00		78.00							
01/03/2021	L&J Kidman	SO	130.00						130.00			
01/03/2021	Dargarden Services	TFR	560.00				560.00					
12/03/2021	Ace Fire Inv 83263	101602	180.06				180.06					
15/03/2021	EDF Energy	DD	78.00		78.00							
23/03/2021	Norris & Fisher Insurance	101547	831.43			831.43						
30/03/2021	Modular Access (Scaffolding)	TFR	2200.00				2200.00					
30/03/2021	Building Svcs Easton Ltd	TFR	5774.78				5774.78					
31/03/2021	L&J Kidman	SO	130.00						130.00			
31/03/2021	Lathams	101548	16.99				16.99					
			23446.70	78.98	859.00	1943.56	18143.34	553.05	1580.00	45.28	39.28	204.21

**PALLING AND WAXHAM VILLAGE HALL**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**INCOME RESOURCES**

Hall Hire		862
Donations		313
NNDC rate rebate		282
Bingo		-
Quiz		-
Grants received		30,708
Dog Show		-
Xmas		-
Electricity		402
Line dancing		-
Stock		-
Float		-
		<u>32,567</u>

**EXPENDITURE**

Hall maintenance and repairs	18,143	
Rates and insurance	1,943	
Electricity / water	859	
Cleaning	553	
Fund raising expenses	79	
Quiz expenses / dog show	-	
Other	49	
Wages	1,580	
Accountancy	77	
Stationery	45	
Floats	-	
Stock	39	
Misc. / Sundry expenses	<u>78</u>	<u>23,445</u>

**Excess Income Over Expenditure** **9,122**


**SUMMARY**

Petty Cash Balance b/f	340	
United Trust Bank Balance b/f	10,833	
Barclays Bank Balance b/f	22,307	
Excess Income Over Expenditure	9,122	
United Trust Bank Interest Added	257	
Petty Cash Balance c/f		340
United Trust Bank Balance c/f		5,000
Barclays Bank Balance c/f		<u>37,519</u>
	<u>42,859</u>	<u>42,859</u>

**WAXHAM AND PALLING VILLAGE HALL**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2021**

I approve these accounts and confirm that all relevant information and records have been made available for their preparation.

Signed.....  
Chairman

Signed.....  
Treasurer

Signed.....  
Accountant