

Hempnall Village Hall

Annual Report for 2024

Charity name, number, address

Hempnall Village Hall (303971)
Bungay Road
Hempnall
Norfolk
NR15 2NG

Trustees

Damian Ashcroft (chair) Janette Franks (treasurer) Sarah Batchelor (secretary) Yvonne Davy Elizabeth Allen Gill Edden Margaret Sparham David Tooms	Laura Johnson Christine Tunmore Carin Nutt Ned Potts Joanne Cann Kevin Walker Belinda Newstead
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Structure, Management, Recruitment of Trustees

The charity is de facto the village hall facility ('the Hall'). This is made up of the village hall building, the surrounding car park, a small adjoining grass area and facilities within the building.

The village hall is run by the Village Hall Committee (ie the trustees). The committee meets every 6 weeks. Standing agenda items include Finances, Bookings, Health/Safety, Hall exterior, Hall interior. An Annual General Meeting is held usually in November; this is advertised locally so that anyone interested in the running of the hall can attend. Unfortunately in 2024, like 2023, no one outside the main committee joined the meeting.

The Hall employs 2 part time cleaners and a part time booking clerk.

The trustee role is a voluntary one. All trustees are local to South Norfolk and are on the committee as a representative of one the main user groups of the Hall; or have been invited to join the committee by existing trustees.

Purpose

The purpose (and standing objective) of Hempnall Village Hall is to provide a benefit to the residents of Hempnall and surrounds through the provision of a village hall facility. The charity aims to offer

- A clean, safe building in a good state of repair
- Affordable hire charges for the use of the facilities for local groups (local users pay cheaper hire charges)
- A facility that is used by a broad section of residents for different activities
- A facility that is financially well managed and self sufficient

Performance

One of the key metrics looked at by the committee is the bookings for the hall. Bookings in 2024 were very healthy with the hall being used on most days and typically with around 30 separate bookings a week. Bookings range from a very popular art club, to a youth football group in school

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Monday		04/11/2024	11/11/2024	18/11/2024	25/11/2024
	Hall	14.00-15.00 - Cat Fitmix 18.00-20.00 - Carin Pilates	9.30-10.30 - Cat Fitmix 12.30-13.30 Barley Zumba 17.00-19.00 - Carin Pilates	12.30-13.30 Barley Zumba 14.00-15.00 - Cat Fitmix 18.00-20.00 - Carin Pilates	9.30-10.30 - Cat Fitmix 12.30-13.30 Barley Zumba 17.00-19.00 - Carin Pilates 19.00-22.00 - Short Mat Bowls
	Nelson Suite	13.00-15.30 - Art Club	13.00-15.30 - Art Club	13.00-15.30 - Art Club	13.00-15.30 - Art Club 19.00-20.00 AGM
	Sports end Loft	12.30-13.30 Barley Zumba	19.00-21.00 - Tennis Club	09.00-20.00 - E and T Massage Therapies	09.00-20.00 - E and T Massage Therapies
Tuesday		05/11/2024	12/11/2024	19/11/2024	26/11/2024
	Hall	9.00-11.30 Hemplall Toddlers 18.30-19.30 - Boxercise All 19.45-21.45 - Tuesday Badminton	9.00-11.30 Hemplall Toddlers 18.30-19.30 - Boxercise All 19.45-21.45 - Tuesday Badminton	18.30-19.30 - Boxercise All 19.45-21.45 - Tuesday Badminton	9.00-11.30 Hemplall Toddlers 18.30-19.30 - Boxercise All 19.45-21.45 - Tuesday Badminton
	Nelson Suite	10.00-15:00 - Art Club 18.30-21.00 - Art Club	10.00-15:00 - Art Club 18.30-21.00 - Art Club	10.00-15:00 - Art Club 18.30-21.00 - Art Club	10.00-15:00 - Art Club 18.30-21.00 - Art Club
	Sports end Loft	9.00-11.15 Laura Yoga 12.30- 15.00 - Laura Yoga 18.00-20.00 - Jo Pilates	9.00-11.15 Laura Yoga 12.30- 15.00 - Laura Yoga 18.00-20.00 - Jo Pilates	9.00-11.15 Laura Yoga 12.30- 15.00 - Laura Yoga 18.00-20.00 - Jo Pilates	9.00-11.15 Laura Yoga 12.30- 15.00 - Laura Yoga 18.00-20.00 - Jo Pilates
Wednesday		06/11/2024	13/11/2024	20/11/2024	27/11/2024
	Hall	09.30-11.30 - Hemplall Badminton 13.00-14.00- Sadie Dancing 16.45-17.45 - Theatre Group 18.30-20.00 - Surgery Badminton 20.00-22.00 - Hemplall Badminton	09.30-11.30 - Hemplall Badminton 13.00-14.00- Sadie Dancing 16.45-17.45 - Theatre Group 18.30-20.00 - Surgery Badminton 20.00-22.00 - Hemplall Badminton	09.30-11.30 - Hemplall Badminton 13.00-14.00- Sadie Dancing 16.45-17.45 - Theatre Group 18.30-20.00 - Surgery Badminton 20.00-22.00 - Hemplall Badminton	09.30-11.30 - Hemplall Badminton 13.00-14.00- Sadie Dancing 16.45-17.45 - Theatre Group 18.30-20.00 - Surgery Badminton 20.00-22.00 - Hemplall Badminton
	Nelson Suite	16.00-16.45 - Olivia How 18.30-20.00- Rosie - Yoga	16.00-16.45 - Olivia How 18.30-20.00- Rosie - Yoga	16.00-16.45 - Olivia How 18.30-20.00- Rosie - Yoga	16.00-16.45 - Olivia How 18.30-20.00- Rosie - Yoga
	Sports end Loft	19.30-21.00 - Sally Choir	09.00-17.00 - E and T Massage Therapies 19.30-21.00 - Sally Choir	17.00 -18.00- E and T Massage Therapies 19.30-21.00 - Sally Choir	09.00-17.00 - E and T Massage Therapies 19.30-21.00 - Sally Choir
Thursday		07/11/2024	14/11/2024	21/11/2024	28/11/2024
	Hall	09.00-11.30 - Carin Pilates 18.00-19.00 Lundy Green Badminton 20.00-22.00 - Hemplall Badminton	09.00-11.30 - Carin Pilates 18.00-19.00 Lundy Green Badminton 20.00-22.00 - Hemplall Badminton	09.00-11.30 - Carin Pilates 18.00-19.00 Lundy Green Badminton 20.00-22.00 - Hemplall Badminton	09.00-11.30 - Carin Pilates 18.00-19.00 Lundy Green Badminton 20.00-22.00 - Hemplall Badminton
	Nelson Suite				
	Sports end Loft				
Friday		01/11/2024	08/11/2024	15/11/2024	22/11/2024
	Hall	14.00-16.00 - Long Stratton Badminton	14.00-16.00 - Long Stratton Badminton 19.00-23.00 -Parish Council	14.00-16.00 - Long Stratton Badminton	14.00-16.00 - Long Stratton Badminton
	Nelson Suite	14.00-16.00 - MP Clinic			

holidays, to Yoga/Pilates classes.

Bookings in November 24

Feedback from users is important. A regular comment from people who hire the hall for parties (and may not therefore be regular users) is what a 'great facility' the hall is.

The view of the committee is that the hall is performing well against it's main purpose but that it should always seek to encourage more users, especially younger residents.

Finances

The Hall has 3 main sources of income

Hire Charges

Feed in Tariff payments from solar panels on the hall roof

Profit from any bars run for events in the hall

Contd

		Nov23 - Nov 24	Nov22-Nov24
<i>Income months</i>	Income		
	Room hire	23,327	15,138
	Bank interest	767	511
	Bar Surplus	621	512
	Feed in Tariff	3,898	6,268
	Other	0	50
	Total income	28,613	22,479
	Expenses		
Booking Clerk	2,397	2,220	
Cleaners wages	3,874	5,251	
Elec, Gas, Water	6,957	5,027	
Gifts	80	80	
Insurance	1,875	1,743	
General running costs	2,279	1,670	
Rates	282	381	
Repairs and Gardener	4,178	15,207	
Total Expenses	21,922	31,579	
Net Income	6,691	-9,100	

against expenditure for 12 to Nov 24

Much of the difference between 2023 and 2024 is due to timing in receipt of hire income and Feed In Tariff payments.

Reserves

COIF No 1 A/C	928.48
COIF No 2 A/C	11914.13
Cash	108.90
Cheque A/C	3215.87
Deposit A/C	22257.76
Money held on behalf of Cinema Club	-500.00
Total	37925.14

The hall does not have any debts; and money held in accounts at the end of Nov 24 was

The hall does not have a formal reserve policy. This is being actively discussed by the committee and it is likely to adopt a policy of holding a minimum reserve of £15,000 and a maximum reserve of £20,000.

The committee is currently pursuing a project to install further solar panels and battery storage for the hall. This is likely to cost around £15,000 and will be mainly funded from the hall's reserves.

Damian Ashcroft 18 August 2025