



Trustees' Annual Report for the period

From Period start date To Period end date

Charity name:

Charity registration number: 304003

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Charity maintains the Lophams' Village Hall for the benefit of local people by allowing the hall to be used for family events and bringing in outside providers to run events, educational courses and sports opportunities in which local people can participate
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Educational Services Sporting Activities General congregation of the community for social interaction and support
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes the trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We have continued to provide a safe and affordable environment for our beneficiaries to enjoy educational, social and sporting activities. The charity provides an important venue for our rural community supporting a whole variety of local needs.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in good financial health with expenditure and income balanced over the period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is a substantial building to maintain and so a reserve is essential for unexpected costs. In addition a reserve is required should events beyond our control (eg covid) reduce our expected income.
Amount of reserves held	Para 1.22	£23,586
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are none.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Hall and sports field hirings, events.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees selected via agreement of management committee including existing trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Lophams' Village Hall and Playing Field
Other name the charity uses	
Registered charity number	304003
Charity's principal address	Lophams' Village Hall and Playing Field, North Lopham, IP22 2LW

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Michael	Shipperlee
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Position (eg Secretary,
Chair, etc)

Chair	
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Date

16/06/2025



Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01-Mar-24		28-Feb-25

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £	
A1 Receipts (IN)						
Transferred from Deposit Account	3,543			3,543	28,956	
Farmers Market	6,326			6,326	6,240	1%
Hiring of Hall	5,903			5,903	5,688	4%
Steam Rally	1,408			1,408		
Bonfire & Fireworks	8,296			8,296	5,789	43%
Lottery Stakes				-		
Grants & Donations				-	6,000	
Electric Meter Income				-		
Other income	190			190		
Interest				-		
Events Xmas	355			355		
				-		
Sub total (Gross income for AR)	26,021	-	-	26,021	52,673	-51%
A2 Asset and investment sales, (see table).						
	-	-	-	-		
	-	-	-	-		
Sub total	-	-	-	-	-	
Total receipts	26,021	-	-	26,021	52,673	
A3 Payments (OUT)						
Transferred from Deposit Account	1,549			1,549		
Farmers Market costs	3,424			3,424	2,382	44%
Licences & Administration	1,191			1,191	1,538	-23%
Insurance	1,010			1,010	979	3%
Maintenance	8,033			8,033	16,577	-52%
Electricity	-			-	689	-100%
Cleaning	2,735			2,735	2,463	11%
Equipment	1,253			1,253	10,686	-88%
Grass Cutting	2,210			2,210	1,650	25%
Bonfire & Fireworks costs	4,171			4,171	4,441	-6%
Event Xmas				-		#DIV/0!
Event Rally				-		#DIV/0!
Sub total	25,576	-	-	25,576	41,405	-38%
A4 Asset and investment purchases, (see table)						
	-	-	-	0		
	-	-	-	0		
Sub total	-	-	-	0	0	
Total payments	25,576	-	-	20,148		
Net of receipts/(payments)	445			(1,115)		
A5 Transfers between funds						
A6 Cash funds last year end	31,646			31,646		
Cash funds this year end	32,091			30,531		305

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	General Account	8,405	-	-
	Lottery Current Account		-	-
	Deposit Account (Development Fund)	23,586		-
	Petty Cash	100	-	-
	Total cash funds	32,091	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

LOPHAM VILLAGE HALL & PLAYING FIELD – charity number 304003

I have examined the accounts for the above charity for 2024/25 and it has been a year of consolidation for the Village Hall. Income is down on last year due to all the works and expenditure associated with this. The outstanding event in 24/25 was the annual Bonfire and Fireworks event which proved more popular than in previous years with an increased overall contribution. The solar installation has now more than proved a good investment giving the hall an income rather than an expense.

Based on the receipt and payment analysis, I certify that this is a true reflection of the charity for the year ending February 2025.

Simon Blyth.