

Chairman's Report to Hoveton Village Hall

Annual General Meeting

Report for financial year ended 31st December 2022

This is a report on activities for the financial year to 31st December 2022. On behalf of the Trustee, I would like to say many thanks to all those involved with running our village hall in this period, notably our HVH Sub Committee, our staff and our volunteers. We were grateful to former parish councillors Gerard Mancini- Boyle (Chairman of the Sub Committee for much of the year), Ann Rogers (most closely and actively involved in the running of the hall) and Greg Eade (for running car boots, and fund raising). We were also appreciative of our volunteers, in particular Linda Owen (including for providing catering). We were also thankful to all our staff team who worked for the HVH over the last year, Joseph Balaam (bookings/ finance), and Trish/ Gemma (our cleaners). However, 2022 was also a tough year for us all, with a particular challenge of us attempting to return to 'normal' following the ending of the pandemic at the start of this year.

We had started out from the fortunate position of our finances having been cushioned through the village hall having been used as a vaccination centre earlier.

For 2022, we were wanting to regain our previous levels of activity/ income. During this year, the hall struggled to do this, and we suffered a trading deficit of £9k across the year, leaving us with a working balance of £35k at our December 2022 year end.

In common with other village halls, we had found that running costs had started to rise but that activities and classes were also often slow to restart, and people less keen to rejoin them, and also that some classes were had still remaining online, rather than again being based at the hall. By the early months of 2023, we had found that the balance of our funds had further fallen to under 30k. This was again not totally unusual, in that many other village halls experienced something similar, but it also became apparent that things would need to improve for us to avoid our remaining funds being eroded, especially as these remaining funds will be needed for our future building refurbishment.

Management of Hoveton Village Hall has therefore been a strong focus for the Trustee, due to the issues faced, and the challenges needing to be tackled.

In recent months, we have been busy putting in place some new arrangements, and dealing with a number of HVH team changes. We are fortunate in having had great the amazing support and valuable advice being provided by Ben Bethell, our HPC Clerk.

We have also recently been receiving great help from the team at Lingwood Village Hall, with them providing us with 'back office' activities such as sorting bookings and checking finances. This is working well. We also hope to soon have our new HPC parish warden in place to also further help with the running of the hall.

We have then seen some recent signs of improvement, with more income now due to be generated from better future use of the field and with the extra events now being planned by the 'Friends of HVH', which formed in early 2023 to help support the hall.

For the later months of the 2023, these changes should be resulting in our financial situation becoming more stable.

For the future, the backing and support from the wider Hoveton community will now remain essential for ensuring the successful future operation of our hall, so enabling us to further build on the range of activities being run and also in notably supporting those additional events being planned by the 'Friends' group. This will help contribute towards ensuring the financial sustainability of our Village Hall in the coming years.

Finally, we therefore wish every success to the recently formed 'Friends of Hoveton Village Hall' group, who have been providing support and assistance in recent months, and we look forward to achieving good outcomes working with them in the future.

Thank you.

Any questions?

**Russell Reeve,
Trustee Chairman
July 24th 2023.**

2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Income													
Badminton- DWO	£0.00	£0.00	£0.00	£0.00	£0.00	£48.00	£48.00	£64.00	£0.00	£64.00	£0.00	£96.00	£320.00
Badminton- JJ	£0.00	£0.00	£0.00	£40.00	£32.00	£32.00	£40.00	£32.00	£32.00	£8.00	£0.00	£0.00	£216.00
Badminton- SC	£0.00	£0.00	£24.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£24.00
Broadbeat Choir	£0.00	£0.00	£0.00	£80.00	£0.00	£80.00	£0.00	£64.00	£0.00	£48.00	£0.00	£0.00	£336.00
Clubbercise	£0.00	£0.00	£52.00	£52.00	£78.00	£64.00	£72.00	£72.00	£72.00	£72.00	£108.00	£0.00	£642.00
Dancing- CP	£0.00	£0.00	£0.00	£32.00	£48.00	£48.00	£48.00	£0.00	£64.00	£32.00	£32.00	£48.00	£352.00
Dancing- MT	£0.00	£0.00	£20.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£20.00
Fitness Class- SG	£0.00	£0.00	£16.00	£64.00	£64.00	£64.00	£48.00	£80.00	£48.00	£80.00	£64.00	£0.00	£528.00
HPC	£0.00	£0.00	£0.00	£0.00	£92.00	£0.00	£70.00	£0.00	£0.00	£0.00	£37.50	£0.00	£199.50
Ladies Keep Fit	£0.00	£0.00	£0.00	£0.00	£56.00	£0.00	£64.00	£0.00	£64.00	£32.00	£0.00	£32.00	£248.00
Rangers	£0.00	£0.00	£0.00	£0.00	£30.00	£0.00	£30.00	£0.00	£0.00	£0.00	£0.00	£20.00	£80.00
Private Sewing- SB	£0.00	£0.00	£0.00	£0.00	£0.00	£30.00	£25.00	£30.00	£15.00	£30.00	£0.00	£30.00	£160.00
Sewing Group	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£360.00	£0.00	£0.00	£360.00
Tabletop Sales	£0.00	£0.00	£0.00	£78.00	£78.00	£48.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£204.00
Regular Hiring	£0.00	£0.00	£176.00	£346.00	£478.00	£414.00	£445.00	£342.00	£295.00	£726.00	£241.50	£226.00	£3,689.50
Adhoc Hire	£0.00	£0.00	£66.00	£0.00	£0.00	£0.00	£71.00	£0.00	£76.00	£18.00	£61.00	£0.00	£292.00
Book Storage	£0.00	£40.00	£40.00	£40.00	£40.00	£40.00	£40.00	£40.00	£40.00	£40.00	£40.00	£40.00	£440.00
Caravanners	£0.00	£236.50	£660.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£710.00	£0.00	£1,606.50
Car Boot Sale	£0.00	£0.00	£0.00	£631.20	£0.00	£0.00	£681.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,312.20
Donations	£0.00	£0.00	£3,605.10	£0.00	£0.00	£0.00	£250.00	£20.00	£0.00	£0.00	£0.00	£0.00	£3,875.10
Field Events	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£965.00	£0.00	£0.00	£0.00	£0.00	£965.00
Food Vendors	£175.00	£100.00	£50.00	£100.00	£100.00	£50.00	£50.00	£75.00	£25.00	£0.00	£0.00	£0.00	£725.00
Irregular Hire	£0.00	£262.00	£32.00	£150.00	£0.00	£0.00	£511.00	£315.00	£0.00	£567.00	£0.00	£75.00	£1,912.00
Refund	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£56.33	£56.33
Solo Club Raffle	£0.00	£0.00	£23.00	£0.00	£28.00	£0.00	£34.00	£35.01	£0.00	£16.00	£13.00	£22.00	£171.01
Utilities	£0.00	£0.00	£0.00	£0.00	£0.00	£92.46	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£92.46
Waste Management	£0.00	£25.50	£28.50	£16.50	£0.00	£19.50	£15.60	£21.00	£18.00	£40.50	£10.50	£13.50	£209.10
Other Income	£175.00	£664.00	£4,504.60	£937.70	£168.00	£201.96	£1,652.60	£1,471.01	£159.00	£681.50	£834.50	£206.83	£11,656.70
Grants	£0.00	£0.00	£2,667.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,667.00
Hoveton Medical Centre	£0.00	£9,726.88	£0.00	£3,920.00	£0.00	£7,098.98	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£20,745.86
Extraordinary Income	£0.00	£9,726.88	£2,667.00	£3,920.00	£0.00	£7,098.98	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£23,412.86
Regular Income	£175.00	£664.00	£4,680.60	£1,283.70	£646.00	£615.96	£2,097.60	£1,813.01	£454.00	£1,407.50	£1,076.00	£432.83	£15,346.20
Total Income	£175.00	£10,390.88	£7,347.60	£5,203.70	£646.00	£7,714.94	£2,097.60	£1,813.01	£454.00	£1,407.50	£1,076.00	£432.83	£38,759.06
Expenses													

Accounting	£0.00	£160.00	£0.00	£104.20	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£264.20
Audit & Wages Service	£0.00	£0.00	£0.00	£0.00	£180.00	£0.00	£0.00	£300.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£480.00
Car Boot Sale	£0.00	£0.00	£0.00	£120.00	£100.00	£0.00	£0.00	£0.00	£0.00	£380.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£600.00
Charges- HSBC	£9.40	£8.60	£13.40	£14.71	£8.88	£8.17	£9.53	£10.01	£9.18	£7.94	£10.82	£7.19	£117.83	£7.19	£117.83	£7.19	£117.83
Cleaning Materials	£0.00	£153.95	£18.40	£0.00	£0.00	£196.24	£4.99	£0.00	£91.78	£11.20	£0.00	£77.76	£554.32	£77.76	£554.32	£77.76	£554.32
Donations	£0.00	£0.00	£0.00	£250.00	£0.00	£0.00	£0.00	£0.00	£0.00	£50.00	£0.00	£0.00	£300.00	£0.00	£300.00	£0.00	£300.00
HMRC	£267.80	£0.00	£0.00	£424.94	£0.00	£0.00	£827.68	£0.00	£0.00	£229.02	£0.00	£0.00	£1,749.44	£0.00	£1,749.44	£0.00	£1,749.44
Jubilee Event	£0.00	£0.00	£0.00	£0.00	£341.73	£209.58	£266.21	£0.00	£0.00	£0.00	£0.00	£0.00	£817.52	£0.00	£817.52	£0.00	£817.52
Kitchen Equipment	£0.00	£0.00	£35.00	£77.36	£0.00	£0.00	£111.40	£35.96	£0.00	£0.00	£0.00	£56.33	£316.05	£56.33	£316.05	£56.33	£316.05
Land Registry	£0.00	£949.20	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£949.20	£0.00	£949.20	£0.00	£949.20
Licenses	£239.09	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£239.09	£0.00	£239.09	£0.00	£239.09
Maintenance	£191.67	£480.00	£249.60	£1,384.78	£144.00	£300.40	£485.22	£697.89	£0.00	£457.94	£262.32	£2,946.99	£7,600.81	£2,946.99	£7,600.81	£2,946.99	£7,600.81
Mileage	£0.00	£41.60	£0.00	£52.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£93.60	£0.00	£93.60	£0.00	£93.60
NNDC	£0.00	£0.00	£0.00	£108.72	£57.00	£57.00	£57.00	£57.00	£57.00	£25.80	£0.00	£0.00	£362.52	£25.80	£362.52	£25.80	£362.52
Other Equipment	£0.00	£0.49	£115.42	£0.00	£15.52	£61.76	£558.00	£12.99	£0.00	£73.99	£138.00	£6.93	£983.10	£73.99	£983.10	£6.93	£983.10
Phone	£0.00	£20.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£20.00	£0.00	£20.00	£0.00	£20.00
Plants	£0.00	£0.00	£0.00	£0.00	£21.38	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£21.38	£0.00	£21.38	£0.00	£21.38
Playground Equipment	£0.00	£0.00	£0.00	£0.00	£3,040.02	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£7,093.38	£10,133.40	£7,093.38	£10,133.40	£7,093.38	£10,133.40
Refurbishment	£722.03	£0.00	£0.00	£1,020.00	£0.00	£1,280.00	£312.50	£0.00	£272.50	£0.00	£0.00	£0.00	£3,607.03	£272.50	£3,607.03	£0.00	£3,607.03
Solo Club	£0.00	£0.00	£64.99	£50.00	£0.00	£0.00	£50.00	£127.69	£30.00	£0.00	£0.00	£0.00	£322.68	£30.00	£322.68	£0.00	£322.68
Stationery	£19.87	£29.99	£4.20	£21.60	£0.00	£0.00	£15.33	£0.00	£20.19	£0.00	£0.00	£0.00	£111.18	£20.19	£111.18	£0.00	£111.18
Subscriptions	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£7.99	£1,020.58	£0.00	£0.00	£1,213.57	£1,020.58	£1,213.57	£0.00	£1,213.57
Utilities	£1,570.01	£237.46	£247.61	£79.92	£146.04	£726.35	£23.26	£148.32	£103.33	£57.18	£297.32	£366.99	£4,003.79	£57.18	£4,003.79	£366.99	£4,003.79
Wages	£768.05	£1,013.21	£1,194.81	£1,088.64	£1,062.55	£1,163.15	£1,925.29	£469.66	£2,467.70	£1,024.06	£1,024.06	£1,024.06	£14,225.24	£1,024.06	£14,225.24	£1,024.06	£14,225.24
Walking Football	£60.00	£80.00	£80.00	£120.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£340.00	£0.00	£340.00	£0.00	£340.00
Waste Management	£11.70	£0.00	£0.00	£23.40	£460.10	£0.00	£19.80	£126.00	£0.00	£81.00	£45.60	£0.00	£767.60	£81.00	£767.60	£0.00	£767.60
WiFi	£23.94	£23.94	£23.94	£23.94	£23.94	£23.94	£28.45	£26.34	£26.34	£26.34	£26.34	£27.54	£304.99	£26.34	£304.99	£27.54	£304.99
Total Expense	£3,888.56	£3,198.44	£2,047.37	£4,964.21	£5,321.16	£4,306.59	£4,583.26	£1,795.29	£4,377.56	£2,424.47	£9,077.84	£4,513.79	£50,498.54	£2,424.47	£50,498.54	£4,513.79	£50,498.54

Current Account

Opening Bank Balance	£45,659.38	£43,167.92	£49,490.62	£55,010.17	£55,354.51	£50,684.35	£54,102.70	£51,622.50	£51,640.30	£47,716.74	£46,699.77	£38,697.93
Closing Bank Balance	£43,167.92	£49,490.62	£55,010.17	£55,354.51	£50,684.35	£54,102.70	£51,622.50	£51,640.30	£47,716.74	£46,699.77	£38,697.93	£34,616.97
Movement	£2,491.46	£6,322.70	£5,519.55	£344.34	£4,670.16	£3,418.35	£2,480.20	£17.80	£3,923.56	£1,016.97	£8,001.84	£4,350.96

Cash

Opening Petty Cash	£692.00	£530.10	£339.64	£120.32	£15.47	£10.47	£0.47	£0.00	£0.00	£0.00	£0.00	£0.00
Closing Petty Cash	£530.10	£339.64	£120.32	£15.47	£10.47	£0.47	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Movement	£1,222.10	£869.74	£219.32	£104.85	£5.00	£10.00	£0.47	£0.00	£0.00	£0.00	£0.00	£0.00

14 April 2023

Oak Cottage
Bridge Road
Colby
Aylsham
Norfolk
NR11 7EA
Tel/Fax: 01263 733958
email: soniakevneke@aol.com

Dear Ann

**Hoveton Village Hall
Year Ended 31 December 2022**

Thank you for the further information in respect of the accounts for this year. I have now finalised the accounts and I am pleased to enclose three copies of the charity's accounts for the year ended 31 December 2022 for formal approval. Please could you, in due course, return one copy of the accounts duly signed on the balance sheet for my files.

The accounts reflect a deficit for the year of £9,336, in comparison to a surplus of £53,762 in the previous year. The 2022 year highlights a much reduced level of income, particularly as the exceptional income received from the hire of the hall to the medical service ceased in the year and, the income from grants, the community café and car boots was considerably lower as well. Overall, the total expenses this year were similar to last year, a fuller explanation of the movement of the main expense headings can be gained from the five year summary on page 6 of the accounts.

The accounts also reflect fixtures and fittings additions in the year, totalling £10,133, which relates to the play equipment purchased, which have been treated as assets of the charity. The deficit this year has reduced the charity's net assets and contributed to the lower bank balance held, as at 31 December 2022 the funds held at the bank totalled £34,617, down from last year's figure of £45,659.

There were no restricted funds as at 31 December 2022.

If you need any further clarification on the accounts, then please do not hesitate to contact me.

I have gathered together all the past papers that I hold for the Village Hall, which I have now returned for safekeeping.

Finally, I enclose my fee invoice for the work done and also, a separate fee invoice for doing the payroll for the new current tax year, thank you.

Yours sincerely



Kevin Eke FCCA

Sole Proprietor: Kevin A. Eke FCCA



Practising Certificate (General Practice) No. 02054463 Membership No. 0706795