


**INDEPENDENT REVIEW OF ACCOUNTS FOR GREAT ELLINGHAM
RECREATION CENTRE 2023**

I have examined the accounts of Great Ellingham Recreation Centre for the period 1st January to 31st December 2023. This included examination, on a test basis, of evidence relevant to the Statement of Income and Expenditure for the period.

I have no reason to doubt the figures in the accounts but they would benefit from the introduction of a more standard and consistent method of tracking income and expenditure specifically for the Community Bar, especially if the volume of business continues increasing. This has been accepted and introduced.

In my opinion the financial statement gives a true and fair view of the Charities Income and Expenditure and its affairs.

Signature of examiner: 

Name of examiner: LYNN GRIFFITHS

Date: 26/01/2024

GREAT ELLINGHAM RECREATION CENTRE

TREASURERS REPORT **1st January 2023 - 31st December 2023**

Income was up considerably this year reaching £30,938.95. This was not only due to the success of the Community Bar but also due to increased income for the use of the Hall by various parties. Income from Pre-School also increased significantly this year but did include some outstanding payments for 2022. We also benefited from Donations from the Teddy Bear Festival of £1,000 and a grant from the Parish Council of £1,850. Another item worthy of note was a refund from Scottish Power of £1,587.16.

There was also a large increase in expenditure which reached £31,955.46 this year. A considerable sum was spent on various improvements to the Hall including flooring and doors, bar furniture, electrics and other items to make the Hall more welcoming and useable. Outstanding payments were also made to the Cricket Club for grass cutting services. Finally a sum of £8,000 was transferred from the main Bank Account to the Savings Account and the New Build Account of £8,774.49 was also transferred into the Savings account. Although its balance will be contained within one savings account it will be reported separately by notation as we move forward.

In summary although we report a loss of £1,016.51 for the year the investment/improvement in the Hall puts us in a much better position to generate income as we move forward and our savings account, including the New Build monies, has reached a healthy £26,082.82

2024 AGM TREASURERS REPORT FOR 2023

	2021	2022	2023
Current Account as of 31 st Dec	£9,243.25	£12,639.74	£10687.58
Savings Account as of 31 st Dec	£9,086.52	£9,099.72	£26082.82
Income to 31 st Dec	£16,986.85	£16,817.16	£30,938.95
Expenditure to 31 st Dec	£17,354.22	£13,647.41	£31,955.46
	- £367.37	+ £3,169.75	-£1016.51
Income	2021	2022	2023
Astronomical Society	£744.61	£383.15	683.31
Allotments	£72.14	£48.09	173.78*
Bar sales banked	£-----	£904.50	3075.00
Bingo	£633.38	£2,499.47	3091.54
Breckland Council Recycling	£173.75	£545.51	554.88
Car Boots	£933.26	£1,265.69	1083.21
Chit Chat	£297.00	£1,155.25	1611.25
Cricket club	£221.32	£205.79	237.18
Committee room heater	£-----	£88.00	109.99
Donations	£-----	£730.00	149.00
Fireworks night	£-----	£3,047.44	2863.56
Grant. Expenditure OHLG	£-----	£2,667.00	
Hall hire & Heating cards	£-----	£652.63	1326.32
Jubilee celebrations	£-----	£465.00	
Norfolk County Council	£122.63	£97.56	59.36
Parish Council	£241.75	£180.00	342.50
Pre-School	£3,842.75	£1208.25	6558.50**
Scout Group	£85.00	£130.00	147.38
Income continued.	2021	2022	
Village Quiz	£-----	£230.22	246.31
Xmas Fayre	£-----		393.23***

51 Petanque Club	£52.00	£132.75	323.13
Tabletop			406.80
Caitlin Zumba			220.00
Laura Keepfit			550.00
Martas Dog class			218.25
Teddy Bear donation			1000.00
Parish Council Annual Grant			1850.00
Scottish Power refund			1587.16
Square Card payments			104.75
Bar Stock			1427.10
Race Night Sponsor			300.00
New Year Eve Party hats etc			107.91
Square payment error.			137.55

* Includes 2022 payment of £106.70

** Includes 2022 payment of £1422.50

*** Includes 2022 profit of £180.86

Total	£16,986.85	£16,817.16	£30,938.95
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Expenditure.

Water	£263.61	£380.64	422.21
Electricity	£2,091.15	£5,652.92	3113.00
Waste Breckland Council	£397.48	£399.12	633.88
Telephone	£94.12	£165.55	123.94
Hall Insurance	£896.97	£942.08	1005.68
Safety & Playground Inspection	£102.00	£108.00	120.00
Fire Inspection	£58.80	£59.76	56.79
Bar License	£70.00	£70.00	80.50
Cleaning Supplies, Toilet rolls handtowels	£157.48	£116.00	335.74
Cleaning Labour	£3,170.00	£2,400.00	1280.00
B.Jenness. Grounds Maintenance	£350.00	£450.00	500.00

S.Southcott. Electrical Maintenance	£-----	£119.50	147.50
Fireworks	£-----	£1,200.00	1200.00
Medical Cover.	£-----	£200.00	300.00
Bank Charges	£-----	£118.33	137.28
Gates	£-----	£384.38	
Playground Repair	£-----	£356.22	
General supplies & maintenance	£230.51	£298.17	1266.13
Visa Card payments various.	£-----	£226.74	
PPL PRS Music License			552.59
Bar Furniture etc			1702.79
Bar Stock			1282.30
A W Myhills Flooring & Mat			2930.00
SERCS Carpentry. Fire door adjustments			120.00
M G Crummett. 5 Yr Electrical Inspection			240.00
Anglia Race nights			75.00
Internet transfer to Savings account			8000.00
WI-FI Set-Up Router, Aerial, Monthly Sim.			294.98
Square Card Reader			178.80
T S Watling Supply & fit Double Doors			2022.00
Community Action membership			150.00
Caston Village Hall 39 Chairs			120.00
Meters UK Ltd Heating cards			395.94
Cricket Club Grass cutting 2021/2022			2900.00
Card withdrawal test at PO			1.00
Square payment error			137.55
New Build account bank charge			10.00
New Year Eve Party hats etc			119.86
Total	£17,354.22	£13,647.41	31,955.46

Income minus expenditure = - £1016.51.

With £8000 paid into savings account actual profit is £6983.49

Bank balance at end of December 2023 is £10,687.58

Savings Account at end of December 2023 is £26,082.82 after the New Build account of £8774.49, & £8000.00 from the current account were transferred in September, gaining £119.21 in interest in 3 months.

Community Bar.

Income for the year 2023 = £10,196.07

Expenditure for the year 2023 = £5,694.62

Profit = £4,501.45.

Present stock at retail price = £1,400

Cash in Hand £514.28

Great Ellingham Recreation Centre Committee.

Trustee's Report 2023/24

The facilities at the Recreation Ground and Centre are used by many varied groups and individuals. Our mission as a Charity remains as follows:

- To improve the conditions of life for the inhabitants of the area, by the provision of and maintenance of the recreation ground
- To provide and maintain a village hall for use by the inhabitants of the area for meetings, lectures and classes, and other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the inhabitants.

All Trustees are volunteers, giving their time to help with the aims and objectives of the charity's constitution. Trustees of this committee come either from the various organisations that make use of the facilities (be that the village hall or recreation ground) or are nominated and voted in individuals. In many ways it's the most representative group in the village. Every Trustee is here to try to keep this building and grounds as usable as possible. It's great to see all of the organisations that use the facilities growing and putting on more for the village and surrounding areas.

We saw a change in leadership this past year with our Chair stepping down after 12 years. It has been a time of transition but overall it has been a very successful year.

It's also been great to see the regular user groups in growing demand. Scouts, Pétanque, Chit Chat, Cricket, The Observatory and Preschool are all seeing greater numbers and demand for their services. For the Rec Centre committee 2023/24 has been a busier year than most. At the last AGM we saw a number of new faces join as Trustees with a focus on helping work towards the new village hall project. As we work towards the new village hall Finance and funding will be extremely important. Demonstrating to potential funders that we have a sound and sustainable funding basis is an important part of that process. We've been fortunate that in recent years that some support grants in addition to fundraising have helped contribute to our operating costs. Many of these are now not available and as with everything in life at the moment costs are increasing and we have to look at ensuring we operate financially responsibly.

Three sub committees have been formed to divide up some of the work and focus on specific aspects of the work of the committee. The first is the new build subcommittee who are liaising with the Parish Council and others over the new build project. The second is the bar and social committee who plan and coordinate the activities in the bar area, and the third is the rents and leases subcommittee who have been tasked with reviewing and bringing up to date the various agreements with user groups and recommendations going forward. 2023 saw all the usual fundraisers, the monthly bingo, the car boot sales, quizzes

and the firework display but there have also been new fundraising initiatives with the aim of generating additional revenue streams.

The community bar has been a huge success, the Christmas fayre/shopping event was held and a couple of band nights have proved popular. In addition we've been proactive in trying to find new hall bookings to increase the overall occupancy of the building during evenings and weekends. Together all of these activities contribute crucial additional income to support the maintenance and upkeep of the recreation centre and grounds, and help us work towards a more financially independent model. The clothing, paper and bottle banks continue to provide a regular steady stream of income.

To make the hall appeal to as wide an audience as possible we have undertaken some improvement works. We have also worked on some smaller more manageable projects over weekends and school holidays so as not to interfere with hall users. Some of these have been able to be done relatively quickly, some will take longer. All of these changes are intended to improve the facilities and make the facilities more appealing for users and hirers. Of course we are mindful of the potential new village hall and everything considered against that. As we are here now we are a few years from a new village hall, but it is coming in one form or another.

During 2023 we discovered an issue with the very popular basket swing. Replacement quotes were to be honest quite staggering, but with the support of a local village lady an afternoon tea was organised to help raise funds. A new basket swing has been installed and has been used regularly by local children.

We received funding for an AED for the Recreation Centre and this was installed earlier in the year. My thanks go to everyone who helped organise, run and attend all of the various events and activities and the recreation centre. Without willing volunteers none of these would be possible. Equally to all of the Trustees who have spent numerous hours working to plan, develop and enhance things.

We intend to deliver many more events in 2024; some examples being a horse racing night, a car rally, dance evenings, dart evenings, regular car boots for various Saturday mornings, regular bingo evenings, and the always popular Fireworks evening.

It has been a very successful year and we look towards 2024 with great positivity.

Huge thanks must go to all our Trustees and volunteers.

Trustees: 2023/24

Chair: Richard Ewin(outgoing), Fran Elliott (Took over Feb 2024)

Secretary: Sue Alabaster

Treasurer: Graham Beales

Trustee's:

1. John Brierley
2. Jean Leech
3. Sue Gent
4. Tim Roebuck
5. Sue Alabaster
6. Ben Crick
7. Stephanie Hauck (left in Feb 2024)
8. Kelly Watts (voted on in Feb 2024)
9. Vicky Rix (voted on in Feb 2024)